

**VILLAGE OF CARPENTERSVILLE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
February 18, 2020**

The regular meeting of the Village Board of Trustees was called to order at 7:00 p.m. Those present for roll call were Trustees Garcia, Malone, Andresen, Frost, and Vela, and President Skillman. Also present were Village Manager Johnson, Attorney Stewart, Fire Chief Schilling, Police Chief Kilbourne, and Village Clerk Mastera. Trustee O’Sullivan was absent from tonight’s meeting.

The Pledge of Allegiance was led by President Skillman.

**INVOCATION** – Lead by Pastor Phil Zilinski, Fox Valley Baptist Church

**PROCLAMATIONS, CONGRATULATORY RESOLUTIONS, AND AWARDS** – None.  
**APPOINTMENTS, CONFIRMATIONS, AND ADMINISTRATION OF OATH** – None.

**PUBLIC COMMENT** –

**Eileen McNamee**

- She provided information regarding the Thom McNamee Memorial St. Patrick’s Day Parade in East Dundee on March 14, 2020, and the fireworks on March 21, 2020. She stated that more specific information regarding business applications, King and Queen applications, and volunteering can be found on their website at [www.dundeestpats.com](http://www.dundeestpats.com).
- Ms. McNamee also asked for permission from the Board that the Carpentersville police close down portions of Washington and Illinois streets for the staging of the parade in Carpentersville.

**Trish Glee (Dundee Township Supervisor)**

- Supervisor Glee spoke about the Dundee Township 708 Mental Health Board referendum coming up during this election. She provided statistics regarding Dundee Township residents and mental health issues. She explained what a 708 Mental Health Board is comprised of and the purpose it serves such as counseling, employment services, day training and treatment, substance abuse rehab, transportation, personal assistance and support, and family respite support. Supervisor Glee then spoke about the proposed 1.5% tax levy of the Equalized Assessed Value of a property which would provide funding for the 708 Board.
- Supervisor Glee introduced Jim Gould, a longtime resident of Carpentersville, who spoke of his personal experience having an adopted son David, now 27, who has a severe developmental disability. Mr. Gould said that when David turned 22-years-old all services went away due to his age. Mr. Gould said that although his family is lucky and receives state aid, many families are on the waiting list for service, 200 of them being local.
- Supervisor Glee also mentioned the following:
  - \* Saturday, February 22, 2020, from 9:00 a.m. – 12:00 p.m. will be the Say Yes to the Prom Dress event
  - \* Every Thursday from 2:00 p.m. – 6:00 p.m. Dundee Township Cares has its food pantry and clothes closet
  - \* Tuesday, April 14, 2020, is the annual town meeting where residents get the opportunity to speak to the Supervisor

### **Gloria Kelley (CASA Kane County)**

- Ms. Kelley introduced herself as the Executive Director of CASA Kane County. She explained that they are Court Appointed Special Advocates who are appointed by the judiciary to be a child's guardian ad litem for children in the foster care system. Ms. Kelley said the Kane County program is one of the largest programs in the state of Illinois, last year serving 500 children in abuse, neglect, and probate courts. She said the program is a 501(c)(3) that works very closely with the judiciary and cities and gave further details about the program including that about 10% of the total children served come from Carpentersville. Ms. Kelley said they are trying to raise awareness and would like a specific contact to partner with at the Village, and reiterated that they collaborate with various local and school officials in order to help protect children.

### **CONSENT AGENDA –**

*President Skillman asked if any Board Member wished to remove an item from the Consent Agenda for further review and discussion. Trustee Frost requested that two drafts of the minutes, dated January 7, 2020, and February 4, 2020, under Item B, be removed.*

*Motion to approve the Consent Agenda minus the drafts of the January 7, 2020, and February 4, 2020 minutes in Item B by Trustee Garcia, seconded by Trustee Malone.*

- A. Approval of Bills
  - Fiscal Year 2019 Bills List and Payroll Totaling: \$135,914.48
  - Fiscal Year 2020 Bills List and Payroll Totaling: \$1,248,705.66
  
- B. Approval of Minutes
  - ~~Regular Board Meeting Minutes from January 7, 2020~~
  - Regular Board Meeting Minutes from January 21, 2020
  - ~~Regular Board Meeting Minutes from February 4, 2020~~
  - Public Hearing 1 Minutes from December 3, 2019
  - Public Hearing 2 Minutes from December 3, 2019
  
- C. A Resolution Authorizing the Purchase of One (1) Cab and Chassis through Sourcewell from JX Enterprises, Inc., in the Amount of \$117,932.00 and Authorizing the Purchase and Installation through the Suburban Purchasing Cooperative for the Vactor 2100i Sewer Jetting and Vacuum Excavation Equipment from Standard Equipment Company in the Amount of \$339,161.00
  
- D. A Resolution Accepting a Design/Build Agreement for the Sleepy Creek Restoration Project with Applied Ecological Services of Brodhead, Wisconsin, in the Amount of \$101,300.00
  
- E. An Ordinance Amending Title 3, Chapter 3.28 of the Carpentersville Municipal Code Regarding Locally Imposed and Administered Tax Rights and Responsibilities

**Vote on Motion:**

- 6 – ayes (Garcia, Malone, Andresen, Frost, Vela, and Skillman)
- 0 – nay
- 1 – absent (O'Sullivan)

**Motion passed, approved by omnibus vote.**

### **REPORTS OF THE MANAGER AND STAFF –**

#### **Manager Johnson**

- He announced that Benjamin Mason has accepted the Director of Community Development position and will start on March 2, 2020. He said Mr. Mason has over 15 years of community development experience and is coming from the Village of Algonquin.

