

**VILLAGE OF CARPENTERSVILLE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
January 18, 2022**

Board Meeting Location – Virtual Meeting via Zoom.

The regular meeting of the Village Board of Trustees was called to order at 6:00 p.m. Those present and attending virtually for roll call were Village President Skillman, Trustees Garcia, Malone, O’Sullivan, Sandoval, and Frost. Village Manager Johnson and Village Attorney Stewart also were present, and attended the Zoom meeting from the Village Board Room in Village Hall.

The Pledge of Allegiance was led by President Skillman.

Trustee Garcia joined the virtual meeting at 6:05pm.

**PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS –**

Chair of the Special Events and Parks Commission Sara Miller shared a power point presentation featuring the winners from the annual Holiday Lighting Contest. The winners of the categories were as follows:

**Rookie**

- 1<sup>st</sup> Place > 734 Navajo Dr.
- 2<sup>nd</sup> Place > 140 Mora Rd.
- 3<sup>rd</sup> Place > 5311 Kelly Ct.

**Traditional**

- 1<sup>st</sup> Place > 534 Wilmette Ave.
- 2<sup>nd</sup> Place > 7348 Grandview Ct.
- 3<sup>rd</sup> Place > 310 N. Washington St.

**Clark W. Griswold**

- 1<sup>st</sup> Place > 3526 High Ridge Rd.
- 2<sup>nd</sup> Place > 2413 Tomahawk Ct.
- 3<sup>rd</sup> Place > 5711 Breezeland Rd.

**Facebook – People’s Choice**

- Winner – 3521 Carlisle Ln.

Ms. Miller stated that the winners can pick-up their gift cards starting tomorrow at the Public Works Building. She gave a shout-out to all the judges who participated, and said they are always looking for more judges for next year. President Skillman thanked Ms. Miller for all over her work on this contest. Trustee Frost thanked Public Works Administrative Assistant Michelle Clifton for her hard work on creating the maps for the judges. He said this year it made it a lot easier and more efficient in terms of driving around to judge the houses.

**APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH –** None.

**PUBLIC COMMENT** – None.

**CONSENT AGENDA –**

*President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.*

Motion to approve the Consent Agenda by Trustee O’Sullivan, seconded by Trustee Garcia.

- A. Approval of Bills
    - Fiscal Year 2021 Bills List and Payroll Totaling: \$3,634,846.06
    - Fiscal Year 2022 Bills List Totaling: \$135,367.50
  - B. Approval of Minutes
    - Regular Board Meeting Minutes from November 2, 2021
  - C. A Resolution to Approve the Purchase of Two 2022 Ford Utility Police Interceptors from Currie Motors and One 2021 Ford F-150 from Roesch Ford, through the Suburban Purchasing Cooperative Program, Including Emergency Equipment from Various Vendors in the Amount of \$142,117.00
  - D. A Resolution Authorizing an Application Grant Submittal to the Kane Office of Community Reinvestment for the 2022 Community Development Fund Grant for the Construction Costs Associated with the 2023 Cherokee Road Improvements Project
  - E. A Motion to Approve Payout of Final Resolution of Workers’ Compensation Claim of Police Officer in the Amount of \$69,992.82
  - F. A Resolution Authorizing the Purchase of Two (2) 2023 Ford Transit-350 Vans through the Suburban Purchasing Cooperative Program from Currie Motors Fleet in the Amount of \$87,504.00
  - G. An Ordinance Authorizing the Disposal of Items of Personal Property Owned by the Village of Carpentersville
  - H. A Resolution Approving Amendment to the Professional Services Agreement with Andres Medical Billing and the Village of Carpentersville
- A Resolution Concerning the Approval and Release of Minutes of Certain Closed Meetings of the Village Board of Trustees

**Vote on Motion:**

6– ayes (Garcia, Malone, O’Sullivan, Sandoval, Frost, and Skillman)

0 – nay

1 – absent (Vela)

