

**VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
June 16, 2020**

[The Village Board meeting was held virtually with video, audio, and call-in features available via Zoom, in accordance with Illinois EXECUTIVE ORDER 2020-07, Section 6:

During the duration of the Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present” is suspended; and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well their activities relating to COVID-19.

On April 30, 2020, the Governor reissued Executive Orders 2020-03 through 2020-31, including 2020-07, pertaining to the Open Meetings Act.

On May 29, 2020, the Governor reissued Executive Orders 2020-03 through 2020-37, including 2020-07, for Section 6:

Section 6 of Executive Order 2020-07, as amended by Executive Order 2020-33, is reissued and extended through June 27, 2020 or until corresponding legislation (SB 2135) is enacted and takes effect, whichever occurs first.]

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Garcia, Malone, O’Sullivan, Andresen, Frost, and Vela, and President Skillman. Also present were Village Manager Johnson, Attorney Stewart, Fire Chief Schilling, Police Chief Kilbourne, and Village Clerk Mastera

The Pledge of Allegiance was led by President Skillman.

INVOCATION – None.

PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS – None.

APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH – None.

PUBLIC COMMENT – None. Village Clerk Mastera explained that due to this being a virtual meeting, people were given a chance to email her before the meeting with any public comments, and also were able to provide public comments in the Drop Box outside of Village Hall.

CONSENT AGENDA –

President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. Trustee Vela requested that Item C be removed.

Motion to pass the Consent agenda minus Item C by Trustee Frost, seconded by Trustee Garcia.

- A. Approval of Bills
 - Fiscal Year 2020 Bills List and Payroll Totaling: \$2,060,917.47
- B. Approval of Minutes
 - Regular Board Meeting Minutes from May 19, 2020
- ~~C. An Ordinance Amending a Special Use Permit for an Educational and Philanthropic Institution (251 Amarillo Drive)~~
- D. A Resolution to Award the Contract for the 2020 MFT Westside Resurfacing Program to Arrow Road Construction of Elk Grove Village, Illinois, in the Amount of \$1,027,251.10
- E. A Resolution Accepting a Proposal for Engineering Services Associated with the Development of a Lead Service Line Replacement Project Plan with Engineering Enterprises, Inc. of Sugar Grove, Illinois, in the Amount of \$24,526.00
- F. A Resolution Adopting a Revised Anti-Harassment Policy

Vote on Motion:

- 7 – ayes (Garcia, Malone, O’Sullivan, Andresen, Frost, Vela, and Skillman)
- 0 – nay
- 0 – absent

Motion passed, approved by omnibus vote.

REPORTS OF THE MANAGER AND STAFF –

Administration Update - Manager Johnson

- Mentioned that on June 24, 2020, Kane County will be holding their Kane County COVID Taskforce meeting to discuss how to distribute the CARES Act funding from the federal government.
- Said that last week Chief Kilbourne and he had an extended discussion with the ownership at Fox View to follow up on the residents’ concerns and complaints given during Public Comment at a Village Board meeting a few weeks ago. Chief and he will look to schedule the follow-up meeting in person with the Fox View residents as the state moves to Phase IV.
- Briefly reviewed a grant submitted by Public Works to the state for \$1.6 million to alleviate flooding on Wakefield and discussion with the school board regarding acquisition of 70 feet of land near Golfview Elementary School for detention purposes.
- He received word that the audit was complete and it was another clean audit. The auditors will give a presentation to the Board at one of the future Board meetings. He thanked staff and everyone for their help, especially since the auditors could not be on site this year due to the coronavirus.

Public Works – Director Gray

- Weather permitting, traffic on Main Street Hill will be switched to the new pavement on Monday.
- Longmeadow Parkway construction from Williams/Sandbloom to Route 25 should start in late June

Trustee Frost confirmed with Director Gray that traffic will still flow downhill on Main Street Hill. Trustee Garcia alerted Director Gray to an issue with cones on Route 31 near Miller Road. Gray said that is not within the Village, but he can reach out to the resident engineer of that project.

