

**VILLAGE OF CARPENTERSVILLE
FIRE AND POLICE COMMISSION
MEETING MINUTES
APRIL 13, 2021
5:30 p.m.**

I. Call to Order

The meeting was called to order at 5:31 p.m. by Commission Chair Jim DeLong.

II. Roll Call

Present: Commissioners Jim DeLong, Terry Wessel, Fire Chief J-P Schilling and Interim Police Chief Todd Shaver

III. Approval of Minutes

A motion was made by Commissioner Terry Wessel to approve the regular meeting minutes of March 9, 2021. A second was provided by Commission Chair Jim DeLong. The motion carried by unanimous voice vote.

IV. Communications

None.

V. Unfinished Business

Fire Department

- **Probationary Firefighter Update**

Chief J-P Schilling provided a third quarter review of probationary Firefighter Joshua Cunningham. Chief Schilling reported that Firefighter Cunningham is doing a great job and is scheduled to complete his probationary period July 1, 2021, tentatively.

Probationary Firefighters Matthew Mansk and Gregory Wermes were hired March 29, 2021. Both have started orientation and been assigned shifts.

- **Fire Lieutenant Testing**

Chief Schilling announced the Final Fire Lieutenant List has been signed and posted. Four candidates were hired from the former list prior to it expiring March 13. All are doing well. The new list will be good for two years and set to expire April 2023.

Police Department

- **Probationary Officers Update**

Interim Chief Todd Shaver announced that Officer Alyssa Messina completed her probationary period on March 25, 2021. She has been assigned to the midnight shift and doing very well.

A motion was made by Commissioner Terry Wessel to remove Officer Messina from probationary status. A second was provided by Commission Chair Jim DeLong. The motion carried by unanimous vote.

- **2021 Police Officer Hiring**

Interim Chief Shaver announced that two spots have been reserved for the June Suburban Law Enforcement Academy. There are two candidates on this current list which is set to expire May 28, 2021; however, permission has not been received to hire at this time.

VI. New Business

Police Department

- **Final Eligibility List**

A new proposed final list has been established. Preference points have been applied and noted on the new list. Due to a numbering issue, the list will be provided at the next meeting.

Fire Department

- **Entry Level Eligibility Discussion**

Chief Schilling sought approval from the Commissioners to move forward with I/O Solutions to start the process of advertising and administering the entry level Firefighter test to establish a new list. Chief Schilling is looking at mid-May test with interview dates to follow once a test date is established.

VII. Other Business

None

VIII. Executive Session

None

IV. Adjournment

A motion was made to adjourn the meeting at 5:46 p.m. by Commissioner Terry Wessel. A second was provided by Commission Chair Jim DeLong. The motion carried by unanimous voice vote.

Respectfully submitted,
Oneida Fehring
Recording Secretary

James W. DeLong, Jr., Chairperson

A. Morgan Bergquist, Commissioner

Terry Wessel, Commissioner