

**VILLAGE OF CARPENTERSVILLE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
May 19, 2020**

[The Village Board meeting was held virtually with video, audio, and call-in features available via Zoom, in accordance with Illinois EXECUTIVE ORDER 2020-07, Section 6:

During the duration of the Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present” is suspended; and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well their activities relating to COVID-19.

On April 30, 2020, the Governor reissued Executive Orders 2020-03 through 2020-31, including 2020-07, pertaining to the Open Meetings Act.]

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Garcia, Malone, O’Sullivan, Frost, and Vela, and President Skillman. Also present were Village Manager Johnson, Attorney Stewart, Fire Chief Schilling, Police Chief Kilbourne, and Village Clerk Mastera. Trustee Andresen was absent.

The Pledge of Allegiance was led by President Skillman.

**INVOCATION** – None.

**PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS** –

- A. President Skillman proclaimed the Week of May 17 – 23, 2020, as Public Works Week
- B. President Skillman also proclaimed the Week of May 17 – 23, 2020, as Emergency Medical Services (EMS) Week

**APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH** – None.

**PUBLIC COMMENT** –Village Clerk Mastera explained that due to this being a virtual meeting, residents were given a chance to email her before the meeting with any public comments, and also were able to provide public comments in the Drop Box outside of Village Hall. None were sent. She also asked if anyone on the line wanted to make a public comment, and many individuals said yes:

Attorney Stewart reiterated that now would be the time for any residents on the line to make a public comment. He asked them to follow the time limit, and said if someone else already spoke on the topic that another wants to speak on, they can just state they're in agreement to help the meeting move faster.

- *Yolanda Arrington* (4 Middlesex, Apt#11 / 847-809-1558): Concerned about issues with Fox View security and management

Attorney Stewart said there is so much interference in the background, that if people are not able to effectively mute their surrounds, we may have to enforce the right to remove someone from the call. He also asked if anyone else wished to make a public comment they indicate their name before speaking.

- *Danaro Hall*: Concerned about issues with Fox View security and management

Clerk Mastera provided her email so that individuals could email her with their contact information. Attorney Stewart reiterated that before anyone speaks they must be recognized by the Village President.

- *Miguel Keyes*: Concerned about issues with Fox View security and management

Attorney Stewart reminded everyone this is not a forum to engage in debate or have multiple people talking over each other, and people will be dropped from the meeting if they continue with disruptions.

- *Syda Blake*: Concerned about issues with Fox View security and management
- *Anonymous*: Concerned about issues with Fox View security and management
- *Ray Parson*: Concerned about issues with Fox View security and management
- *Amari Mosley*: Concerned about issues with Fox View security and management

Manager Johnson addressed the residents and gave his contact information. He said he will coordinate with Police Chief Kilbourne to set up a separate meeting with Fox View residents where their concerns can be heard outside of a Village Board meeting and in a forum where there can be more back and forth.

- *LaTanya Gray* (708-268-1318): Concerned about issues with Fox View security and management

Attorney Stewart reminded people that if from a public safety standpoint they feel they are being subject to a criminal act by another person, they need to contact the police. President Skillman said if there is an immediate problem, to call 911 right away. Attorney Stewart said

- *Rashema Malone* - Concerned about issues with Fox View security and management
- *Linda* (773-459-3803): Concerned about issues with Fox View security and management
- *Maida Montgomery*: Concerned about issues with Fox View security and management
- *Cory Cris*: Concerned about issues with Fox View security and management
- *Sophia Watson* (3 Middlesex / 847-744-2209): Concerned about issues with Fox View security and management

- *Anonymous*: Concerned about issues with Fox View security and management
- *Demetrius Suttle*: Concerned about issues with Fox View security and management
- *Anonymous*: Concerned about issues with Fox View security and management
- *Jack Johnson* (847-744-2209): Concerned about issues with Fox View security and management. Mentioned he also contacted U.S. Representative Sean Casten's office.

**CONSENT AGENDA –**

*President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. No removals were requested.*

*Motion to pass the Consent agenda by Trustee O’Sullivan, seconded by Trustee Garcia.*

Clerk Mastera stated that Trustee Andresen joined the meeting during Public Comment at 7:05 p.m. and therefore will be included in the roll call.

