



Community Development Department
 1200 L.W. Besinger Drive - Room 206
 Carpentersville, IL 60110
 Hours: M-F 8:30 AM – 5:00 PM
 Phone (847) 551-3478
 Fax (847) 426-0864
<http://www.cville.org>

Building a Chicken Coop and Pen

ADDRESS:	Date Received:
Applicant Name:	Check in by:
Applicant Daytime Phone:	Date Returned to Applicant:
Applicant Email Address:	

I understand that any missing or incomplete items or failure to clearly describe the proposed scope of work will cause this plan review to be delayed until the submittal is complete and/or the work is correctly described. Upon submittal of the remaining items, I understand that the plans are still subject to review by the Village and that corrective measures and/or additional information may be required.

 Applicant Signature

 Date

Submittal Checklist, minimum requirements:

OK	N/A	Item Description
		Homeowners Association approval letter, if required
		Completed shed permit application
		Accurate Plat of Survey indicating:
		Dimensions of all structures, patios, pools, decks, sheds, etc (update if needed)
		Exact location and size of coop drawn to scale
		Exact location and size of pen drawn to scale
		Exact location of all adjacent buildings (including on neighbor's property in all directions), and distance from those buildings to the coop/pen.
		Exact location of all adjacent buildings, and distance from coop/pen
		Proof of Notice to Adjacent Residents
		Landlord Approval, if property is rented
		Manufacturer's cut sheets, drawings, etc
		Indicate square footage of the coop here: _____
		Indicate square footage of the pen here: _____
		Application for electrical work, copy of electrical license and detailed electrical specification (if applicable)

Minimum Requirements:

1. All fees for the license and building permit must be paid in full before permit is issued.
2. The lot shall contain only one single family dwelling occupied and used as such by the applicant.
3. The applicant must provided notice to the residents of all immediately adjacent dwellings.
4. All hens kept in the Village shall be entirely confined in a pen, coop, building, or other enclosure at all times.
5. No chicken shall be kept inside a residence, with the exception that baby chicks less than eight weeks old may be kept indoors until such time as it is fully feathered.
6. Coops and pens shall be permitted only in conjunction with a single-family detached dwelling located in a residential zoning district.
7. Coops and pens shall be located only in a rear yard.
8. Coops and pens shall be maintained at least 25' from any residential structure, church, school, or place of business.
9. Coops and pens must be closer to the permittee's residence than any adjoining residential dwelling, church, school, or place of business.
10. Coops and pens set back at least ten feet from all property lines of an adjacent property.
11. Coops and pens shall not be visible from a street.
12. Structures housing hens shall consist of a coop and a pen. A coop shall provide not less than 10 square feet per hen, with coop size limited to not more than 50 square feet, and pen enclosures limited to not more than 100 square feet.
13. Coops must be placed either above ground or on a hard surface such as concrete, patio block or gravel and able to withstand natural forces such as wind, rain and snow.
14. Wooden or precast concrete posts shall be acceptable foundations if they are placed at least 24 inches into the ground and firmly tamped with dirt or gravel. Wooden or precast concrete posts may also be secured into the ground using anchor posts that are otherwise typically used for fencing or decks.
15. Coops and pens shall be kept clean, sanitary and free from all refuse and waste, and must be thoroughly cleaned at least once 24 hours.
16. All refuse and chicken waste shall be disposed of in a clean and sanitary fashion.
17. Chicken coops must provide adequate ventilation, sun and shade, protection from precipitation, protection from cold weather, fresh water and must be impermeable to rodents, wild birds and predators including cats and dogs.
18. Chickens must be kept in an enclosure and fenced area at all times and not allowed to run free. Chickens must be secured in a chicken coop at night.
19. All feed for hens shall be kept in rodent-proof containers until put out for consumption by the permitted hens being kept.
20. Coops shall be enclosed on all sides and have a roof and doors. Doors must be able to be shut and locked each night. Open windows and vents must be covered with predator/bird proof wire.
21. All coop materials shall be uniform for each element of the structure such that the walls are made of the same material, the roof has the same shingles, windows or openings are of the same materials, etc. The use of scrap, washboard, sheet metal or similar materials is prohibited.
22. Any enclosed chicken pen shall consist of sturdy wire fencing, a minimum of six feet in height, and covered with wire, aviary netting or solid roofing.

Minimum Required Inspections:

1. Foundation Pre-Pour inspection. (For concrete)
2. Rough Electrical inspection. (Coops with electricity)
3. Final Electrical inspection. (Coops with electricity)
4. All inspections required from shed application.
5. Final inspection when all work is completed.

Schedule Inspections With:

Community Development Department
(847) 551-3478

Helpful Contact Information:

J.U.L.I.E. 811

AT&T (800) 244-4444

Comcast (800) 226-2278

Com Ed (800) 344-7661

Nicor (800) 730-6114

This list comprises some of the most common code violations when installing a chicken coop and pen. It does not address every possible violation, nor is it intended as an instruction manual.