

**Carpentersville Business Development Commission**  
**Meeting Minutes**  
**August 25, 2020**

The regular meeting of the Business Development Commission was called to order at 5:00pm by Chairman Skillman.

Commission:

John Skillman	Chairman	Present
Mike Armato	Member	Absent
Morgan Bergquist	Member	Present
Bill Hicks	Member	Present
Kay Teeter	Member	Present
Gerald Wille	Member	Present

Also present were Jim Malone, Village Trustee; Jeff Frost, Village Trustee; Ben Mason, Staff

**Business Recruitment and Retail Consultant Update**

Representatives from Retail Coach consulting group gave a presentation on the business recruitment services their firm provides to municipalities. Staff is considering recommending an engagement with Retail Coach, likely starting in 2021. Staff notified the Commission that the previous retail consultant the village had contracted with will not be brought back after this year. The Commission suggested obtaining copies of any reports / data the previous consultant had compiled, prior to the formal termination of their services.

**Development and Business Updates**

Staff gave a brief update on several new businesses that have opened in the Village, including Perks Thrift Store and La Michocana Ilusion on Route 25. Staff also provided brief updates on a few different redevelopment opportunity sites, including Huntley Square and M&M Patio and Stone.

**Member Reports**

Commissioner Hicks stated he would like BDC at an upcoming meeting to discuss potential for organizing an educational scholarship program for local students, similar in nature to the Kalamazoo Promise in Michigan.

**Adjournment**

Commissioner Bergquist motioned to adjourn the meeting. Commissioner Teeter seconded the motion. The motion passed unanimously. The meeting adjourned at 6:30pm.

Respectfully submitted,

Ben Mason