



Village Board of Trustees
Village Board Room
1200 L.W. Besinger Drive
Carpentersville, IL 60110

AGENDA

Regular Meeting

6:00 p.m.

February 3, 2026

Join Zoom Meeting: ([hyperlink](#))

Meeting ID: 898 0070 9185

Passcode: 60110

Dial by your location

Note - Anyone who wishes to make a public comment should attend the meeting in person at Village Hall.

The Village of Carpentersville is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village at 224-293-1625 to allow the Village to make reasonable accommodations for those persons.

- I. Call to Order**
- II. Roll Call for Attendance**
- III. Pledge of Allegiance**
- IV. Proclamations, Congratulatory Resolutions, and Awards**
 - A. Black History Month Proclamation ([view](#))
- V. Appointments, Confirmations, and Administration of Oaths**
- VI. Public Comment** (Keep comments to 5 minutes or less.)
- VII. Consent Agenda**

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

 - A. Approval of Bills
 - Fiscal Year 2025 Bills List \$ 157,185.69 ([view](#))
 - Fiscal Year 2026 Bills List \$1,471,375.09 ([view](#))
 - B. Approval of Minutes
 - Regular Board Meeting January 20, 2026 ([view](#))
 - C. Approval of a Special Event Permit Application, Otto Company Picnic, June 6, 2026 ([view](#))
 - D. Approval of a Special Event Permit Application and Fee Waiver Request, Basement Festivities, August 29, 2026 ([view](#))



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- E. Approval of a Workers' Compensation Settlement for a Public Works Department Employee [\(view\)](#)
- F. Approval of a Resolution Authorizing the Purchase and Real Estate Sale Agreement Between the Village of Carpentersville and Improved Besinger Properties, LLC [\(view\)](#)
- G. Motion to authorize the Village Manager to approve a contract with Buckcherry in an amount not to exceed \$30,000, in addition to incidental expenses within the budget for Jamboree Days, and otherwise in accordance with the terms as stated in the Board Report [\(view\)](#)
- H. Approval of an Ordinance Amending Section 3.04.010 of the Carpentersville Municipal Code Regarding Responsible Bidding with Contracts [\(view\)](#)
- I. Approval of a Resolution Approving Participation in the Northern Illinois Municipal Electric Collaborative Bid Process and Authorizing the Village Manager to Enter into an Agreement for the Purchase of Electricity with the Lowest Bid Electric Provider for a Period up to 36 Months [\(view\)](#)
- J. Approval of a Resolution Accepting a Professional Services Agreement to Update the Village's Water Utility Risk and Resilience Assessment and Emergency Response Plan with Engineering Enterprises, Inc. of Sugar Grove, Illinois in the Amount not to Exceed \$43,735 [\(view\)](#)

VIII. Old Business

IX. New Business

- A. Approval of a Resolution Approving the Appropriation of Motor Fuel Tax Funds for the Purpose of Maintaining Village Streets Through the Purchase of Road Salt for Snow and Ice Control, Electric Usage for Street Lighting, Contractual Services for Roadway Resurfacing and Select Village Sidewalk Cutting, and Engineering Services in the Amount of \$1,329,476.92 [\(view\)](#)
- B. Approval of a Resolution Approving the Appropriation of Motor Fuel Tax Funds for the Purpose of Maintaining Village Streets Through the Purchase of Road Salt for Snow and Ice Control, Electric Usage for Street Lighting, Contractual Services for Roadway Resurfacing and Select Village Sidewalk Cutting, and Engineering Services in the Amount of \$1,976,500.00 [\(view\)](#)
- C. Approval of a Resolution Awarding the Contract for the Construction of the Riverfront Park-Western Site/Civil Improvement to Copenhagen Construction, Inc., in the Amount



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not to Exceed \$2,350,542.70

[\(view\)](#)

X. Reports of Manager and Staff

A. Budget Book Presentation

XI. Trustee and Committee Reports

XII. Closed Session

XIII. Discussion Concerning Other Village Business

XIV. Adjournment

VILLAGE OF CARPENTERSVILLE
Black History Month Proclamation
February, 2026

WHEREAS, February marks the annual observance of Black History Month, a time to honor the achievements, resilience, and contributions of African Americans throughout our nation's history; and

WHEREAS, the 2026 theme, "A Century of Black History Commemorations", recognizes the 100-year legacy of formally celebrating Black history since Dr. Carter G. Woodson's establishment of Negro History Week in 1926, which grew into the month-long observance we know today; and

WHEREAS, this centennial milestone invites us to reflect on the progress made, acknowledge the struggles endured, and recommit ourselves to advancing equity, justice, and opportunity for all; and

WHEREAS, the stories, culture, and innovations of Black Americans have enriched every aspect of our society from science, education, and the arts to business, public service, and social change; and

WHEREAS, it is essential to preserve and share these histories in our schools, communities, and institutions so that future generations may learn from and be inspired by them;

NOW, THEREFORE, I, John Skillman, Village President, do hereby proclaim February 2026 as Black History Month in Carpentersville, Illinois and encourage all residents to participate in events, programs, and conversations that honor the past, celebrate the present, and shape a more inclusive future.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of Carpentersville to be affixed this 3rd of February, 2026.

John Skillman, Village President

ATTEST:

Village Clerk





AGENDA ITEM EXECUTIVE SUMMARY

Village Board Meeting February 03, 2026

Bills List: Fiscal Year End 12/31/2025

Staff Contact: Ben Mason, Finance Department

RECOMMENDATION

Approval of the attached bills list.

<u>FUND</u>	<u>DEPARTMENT</u>	<u>TOTALS</u>
001110	ADMINISTRATION	224.00
001111	FINANCE	7,219.25
001113	GENERAL SERVICES	3,530.00
001115	BUILDING MAINTENANCE	582.00
001370	STREET DEPARTMENT	14,716.48
001372	VEHICLE MAINTENANCE	1,204.61
001550	POLICE	13,164.85
001560	FIRE	14,210.22
100113	GENERAL SERVICES	1,150.00
100382	WATER FACILITIES	33,021.12
100392	WASTEWATER FACILITIES	46,057.76
100393	SEWER UNDERGROUND	2,500.00
299370	STREET CAPITAL IMPROVEMENTS	11,347.00
400370	MFT FUNDED EXPENDITURES	7,528.40
701179	SSA #1 NEWPORT COVE EXPENDITURE	730.00
	12/31/25 BILLS PAYABLE	\$ 157,185.69
	Advanced Payment List	\$ -
	Bills List Total	\$ 157,185.69
	TOTAL DISBURSEMENTS	\$ 157,185.69

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
ABT ELECTRONICS & APPLIANCES				
ST93 DAY ROOM REMODEL	INFORMATION TECHNOLOGY	001112-53606-IT60	MINOR TOOLS - EQUIPMENT	1,130.00
Vendor Total 1,130.00				

ACCURATE BACKGROUND LLC

BACKGROUND SCREENING FOR N. WEBB	POLICE	001550-52190-	PROFESSIONAL SERVICE	11.46
Vendor Total 11.46				

ADVANCED AUTOMATION & CONTROLS

SCADA COMMUNICATION ISSUE REPAIRS	WATER FACILITIES	100382-52190-	PROFESSIONAL SERVICE	240.00
SCADA SOFTENER PLC TROUBLESHOOTING & REPAIRS	WATER FACILITIES	100382-52190-		480.00
Vendor Total 720.00				

ADVANCED AUTOMATION & CONTROLS

WW SCADA UPGRADE WIN-911 SOFTWARE/HARDWARE	WASTEWATER FACILITIES	100392-52323-	MAINTENANCE EQUIPMENT	8,300.00
Vendor Total 8,300.00				

AEP ENERGY INC

3013133438 STREET LIGHTS 11/22/25-12/23/25	MFT FUNDED EXPENDITURES	400370-52404-	ELECTRICITY - STREET LIGHTS	119.14
3013133449 SW ELM 12/2/25-1/5/26	MFT FUNDED EXPENDITURES	400370-52404-		7,409.26
Vendor Total 7,528.40				

AIR ONE EQUIPMENT INC

2 NEW FF SWIFTWATER KITS	FIRE	001560-53630-WTRES	OPERATING SUPPLIES	3,305.00
QUINT-91 & E-92/93 BASIC ICE WATER RESCUE EQUIP.	FIRE	001560-53630-WTRES		3,785.00
Vendor Total 7,090.00				

AIRGAS USA LLC

SUPPLIES - MEDICAL

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
EMS OXYGEN	FIRE	001560-53796-		69.45

Vendor Total 69.45

AT & T MOBILITY II LLC

NOV INTERNET	INFORMATION TECHNOLOGY	001112-52410-IT12	COMMUNICATIONS	1,030.14
DEC INTERNET PW	INFORMATION TECHNOLOGY	001112-52410-IT12		1,030.14

Vendor Total 2,060.28

BODE SUPPLY CO

RIVERSEND TREE REMOVAL	WASTEWATER FACILITIES	100392-52310-	MAINT BUILDING & GROUNDS	4,930.00
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Vendor Total 4,930.00

BODE SUPPLY CO

EASEMENT MAINTENANCE - BESINGER WOODS	SEWER UNDERGROUND	100393-52742-	EASEMENT MAINTENANCE	2,500.00
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Vendor Total 2,500.00

BUILDERS CHICAGO CORPORATION

VH GATE TROUBLESHOOTING	BUILDING MAINTENANCE	001115-52323-	MAINTENANCE EQUIPMENT	582.00
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Vendor Total 582.00

CDS OFFICE TECHNOLOGIES

ANNUAL MAINTANENCE SIERRA AIRADVANTAGE	INFORMATION TECHNOLOGY	001112-52190-IT12	PROFESSIONAL SERVICE	1,909.00
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Vendor Total 1,909.00

CLAUSS BROTHERS INC

SNOW REMOVAL SERVICES - VILLAGE HALL	STREET DEPARTMENT	001370-52190-	PROFESSIONAL SERVICE	326.22
SNOW PLOWING SERVICE - FIRE STATIONS	STREET DEPARTMENT	001370-52190-		427.61
SNOW PLOW SERVICES - COURTS PROVIDENCE 1 & 2	STREET DEPARTMENT	001370-52190-		552.15

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
SNOW REMOVAL SERVICES - VILLAGE HALL	STREET DEPARTMENT	001370-52190-		644.73
SNOW REMOVAL SERVICES - VILLAGE HALL	STREET DEPARTMENT	001370-52190-		988.59
SNOW PLOW SERVICES - CUL DE SACS	STREET DEPARTMENT	001370-52190-		7,154.84
Vendor Total 10,094.14				

COMCAST CABLE

Invoice Description	Department	Account Number	Account Description	Amount
DEC MONTHLY VOICE AT VILLAGE HALL	INFORMATION TECHNOLOGY	001112-52410-IT12	COMMUNICATIONS	308.97
DEC MONTHLY INTERNET AT VILLAGE HALL	INFORMATION TECHNOLOGY	001112-52410-IT12		1,654.00
Vendor Total 1,962.97				

DIFFUSION SALES COMPANY INC

Invoice Description	Department	Account Number	Account Description	Amount
GAS DETECTION SYSTEM CALIBRATION	STREET DEPARTMENT	001370-52310-	MAINT BUILDING & GROUNDS	1,600.00
Vendor Total 1,600.00				

DORNER COMPANY

Invoice Description	Department	Account Number	Account Description	Amount
PRV REBUILD MULTIPLE LOCATIONS - PARTS	WATER FACILITIES	100382-52190-	PROFESSIONAL SERVICE	17,021.00
Vendor Total 17,021.00				

DUNDEE ANIMAL HOSPITAL PC

Invoice Description	Department	Account Number	Account Description	Amount
SERVICE FOR 10/02/2025 CASE#25-17198	POLICE	001550-53753-	ANIMAL CONTROL	579.11
Vendor Total 579.11				

DUNDEE LANDSCAPE CONSTRUCTION & MAINTENANCE INC.