**Motion passed, approved by omnibus vote.**

**REPORTS OF STAFF –**

**Administration Update – Manager Eric Johnson**

- The Police Department will be hosting an opening for the Soft Interview Room on January 27, 2022 at 3:00 pm. The interview room renovation was funded by a grant from Project Beloved. Police Social Worker Meg Kruse secured the donation which provides a nicer, more gentler interview space for people who are victims of traumatic crime.
- The Police Department will be participating in a Polar Plunge on Saturday, March 5, 2022 at the Public Works facility. This event is a fundraiser for Special Olympics.
- Public Works staff has put a mobile message sign east of the Main Street bridge to try and get more survey responses for the lead service line inventory in Old Towne.
- This Thursday the Planning and Zoning Commission will hear the presentation for the project at the former Huntley Square site via Zoom. The new project is called Iron Flats. If the project

passes the Planning and Zoning Commission for approval, it tentatively could come before the Village Board at the second meeting in February.

- The Wendy's near Springhill Mall is doing a rehabilitation project to modernize the facility.
- In light of the Supreme Court decision that came out about a week ago and the new return-to-work procedures that staff put in place, he no longer feels that moving forward with the weekly COVID-19 testing is the best option for the Village. He stated internal COVID cases have dropped drastically after the start of the new year. Staff is still encouraging employees to get vaccinated.

**OLD BUSINESS** – None.

**NEW BUSINESS** – None.

### **TRUSTEE AND COMMITTEE REPORTS**

#### **Trustee Sandoval had the following report:**

- Per Kane County Board Member Jarret Sanchez, the County is giving away four million dollars in grants to nonprofits, mental health organizations, food pantries, and other organizations. As of right now, there are only 13 applications which have been submitted to the County. She stated that Mr. Sanchez said Fish Food Pantry and the District 300 Food Pantry have already been contacted.

#### **Trustee Frost had the following report:**

- He congratulated staff member Rosemary McMurchie on hitting her 33<sup>rd</sup> work anniversary, and thanked her for her dedication to the Village of Carpentersville.
- He stated that he would like to see more communications in the Village but also within the community such as with the local newspapers when there are ribbon-cuttings for new businesses.
- Trustee Malone and he have had conversations with a business owner who wants to open a new business in Carpentersville but is having communication issues with the property owner. Per President Skillman, the two Trustees should work with Community Development Director Ben Mason to see how he can help.

#### **Trustee Malone had the following report:**

- He thanked Trustee Frost for providing the update about the potential new business and the difficulties it is facing. He said he hopes to work with Director Mason to figure out what is going on in that area.

#### **Trustee Garcia had the following report:**

- He said he is happy to see some of the changes occurring at the Police Department and thanked Chief Hoey for helping them occur. He thanked President Skillman for his 35 years of service both as an employee and now as an elected official.

#### **Trustee O'Sullivan had the following report:**

- He thanked Ms. Miller, Trustee Sandoval, and Ms. Clifton for all of their hard work on the Holiday Lighting Contest. He also thanked the judges for giving their team.

#### **President Skillman had the following report:**

- He gave a big thank you to everyone who helped with the Holiday Lighting Contest.
- He mentioned the new coffee shop in town, Unique Coffee, which recently opened. He encouraged everyone to support the local coffee shop and try it out.

- He said the comprehensive plan consultants are starting to look at different ideas for the former M & M Stone property which the Village acquired in the previous year.
- He reminded staff and the Board members that the Village wants to be business friendly but each business must still go through the proper channels and procedures.
- He mentioned a new tire business, Belle Tire, that is working on getting established in the Chicagoland market and is looking at the outlot near Walmart.
- He stated there is demolition still going on inside the former Dominick's building on Randall Road.
- He said the Board may need a Closed Session meeting to discussion things in person in the near future.

**CLOSED SESSION** – None.

**DISCUSSION CONCERNING OTHER VILLAGE BUSINESS** – None.

### **ADJOURNMENT**

As there was no further business, Trustee Garcia motioned to adjourn the meeting, seconded by Trustee Sandoval. Voice Vote was unanimous: Aye – 6 (Garcia, Malone, O'Sullivan, Sandoval, Frost, and Skillman), Nay – 0, Absent – 1 (Vela)

The meeting adjourned at 6:27 p.m.

Respectfully submitted,

**Kelly Mastera**

Kelly Mastera, Village Clerk