- A. Approval of Bills
  - Fiscal Year 2020 Bills List and Payroll Totaling: \$1,695,028.19
- B. Approval of Minutes
  - Regular Board Meeting Minutes from May 5, 2020
- C. An Ordinance Authorizing the Disposal of Items of Personal Property Owned by the Village of Carpentersville

**Vote on Motion:**

- 7 – ayes (Garcia, Malone, O’Sullivan, Andresen, Frost, Vela, and Skillman)
- 0 – nay
- 0 – absent

**Motion passed, approved by omnibus vote.**

**REPORTS OF THE MANAGER AND STAFF –**

**Administration Update - Manager Johnson**

- He again mentioned his email address (ejohnson@cville.org) for residents on the call who wanted to be included in the future Fox View specific meeting with him and the Police Chief.
- He has been working with Community Development staff to be aware of what businesses can be open under the Governor’s Orders, and that CarpentersvilleToday.com will be updated with their information so as to encourage people to shop locally.
- He mentioned that the audit is wrapping up and emphasized the Trustees respond to any questions sent by email from the auditors. Then he and Community Development Director Ben Mason will get together the Joint Review Board for the taxing bodies within the district in late June or July as required by state law.
- Next week they will be holding an Audit and Finance Commission meeting to discuss the 2010 bond refinancing options, where savings could save the Village almost \$1 million.

**Public Safety Update - Fire Chief Schilling**

- He gave updates regarding COVID-19 in Kane County. Lately, he’s seen a decrease in the Village’s day-to-day numbers, and that compared to the rest of the county we’re doing well.

**OLD BUSINESS** – None.

**NEW BUSINESS** – None.

## **TRUSTEE AND COMMITTEE REPORTS**

### **Trustee Vela had the following report:**

- She thanked the residents for joining the meeting and airing their concerns regarding Fox View management. She thanked Manager Johnson for initiating another meeting and being willing to meet with the residents to help them stay safe.
- She said Manager Johnson, Comm. Dev. Director Mason, Trustee Malone, and she met with five local business owners to hear about their struggles during this time. She asked Manager Johnson to give her an update next meeting on how successful the CarpentersvilleToday.com page is. She wants to continue building this new ad-hoc commission and see if it can be made official.

### **Trustee Andresen had no report this evening.**

### **Trustee Malone had no report this evening.**

### **Trustee O'Sullivan had the following report:**

- He was looking forward to the next Audit and Finance Commission meeting next Tuesday evening.

### **Trustee Garcia had the following report:**

- He visited Keith Andres Park after the rain and said it's looking very good. He complimented Public Works on the nice job.
- He asked people to be respectful of others, and to be responsible and dispose of gloves and masks in a proper manner.
- He emphasized shopping 60110.

### **Trustee Frost**

- He reminded people to continue using the masks and social distancing.
- He asked if our sign department can also create some signs for the Census, and reminded residents to fill it out if they haven't yet.
- He gave a shout out to nurses for everything they do as last week was Nurses' Week.
- He thanked the Public Works and EMS folks not just in Carpentersville, but all over.
- He commented that he did not know anything about the business committee meeting today and that he would like to be involved with it, as should other board members, including the Village Manager.

### **President Skillman had the following report:**

- He echoed what everyone said about social distancing and wearing masks.
- He thanked the Fox View residents for joining and telling them about the problems they're experiencing. He emphasized that if they have a problem they need to call 911. He said if they don't get an answer from that, the next day they can call the Police Chief to get an answer.
- He urged people if they wanted to speak at the next Board meeting to sign up ahead of time.
- He will talk with Trustees Vela and Malone more about the business committee and make sure everyone is on the same page. He said they've already had a lot of positive comments from some local businesses on how the Village has issued certain refunds.

### **CLOSED SESSION** – None.

**DISCUSSION CONCERNING OTHER VILLAGE BUSINESS –**

- The Village Board, Village Attorney Stewart, and Manager Johnson discussed how to assist restaurants and bars who can start reopening with outdoor dining next week, and what direction to give Village staff on approving such requests.
- Trustee Garcia said as a small business owner himself he would like to be involved with the newly proposed business commission.
- Trustee Vela stated that is why people met today to discuss how to help local businesses reopen and discussions will continue in the future.
- Trustee Vela and Trustee Garcia discussed how the idea of the business commission started. Attorney Stewart said if this is to be a Village committee, there will be further discussion.
- President Skillman reiterated that the Board wants staff to move forward with helping the restaurants and bars with open dining concepts.

**ADJOURNMENT**

As there was no further business, Trustee Frost motioned to adjourn the meeting, seconded by Trustee Garcia. Voice vote was unanimous, all seven members present voted aye.

The meeting adjourned at 8:22 p.m.

Respectfully submitted,

*Kelly Mastera*

Kelly Mastera, Village Clerk