Invoice Description	Department	Account Number	Account Description	Amount
SOUTH LINCOLN AVE PARKING SNOW REMOVAL	STREET DEPARTMENT	001370-52190-	PROFESSIONAL SERVICE	300.00
SNOW REMOVAL MAIN ST BRIDGE	STREET DEPARTMENT	001370-52190-		1,020.00
Vendor Total 1,320.00				

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
DUNDEE LANDSCAPE CONSTRUCTION & MAINTENANCE INC.				
NEWPORT COVE POND WALKING PATH - SNOW	SSA#1 NEWPORT COVE EXPENDITURE	701179-52310-	MAINT BUILDING & GROUNDS	730.00
				Vendor Total 730.00
ELGIN DOT SAFETY LANE KKC				
VEHICLE INSPECTIONS	VEHICLE MAINTENANCE	001372-52190-	PROFESSIONAL SERVICE	900.00
				Vendor Total 900.00
EMS MANAGEMENT & CONSULTANTS, INC				
DECEMBER 2025 AMBULANCE BILLING SERVICE	FIRE	001560-52190-	PROFESSIONAL SERVICE	4,315.77
				Vendor Total 4,315.77
ES ACQUISITION LLC				
CONFINED SPACE TRAINING / FF SUTFIN	FIRE	001560-52163-TRAIN	TRAINING/MEETINGS	1,400.00
				Vendor Total 1,400.00
FOX VALLEY FIRE AND SAFETY CO				
ST-93 EXTINGUISHER INSPECTION	FIRE	001560-52310-	MAINT BUILDING & GROUNDS	135.00
				Vendor Total 135.00
GROOT INC				
PW 20 YARD DUMPSTER SERVICE	STREET DEPARTMENT	001370-52156-	REFUSE DISPOSAL	1,702.34
				Vendor Total 1,702.34
HAMPTON, LENZINI, & RENWICK, INC.				
LK MARIAN AT CARPENTER CREEK STREAMBANK	STREET CAPITAL IMPROVEMENTS	299370-56303-72063	PHASE III ENGINEERING	476.25
				Vendor Total 476.25
HR GREEN				
			PHASE II ENGINEERING	

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
FOX RIVER UTILITY CROSSING DESIGN 9/1/25-12/12/25	WATER FACILITIES	100382-56302-72093		12,273.35
Vendor Total 12,273.35				

HR GREEN

FOX RIVER UTILITY CROSSING DESIGN 9/1/25-12/12/25	WASTEWATER FACILITIES	100392-56302-72093	PHASE II ENGINEERING	23,824.75
Vendor Total 23,824.75				

HR GREEN

SIOUX AVE DRAINAGE IMPROVEMENTS	STREET CAPITAL IMPROVEMENTS	299370-56302-72059	PHASE II ENGINEERING	1,684.50
PUBLIC WORKS SURVEY & CONCEPT 12/1/25-12/31/25	STREET CAPITAL IMPROVEMENTS	299370-56302-72083		1,388.00
PW SOUTH LOT IMPROVEMENTS	STREET CAPITAL IMPROVEMENTS	299370-56302-72083		7,608.25
Vendor Total 10,680.75				

JOHNSON & BUH LLC

LOCAL DUI REP. FOR OCT/NOV/DEC 2025	POLICE	001550-52323-	MAINTENANCE EQUIPMENT	3,025.00
Vendor Total 3,025.00				

KANE COUNTY ANIMAL CONTROL

DECEMBER 2025 ANIMAL CONTROL	POLICE	001550-53753-	ANIMAL CONTROL	116.00
Vendor Total 116.00				

KRESL POWER EQUIPMENT INC

BUILDINGS HOIST INSPECTIONS	WASTEWATER FACILITIES	100392-52310-	MAINT BUILDING & GROUNDS	1,142.60
Vendor Total 1,142.60				

LAN ELECTRIC INC

ELECTRICAL TROUBLESHOOTING HSP1	WATER FACILITIES	100382-52190-	PROFESSIONAL SERVICE	305.00
Vendor Total 305.00				

BILLS LIST
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Invoice Description	Department	Account Number	Account Description	Amount
MENARDS				
METAL CRACK SEALER & PAINT ROLLER	WATER FACILITIES	100382-53100-	MATERIALS - BUILDING	89.96
SAW BLADES & GRINDER WHEELS	WATER FACILITIES	100382-53606-		84.71
Vendor Total				174.67

NICOR GAS

72769310003 BOOSTER #1 11/26/25-12/29/25	WATER FACILITIES	100382-52409-	HEATING	144.25
34926810002 WELL #5 11/26/25-12/29/25	WATER FACILITIES	100382-52409-		170.06
67357310001 WELL #7 11/26/25-12/30/25	WATER FACILITIES	100382-52409-		191.57
56926810005 WELL #6 11/26/25-12/29/25	WATER FACILITIES	100382-52409-		305.06
23926810005 WATER FACILITY 11/26/25-12/29/25	WATER FACILITIES	100382-52409-		1,716.16
Vendor Total				2,527.10

NICOR GAS

40276810005 LS #10 11/25/25-12/26/25	WASTEWATER FACILITIES	100392-52409-	HEATING	283.10
82333476180 1070 TAMARAC DR 11/24/25-12/23/25	WASTEWATER FACILITIES	100392-52409-		1,323.96
Vendor Total				1,607.06

OMNI COMMERCIAL LIGHTING INC

STREET LIGHT REPAIRS	STREET CAPITAL IMPROVEMENTS	299370-56403-95002	PHASE III CONSTRUCTION	190.00
Vendor Total				190.00

PHYSICIANS IMMEDIATE CARE - CHICAGO

Pre-Employment Physical	ADMINISTRATION	001110-52104-	PRE-EMPLOYMENT SCREENINGS/EXAM	169.00
Vendor Total				169.00

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
PROVANTAGE LLC				
ZEBRA PRINTER CABLES FOR SQUAD CARS	INFORMATION TECHNOLOGY	001112-53606-IT50	MINOR TOOLS - EQUIPMENT	103.00
WATER GATE UPGRADE	INFORMATION TECHNOLOGY	001112-53606-IT70		54.00
Vendor Total				157.00

RAY O'HERRON COMPANY INC

AMMO/ POULOS	POLICE	001550-53630-	OPERATING SUPPLIES	880.80
UNIFORM SHIRT / BOGNETTI	POLICE	001550-53651-		85.50
BADGES	POLICE	001550-53651-		122.00
UNIFORM SHIRT/ STEGEMAN	POLICE	001550-53651-		206.97
CARRIER/ NEUMAN	POLICE	001550-53651-		304.06
UNIFORM SHIRTS/ GUTIERREZ	POLICE	001550-53651-		310.49
Vendor Total				1,909.82

ROCKFORD ORTHOPEDIC ASSOCIATES LTD

Post-Accident Drug Screen - Adelizzi	ADMINISTRATION	001110-52155-	DRUG SCREENING	55.00
Vendor Total				55.00

SHEEHAN'S OFFICE INTERIORS INC

CHAIRS	POLICE	001550-52316-	OFFICE EQUIPMENT	3,219.55
Vendor Total				3,219.55

SYNAGRO CENTRAL LLC

DEC 2025 HAULING	WASTEWATER FACILITIES	100392-52413-	SLUDGE DISPOSAL	5,993.75
Vendor Total				5,993.75

TEKLAB INC

TESTING & SAMPLING

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
TN TEST 12/31/25	WASTEWATER FACILITIES	100392-52807-		129.80
TN TEST 12/24/25	WASTEWATER FACILITIES	100392-52807-		129.80
Vendor Total				259.60

THE UPS STORE #806

Invoice Description	Department	Account Number	Account Description	Amount
SHIPMENT TO NMS LABS	POLICE	001550-52196-	SERVICES - INVESTIGATIONS	97.91
Vendor Total				97.91

TOPS IN DOG TRAINING CORP

Invoice Description	Department	Account Number	Account Description	Amount
K-9 DOG FOOD FOR BEAR	POLICE	001550-53761-	SUPPLIES - K-9 PROGRAM	672.00
K-9 MAINTENANCE/DOG FOOD/ CLASS	POLICE	001550-53761-		1,034.00
Vendor Total				1,706.00

TOTAL SYSTEMS ROOFING INC

Invoice Description	Department	Account Number	Account Description	Amount
ST-91 ROOF LEAK REPAIR	FIRE	001560-52310-	MAINT BUILDING & GROUNDS	1,200.00
Vendor Total				1,200.00

UNITED FITNESS SERVICE INC

Invoice Description	Department	Account Number	Account Description	Amount
Fire Fitness Equip. Maint. Dec 2025	GENERAL SERVICES	001113-51130-	WELLNESS PROGRAM	80.00
Vendor Total				80.00

WHOLESALE DIRECT INC

Invoice Description	Department	Account Number	Account Description	Amount
LED LIGHTS	VEHICLE MAINTENANCE	001372-53600-	PARTS - AUTOMOTIVE	304.61
Vendor Total				304.61

ZUKOWSKI, ROGERS, FLOOD & MCARDLE

Invoice Description	Department	Account Number	Account Description	Amount
Corp. Legal Work Nov-Dec 2025	GENERAL SERVICES	001113-52035-	LEGAL RETAINER	3,450.00
Vendor Total				3,450.00

BILLS LIST
MEETING DATE: 02/03/2026

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Invoice Description	Department	Account Number	Account Description	Amount
ZUKOWSKI, ROGERS, FLOOD & MCARDLE				
Traffic Prosecution Dec 2025	POLICE	001550-52303-	ADMIN ADJUDICATION EXPENSES	2,500.00
				Vendor Total 2,500.00

ZUKOWSKI, ROGERS, FLOOD & MCARDLE				
Corp. Legal Work Nov-Dec 2025	GENERAL SERVICES	100113-52035-	LEGAL RETAINER	1,150.00
				Vendor Total 1,150.00

GRAND TOTAL: \$157,185.69



AGENDA ITEM EXECUTIVE SUMMARY

Village Board Meeting February 03, 2026

Bills List: Fiscal Year End 12/31/2026

Staff Contact: Ben Mason, Finance Department

RECOMMENDATION

Approval of the attached bills list.

<u>FUND</u>	<u>DEPARTMENT</u>	<u>TOTALS</u>
001	GENERAL FUND	89,563.67
001110	ADMINISTRATION	6,466.64
001111	FINANCE	2,408.67
001112	INFORMATION TECHNOLOGY	7,682.88
001113	GENERAL SERVICES	4,991.64
001115	BUILDING MAINTENANCE	5,385.55
001370	STREET DEPARTMENT	2,688.80
001372	VEHICLE MAINTENANCE	24,799.83
001445	COMMUNITY DEVELOPMENT	325.24
001550	POLICE	120,461.73
001560	FIRE	48,008.77
100110	ADMINISTRATION	112.36
100111	FINANCE	729.84
100382	WATER FACILITIES	5,898.71
100392	WASTEWATER FACILITIES	9,371.51
100393	SEWER UNDERGROUND	1,285.99
400370	MFT FUNDED EXPENDITURES	24,153.72
998	INSURANCE	5,439.09
998098	HEALTH INSURANCE	2,360.16
	2/3/26 BILLS PAYABLE	\$ 362,134.80
	Advanced Payment List	\$ 127,420.47
	Bills List Total	\$ 234,714.33
	Payroll 1/23/26	\$ 1,109,240.29
	TOTAL DISBURSEMENTS	\$ 1,471,375.09

**ADVANCED PAYMENT
MEETING DATE: 02/03/2026**

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
BANK OF AMERICA				
ARDC - Annual Attorney Registration 2026	ADMINISTRATION	001110-52013-	DUES & SUBSCRIPTIONS	385.00
CityTech - Public Salary Annual Fee 2025-2026	ADMINISTRATION	001110-52013-HR	DUES & SUBSCRIPTIONS	292.50
MEADOWDALE FIRE FRAMES	ADMINISTRATION	001110-52163-	TRAINING/MEETINGS	19.41
MEADOWDALE FIRE FRAMES	ADMINISTRATION	001110-52163-	TRAINING/MEETINGS	32.35
MEADOWDALE FIRE FRAMES	ADMINISTRATION	001110-52163-	TRAINING/MEETINGS	63.08
NKCC - Trustee Humberto Garcia Registration	ADMINISTRATION	001110-52163-	TRAINING/MEETINGS	25.00
ROSATIS - MEADOWDALE FIRE VOLUNTEER LUNCH	ADMINISTRATION	001110-52163-	TRAINING/MEETINGS	72.70
Amazon - HR Supplies & Wellness Holiday Supplies	ADMINISTRATION	001110-53620-	SUPPLIES - OFFICE	11.68
Amazon - Admin Supplies	ADMINISTRATION	001110-53620-	SUPPLIES - OFFICE	14.53
Amazon - HR Supplies	ADMINISTRATION	001110-53620-	SUPPLIES - OFFICE	32.92
Eagle Engraving - Chief Shaver Plaque	ADMINISTRATION	001110-53901-	AWARDS & RECOGNITION	113.93
Randall Roadhouse - Chief Shaver Retirement Dinner	ADMINISTRATION	001110-53901-	AWARDS & RECOGNITION	120.04
MISSING RECIEPT	ADMINISTRATION	001110-57051-	SPECIAL EVENTS	12.22
HOLIDAY LIGHTS CONTEST TROPHIES	ADMINISTRATION	001110-57051-	SPECIAL EVENTS	147.62
VETERAN'S DAY WREATH	ADMINISTRATION	001110-57051-	SPECIAL EVENTS	250.00
WINTERVILLE ORNAMENTS	ADMINISTRATION	001110-57051-	SPECIAL EVENTS	347.56

**ADVANCED PAYMENT
MEETING DATE: 02/03/2026**

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
HOLIDAY LIGHTS CONTEST GIFT CERTIFICATES FROM NKCC	ADMINISTRATION	001110-57051-	SPECIAL EVENTS	1,300.00
FTD - Flowers for Compton's New Baby	ADMINISTRATION	001110-57100-	CONTINGENCY	50.00
FTD - Flowers for Monegato's New Baby	ADMINISTRATION	001110-57100-	CONTINGENCY	62.84
Vendor Total 3,353.38				

BANK OF AMERICA

IGFOA MEMBERSHIP RENEWALS	FINANCE	001111-52013-	DUES & SUBSCRIPTIONS	600.00
COIL CUTTING PLIERS	FINANCE	001111-52153-	PRINTING	13.19
Costco - Office Chair for Finance Dept	FINANCE	001111-53606-	MINOR TOOLS - EQUIPMENT	174.39
BINDING COIL PUNCH MACHINE	FINANCE	001111-53606-	MINOR TOOLS - EQUIPMENT	1,299.00
Vendor Total 2,086.58				

BANK OF AMERICA

MONTHLY BACKUP DEC/BACKBLAZE	INFORMATION TECHNOLOGY	001112-52190-IT12	PROFESSIONAL SERVICE	1.07
DELL DIAGNOSTICS/DELL	INFORMATION TECHNOLOGY	001112-52190-IT12	PROFESSIONAL SERVICE	39.00
MONTHLY BACKUP/WASABI	INFORMATION TECHNOLOGY	001112-52190-IT12	PROFESSIONAL SERVICE	797.25
MONTHLY BACKUP DEC/WASABI	INFORMATION TECHNOLOGY	001112-52190-IT12	PROFESSIONAL SERVICE	910.88
CARPENTERSVILLE.NET DOMAIN/GODADDY	INFORMATION TECHNOLOGY	001112-53606-IT12	MINOR TOOLS - EQUIPMENT	23.19
RETURN/RMA PD GATE/UPS STORE	INFORMATION TECHNOLOGY	001112-53606-IT50	MINOR TOOLS - EQUIPMENT	27.17

**ADVANCED PAYMENT
MEETING DATE: 02/03/2026**

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
REPLACEMENT ARM EXTENSION FOR PD GATE/ANIXTER	INFORMATION TECHNOLOGY	001112-53606-IT50	MINOR TOOLS - EQUIPMENT	160.08
REPLACEMENT HOOD FOR PD GATE/ANIXTER	INFORMATION TECHNOLOGY	001112-53606-IT50	MINOR TOOLS - EQUIPMENT	238.78
STATION 93 DAYROOM CABLING/AMAZON	INFORMATION TECHNOLOGY	001112-53606-IT60	MINOR TOOLS - EQUIPMENT	9.79
STATION 93 DAYROOM CABLING/AMAZON	INFORMATION TECHNOLOGY	001112-53606-IT60	MINOR TOOLS - EQUIPMENT	202.85
STATION 93 DAYROOM CABLING/AMAZON	INFORMATION TECHNOLOGY	001112-53606-IT60	MINOR TOOLS - EQUIPMENT	405.69
DESK FOR PW STREET DEPT/OFFICE FURNITURE	INFORMATION TECHNOLOGY	001112-53606-IT70	MINOR TOOLS - EQUIPMENT	1,972.45
MISC OFFICE SUPPLIES/NEW EGG	INFORMATION TECHNOLOGY	001112-53620-IT12	SUPPLIES - OFFICE	22.88
Vendor Total				4,811.08

BANK OF AMERICA

Walmart - Wellness Holiday Event Supplies	GENERAL SERVICES	001113-51130-	WELLNESS PROGRAM	24.92
Amazon - HR Supplies & Wellness Holiday Supplies	GENERAL SERVICES	001113-51130-	WELLNESS PROGRAM	121.20
Costco - Wellness Holiday Event Food	GENERAL SERVICES	001113-51130-	WELLNESS PROGRAM	211.48
Village Pizza & Pub - Wellness Holiday Event Food	GENERAL SERVICES	001113-51130-	WELLNESS PROGRAM	2,238.82
ST-91 TREADMILL REPLAMENT	GENERAL SERVICES	001113-51130-	WELLNESS PROGRAM	2,000.00
Vendor Total				4,596.42

BANK OF AMERICA

CLICKSAFETY - TAX REFUND	BUILDING MAINTENANCE	001115-52163-	TRAINING/MEETINGS	-14.40
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**ADVANCED PAYMENT
MEETING DATE: 02/03/2026**

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
U OF I WEB PAYMENT - TRAINING	BUILDING MAINTENANCE	001115-52163-	TRAINING/MEETINGS	70.00
U OF I WEB PAYMENT - TRAINING	BUILDING MAINTENANCE	001115-52163-	TRAINING/MEETINGS	70.00
MARTIN ONE SOURCE - TRAINING	BUILDING MAINTENANCE	001115-52163-	TRAINING/MEETINGS	110.50
CLICKSAFETY - TRAINING	BUILDING MAINTENANCE	001115-52163-	TRAINING/MEETINGS	600.36
SUPPLY HOUSE - TOOLS	BUILDING MAINTENANCE	001115-53606-	MINOR TOOLS - EQUIPMENT	21.82
SUPPLY HOUSE - TOOLS	BUILDING MAINTENANCE	001115-53606-	MINOR TOOLS - EQUIPMENT	84.58
SUPPLY HOUSE - TOOLS	BUILDING MAINTENANCE	001115-53606-	MINOR TOOLS - EQUIPMENT	84.58
SUPPLY HOUSE - TOOLS	BUILDING MAINTENANCE	001115-53606-	MINOR TOOLS - EQUIPMENT	192.63
HOME DEPOT - TOOLS	BUILDING MAINTENANCE	001115-53606-	MINOR TOOLS - EQUIPMENT	333.76
HOME DEPOT - TOOLS	BUILDING MAINTENANCE	001115-53606-	MINOR TOOLS - EQUIPMENT	376.79
HOME DEPOT - TOOLS	BUILDING MAINTENANCE	001115-53606-	MINOR TOOLS - EQUIPMENT	1,067.82
HOME DEPOT - TOOLS	BUILDING MAINTENANCE	001115-53606-	MINOR TOOLS - EQUIPMENT	1,688.94
AMAZON - JANITORIAL SUPPLIES	BUILDING MAINTENANCE	001115-53630-	OPERATING SUPPLIES	79.96
WALMART - HOLIDAY LUNCHEON	BUILDING MAINTENANCE	001115-53630-	OPERATING SUPPLIES	17.12
Vendor Total				4,784.46

