

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
October 6, 2020**

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Garcia, Malone, O’Sullivan, Andresen, and Frost, and President Skillman. Also present were Village Manager Johnson, Attorney Brandy Quance, and Village Clerk Mastera. Trustee Vela was absent.

The Pledge of Allegiance was led by President Skillman.

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS – None.
APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH – None.

PUBLIC COMMENT –

Don Cwynar (F.I.S.H. Food Pantry)

Mr. Cwynar stated that in honor of F.I.S.H. Food Pantry’s 50th anniversary, they are donating a park bench to be placed on the south side of Carpenter Park along the walking path as a commemorative memorial with a plaque. He hopes to have a dedication ceremony when the bench arrives and is planned for installation. He said F.I.S.H. Food Pantry was incorporated in 1970 and currently serves about 500 families per month. He said they also are still looking for volunteers on Monday, Wednesday, and Friday mornings to help with the truck. President Skillman also thanked Mr. Cwynar for all of his involvement, as he is also a member of the Special Events and Parks Commission.

CONSENT AGENDA –

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.

Motion to pass the Consent agenda by Trustee O’Sullivan, seconded by Trustee Andresen.

- A. Approval of Bills
- Fiscal Year 2020 Bills List and Payroll Totaling: \$3,075,437.33
- B. Approval of Minutes
- Regular Board Meeting Minutes from September 1, 2020
- C. A Resolution to Extend the 2011 Loading, Transportation, Land Application and Disposal of Municipal Bio-Solids Contract with Synagro Central, LLC for Services Related to Bio-Solids Disposal for a Two Year Period with a Zero Percent Increase in FY2021 and a 1.25% Increase In FY2022 or Using the Measured Consumer Price Index, Whichever is Lower
- D. A Resolution Authorizing the Approval of Change in Plans No 1 and Final for the 2020 Eastside CDBG Resurface Program
- E. A Resolution Accepting an Agreement for Phase II Design Engineering Services for the Lincoln Highland Avenue / Hillside Street Roadway and Utility Improvements with HR Green of McHenry, Illinois, in the Amount of \$269,724.00

- F. A Resolution Concerning the Approval and Release of Minutes of Certain Closed Meetings of the Village Board of Trustees
- G. An Ordinance Dissolving the Special Tax Allocation Fund and Terminating the Village of Carpentersville Spring Hill Center for Commerce and Industry Redevelopment Project Area
- H. A Resolution to Approve the Purchase of Extrication Tools and Accessories in the Amount of \$46,249.00 and Waive Requirements of Code Section 3.04.010.B
- I. An Ordinance Updating the Salary of the Village Manager
- J. An Ordinance Amending Title 2, Administration and Personnel, of the Carpentersville Municipal Code Limiting Committee, Commission, and Board Appointments
- K. Motion to Acknowledge the Emergency Circumstance Presented and Accept the Report of Emergency Sanitary Sewer Interceptor Repair Costs in the Lake Marian River Conservancy District (September 2020)

Vote on Motion:

6 – ayes (Garcia, Malone, O’Sullivan, Andresen, Frost, and Skillman)

0 – nay

1 – absent (Vela)

Motion passed, approved by omnibus vote.

REPORTS OF THE MANAGER AND STAFF –

Administration Update - Manager Johnson

- He said that after consulting the State and Illinois Department of Public Health rules and since there is no prohibition against it, Trick-or-Treating hours will be on Saturday, October 31 from 3:00 p.m. – 7:00 p.m. He said there also will be signs available to put in your house windows to show whether or not you are participating.
- Audit and Finance Commission will have meetings on October 26 and October 27 for budget presentations. The meetings are at 6:00 p.m. at the Public Works Training Facility where safe social distancing can take place. He encouraged all Trustees to attend.
- He thanked Senator Castro for helping to get the COVID testing site at the Public Works building last weekend. He said Barrington High School will have a COVID testing site this Saturday.
- The Clerk wanted people to know that today is the last day to register to vote at Village Hall. People then have the option of registering at the Kane County Clerk’s Office until the Early Voting sites open on October 19. Starting then, people can go to any of those Early Voting sites to register to vote, however, if you register, you then have to vote immediately.
- As of yesterday, IL had 71.1% self-response rate for the Census, while Carpentersville was at 76.6%. Carpentersville’s 2010 self-response rate was 72.7%.

Public Works Update – Director Gray

- 31/Huntley Road project is scheduled to be completed by November 2, 2020.
- East side CDBG project has been completed (the change order was on tonight’s agenda).
- The east side resurfacing has begun.

Manager Johnson said information on the Trick-or-Treating will be sent out via email, on our website, and also on the Village’s social media pages.

OLD BUSINESS – None.

NEW BUSINESS – None.

TRUSTEE AND COMMITTEE REPORTS

Trustee Andresen had no report.

Trustee Frost had the following report:

- Reminded people the importance of filling out the Census for the Village and for the State of Illinois.

Trustee O’Sullivan had no report.

Trustee Malone had no report.

Trustee Garcia had the following report:

- Reminded people that turning left from 31 south onto Main Street is currently not permitted.
- He thanked Chief Kilbourne and the police department for keeping everyone safe.

President Skillman had the following report:

- Reminded people to be safe regarding COVID. He mentioned he’s heard that a local fire department has 11 firefighters who are positive for COVID-19. He said continue to wearing masks and social distancing, as according to the news, people are still dying in Illinois from it.

CLOSED SESSION – None.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS – None.

ADJOURNMENT

As there was no further business, Trustee Garcia motioned to adjourn the meeting, seconded by Trustee Andresen. Voice vote was unanimous, all six members present voted aye.

The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk