

**Village of Carpentersville  
Special Events Advisory Committee  
Regular Meeting Minutes**

**Meeting Date: January 22nd, 2026**

**Meeting Time: 6:30 pm**

**I. Call to Order**

The meeting was called to order at 6:30 PM.

**Motion:** Jo Maniscalco

**Second:** Nicole Bertrand

**II. Roll Call for Attendance**

**a. Committee Members Present:**

- i. Jo Maniscalco
- ii. Evelyn Guerrero
- iii. Nicole Bertrand

**b. Village Staff Present:**

- i. Jen Hyde

**III. Approval of Minutes**

Minutes from the previous meeting were reviewed.

Motion: Trustee Jo moved to approve the minutes as presented.

Second: Evelyn Guerrero.

Motion carried unanimously.

**IV. Public Comments:** No Comment.

**V. Presentations:** None.

**VI. Budget:** 2026 Special Events Budget Overview

- a. Staff provided an overview of the 2026 Special Events budget to help frame sponsorship priorities and guide future committee recommendations. Discussion focused on understanding overall budget scope and identifying areas where sponsorship support will be most impactful.

**VII. Old Business**

**a. Winterville Recap:**

- i. Committee members shared positive feedback on Winterville, including:
- ii. Strong appreciation for the addition of food vendors (with interest in bringing them back)
- iii. Positive response to the library's presence and the ornament activity
- iv. Recommendation to include the event year on ornaments moving forward

Suggestions for future improvements included:

- Ensuring a PA system is available for the parade float
- Reworking the event flow (tree lighting followed by carolers)

- Adding additional tent space
- Installing a clear welcome/entry sign to guide attendees into the park and tent areas

**VIII. New Business:**

- a. **2025 Events Recap** – A general overview of 2025 events was provided for new committee members.
- b. **2026 Events Calendar Discussion** - Committee members expressed excitement about the upcoming 2026 event lineup and future planning opportunities.
- c. **2026 Meeting Schedule** - The committee agreed to meet on the second Tuesday of each month at 6:00 PM. Meeting location was moved to the Village Hall Conference Room B.
- d. **Independence Day Parade** - The committee discussed the overall concept and explored ideas for large draws and community engagement.
- e. **Jamboree Days** - Members expressed enthusiasm for bringing back Jamboree Days as a throwback event. Discussion included band selection and overall programming. The event will be marketed as a diverse music festival, with:
  - i. Friday night featuring harder rock music
  - ii. Saturday positioned as a family-friendly day

**Staff Liaison Report:** none.

**Adjournment:** The meeting was adjourned.

**Motion:** Jo Maniscalco

**Second:** Evelyn Guerrero