- Next Friday the Village will be co-sponsoring with the Northern Kane County Chamber of Commerce a Rise and Shine event at 8:30 a.m. at the Public Works building to give various updates regarding the village of Carpentersville.
- He said that for the first time since 2010 our municipal bonds will be able to be refinanced, and that in the current market it should give significant savings, possibly up to seven figure savings. He said they probably will call an Audit and Finance Commission meeting in March to go over the findings.

**OLD BUSINESS** –

Motion to combine Old Business Items A and B by Trustee Frost, seconded by Trustee Garcia.

- A. A Resolution Accepting a Quote from Illinois Pump Inc. for the Purchase and Installation of One A.B.S. Submersible Sewage Pump with Associated Equipment in an Amount Not to Exceed \$46,986.00
- B. A Resolution Accepting a Quote from Xylem, Inc. for the Purchase of One 6-Inch Godwin Trailer Mounted Trash Pump with Associated Equipment in an Amount Not to Exceed \$64,814.49

**Vote on Motion:**

- 6 – ayes (Garcia, Malone, Andresen, Frost, Vela, and Skillman)
- 0 – nay
- 1 – absent (O’Sullivan)

**Motion passed, approved.**

Motion to approve combined Old Business Items A and B by Trustee Andresen, seconded by Trustee Vela.

**Vote on Motion:**

- 6 – ayes (Garcia, Malone, Andresen, Frost, Vela, and Skillman)
- 0 – nay
- 1 – absent (O’Sullivan)

**Motion passed, approved.**

Attorney Stewart stated that the reason the items had been continued was that the items needed to have updated Board Reports to reflect our current code requirements.

**NEW BUSINESS** – (Removed from Consent Agenda)

Attorney Stewart stated there had been some small typographical corrections in the drafts. He said Clerk Mastera handed out what would be the corrected versions for each of those meetings, and it is their recommendation that these minutes be approved as amended in the Board Report.

Motion to approve the amended minutes from January 7, 2020, and February 4, 2020, by Trustee Frost, seconded by Trustee Andresen.

Attorney Stewart clarified that this a motion to combine and approve the two items.

- B. Approval of Minutes
  - Regular Board Meeting Minutes from January 7, 2020
  - Regular Board Meeting Minutes from February 4, 2020

**Vote on Motion:**

- 6 – ayes (Garcia, Malone, Andresen, Vela, Frost, and Skillman)
- 0 – nay
- 1 – absent (O’Sullivan)

**Motion passed, approved.**

## **TRUSTEE AND COMMITTEE REPORTS**

**Trustees Garcia, Malone, and Andresen had no report.**

**Trustee Frost had the following report:**

- He reminded everyone to register to vote as there are big elections coming up in the near future at the federal level.

**Trustee Vela had the following report:**

- She reminded citizens if they have any questions or concerns regarding services or issues to go to the Village website where they can find the Directors for each department and to feel free to reach out to them. She said if that does not work, to reach out to one of the Trustees or Village Manager Johnson.

**President Skillman had the following report:**

- He has a county community development meeting tomorrow where the Village has one project that is being discussed. He said they also will be talking about the Mental Health Board topic and some other areas in Dundee Township and Kane County looking for grant money.

### **CLOSED SESSION –**

Trustee Garcia motioned to adjourn to Closed Session, seconded by Trustee Andresen, to discuss **Section 2(c)(1) of the Open Meetings Act** – the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity; and **Section 2(c)(2) of the Open Meetings Act** – collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

**Vote on Motion:**

6 – ayes (Garcia, Malone, Frost, Andresen, Vela, and Skillman)

0 – nay

1 – absent (O’Sullivan)

**Motion passed.**

The Board adjourned to Closed Session at 7:36 p.m.

The Board reconvened at 8:17 p.m.

### **DISCUSSION CONCERNING OTHER VILLAGE BUSINESS –**

Trustee Malone is going to follow-up and share information he received on a puppy mill ordinance and see if the other Trustees are interested in learning more about it.

President Skillman asked staff to make sure to communicate about the agenda timeline.

Trustee Frost said he reached out to staff with several questions regarding items on the agenda and received responses in timely fashion which he appreciated.

President Skillman said there is a Special Events and Parks Commission meeting tomorrow.

Trustee Garcia asked for updates from Manager Johnson on the possible replacement of the seats and carpets in the boardroom.

Chief Schilling provided an update on the status of the refurbished fire engine as well as the plans for the transition to the StarCom radio system.

**ADJOURNMENT**

As there was no further business, Trustee Garcia motioned to adjourn the meeting, seconded by Trustee Andresen. Voice vote was unanimous, all six members present voted aye.

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

*Kelly Mastera*

Kelly Mastera, Village Clerk