

**VILLAGE OF CARPENTERSVILLE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
January 21, 2020**

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Garcia, Malone, O’Sullivan, Andresen, Frost, and Vela, and President Skillman. Also present were Village Manager Johnson, Attorney Jennifer Gibson, Fire Chief Schilling, Police Chief Kilbourne, and Village Clerk Mastera.

The Pledge of Allegiance was led by President Skillman.

**INVOCATION** – Lead by Pastor Phil Zilinski, Fox Valley Baptist Church

**PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS** – None.  
**APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH** – None.

**PUBLIC COMMENT** –

**Penny Kazmier (Community Member)**

Ms. Kazmier spoke to the Board and the public as a representative of Barrington School District 220 regarding its upcoming referendum, as Sunny Hill Elementary School in Carpentersville is part of it. She provided specific information regarding the district’s master plan, and the history of a previous referendum. Ms. Kazmier wanted to explain what the new referendum entails and she named three key components: improving safety and security at the schools, better preparing the students for the future, and protecting the community’s investments in the schools. She asked that if anyone asks the Village Board members questions about the referendum that if they feel unable to answer, they be directed to the district contacts She also thanked the Village Board for supporting the Boys and Girls Club at Sunny Hill Elementary school.

**CONSENT AGENDA** –

*President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.*

*Motion to approve the Consent Agenda by Trustee Andresen, seconded by Trustee O’Sullivan.*

- A. Approval of Bills
  - Fiscal Year 2019 Bills List and Payroll Totaling: \$555,071.42
  - Fiscal Year 2020 Bills List and Payroll Totaling: \$838,159.64
- B. A Resolution Authorizing the Purchase of One 2020 Caterpillar Model: CB1.8 Roller from Altorfer Caterpillar in an Amount Not to Exceed \$27,810.00
- C. A Resolution Authorizing the Purchase of One Bobcat S76 T4 Skid Steer Loader from Atlas Bobcat in an Amount Not to Exceed \$49,511.00
- D. A Resolution Authorizing the Purchase of One Ford Explorer through the Suburban Purchasing Cooperative Program from Kunes Country Auto Group in the Amount of \$30,027.00

- E. A Resolution Authorizing the Purchase of One Ford F-250 Pickup Truck with Service Bed and Plow Package through the Suburban Purchasing Cooperative Program from Currie Motors Fleet in the Amount of \$44,360.00
- F. A Resolution Authorizing an Application Grant Submittal to the Kane Office of Community Reinvestment for the 2020 Community Development Fund Grant for the Construction Costs Associated with the 2021 Eastside Roadway Improvement Program
- G. A Resolution Appropriating Motor Fuel Tax (MFT) Funds For the Purpose of Maintaining Village Streets through the Purchase of Road Salt for Snow and Ice Control, Electric Usage for Street Lighting, Contractual Services for the Removal and Replacement of Select Village Sidewalk & Cutting, and Contractual Services for Resurfacing for FY2020 in the Amount of \$2,051,000.00
- H. A Resolution Authorizing the Approval of Change in Plans No. 1 and Final for the Newport Cove Path Improvement Project
- I. An Ordinance Amending Chapter 5.12 of the Carpentersville Municipal Code, As Amended, Regarding the Maximum Number of Liquor Licenses Issued
- J. A Resolution Approving the Payroll processing and HRIS Agreement between Village of Carpentersville and Connor & Gallagher OneSource, Inc.

**Vote on Motion:**

- 7 – ayes (Garcia, Malone, O’Sullivan, Andresen, Vela, Frost, and Skillman)
- 0 – nay
- 0 – absent

**Motion passed, approved by omnibus vote.**

**REPORTS OF THE MANAGER AND STAFF –**

**Manager Johnson**

- He said more snow is expected and that snow routes will be in effect which means residents cannot park in the street. He said police will be back out issuing tickets when that happens.
- He attended the Kane County Complete Count meeting which is the working group for the upcoming Census. He said they estimate for every person not counted in the Census, it costs the Village about \$1,500.00 over the next ten years. He is planning on having a reminder about the Census on the water bill, as well as having information available at the front counters in Village Hall, on social media, and on the Village website.

Per Manager Johnson, Police Chief Kilbourne announced the upcoming retirement of Police Commander Michael Salvaggio, who has worked for the Village for more than thirty years. Kilbourne said he will be retiring on January 31, 2020.

**OLD BUSINESS** – None.

**NEW BUSINESS** – None.

**TRUSTEE AND COMMITTEE REPORTS**

**Trustees Andresen, Vela, Malone, and O’Sullivan had no reports this evening.**

**Trustee Frost had the following report:**

- He welcomed the new hires from the Police Department and Fire Department, as well as the people who recently were promoted.
- He congratulated Commander Salvaggio on his retirement and thanked him for his service.

**Trustee Garcia had the following report:**

- He thanked all those who took the oath to serve our Village. He thanked the people who are retiring. He congratulated recently promoted Lt. Tony Ferreiro in the Fire Department. He also thanked Public Works employees for keeping the streets clean. He reminded people to contact the Village if they see a street that they think needs to be cleaned rather than taking it to Facebook.

**President Skillman had the following report:**

- He said they did have reports of mailboxes that were damaged over the weekend due to the plows from the snowstorm but everything was taken care of immediately on Monday morning. He confirmed with Public Works Director Gray that the contractors will be repairing the mailboxes.

**CLOSED SESSION** – None.

7:12 p.m. - President Skillman asked for a brief recess.

7:18 p.m. – The Board reconvened.

**DISCUSSION CONCERNING OTHER VILLAGE BUSINESS** –

**Village Hall Updates**

- President Skillman asked staff to look into some updates for the boardroom, such as chairs, carpet, and the dais.
- Trustee Garcia asked that “Welcome to Your Village Hall” sign in front of the building be looked at to see if it could be updated to say Carpentersville somewhere on it.

**Miscellaneous**

- Trustee Garcia informed the Police Chief that people are still frequently parking in the fire lane in front Village Fresh Market.
- President Skillman mentioned that Spotted Fox was still having issues with their sanitary lines.
- President Skillman said he and the West Dundee Mayor had a discussion regarding the recent announcements that both Sears and Macy’s are closing.

**Fire Department Vehicle**

- The Trustees and President Skillman talked about the possible upcoming purchase of a multi-function truck known as a “quint” which serves the purpose of both an engine and a ladder truck.

Manager Johnson and Fire Chief Schilling further explained the tentative purchase agreement, and discussed possible penalties if the company's delivery of the vehicle is delayed. Trustee O'Sullivan said would like to see cooperation money-wise from West Dundee toward the vehicle to help offset the cost since the Village already has an agreement regarding manning and staffing. The Board, Village Manager, and Fire Chief then discussed that if the new vehicle was purchased, what may happen to the old vehicle, such as selling it for parts or donating it to an underprivileged department in Mexico.

### **Communication**

- Trustee Frost emphasized that everyone needs to be communicating with our Village President and Village Attorneys, as well as Department Heads communicating with each other and the Trustees.

### **ADJOURNMENT**

As there was no further business, Trustee Garcia motioned to adjourn the meeting, seconded by Trustee Andresen. Voice vote was unanimous, all seven members present voted aye.

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

*Kelly Mastera*

Kelly Mastera, Village Clerk