BANK OF AMERICA

AMAZON - LABEL MAKER TAPE	STREET DEPARTMENT	001370-53620-	SUPPLIES-OFFICE	24.98
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**ADVANCED PAYMENT
MEETING DATE: 02/03/2026**

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
AMAZON - ACROPRINT TIMECLOCK RIBBON	STREET DEPARTMENT	001370-53620-	SUPPLIES-OFFICE	32.98
WALMART - HOLIDAY LUNCHEON	STREET DEPARTMENT	001370-53630-	OPERATING SUPPLIES	102.76
Vendor Total				160.72

BANK OF AMERICA

TLC HANDWASH & DETAIL - CLEAN CARPET/INTERIOR #831	VEHICLE MAINTENANCE	001372-52333-	MAINTENANCE - VEHICLES	250.00
AMAZON - LED HEADLIGHTS	VEHICLE MAINTENANCE	001372-53600-	PARTS - AUTOMOTIVE	156.98
AMAZON - OIL CHANGE KITS	VEHICLE MAINTENANCE	001372-53600-	PARTS - AUTOMOTIVE	167.97
AMAZON - AC RECYCLER COVER	VEHICLE MAINTENANCE	001372-53606-	MINOR TOOLS - EQUIPMENT	104.20
AMAZON - PETROVEND PAPER FOR FUEL SYSTEM	VEHICLE MAINTENANCE	001372-53620-	SUPPLIES - OFFICE	51.37
Vendor Total				730.52

BANK OF AMERICA

ICSC-NY DUES AND SUBSCRIPTIONS FY2025	COMMUNITY DEVELOPMENT	001445-52013-	DUES & SUBSCRIPTIONS	175.00
CCI-CONSTANT CONTACT	COMMUNITY DEVELOPMENT	001445-53609-	ECONOMIC DEVELOPMENT	48.00
OREILLYS- OPERATING SUPPLIES	COMMUNITY DEVELOPMENT	001445-53630-	OPERATING SUPPLIES	39.96
AMAZON- OPERATING SUPPLIES	COMMUNITY DEVELOPMENT	001445-53630-	OPERATING SUPPLIES	62.28
Vendor Total				325.24

BANK OF AMERICA

**ADVANCED PAYMENT
MEETING DATE: 02/03/2026**

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
REFRESHMENTS	POLICE	001550-52163-	TRAINING/MEETINGS	19.98
REFRESHMENTS	POLICE	001550-52163-	TRAINING/MEETINGS	32.28
REFRESHMENTS	POLICE	001550-52163-	TRAINING/MEETINGS	36.18
REFRESHMENTS	POLICE	001550-52163-	TRAINING/MEETINGS	42.96
NON-LAMINATED TAPE	POLICE	001550-52196-	SERVICES - INVESTIGATIONS	20.98
C-31 REGISTRATION RENEWAL	POLICE	001550-52333-	MAINTENANCE - VEHICLES	154.40
FILE FOLDER LABELS	POLICE	001550-53620-	SUPPLIES - OFFICE	40.90
PRISONER MEALS	POLICE	001550-53630-	OPERATING SUPPLIES	9.44
PRISONER MEALS	POLICE	001550-53630-	OPERATING SUPPLIES	26.89
PRISONER BLANKET CLEANING	POLICE	001550-53630-	OPERATING SUPPLIES	90.00
REPLACEMENT FILTER FOR AIR PURIFIER	POLICE	001550-53630-	OPERATING SUPPLIES	95.99
DISPOSABLE GLOVES FOR PRISONERS	POLICE	001550-53630-	OPERATING SUPPLIES	170.97
Vendor Total				740.97

BANK OF AMERICA

GAS FOR DC VEHICLE	FIRE	001560-52163-TRAIN	TRAINING/MEETINGS	29.38
TUITION SERVICE FEE	FIRE	001560-52163-TRAIN	TRAINING/MEETINGS	32.50
GAS FOR U-91	FIRE	001560-52163-TRAIN	TRAINING/MEETINGS	35.25

**ADVANCED PAYMENT
MEETING DATE: 02/03/2026**

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
ISO TRAINING CLASS / LT BERRY & LT BARNARD	FIRE	001560-52163-TRAIN	TRAINING/MEETINGS	1,300.00
MABAS 2 MEETING/LUNCHEON	FIRE	001560-52190-	PROFESSIONAL SERVICE	77.60
BC TESTING BOOKS	FIRE	001560-52190-	PROFESSIONAL SERVICE	235.17
BC TESTING BOOKS	FIRE	001560-52190-	PROFESSIONAL SERVICE	286.50
UTV-93 SPRING UPGRADE KIT	FIRE	001560-52333-	MAINTENANCE - VEHICLES	598.00
VEHICLE MAINTENANCE SUPPLIES	FIRE	001560-52333-	MAINTENANCE - VEHICLES	679.38
ST-91 SURGE PROTECTOR	FIRE	001560-53100-	MATERIALS - BUILDING	27.50
GRILL KNOBS	FIRE	001560-53100-	MATERIALS - BUILDING	31.99
FD BUILDING SUPPLIES	FIRE	001560-53100-	MATERIALS - BUILDING	56.46
ST-91 TREADMILL REPLAMENT	FIRE	001560-53100-	MATERIALS - BUILDING	200.00
FD OFFICE SUPPLIES	FIRE	001560-53620-	SUPPLIES - OFFICE	382.78
WATER TEAM SUPPLIES	FIRE	001560-53630-WTRES	OPERATING SUPPLIES	23.99
BOAT-93 TOP COVER	FIRE	001560-53630-WTRES	OPERATING SUPPLIES	280.49
PIZZA FOR POSTER CONTEST WINNERS	FIRE	001560-53643-	SUPPLIES - PUBLIC EDUCATION	77.30
TRAINING SUPPLIES	FIRE	001560-53795-	SUPPLIES - FIRE TRAINING	88.95
CREDIT FOR RETURNED ITEM (A-91 DRAWER SLIDE)	FIRE	001560-53796-	SUPPLIES - MEDICAL	-127.36

**ADVANCED PAYMENT
MEETING DATE: 02/03/2026**

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
EMS SUPPLIES	FIRE	001560-53796-	SUPPLIES - MEDICAL	207.91
Vendor Total				4,523.79

BANK OF AMERICA

CityTech - Public Salary Annual Fee 2025-2026	ADMIN	100110-52013-HR	DUES & SUBSCRIPTIONS	97.50
Amazon - HR Supplies & Wellness Holiday Supplies	ADMIN	100110-53620-	SUPPLIES - OFFICE	3.89
Amazon - HR Supplies	ADMIN	100110-53620-	SUPPLIES - OFFICE	10.97
Vendor Total				112.36

BANK OF AMERICA

KCWA - MEETING & WATER TASTE COMPETITION	WATER FACILITIES	100382-52163-	TRAINING/MEETINGS	40.00
AMAZON - LED LIGHTING WATER FACILITY	WATER FACILITIES	100382-52310-	MAINT BUILDING & GROUNDS	928.59
AMAZON - BATTERIES & DESK ORGAZINER	WATER FACILITIES	100382-53100-	MATERIALS - BUILDING	69.98
HOME DEPOT - FLASH LIGHTS, PAINT, FITTINGS	WATER FACILITIES	100382-53606-	MINOR TOOLS - EQUIPMENT	193.82
HOME DEPOT - MISC TOOLS FOR VEHICLE STOCK	WATER FACILITIES	100382-53606-	MINOR TOOLS - EQUIPMENT	425.33
WALMART - HOLIDAY LUNCHEON	WATER FACILITIES	100382-53630-	OPERATING SUPPLIES	17.13
Vendor Total				1,674.85

BANK OF AMERICA

APWA - IPSI TRAINING GRANDINETTI	WASTEWATER FACILITIES	100392-52163-	TRAINING/MEETINGS	850.00
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**ADVANCED PAYMENT
MEETING DATE: 02/03/2026**

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
COMCAST - WW SCADA INTERNET DEC '25	WASTEWATER FACILITIES	100392-52190-	PROFESSIONAL SERVICE	152.10
COMAST - WW SCADA INTERNET JAN '26	WASTEWATER FACILITIES	100392-52190-	PROFESSIONAL SERVICE	160.37
AMAZON - SCADA #2 PC BACK UP DRIVE	WASTEWATER FACILITIES	100392-53110-	MATERIALS - MAINTENANCE	109.94
AMAZON - PVC PIPE CLEANER TOOL	WASTEWATER FACILITIES	100392-53606-	MINOR TOOLS - EQUIPMENT	56.66
AMAZON - 1" PVC REAMER	WASTEWATER FACILITIES	100392-53606-	MINOR TOOLS - EQUIPMENT	58.87
AMAZON - GENSET BLOCK HEATER, LIGHT	WASTEWATER FACILITIES	100392-53606-	MINOR TOOLS - EQUIPMENT	287.99
WALMART - HOLIDAY LUNCHEON	WASTEWATER FACILITIES	100392-53630-	OPERATING SUPPLIES	17.13
Vendor Total 1,693.06				

BANK OF AMERICA

WALMART - HOLIDAY LUNCHEON	SEWER UNDERGROUND	100393-53630-	OPERATING SUPPLIES	17.13
Vendor Total 17.13				

DUNDEE TOWNSHIP HISTORICAL SOCIETY

DONATION	ADMINISTRATION	001110-55799-	IMPROVEMENTS	2,500.00
Vendor Total 2,500.00				

IMRF

IMRF- DEC 2025	GENERAL FUND	001-21250-	IMRF/EMPLOYEE CONTRIBUTIONS	709.46
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**ADVANCED PAYMENT
MEETING DATE: 02/03/2026**

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
IMRF- DEC 2025	GENERAL FUND	001-21250-	IMRF/EMPLOYEE CONTRIBUTIONS	85,668.22
Vendor Total				86,377.68

