

**VILLAGE OF CARPENTERSVILLE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
May 18, 2021**

Board Meeting Location – Village Board Room, Village Hall, 1200 L.W. Besinger Drive, Carpentersville, IL 60110

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Village President Skillman, and Trustees Garcia, Malone, O’Sullivan, Sandoval, Frost, and Vela. Also present were Village Manager Johnson, Attorney Stewart, Village Clerk Mastera, Fire Chief Schilling, and Interim Police Chief Shaver.

The Pledge of Allegiance was led by President Skillman.

**INVOCATION** – Pastor Phil Zilinski, Fox Valley Baptist Church

**PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS** –

- A. President Skillman proclaimed May 16-22, 2021 as National Public Works Week. He thanked Public Works Director Gray and all his staff for their hardwork.

**APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATHS** – None.

**PUBLIC COMMENT** –

**Chris Kious (Kane County Board Member/President of Kane County Forest Preserve)**

He let people know about the rental assistance program going on at the county level. They were given \$13 million funding to distribute to landlords and tenants, and the County also has an additional \$12 million which will be going toward the program as well. He hoped staff would help get the word out to people. Clerk Mastera said they fliers near the Finance window, and Community Development Director Mason said his department has provided a list of landlords to the County. Mr. Kious wasn’t exactly sure of what exactly qualified a person to receive funds, so he advised people check out the website for more specific information.

**CONSENT AGENDA** –

*President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.*

Motion to approve the Consent Agenda by Trustee O’Sullivan, seconded by Trustee Garcia.

- A. Approval of Bills
  - Fiscal Year 2021 Bills List and Payroll Totaling: \$2,044,098.21
- B. Approval of Minutes
  - Regular Board Meeting Minutes from April 20, 2021
- C. An Ordinance Authorizing the Disposal of Items of Personal Property Owned by the Village

of Carpentersville

- D. A Resolution Accepting a Bid from Municipal Well and Pump for the 2021 Water Facilities Waste Pump Inspection and Repair Project in an Amount Not to Exceed \$37,870.00 and Also Accepting Supplemental Unit Prices as Outlined within the Bid Schedule

**Vote on Motion:**

7 – ayes (Garcia, Malone, O’Sullivan, Sandoval, Frost, Vela, and Skillman)

0 – nay

0 – absent

**Motion passed, approved by omnibus vote.**

**REPORTS OF THE MANAGER AND STAFF –**

**Administration Update - Manager Johnson**

- He let the Board know the professional photos originally scheduled for before the June 1<sup>st</sup> meeting will be moved to the night of June 15<sup>th</sup>.
- He introduced Kyle Cofer from Retail Coach to give an update on what the company has been doing.

Due to audio issues in the Boardroom, the Trustees and Village President could not hear Mr. Cofer very well. At the Board’s request, the presentation will be rescheduled for a later date. Manager Johnson said he can also send out a link to the Board members so they can access some of the data Mr. Cofer was going to cover.

**OLD BUSINESS –**

- A. Special Event Permit Application Approval, Fee Waiver Request and Temporary Liquor License for Rotary Club of Carpentersville Blind Flight Event, July 17, 2021

Trustee O’Sullivan and President Skillman both recused themselves from voting on this item due to their membership in the Rotary Club. Trustee O’Sullivan exited the room at 7:12 p.m.

Attorney Stewart said due to the recusal of President Skillman who is the permanent chair of the meeting, it would be appropriate for a trustee to make a motion to appoint another trustee as the acting chair for this portion of the meeting.

Motion to appoint Trustee Frost to be the temporary chair by Trustee Garcia, seconded by Trustee Malone.

President Skillman exited the room at 7:13 p.m.

**Vote on Motion:**

5 – ayes (Garcia, Malone, Sandoval, Frost, and Vela)

0 – nay

2 – absent (O’Sullivan and Skillman)

**Motion passed.**

Attorney Stewart said at this point Trustee Frost was the chair. Trustee Frost asked for a motion

for Item A.

Motion to approve Item A by Trustee Malone, seconded by Trustee Garcia.

**Vote on Motion:**

5 – ayes (Garcia, Malone, O’Sullivan, Sandoval, and Skillman)

0 – nay

2 – absent (Frost and Vela)

**Motion passed.**

President Skillman and Trustee O’Sullivan reentered the room at 7:15 p.m.  
Attorney Stewart announced that President Skillman resumes his role as chair of the meeting.

**NEW BUSINESS** – None.

**TRUSTEE AND COMMITTEE REPORTS**

**Trustee Sandoval had no report.**

**Trustee Frost had the following report:**

- He wanted to acknowledge that it was National Mental Health Awareness Month.
- He gave kudos to Interim Police Chief regarding an incident that happened last week, and he also thanked whoever tipped off the police.
- Last Sunday he was driving past Carpenter Park and he was happy to see people outside and enjoying the park.
- He thanked Director Gray and all the Public Works employees and said they do a great job.

**Trustee Vela had the following report:**

- She thanked Director Gray and the Public Works Department for the great job they always do.

**Trustee Garcia had the following report this evening:**

- He said a resident brought him a set of 1933 license plates for the 1933 Carpentersville Police Car. He hopes to have it brought to an upcoming event in the Village so people can see it.
- He reminded people of the COVID-19 vaccination site at Springhill Mall and urged people to get vaccinated. Chief Schilling said the vaccination times were this Saturday from 12:00 p.m – 3:00 p.m.

**Trustees Malone and O’Sullivan had no reports.**

**President Skillman had the following report:**

- He also told the Public Works Department to keep up all the good work, and the same for Police and Fire.
- He said Code Enforcement is still moving forward with issuing complaints around the Village to help clean it up. He stated the Boys and Girls Club can help with yard work if a resident is unable to do it him or herself.

**CLOSED SESSION** – None.

The Board took a brief break at 7:20 p.m.

**DISCUSSION CONCERNING OTHER VILLAGE BUSINESS –**

- Manager Johnson explained to the Board members more details about the upcoming Special Village Board meeting which will be held at the Public Works Training Room on Saturday, June 12<sup>th</sup> at 9:00 a.m. He stated that this will give the Village Board a chance to review the concept proposals by three different developers for the Huntley Square location.
- He also stated that staff is trying to see if there is any way possible to have the detention pond at the corner of Huntley Road and Randall Road relocated to behind or off to the side of the building rather than being in front of it.

**ADJOURNMENT**

As there was no further business, Trustee Sandoval motioned to adjourn the meeting, seconded by Trustee Garcia. Voice Vote was unanimous: Aye – 7 (Garcia, Malone, O’Sullivan, Sandoval, Frost, Vela, and Skillman), Nay – 0, Absent – 0.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,

**Kelly Mastera**

Kelly Mastera, Village Clerk