



# 2025 Carpentersville's El Grito

Saturday Sept. 13, 2025

Carpenter Park, Carpentersville, Illinois

## Food Vendor Application

Application Deadline is September 1st, 2025

### Description of Event:

- Outdoor Festival in Carpenter Park, 275 Maple Ave, Carpentersville, IL 60110
- Saturday, September 13th, 2025; 10:00am – 11:00pm
- Free Admission to the public.

### Festival Information and Requirements:

- Booth space fees: 10x10 space (food trucks included) **\$200**
- Payment is due with application. Returned Checks- \$20.00 service charge

### Please make checks payable to “Village of Carpentersville”

#### Mail To:

Village of Carpentersville, Special Events Coordinator

ATTN: 2025 El Grito - Food Vendor

1200 LW Besinger Dr Carpentersville IL 60110

- Vendor space with electricity is limited and available on a first come/first served basis. Food trucks are considered NON-ELECTRIC spaces. Vendors must provide their own heavy-duty extension cords (100 ft. minimum).
- All Vendor location requests will be considered on a first come/first serve basis & honored if possible.
- You must provide your own tent, tables, chairs, etc. Tent/Canopies are allowed but must be secured. Please be aware spaces may not be level on the grass. Tents must stay within your assigned booth area.
- Please provide a detailed description of your booth items on page 2 of application form (attach an additional sheet if necessary) and, if possible, attach photos of sample items.
- Booth set up starts at 10:00 am on Sat, Sept 13 and must be completed by 12:00pm. The festival requests that all vendor booths remain on site for the duration of the event.
- To prevent accident or injury, any vendor wishing to leave early MUST notify a festival official. With permission, booths that can be packed-up and “walked-out” will be allowed to do so.
- Vendors will have from 11pm-12 a.m. to pack-up Sat night. All vendors must be off festival grounds by 12 a.m.
- ALL Vendors are responsible for leaving the vendor area in the condition that it was originally received, i.e. removal of all debris such as boxes and trash.
- Each Vendor will receive a confirmation letter/email upon receipt of their application and a map. Directions will be e-mailed prior to the event.
- **This event occurs rain or shine – no rain date! Be prepared for wind, rain and/or heat/cold.**
- **All vendor fees are non-refundable.**
- All vendors are required to show proof of liability insurance and read & sign attached waiver. Please fill out vendor registration completely.
- **All vendors are required to obtain a valid Kane County Health Department Permit as well as provide a COI (Certificate of insurance).**
- Absolutely no unattended vehicles may be left on the festival grounds the night before the festival. All vehicles must be moved from the event area to designated parking area.
- Vendors can secure and prioritize their spot for next year by completing the section at the end of this form.



# 2025 Carpentersville's El Grito

Saturday Sept. 13, 2025  
Carpenter Park, Carpentersville, Illinois

## Food Vendor Registration Form

Date Received: \_\_\_\_\_

Booth #: \_\_\_\_\_

Electricity: \_\_\_\_\_

Vendor Business Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Type of Food & Description:** Please indicate type of menu you plan to provide. To prevent duplicate food items from being distributed, vendors should offer a limited menu. All items are subject to approval. Please give a detailed description of your products/services and include a photo if possible.

**Application Deadline is September 1st, 2025**

10 x 10 space (food trucks included) \$200

10 x 10 space w/electric \$250

**Include copies of the following with your application**

COI (Certificate of Insurance) attached

Kane Count Health Department Permit

**Waiver:** The Carpentersville El Grito reserves the right to refuse any vendor application, should this occur, the fee will be refunded. The Vendor shall defend, save and hold harmless the Village of Carpentersville, Carpentersville El Grito, their respective officers, agents, board members, staff, volunteers, sponsors and assigns from any claims, damages, losses, liability or expense which may arise, and shall not be held responsible for any loss or damage due to fire, accident, theft, weather, acts of God, vandalism or any other loss or injury whatsoever or not specifically described herein, whether past, present or future. Booths are not insured by the Village of Carpentersville, Carpentersville El Grito or any sponsoring agents. Exhibitors must make provisions for safeguarding their goods. Exhibitor must have replacement cost insurance for all personal property. Exhibitor assumes full liability for protecting, care and maintenance of exhibitor's property.

**ANY VENDOR NOT HOLDING VALID LIABILITY INSURANCE EXHIBITS AT THEIR OWN RISK AND ASSUMES ALL LIABILITY.**

*Please sign to acknowledge that you have read all of the information, rules and regulations and agree to be bound by this contract.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_