ONE TIME PAY

UB 5014827 912 CORTNEY DR	GENERAL FUND	001-12150-	WATER/SEWER BILLING AR	140.00
Vendor Total				140.00

TRANSAMERICA CORPORATION

REMIT 457 WITHHOLDING	GENERAL FUND	001-21711-	DEFERRED COMP/EMPLOYEE NPPFA	1,249.91
Vendor Total				1,249.91

UNITED STATES POSTAL SERVICE

JANUARY 2026 DELINQUENT BILLS	FINANCE	001111-52157-	POSTAGE MAILING	37.69
Vendor Total				37.69

UNITED STATES POSTAL SERVICE

JANUARY 2026 DELINQUENT BILLS	FINANCE	100111-52157-	POSTAGE MAILING	445.46
Vendor Total				445.46

WAGeworks INC

HSA012026	INSURANCE	998-21910-	FLEX COMP.PAYABLE MEDICAL	1,839.09
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**ADVANCED PAYMENT
MEETING DATE: 02/03/2026**

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
HSA012026	INSURANCE	998-21920-	FLEX COMP.PAYABLE CHILD CARE	3,600.00
Vendor Total 5,439.09				

WISCONSIN DEPT OF REVENUE

Q4 WISCONSIN WITHHOLDING TAX	GENERAL FUND	001-21125-	STATE WITHHOLDING-WI	1,620.08
Vendor Total 1,620.08				

GRAND TOTAL: \$127,420.47

VILLAGE OF C-VILLE
SHANE JOHNSON
XXXX-XXXX-XXXX-4330

December 02, 2025 - January 02, 2026

Purchasing Card

Company Statement

Account Information	Payment Information	Account Summary
Mail Billing Inquiries to: BANKCARD CENTER PO Box 660441 Dallas, TX 75266-0441 TTY Hearing Impaired: Dial "711" Outside the U.S.: 1.509.353.6656 24 Hours For Lost or Stolen Card: 1.888.449.2273 24 Hours	Statement Date 01/02/26 Payment Due Date 01/16/26 Days in Billing Cycle 32 Credit Limit \$75,000 Cash Limit \$0 Total Payment Due \$29,610.56	Previous Balance \$13,363.39 Payments -\$13,363.39 Credits -\$141.76 Cash \$0.00 Purchases \$29,752.32 Other Debits \$0.00 Overlimit Fee \$0.00 Late Payment Fee \$0.00 Cash Fees \$0.00 Other Fees \$0.00 Finance Charge \$0.00 Current Balance \$29,610.56

Important Messages

Please do not send payment. Your automatic payment is scheduled to be credited to this account on 01/16/26.

Global Card Access – your card information whenever, wherever and however you need it. From the dashboard, you can quickly check your credit limit, balance, available credit and recent card activity. Other features like View PIN, Change PIN, Lock Card and Alerts help you keep your card secure. For added convenience, you can easily view or download your current statement up to 12 months of past statements. Visit www.bofa.com/globalcardaccess to register your card and start using Global Card Access today.

Cardholder Activity Summary

Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
Credit Limit				

1336339 2961056 2961056 4715291205904330

BANK OF AMERICA
PO BOX 15731
WILMINGTON, DE 19886-5731

VILLAGE OF C-VILLE
SHANE JOHNSON
1200 LW BESINGER DR L
CARPENTERSVILLE, IL 60110-2097

Account Number: XXXX-XXXX-XXXX-4330
December 02, 2025 - January 02, 2026

Total Payment Due \$29,610.56
Payment Due Date 01/16/26

Enter payment amount

\$

Mail this coupon along with your check payable to:
BANK OF AMERICA

Posting payments: Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.

Service for the hearing impaired (TTY/TDD): We accept calls made through relay services (dial 711).

Telephone monitoring: For the purposes of monitoring and improving the quality of service, Bank's supervisory personnel may listen to and/or record telephone calls between Bank employees and any person acting on Company's behalf.

In case of errors or questions about your bill: Errors or questions about your bill must be received in writing no later than 60 days after we sent you the first statement on which the error or problem appeared. Please mail this information to BANKCARD CENTER, PO BOX 660441, DALLAS, TX 75266-0441. Your letter must include the following information:

- The company name, cardholder name and account number in question.
- The dollar amount of the suspected error.
- A written description of the error and why you believe there is an error. If you need more information, describe the item you are unsure about.

Customer Service:	For questions regarding transactions, general assistance, and reporting lost and stolen cards, call:	
	<u>Within the U.S.</u> 1.888.449.2273	<u>Outside the U.S.</u> 1.509.353.6656 (collect calls accepted)

Thank you for your business.

Posting payments: Payments received by mail at the remittance address shown on the Payment Coupon portion of the face of this statement on a banking day will be posted to your account on the day received. If we receive your mailed payment on a non-banking day, we will post it to your account on the next banking day. There may be a delay of up to 5 banking days in posting payments made at a location other than the mailing address listed on the front of your payment coupon.

Cardholder Activity Summary

<i>Account Number</i>	<i>Credits</i>	<i>Cash</i>	<i>Purchases and Other Debits</i>	<i>Total Activity</i>
ANASZEWICZ, WILLIAM XXXX-XXXX-XXXX-4281 10,000	0.00	0.00	679.38	679.38
CHALMERS, JULIE XXXX-XXXX-XXXX-0374 2,500	0.00	0.00	1,589.75	1,589.75
CICHON, CARRIE XXXX-XXXX-XXXX-1767 2,500	0.00	0.00	2,434.01	2,434.01
CLIFTON, MICHELLE XXXX-XXXX-XXXX-1558 2,359	0.00	0.00	72.70	72.70
DABROWSKI, MATT XXXX-XXXX-XXXX-2308 2,500	0.00	0.00	325.24	325.24
FEHRING, ONEIDA XXXX-XXXX-XXXX-5805 1,707	0.00	0.00	614.64	614.64
FERREIRO, TONY XXXX-XXXX-XXXX-4604 2,500	0.00	0.00	1,332.50	1,332.50
GRANDINETTI, FELICE XXXX-XXXX-XXXX-1630 5,000	0.00	0.00	1,675.93	1,675.93
GRAY, KEVIN XXXX-XXXX-XXXX-5564 5,000	0.00	0.00	171.27	171.27
GUTIERREZ, JOSEPH XXXX-XXXX-XXXX-5814 5,000	0.00	0.00	36.33	36.33
HAGENOW, ERNIE XXXX-XXXX-XXXX-1340 5,000	14.40	0.00	4,781.74	4,767.34
KIMBROUGH, CASEY XXXX-XXXX-XXXX-3337 2,500	0.00	0.00	1,027.56	1,027.56
MASON, BEN XXXX-XXXX-XXXX-6830 2,500	0.00	0.00	1,312.19	1,312.19
NIEVES, RICHARD XXXX-XXXX-XXXX-9236 5,000	0.00	0.00	740.23	740.23
PARKER, CHAD XXXX-XXXX-XXXX-4564 4,873	127.36	0.00	2,231.99	2,104.63
RECREATION, PARKS & XXXX-XXXX-XXXX-0245 2,500	0.00	0.00	2,172.24	2,172.24
ROBERTS, KEVIN XXXX-XXXX-XXXX-7121 10,000	0.00	0.00	4,811.08	4,811.08
SCHEEL, BRYAN XXXX-XXXX-XXXX-7941 5,000	0.00	0.00	1,657.72	1,657.72
SELF, MARK L. XXXX-XXXX-XXXX-6143 4,754	0.00	0.00	788.48	788.48
SIMPSON, BRIAN XXXX-XXXX-XXXX-6611 5,000	0.00	0.00	77.30	77.30
STEWART, BRADFORD XXXX-XXXX-XXXX-1832 10,000	0.00	0.00	530.04	530.04

Cardholder Activity Summary

Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
WARREN, LAUREL XXXX-XXXX-XXXX-0223				
1,000	0.00	0.00	600.00	600.00
WEBB, ALAN XXXX-XXXX-XXXX-7416				
2,500	0.00	0.00	90.00	90.00

Transactions

Posting Transaction	Date	Date	Description	Reference Number	MCC	Charge	Credit
VILLAGE OF C-VILLE							Total Activity
Account Number: XXXX-XXXX-XXXX-4330							-\$13,363.39
12/15	12/15		AUTO PAYMENT DEDUCTION		0071		13,363.39
ANASZEWICZ, WILLIAM							Total Activity
Account Number: XXXX-XXXX-XXXX-4281							679.38
12/30	12/29		NAPA STORE 3018051 EAST DUNDEE IL	24431055363254062171498	5533	679.38	
CHALMERS, JULIE							Total Activity
Account Number: XXXX-XXXX-XXXX-0374							1,589.75
12/08	12/05		COVERS DIRECT 864-641-7797 OK	24116415339712082638431	5999	280.49	
12/15	12/14		AMAZON MKTPL*9Q5KY46H3 Amzn.com/billWA	24692165348107929826962	5942	23.99	
12/19	12/18		Amazon.com*4J5BW7DI3 Amzn.com/billWA	24692165352101497716245	5942	27.50	
12/22	12/19		AMAZON MKTPL*0Y9RV6ZL3 Amzn.com/billWA	24692165353102831290334	5942	56.46	
12/24	12/23		AMAZON MKTPL*2B9IJ0B43 Amzn.com/billWA	24692165357104009249452	5942	235.17	
12/30	12/29		AMAZON MKTPL*3O2A28JR3 Amzn.com/billWA	24692165363108912160278	5942	382.78	
12/30	12/29		Amazon.com*281IP8FA3 Amzn.com/billWA	24692165363109241946700	5942	286.50	
12/31	12/30		AMAZON MKTPL*0U4VO7C43 Amzn.com/billWA	24692165364100048409355	5942	207.91	
01/02	01/02		Amazon.com*7V1P98TN3 Amzn.com/billWA	24692166002101996813404	5942	88.95	
CICHON, CARRIE							Total Activity
Account Number: XXXX-XXXX-XXXX-1767							2,434.01
12/10	12/09		AMAZON MKTPL*7G7T79KH3 Amzn.com/billWA	24692165343102174796718	5942	71.19	
12/15	12/12		AMAZON MKTPL*BW8161YJ1 Amzn.com/billWA	24692165346105168822272	5942	65.58	
12/22	12/18		VILLAGE PIZZA & PUB CARPENTERSVILIL	24013395353003953357460	5812	2,238.82	
12/30	12/30		AMAZON MKTPL*7X9BF6163 Amzn.com/billWA	24692165364109472526626	5942	14.53	
12/31	12/30		AMAZON RETA* IR2UK9HP3 WWW.AMAZON.COWA	24011345364100110423666	5331	43.89	
CLIFTON, MICHELLE							Total Activity
Account Number: XXXX-XXXX-XXXX-1558							72.70
12/02	12/01		ROSATI CARPENTERSVILLE 847-3384701 IL	24695235335900010400033	5812	72.70	
DABROWSKI, MATT							Total Activity
Account Number: XXXX-XXXX-XXXX-2308							325.24
12/03	12/02		O'REILLY 5773 CARPENTERSVILIL	24431055337243103894054	5533	39.96	
12/03	12/03		AMAZON MKTPL*BB8FA8DS0 Amzn.com/billWA	24692165337105754622764	5942	62.28	
12/16	12/15		ICSC-NY WWW.ICSC.ORG NY	24492165349100055960292	8699	175.00	
12/22	12/21		CCI*CONSTANT-CONTACT 855-2295506 MA	24906415355246172423175	5968	48.00	
FEHRING, ONEIDA							Total Activity
Account Number: XXXX-XXXX-XXXX-5805							614.64
12/05	12/04		AMAZON RETA* B14QT3JX1 WWW.AMAZON.COWA	24011345338100107617778	5331	40.90	
12/10	12/09		AMAZON MKTPL*7P8T10PO3 Amzn.com/billWA	24692165343102830500108	5942	170.97	
12/15	12/13		AMAZON MKTPL*GV3HO2283 Amzn.com/billWA	24692165347107014763865	5942	95.99	
12/15	12/15		AMAZON RETA* UZ1064ET3 WWW.AMAZON.COWA	24011345349100074735436	5331	20.98	
12/17	12/16		ILLINOIS SECRETARY OF STA866-7566041 IL	24767925350900013037724	9399	154.40	
12/19	12/18		WAL-MART #1531 EAST DUNDEE IL	24445005353400265951464	5411	36.18	
12/19	12/18		SAMS CLUB #4942 ELGIN IL	24445005353400265951530	5300	32.28	
12/22	12/19		WAL-MART #1531 EAST DUNDEE IL	24445005354400278725029	5411	42.96	
12/22	12/19		JEWEL OSCO 1306 WEST DUNDEE IL	24231685354588370061207	5411	19.98	
FERREIRO, TONY							Total Activity
Account Number: XXXX-XXXX-XXXX-4604							1,332.50
12/08	12/04		UNIVERSITY OF ILLINOIS 312-4130303 IL	24789305339871701068856	8220	1,300.00	
12/08	12/04		NBS-U OF IL *NBSU OF IL S888-4706014 NE	24789305339871701217362	8220	32.50	
GRANDINETTI, FELICE							Total Activity
Account Number: XXXX-XXXX-XXXX-1630							1,675.93
12/02	12/02		COMCAST / XFINITY 800-266-2278 IL	24692165336104709649734	4899	152.10	
12/04	12/03		AMAZON MKTPL*BI4YY0GK2 Amzn.com/billWA	24692165337106390385618	5942	58.87	
12/04	12/03		AMAZON MKTPL*BI47E9XP2 Amzn.com/billWA	24692165337106502429411	5942	109.94	
12/08	12/08		AMAZON MARK* LC5IT80U3 AMAZON.COM/MAWA	24011345342100020272317	5999	287.99	
12/11	12/11		AMAZON MARK* GO8NZ8ED3 AMAZON.COM/MAWA	24011345345100029761176	5999	56.66	
01/02	12/31		SQ *APWA - ILLINOIS CHAPTgosq.com MO	24692165365100899816640	8699	850.00	
01/02	01/01		COMCAST / XFINITY 800-266-2278 IL	24692166001101269472905	4899	160.37	

Transactions

Posting Transaction		Description		Reference Number	MCC	Charge	Credit
Date	Date						
GRAY, KEVIN							Total Activity
Account Number: XXXX-XXXX-XXXX-5564							171.27
12/23	12/22	WAL-MART #1531	CARPENTERSVILIL	24226385357018357363567	5411	171.27	
GUTIERREZ, JOSEPH							Total Activity
Account Number: XXXX-XXXX-XXXX-5814							36.33
12/05	12/04	WAL-MART #1531	CARPENTERSVILIL	24226385339017648264348	5411	26.89	
12/17	12/16	WAL-MART #1531	CARPENTERSVILIL	24226385351018114296668	5411	9.44	
HAGENOW, ERNIE							Total Activity
Account Number: XXXX-XXXX-XXXX-1340							4,767.34
12/11	12/10	SUPPLYHOUSE.COM	888-757-4774 NY	24036295344716985594506	5074	21.82	
12/11	12/10	SUPPLYHOUSE.COM	888-757-4774 NY	24036295344744000754665	5074	192.63	
12/15	12/12	AMAZON MKTPL*UN0UK93G3	Amzn.com/billWA	24692165346105598724791	5942	79.96	
12/22	12/20	SUPPLYHOUSE.COM	888-757-4774 NY	24036295354718536634044	5074	84.58	
12/24	12/22	THE HOME DEPOT #1948	CARPENTERSVILIL	24943015357010200865919	5200	376.79	
12/26	12/23	HOMEDEPOT.COM	800-430-3376 GA	24943015358010196778398	5200	1,067.82	
12/26	12/24	SUPPLYHOUSE.COM	888-757-4774 NY	24036295358712301113413	5074	84.58	
12/26	12/24	THE HOME DEPOT #1948	CARPENTERSVILIL	24943015359010190547103	5200	1,688.94	
12/31	12/30	CLICKSAFETY	800-971-1080 KS	2403629536474222482524	5045	600.36	
12/31	12/31	CLICKSAFETY	8009711080 KS	74036295365712239347402	5045		14.40
01/02	12/30	THE HOME DEPOT #1948	CARPENTERSVILIL	24943015365010199529617	5200	333.76	
01/02	12/31	MARTIN ONE SOURCE	217-398-5000 IL	24247605365200261580959	8999	110.50	
01/02	12/31	U OF I WEB PAYMENT	217-2449384 IL	24767925365900015810436	8220	70.00	
01/02	12/31	U OF I WEB PAYMENT	217-2449384 IL	24767925365900015812275	8220	70.00	
KIMBROUGH, CASEY							Total Activity
Account Number: XXXX-XXXX-XXXX-3337							1,027.56
12/15	12/11	EAGLE ENGRAVING INC	630-3771056 IL	24013395346002444382491	5999	113.93	
12/16	12/15	CITYTECH	CITYTECHUSA.CIL	24000775350100005323457	5734	390.00	
12/18	12/17	COSTCO WHSE #0774	LAKE IN THE HIL	24943005352345537691109	5300	211.48	
12/19	12/18	WAL-MART #1531	CARPENTERSVILIL	24455015352141003848250	5411	24.92	
12/22	12/19	WWW COSTCO COM	800-955-2292 WA	24692165353102779030775	5300	174.39	
12/31	12/30	FTD* FTD.COM	800-736-3383 IL	24431065364352738146437	5992	50.00	
12/31	12/30	FTD* FTD.COM	800-736-3383 IL	24431065364352738148524	5992	62.84	
MASON, BEN							Total Activity
Account Number: XXXX-XXXX-XXXX-6830							1,312.19
12/08	12/07	AMAZON MKTPL*HM8OQ8GG3	Amzn.com/billWA	24692165341100404731457	5942	1,299.00	
12/10	12/09	AMAZON MKTPL*BW63M2CHO	Amzn.com/billWA	24692165343102191933419	5942	13.19	
NIEVES, RICHARD							Total Activity
Account Number: XXXX-XXXX-XXXX-9236							740.23
12/05	12/04	SQ *EAST DUNDEE FIRE DIST	gosq.com IL	24692165338107272109125	8999	77.60	
12/10	12/09	EXXON BB MOBIL	APPLETON WI	24003225344020086160432	5542	35.25	
12/10	12/09	EXXON BB MOBIL	APPLETON WI	24003225344020086160440	5542	29.38	
12/31	12/30	BT *S3 POWER SPORTS	855-221-7097 LA	24116415364714174720000	5999	598.00	
PARKER, CHAD							Total Activity
Account Number: XXXX-XXXX-XXXX-4564							2,104.63
12/04	12/03	ACCURIDE INTERNATIONAL	SANTA FE SPRICA	74493985338172512008377	5065		127.36
12/10	12/09	WEBER STEPHEN PRODUCTS	866-386-6210 IL	24431065343340525000160	5722	31.99	
12/22	12/19	WAVE - *FITNESS EXPRESS	630-5047854 IL	24906415353246061372428	7699	2,200.00	
RECREATION, PARKS &							Total Activity
Account Number: XXXX-XXXX-XXXX-0245							2,172.24
12/04	12/03	4IMPRINT, INC	4IMPRINT.COM WI	24692165337106568674991	5969	347.56	
12/08	12/06	WAL-MART #1531	EAST DUNDEE IL	24445005341400274102534	5411	12.22	
12/17	12/16	WAL-MART #5060	ALGONQUIN IL	24455015350141009704111	5411	32.35	
12/17	12/16	WM SUPERCENTER #1413	CRYSTAL LAKE IL	24445005351400263476706	5411	19.41	
12/17	12/16	WAL-MART #1531	EAST DUNDEE IL	24445005351400263476888	5411	63.08	
12/22	12/19	LARKIN FLORAL	LARKINFLORALCIL	24492165354100013532532	5992	250.00	
12/23	12/22	CROWN AWARDS INC	800-227-1557 NY	24607945356590692403770	5941	147.62	
12/31	12/30	NORTH KANE* INV-1865	WWW.NKCCHAMBEIL	24064665364100047699690	8699	1,300.00	
ROBERTS, KEVIN							Total Activity
Account Number: XXXX-XXXX-XXXX-7121							4,811.08
12/02	12/02	WASABI TECHNOLOGIES	WASABI.COM MA	24011345336100092128833	7399	797.25	
12/10	12/09	DNH*GODADDY	480-505-8855 AZ	24430995344576610005311	4816	23.19	
12/15	12/12	OFFICE FURNITURE WAREHOUSE	MADISON WI	2437735534700003015182	5712	1,972.45	
12/17	12/15	ANIXTER/CLARK/TRI-ED	224-5218000 IL	24436545351058806032851	5065	160.08	
12/22	12/19	AMAZON MKTPL*A564P5I53	Amzn.com/billWA	24692165353102735433204	5942	202.85	
12/22	12/21	AMAZON MKTPL*164UB7J23	Amzn.com/billWA	24692165355102236259361	5942	405.69	
12/23	12/22	AMAZON MKTPL*8Y2H63833	Amzn.com/billWA	24692165356102925707299	5942	9.79	
12/24	12/23	BACKBLAZE INC	BACKBLAZE.COMCA	2400077535710002246254	7372	1.07	
12/24	12/22	ANIXTER/CLARK/TRI-ED	224-5218000 IL	24436545358058818465142	5065	238.78	

Transactions

Posting Transaction

Date	Date	Description	Reference Number	MCC	Charge	Credit
12/24	12/24	DVI* DELL BUS ONLINE 800-456-3355 TX	24430995358592369232330	5045	39.00	
12/26	12/24	NEWEGG INC. 800-390-1119 CA	24116415358592953597932	5734	22.88	
12/31	12/30	THE UPS STORE 0806 847-4284100 IL	24000975364012304037243	7399	27.17	
01/02	01/02	WASABI TECHNOLOGIES WASABI.COM MA	24011346002100032911166	7399	910.88	

SCHEEL, BRYAN

Account Number: XXXX-XXXX-XXXX-7941

Total Activity
1,657.72

12/04	12/03	SQ *KANE COUNTY WATER ASSgosq.com IL	24692165337106178379296	8699	40.00	
12/09	12/08	AMAZON MKTPL*EL7QP1QH3 Amzn.com/billWA	24692165342101781464588	5942	69.98	
12/16	12/15	Amazon.com*961AN9JV3 Amzn.com/billWA	24692165349108979941825	5942	928.59	
12/22	12/18	THE HOME DEPOT #1948 CARPENTERSVILIL	24943015353010203581301	5200	193.82	
01/02	12/31	THE HOME DEPOT #1948 CARPENTERSVILIL	24943016001010198342119	5200	425.33	

SELF, MARK L.

Account Number: XXXX-XXXX-XXXX-6143

Total Activity
788.48

12/10	12/09	AMAZON MKTPL*KK4215UC3 Amzn.com/billWA	24692165343102689697427	5942	104.20	
12/11	12/10	AMAZON MKTPL*ZY3JB2MK3 Amzn.com/billWA	24692165344103769512337	5942	32.98	
12/15	12/14	AMAZON MKTPL*MJ2AA5HA3 Amzn.com/billWA	24692165348107780842983	5942	156.98	
12/23	12/22	TLC HANDWASH & DETAIL EAST DUNDEE IL	24692165357103415614812	7542	250.00	
12/30	12/29	AMAZON MKTPL*YP1SZ6SU3 Amzn.com/billWA	24692165363109118990518	5942	167.97	
12/30	12/29	AMAZON MKTPL*GZ64V16H3 Amzn.com/billWA	24692165363109293054767	5942	51.37	
01/02	01/02	AMAZON MKTPL*BY2350IB3 Amzn.com/billWA	24692166002102090948286	5942	24.98	

SIMPSON, BRIAN

Account Number: XXXX-XXXX-XXXX-6611

Total Activity
77.30

12/03	12/02	TAYLOR STREET PIZZA OF 847-4269400 IL	24000975336859601516385	5812	77.30	
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STEWART, BRADFORD

Account Number: XXXX-XXXX-XXXX-1832

Total Activity
530.04

12/12	12/11	ATTORNEY REGISTRATION & D312-565-2600 IL	24116415345744151343355	9399	385.00	
12/17	12/16	RANDALL ROADHOUSE 847-8363300 IL	24695235350900016500505	5812	120.04	
12/19	12/18	NORTH KANE* IL WWW.NKCCHAMBEIL	24064665352100046680539	8699	25.00	

WARREN, LAUREL

Account Number: XXXX-XXXX-XXXX-0223

Total Activity
600.00

01/02	12/30	ILLINOIS GOVERNMENT FINAN630-942-6587 IL	24707805365030047641760	8641	600.00	
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WEBB, ALAN

Account Number: XXXX-XXXX-XXXX-7416

Total Activity
90.00

12/22	12/19	NEXDRY CLEANERS CARPENTERSVILIL	24022445353900015400174	7216	90.00	
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Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	9.75% V	\$0.00	\$0.00
CASH	9.75% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

DECEMBER 2025 BANK OF AMERICA DETAIL TRANSACTIONS

<u>CARD HOLDER</u>	<u>INVOICE DESCRIPTION</u>	<u>AMOUNT</u>
ALAN WEBB	PRISONER BLANKET CLEANING	90.00
BEN MASON	COIL CUTTING PLIERS	13.19
BEN MASON	BINDING COIL PUNCH MACHINE	1,299.00
BRADFORD STEWART	NKCC - Trustee Humberto Garcia Registration	25.00
BRADFORD STEWART	Randall Roadhouse - Chief Shaver Retirement Dinner	120.04
BRADFORD STEWART	ARDC - Annual Attorney Registration 2026	385.00
BRIAN SIMPSON	PIZZA FOR POSTER CONTEST WINNERS	77.30
BRYAN SCHEEL	KCWA - MEETING & WATER TASTE COMPETITION	40.00
BRYAN SCHEEL	AMAZON - BATTERIES & DESK ORGAZINER	69.98
BRYAN SCHEEL	HOME DEPOT - FLASH LIGHTS, PAINT, FITTINGS	193.82
BRYAN SCHEEL	HOME DEPOT - MISC TOOLS FOR VEHICLE STOCK	425.33
BRYAN SCHEEL	AMAZON - LED LIGHTING WATER FACILITY	928.59
CARRIE CICHON	Amazon - Admin Supplies	14.53
CARRIE CICHON	Amazon - HR Supplies	43.89
CARRIE CICHON	Amazon - HR Supplies & Wellness Holiday Supplies	136.77
CARRIE CICHON	Village Pizza & Pub - Wellness Holiday Event Food	2,238.82
CASEY KIMBROUGH	Walmart - Wellness Holiday Event Supplies	24.92
CASEY KIMBROUGH	FTD - Flowers for Compton's New Baby	50.00
CASEY KIMBROUGH	FTD - Flowers for Monegato's New Baby	62.84
CASEY KIMBROUGH	Eagle Engraving - Chief Shaver Plaque	113.93
CASEY KIMBROUGH	Costco - Office Chair for Finance Dept	174.39
CASEY KIMBROUGH	Costco - Wellness Holiday Event Food	211.48
CASEY KIMBROUGH	CityTech - Public Salary Annual Fee 2025-2026	390.00
CHAD PARKER	CREDIT FOR RETURNED ITEM (A-91 DRAWER SLIDE)	(127.36)
CHAD PARKER	GRILL KNOBS	31.99
CHAD PARKER	ST-91 TREADMILL REPLAMENT	2,200.00
ERNIE HAGENOW	CLICKSAFETY - TAX REFUND	(14.40)
ERNIE HAGENOW	SUPPLY HOUSE - TOOLS	21.82
ERNIE HAGENOW	U OF I WEB PAYMENT - TRAINING	70.00
ERNIE HAGENOW	U OF I WEB PAYMENT - TRAINING	70.00
ERNIE HAGENOW	AMAZON - JANITORIAL SUPPLIES	79.96
ERNIE HAGENOW	SUPPLY HOUSE - TOOLS	84.58
ERNIE HAGENOW	SUPPLY HOUSE - TOOLS	84.58
ERNIE HAGENOW	MARTIN ONE SOURCE - TRAINING	110.50
ERNIE HAGENOW	SUPPLY HOUSE - TOOLS	192.63
ERNIE HAGENOW	HOME DEPOT - TOOLS	333.76
ERNIE HAGENOW	HOME DEPOT - TOOLS	376.79
ERNIE HAGENOW	CLICKSAFETY - TRAINING	600.36
ERNIE HAGENOW	HOME DEPOT - TOOLS	1,067.82
ERNIE HAGENOW	HOME DEPOT - TOOLS	1,688.94
FELICE GRANDINETTI	AMAZON - PVC PIPE CLEANER TOOL	56.66
FELICE GRANDINETTI	AMAZON - 1" PVC REAMER	58.87
FELICE GRANDINETTI	AMAZON - SCADA #2 PC BACK UP DRIVE	109.94
FELICE GRANDINETTI	COMCAST - WW SCADA INTERNET DEC '25	152.10
FELICE GRANDINETTI	COMAST - WW SCADA INTERNET JAN '26	160.37
FELICE GRANDINETTI	AMAZON - GENSET BLOCK HEATER, LIGHT	287.99
FELICE GRANDINETTI	APWA - IPSI TRAINING GRANDINETTI	850.00
JOSEPH GUTIERREZ	PRISONER MEALS	9.44
JOSEPH GUTIERREZ	PRISONER MEALS	26.89
JULIE CHALMERS	WATER TEAM SUPPLIES	23.99
JULIE CHALMERS	ST-91 SURGE PROTECTOR	27.50
JULIE CHALMERS	FD BUILDING SUPPLIES	56.46

JULIE CHALMERS	TRAINING SUPPLIES	88.95
JULIE CHALMERS	EMS SUPPLIES	207.91
JULIE CHALMERS	BC TESTING BOOKS	235.17
JULIE CHALMERS	BOAT-93 TOP COVER	280.49
JULIE CHALMERS	BC TESTING BOOKS	286.50
JULIE CHALMERS	FD OFFICE SUPPLIES	382.78
KEVIN GRAY	WALMART - HOLIDAY LUNCHEON	171.27
KEVIN ROBERTS	MONTHLY BACKUP DEC/BACKBLAZE	1.07
KEVIN ROBERTS	STATION 93 DAYROOM CABLING/AMAZON	9.79
KEVIN ROBERTS	MISC OFFICE SUPPLIES/NEW EGG	22.88
KEVIN ROBERTS	CARPENTERSVILLE.NET DOMAIN/GODADDY	23.19
KEVIN ROBERTS	RETURN/RMA PD GATE/UPS STORE	27.17
KEVIN ROBERTS	DELL DIAGNOSTICS/DELL	39.00
KEVIN ROBERTS	REPLACEMENT ARM EXTENSION FOR PD GATE/ANIXTER	160.08
KEVIN ROBERTS	STATION 93 DAYROOM CABLING/AMAZON	202.85
KEVIN ROBERTS	REPLACEMENT HOOD FOR PD GATE/ANIXTER	238.78
KEVIN ROBERTS	STATION 93 DAYROOM CABLING/AMAZON	405.69
KEVIN ROBERTS	MONTHLY BACKUP/WASABI	797.25
KEVIN ROBERTS	MONTHLY BACKUP DEC/WASABI	910.88
KEVIN ROBERTS	DESK FOR PW STREET DEPT/OFFICE FURNITURE WAREHOUSE	1,972.45
LAUREL WARREN	IGFOA MEMBERSHIP RENEWALS	600.00
MARK L. SELF	AMAZON - LABEL MAKER TAPE	24.98
MARK L. SELF	AMAZON - ACROPRINT TIMECLOCK RIBBON	32.98
MARK L. SELF	AMAZON - PETROVEND PAPER FOR FUEL SYSTEM	51.37
MARK L. SELF	AMAZON - AC RECYCLER COVER	104.20
MARK L. SELF	AMAZON - LED HEADLIGHTS	156.98
MARK L. SELF	AMAZON - OIL CHANGE KITS	167.97
MARK L. SELF	TLC HANDWASH & DETAIL - CLEAN CARPET/INTERIOR #831	250.00
MATT DABROWSKI	OREILLYS- OPERATING SUPPLIES	39.96
MATT DABROWSKI	CCI-CONSTANT CONTACT	48.00
MATT DABROWSKI	AMAZON- OPERATING SUPPLIES	62.28
MATT DABROWSKI	ICSC-NY DUES AND SUBSCRIPTIONS FY2025	175.00
MICHELLE CLIFTON	ROSATIS - MEADOWDALE FIRE VOLUNTEER LUNCH	72.70
ONEIDA FEHRING	REFRESHMENTS	19.98
ONEIDA FEHRING	NON-LAMINATED TAPE	20.98
ONEIDA FEHRING	REFRESHMENTS	32.28
ONEIDA FEHRING	REFRESHMENTS	36.18
ONEIDA FEHRING	FILE FOLDER LABELS	40.90
ONEIDA FEHRING	REFRESHMENTS	42.96
ONEIDA FEHRING	REPLACEMENT FILTER FOR AIR PURIFIER	95.99
ONEIDA FEHRING	C-31 REGISTRATION RENEWAL	154.40
ONEIDA FEHRING	DISPOSABLE GLOVES FOR PRISONERS	170.97
PARKS & RECREATION	MISSING RECIEPT	12.22
PARKS & RECREATION	MEADOWDALE FIRE FRAMES	19.41
PARKS & RECREATION	MEADOWDALE FIRE FRAMES	32.35
PARKS & RECREATION	MEADOWDALE FIRE FRAMES	63.08
PARKS & RECREATION	HOLIDAY LIGHTS CONTEST TROPHIES	147.62
PARKS & RECREATION	VETERAN'S DAY WREATH	250.00
PARKS & RECREATION	WINTERVILLE ORNAMENTS	347.56
PARKS & RECREATION	HOLIDAY LIGHTS CONTEST GIFT CERTIFICATES FROM NKCC	1,300.00
RICHARD NIEVES	GAS FOR DC VEHICLE	29.38
RICHARD NIEVES	GAS FOR U-91	35.25
RICHARD NIEVES	MABAS 2 MEETING/LUNCHEON	77.60
RICHARD NIEVES	UTV-93 SPRING UPGRADE KIT	598.00
TONY FERREIRO	TUITION SERVICE FEE	32.50

