

Carpentersville Business Development Commission
Meeting Minutes
November 24, 2020

The regular meeting of the Business Development Commission was called to order at 5:00pm by Chairman Skillman. The meeting was held as a virtual meeting.

Commission:

John Skillman	Chairman	Present	(in person)
Mike Armato	Member	Present	(remote, via Zoom)
Morgan Bergquist	Member	Absent	
Bill Hicks	Member	Absent	
Kay Teeter	Member	Present	(remote, via Zoom)
Gerald Wille	Member	Present	(remote, via Zoom)
Daniel Patterson	Member	Present	(remote, via Zoom)

Also present in person was Ben Mason, Staff. Also in attendance remotely via Zoom was Jim Malone, Village Trustee and Jeff Frost, Village Trustee.

Retail Consultant Update

Staff is recommending as part of next year's budget, funding for an engagement with Retail Coach to provide business recruitment services for the community. Formerly the Village had a full-time Economic Development Coordinator staff position, which has not been re-filled and will remain vacant.

Educational Scholarship Program

Commissioner Hicks wanted to discuss a scholarship program concept but was not in attendance at the meeting, so the item will be discussed at the next BDC meeting.

Development and Business Updates

Staff provided update on pending demolition of Huntley Square. Chairman Skillman stated ongoing priorities of the Village are to have a new tenant occupy the former Dominicks, and also to coordinate with West Dundee on the future of Spring Hill Mall.

Approve 2021 Meeting Schedule

Commissioner Wille motioned to approve the BDC meeting schedule for 2021, to be the fourth Tuesday of the month at 5:00pm. Commissioner Teeter seconded the motion. The motion passed unanimously.

Adjournment

Commissioner Wille motioned to adjourn the meeting. Commissioner Teeter seconded the motion. The motion passed unanimously. The meeting adjourned at 5:25pm.

Respectfully submitted,

Ben Mason