



Community Development Department
 1200 L.W. Besinger Drive - Room 206
 Carpentersville, IL 60110
 Hours: Mon-Fri 8:30 a.m. – 4:30 p.m.
 Phone: (847) 551-3478
<https://www.cville.org>

Send Online Permit Submittal To: permits@cville.org
 For more information on permit submittals
 visit <https://www.cville.org/permitguide>

General Commercial Building Permit Application

Project Address:	Today's Date:
Applicant:	Applicant Phone #
Applicant Email:	
Property Owner:	Owner Phone #:
Property Owner Address:	Owner Email:
General Contractor:	GC Phone #:
GC Address:	GC Email:
Sqft of project:	Cost of project:
Compliance Engine Account # (Fire Suppression):	
<p>No error or omission in either the applicant's plans or application, whether said plans or application has been approved by the Village or not, shall permit or relieve the applicant from constructing the work in any other manner other than that provided for in all the ordinances of the Village of Carpentersville relating thereto. The applicant shall submit the work contemplated by this application to the required inspections and shall not allow the occupancy of any space encompassed by the work until a Certificate of Occupancy has been obtained from the Village. The applicant having completed and read this application and fully understanding its requirements declares that the applicant's statements and plans are true to the best of his ability, knowledge and belief. The applicant understands and agrees that any building permit or certificate of occupancy shall not relieve the applicant of compliance with the rights of any third part such as, by way of example only, any easement or covenants or restrictions affecting the applicant's property, compliance with same being the applicant's sole responsibility.</p>	
Applicant Signature:	Print Name:
	Date:

<input type="checkbox"/> New Construction	<input type="checkbox"/> Additions-Alterations	<input type="checkbox"/> _____ Other
Summary of work:		

Building Permit \$ _____	Parking Lot \$ _____
Electrical \$ _____	Plan Review Fee \$ _____
Plumbing..... \$ _____	Other..... \$ _____
HVAC \$ _____	TOTAL \$ _____

VILLAGE STAFF USE ONLY:

Approved By:	Date:	Fee:	Permit #:

Electrician:

No electric work being performed:

Company Name:	
Company Phone #:	Company Email:
Company Address:	
Electrician's Name:	

HVAC:

No HVAC work being performed:

Company Name:	
Company Phone #:	Company Email:
Company Address:	
HVAC Technician's Name:	

Plumber:

No plumbing work being performed:

Plumbing Contractor Information:		Plumber Information:	
Company Name:		Plumber of Record: (Who is doing the work)	
Company Address:		Contact Phone:	
City, State, Zip:		Email Address:	
Contact Phone:		#058:	
Email Address:		Fixtures Quantity:	
#055:			

Roofer:

No roofing work being performed:

Roofer on record name:	
Roofer's Address:	
Roofer's Phone #:	Roofer's Email:
Copy of valid roofing license or affidavit?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Other Trade (i.e. Carpenter, Mason, Excavator, etc.):

No other trade work being performed:

Contractor Name:	
Contractor Address:	
Contractor Phone #:	Contractor Email: