Village of
**CARPENTERSVILLE**
ILLINOIS
INC. 1887

Community Development, 1200 L.W.Besinger Drive, Carpentersville, Illinois 60110
Telephone (847) 551-3478    Fax (847) 426-0864    TDD (847) 426-9609

# FINAL PLAT CHECKLIST

Please submit all information requested and type or print application in black or blue ink.

## PART I : GENERAL APPLICATION INFORMATION :

Name of Subdivision _____

Name of Petitioner _____

Contact Person/Agent _____

Address _____

Daytime Telephone Number _____ Fax # _____

E-Mail Address _____

## PART II : REQUIRED CHECKLIST :

_____ 1. Application for Final Plat Approval.

_____ 2. Final Subdivision Plat (30 x copies) at the same scale illustrated on the
preliminary plan.  The plat illustrates:

_____ a. Name of Subdivision.

_____ b. Legal Description.

_____ c.       Date of Preparation & Author.

_____ d.       North Arrow & Scale.

_____ e.       Angular & Lineal Dimensions for all lines to describe the boundaries of the property, streets and easements.

_____ f.       Survey Monuments, markers and bench marks.

_____ g.       Layout & Names of Streets including dimensions.

_____ h.       Easements including dimensions.

_____ I.       Lot Layout including dimensions.

_____ j.       Sidewalks and Building setback lines including dimensions.

_____ k.       Legal Description of areas dedicated for public use.

_____ l.       Water elevations including high and low, at date of survey.

_____ m.       Executed Certificates.

_____ 3.  Preliminary Subdivision Plan, as approved by the Village Board.

_____ 4.  Plans and Specifications for the required improvements.

_____ 5.  Supplementary Information:

_____ a.       Performance Guarantee.

_____ b.       Completion Guarantee.

_____ c.       Deposit for Village Inspection.

_____ d.       Inspection Statement from Subdivider to provide inspections.

_____ e.       Text of Protective Covenants & Deed Restrictions.

_____ f.       Reimbursement Statement.

## PART III : PETITION AUTHORIZATION :

I certify that all the information supplied is true and correct and to the best of my knowledge.

Signature of Petitioner: _____

Date:_____

## FOR OFFICE USE ONLY                                    **10/18/05**

Case Number _____

Date Submitted _____

Received by _____Application Checked by _____