

**VILLAGE OF CARPENTERSVILLE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
July 21, 2020**

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Garcia, Malone, O’Sullivan, Andresen, Frost, and Vela, and President Skillman. Also present were Village Manager Johnson, Attorney Stewart, and Village Clerk Mastera.

The Pledge of Allegiance was led by President Skillman.

**INVOCATION** – None.

**PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS** –

A. Proclamation Honoring Carpentersville Resident Danny Denz

President Skillman read the proclamation honoring Carpentersville resident Danny Denz who recently signed with the San Diego Padres of Major League Baseball. Danny Denz his immediate family, and extended relatives and friends were there to support Danny and see him accept the proclamation plaque and take pictures.

**APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH** –

A. Appointment of Michael Salvaggio as a Member of the Fire Pension Board

Motion to approve the appointment by Trustee Andresen, seconded by Trustee Garcia.

Vote on Motion:

7 – ayes (Garcia, Malone, O’Sullivan, Andresen, Frost, Vela, and Skillman)

0 – nay

0 – absent

Motion passed and approved by vote.

**PUBLIC COMMENT** –

**Chris Kious – Kane County Board Member, District 23**

- He provided updates on County news such as the County received \$92 million dollars to use for County business to reimburse for COVID expenditures and pass on to the Villages and organizations in the county who also experienced COVID expenses.
- 55% of the \$92 million will remain with the county and 45% will be divided up amongst the Villages and organizations within the county.
- The Cares Act Allocation Committee (CAAC) through the County is who will define the allocations. They currently allocated \$8 million to the Kane County Health Department for contact tracing and provide personal protective equipment.
- To view meetings, people can go to [www.countyofkane.org](http://www.countyofkane.org).

- He said the committee anticipates the distribution may be about \$78.52 per capita. He said they also are working on some sort of application to apply for the funds.
- He said the Kane County Forest Preserve has passed a resolution to begin the engineering to remove the Carpentersville dam. He spoke about a solar energy program, an application for a variance on the old Milk Pail property off Route 25, and he as emphasized the ongoing census. Village Manager Johnson said Carpentersville is at about a 71% response rate for the census.
- He said Long Meadow Parkway from White Chapel Lane in Algonquin to Route 31 is now open.

## **CONSENT AGENDA –**

*President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.*

*Motion to pass the Consent agenda by Trustee O’Sullivan, seconded by Trustee Garcia.*

- A. Approval of Bills
  - Fiscal Year 2020 Bills List and Payroll Totaling: \$3,282,396.56
- B. Approval of Minutes
  - Regular Board Meeting Minutes from June 2, 2020
  - Regular Board Meeting Minutes from June 16, 2020
- C. An Ordinance Authorizing the Disposal of Items of Personal Property Owned by the Village of Carpentersville (Information Technology)
- D. An Ordinance Authorizing the Disposal of Items of Personal Property Owned by the Village of Carpentersville (Public Works / Fire)

**Vote on Motion:**

- 7 – ayes (Garcia, Malone, O’Sullivan, Andresen, Frost, Vela, and Skillman)
- 0 – nay
- 0 – absent

**Motion passed, approved by omnibus vote.**

## **REPORTS OF THE MANAGER AND STAFF –**

### **Administration Update - Manager Johnson**

- Next Tuesday at 6:30 p.m. there will be an Audit and Finance Commission meeting at the Public Works building where they will discuss bond refinancing and an educational review of closing down a Tax Increment Financing (TIF) district.
- The Finance Department will start adding late fees to the water bills again. A letter will be sent to residents with an overdue bill which will includes information on area resources to help people who are behind on their bills. He said payment plans will also be offered.
- Staff has been working with Senator Cristina Castro’s office to bring a mobile covid testing facility into Carpentersville for potentially one or two weeks. They are looking at areas on the east side of town along Route 25.
- Regarding the County disbursement of the CARES Act – he has petitioned the State’s Attorney’s Office to use the official census count rather than estimate by the Chicago Metropolitan Area Planning Agency.

- He said the County has advised area organizations to apply for Federal Emergency Management Agency relief funds for coronavirus reimbursements, and applying to the County for things that do not get covered. He said staff has continued to monitor and categorize expenses that have to do with the response to coronavirus.

**OLD BUSINESS** – None.

**NEW BUSINESS** – None.

## **TRUSTEE AND COMMITTEE REPORTS**

**Trustee Vela had no report.**

**Trustee Andresen had no report.**

**Trustee Frost had the following report:**

- He thanked IT Director Kevin Roberts for the help with Zoom meetings during the coronavirus time.
- He reminded people to follow the speed limits on Huntley Road and obey the crosswalks.
- He said there is progress on the Main Street Hill and he thanked residents for their patience with the project.
- He reminded people to fill out the census if they haven't yet, as it means real money for the Village.
- He reminded people of the incentive program where they can get money off their water bill if they shop locally and submit their receipts according to the program guidelines. Manager Johnson said people can find the information at [www.carpentersvilletoday.com/free50](http://www.carpentersvilletoday.com/free50)

**Trustee O'Sullivan had no report.**

**Trustee Garcia had the following report:**

- He said he drove on a new section of Longmeadow Parkway and said it was very nice and quick to get around.
- He said Manager Johnson and he are discussing the transportation from Colorado to Illinois of the old Carpentersville police car which the Village was able to purchase last year.

**Trustee Malone had no report.**

**President Skillman had the following report:**

- He said he was excited to have resident Danny Denz here today to celebrate him getting drafted.

## **CLOSED SESSION** –

Trustee Frost motioned to adjourn to Closed Session, seconded by Trustee Andresen, to discuss **Section 2(c)(1) of the Open Meetings Act** – the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity; and **Section 2(c)(11) of the Open meetings Act** - Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

**Vote on Motion:**

7 – ayes (Garcia, O’Sullivan, Malone, Frost, Andresen, Vela, and Skillman)  
0 – nay  
0 – absent

**Motion passed.**

The Board adjourned to Closed Session at 7:40 p.m.

The Board reconvened at 8:23 p.m.

**DISCUSSION CONCERNING OTHER VILLAGE BUSINESS –**

Trustee Malone stated that he would be interested in backing an ordinance banning pet shops from selling puppies from puppy mill breeders. The other Board members agreed they were okay if it appeared on the next agenda.

President Skillman inquired about if the seats in the Boardroom would still be recovered.

Trustee Frost said he’s noticed several speeders near Liberty Elementary School.

Manager Johnson stated that the auditors from Sikich would be at the next Board meeting to present information from the audit. He also said he is looking into the numbers for state sales tax versus what the Village gets from home rule, as he thinks there may be a reporting delay on the state numbers.

Trustee Vela discussed what the plan from School District 300 may be regarding kids returning to school this fall.

Manager Johnson said that the Police Department may be testing body cameras starting sometime in August. He also said that like other departments across the country, the Police Department administration and he will be reviewing the police action manual. He and Chief Kilbourne also mentioned additional training that the administration took as well as one that the officers will take.

**ADJOURNMENT**

As there was no further business, Trustee Andresen motioned to adjourn the meeting, seconded by Trustee Vela. Voice vote was unanimous, all seven members present voted aye.

The meeting adjourned at 8:34 p.m.

Respectfully submitted,

*Kelly Mastera*

Kelly Mastera, Village Clerk