President Skillman reminded staff and Board Members to complete the state-mandated harassment training which is due July 31, 2020.

OLD BUSINESS – None.

NEW BUSINESS – (Item C removed from Consent Agenda)

Trustee Vela recused herself from this item, and signed off the Zoom meeting at 7:14 p.m.

- C. An Ordinance Amending a Special Use Permit for an Educational and Philanthropic Institution (251 Amarillo Drive)

Trustee Frost motioned to approve the Ordinance, seconded by Trustee Andresen.

Vote on Motion:

6 – ayes (Garcia, Malone, Andresen, Frost, O’Sullivan, and Skillman)

0 – nay

1 – absent (Vela)

Motion passed.

Trustee Vela re-signed on to the Zoom meeting at 7:16 p.m.

TRUSTEE AND COMMITTEE REPORTS

Trustee Andresen had no report.

Trustee Frost had the following report:

- He thanked the Finance Department for a great job on the audit, especially with the circumstances.
- The Week of June 17th is Waste and Recycle Workers’ Week, and he wanted to thank them.
- He thanked those in the Village for keeping things safe and steady, and to keep moving forward.

Trustee Garcia had the following report:

- He thanked Chief Kilbourne and the Police Department for a great job for their response to a major incident that happened in the Village last week, and that their response made him proud to say he was from Carpentersville.

Trustee Malone had no report.

Trustee O’Sullivan had no report.

Trustee Vela had the following report:

- She thanked State Senator Cristina Castro and JOANN Fabrics for the donation of face masks that will be distributed in the community. She also thanked residents Chris and Terri from the District 300 Food Pantry for their donation of face masks which were distributed at La Ilusion Grocery store.
- She thanked the business owners who participated in the COVID-19 Ad Hoc Business Committee yesterday.

President Skillman had the following report:

- He echoed the others in that he's proud of everybody working through the current circumstances with COVID-19 and also in the Fox View area.

CLOSED SESSION –

Trustee O’Sullivan motioned to adjourn to Closed Session, seconded by Trustee Malone, to discuss Section 2(c)(1) of the Open Meetings Act – the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity;

Vote on Motion:

7 – ayes (Garcia, O’Sullivan, Malone, Frost, Andresen, Vela, and Skillman)

0 – nay

0 – absent

Motion passed.

The Board adjourned to Closed Session at 7:21 p.m.

The Board reconvened at 8:06 p.m.

DISCUSSION CONCERNING OTHER VILLAGE BUSINESS –

Reviewing Police Policies

President Skillman said that with everything going on in the world, Manager Johnson and Attorney Stewart will work on reviewing police department policies. President Skillman said that the diversity in Carpentersville is what makes it special and great, and also the fact that students from Carpentersville feed into four different area high schools.

Manager Johnson discussed the review and how more departments are taking the time to review and revise practices. He mentioned they also will explore what it would take to introduce body cameras to the police department. He and the Board briefly discussed costs associated with body cameras for things like the hardware, software, staffing and training, in addition to what other nearby communities do.

Special Events

Trustee Frost asked what is happening with Special Events for the remainder of the year. Manager Johnson said even with Phase Four of the government reopening events will be limited to 50 People, and Phase Five will not occur until a vaccine is created or herd immunity is adopted. The Board decided based on the manager's recommendation that the Village's official policy for the remainder of 2020 is that the Village will not participate in any large gatherings and hopefully in 2021 will be back on track.

Parks

Trustee Andresen asked about when playgrounds will reopen, as residents have been asking. Chief Schilling said there may be more recommendations when Illinois reaches Phase Four.

ADJOURNMENT

As there was no further business, Trustee Garcia motioned to adjourn the meeting, seconded by Trustee Andresen. Voice vote was unanimous, all seven members present voted aye.

The meeting adjourned at 8:21 p.m.

Respectfully submitted,

Kelly Mastera

Kelly Mastera, Village Clerk