TONY FERREIRO	ISO TRAINING CLASS / LT BERRY & LT BARNARD	1,300.00
WILLIAM ANASZEWICZ	VEHICLE MAINTENANCE SUPPLIES	<u>679.38</u>
		<u><u>29,610.56</u></u>

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
ACTIVE 911 INC				
SBTIA ACTIVE 911	INFORMATION TECHNOLOGY	001112-52190-IT60	PROFESSIONAL SERVICE	1,022.00
				Vendor Total 1,022.00

AIRGAS USA LLC

EMS OXYGEN	FIRE	001560-53796-	SUPPLIES - MEDICAL	225.40
				Vendor Total 225.40

AL WARREN OIL CO

UNLEADED & DIESEL FUEL	VEHICLE MAINTENANCE	001372-53607-	FUEL	17,070.76
				Vendor Total 17,070.76

ALARM DETECTION SYSTEM

QUARTER 1 PANIC BUTTON ALARM	INFORMATION TECHNOLOGY	001112-52190-	PROFESSIONAL SERVICE	78.30
				Vendor Total 78.30

ANDERSON LOCK CO LTD

REPAIR WATER FACILITY DOOR & SILVERSTONE DOOR	WATER FACILITIES	100382-52310-	MAINT BUILDING & GROUNDS	431.50
				Vendor Total 431.50

BETTY NOLTE

PATCHES ON EMS BAGS	FIRE	001560-53796-	SUPPLIES - MEDICAL	75.00
				Vendor Total 75.00

BIG SYSTEMS LLC

SIGN MAKING MATERIAL	STREET DEPARTMENT	001370-53630-	OPERATING SUPPLIES	2,288.14
				Vendor Total 2,288.14

CARGILL SALT DIVISION

SUPPLIES-SALT&CALCIUM
CHLORIDE

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
ROAD SALT	MFT FUNDED EXPENDITURES	400370-53779-		4,729.03
ROAD SALT	MFT FUNDED EXPENDITURES	400370-53779-		4,790.96
ROAD SALT	MFT FUNDED EXPENDITURES	400370-53779-		4,843.51
ROAD SALT	MFT FUNDED EXPENDITURES	400370-53779-		4,870.71
ROAD SALT	MFT FUNDED EXPENDITURES	400370-53779-		4,919.51

Vendor Total 24,153.72

CHICAGO PARTS AND SOUND ENTERPRISES

Invoice Description	Department	Account Number	Account Description	Amount
CORE CREDIT	VEHICLE MAINTENANCE	001372-52333-	MAINTENANCE - VEHICLES	-60.00
CORE CREDIT	VEHICLE MAINTENANCE	001372-52333-		-11.00
BATTERIES	VEHICLE MAINTENANCE	001372-52333-		317.08
FUEL PUMP	VEHICLE MAINTENANCE	001372-52333-		360.18
BATTERIES	VEHICLE MAINTENANCE	001372-52333-		475.62

Vendor Total 1,081.88

CONVERGINT TECHNOLOGIES LLC

Invoice Description	Department	Account Number	Account Description	Amount
2026 EXACQUISITION 11-01-25 THROUGH 10-31-26	INFORMATION TECHNOLOGY	001112-52190-IT50	PROFESSIONAL SERVICE	852.00

Vendor Total 852.00

ELGIN KEY AND LOCK COMPANY INC

Invoice Description	Department	Account Number	Account Description	Amount
VH - KEY DUPLICATION	BUILDING MAINTENANCE	001115-52310-	MAINT BUILDINGS & GROUNDS	69.00

Vendor Total 69.00

ENDUSTRA FILTER MANUFACTURERS

MAINT BUILDING &
GROUNDS

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
BLOWER BUILDING FILTERS	WASTEWATER FACILITIES	100392-52310-		2,198.00
Vendor Total 2,198.00				

FASTSIGNS

Name Plates for Braman & Stankowitz	ADMINISTRATION	001110-53620-	SUPPLIES - OFFICE	88.26
Vendor Total 88.26				

FASTSIGNS

NAMEPLATES/ BONILLA, VALZANO	POLICE	001550-53620-	SUPPLIES - OFFICE	63.26
Vendor Total 63.26				

FBINAA NORTHERN DIV

NATIONAL DUES 01/01/2026-12/31/2026	POLICE	001550-52013-	DUES & SUBSCRIPTIONS	145.00
Vendor Total 145.00				

FIRE SAFETY USA INC

FD COLLAPSIBLE CONES	FIRE	001560-53606-	MINOR TOOLS - EQUIPMENT	474.55
Vendor Total 474.55				

GARVEY'S OFFICE PRODUCTS

COPY PAPER	POLICE	001550-53620-	SUPPLIES - OFFICE	455.00
Vendor Total 455.00				

GENUINE PARTS COMPANY INC

WINDOW HANDLE & KNOB E92	VEHICLE MAINTENANCE	001372-52333-	MAINTENANCE - VEHICLES	19.51
STRETCH FIT TOOL	VEHICLE MAINTENANCE	001372-53606-		31.99
STRETCH BELT REMOVER	VEHICLE MAINTENANCE	001372-53606-		36.52
PORTABLE WASTE DRUM	VEHICLE MAINTENANCE	001372-53606-		650.00

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
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Vendor Total 738.02**GRAINGER**

BATTERIES	STREET DEPARTMENT	001370-53630-	OPERATING SUPPLIES	66.08
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Vendor Total 66.08**GRAINGER**

NEW GATE VALVE & GASKET FOR WASTE TANK	WATER FACILITIES	100382-52323-	MAINTENANCE EQUIPMENT	1,005.85
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Vendor Total 1,005.85**GRAINGER**

O-RINGS, SCREW DRIVER, METER	WASTEWATER FACILITIES	100392-53630-	OPERATING SUPPLIES	454.79
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CABLE TIES, USP, TRASH BAGS	WASTEWATER FACILITIES	100392-53630-		747.51
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Vendor Total 1,202.30**GRAINGER**

BATTERIES	SEWER UNDERGROUND	100393-53630-	OPERATING SUPPLIES	66.08
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Vendor Total 66.08**HAWKINS INC**

CHEMICAL RENTAL FEE	WATER FACILITIES	100382-53777-	CHEMICALS	10.00
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Vendor Total 10.00**HD SUPPLY INC**

2" BALL CHECK VALVES FOR BRINE PUMP LINE	WATER FACILITIES	100382-52323-	MAINTENANCE EQUIPMENT	341.10
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Vendor Total 341.10**HD SUPPLY INC**

ALKALINITY STRIPS	WASTEWATER FACILITIES	100392-53630-	OPERATING SUPPLIES	41.60
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TNT-830, INHIBITOR FOR BOD	WASTEWATER FACILITIES	100392-53630-		423.22
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BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
Vendor Total 464.82				
HEARTLAND BUSINESS SYSTEMS				
CISCO 9871 HANDSET ISSUE	INFORMATION TECHNOLOGY	001112-52999-IT12	CONTRACTUAL - OTHER	292.50
Vendor Total 292.50				
HOPKINS FORD OF ELGIN				
V-BELT	VEHICLE MAINTENANCE	001372-52333-	MAINTENANCE - VEHICLES	82.33
UPPER MOUNT & STRUT BEARING	VEHICLE MAINTENANCE	001372-52333-		306.92
WHEEL COVER & TEMP SENSORS	VEHICLE MAINTENANCE	001372-52333-		844.80
Vendor Total 1,234.05				
HUNTLEY FIRE PROTECTION DISTRICT				
CHIEF-90 SUV ANTENNA'S	FIRE	001560-52327-	MAINTENANCE - RADIO	500.00
Vendor Total 500.00				
ILLINOIS ASSOC FOR PROPERTY & EVIDENCE				
MEMBERSHIP RENEWAL FOR 2026	POLICE	001550-52013-	DUES & SUBSCRIPTIONS	50.00
Vendor Total 50.00				
INDUSTRIAL TOWEL AND UNIFORM				
SHOP RAGS & MATS	SEWER UNDERGROUND	100393-53630-	OPERATING SUPPLIES	97.04
Vendor Total 97.04				
JOSEPH J SHIVLEY				
Jan 2026 PSEBA Reimbursement - Shively/Crandall	HEALTH INSURANCE	998098-51124-	HEALTH INSURANCE - PSEBA	346.00
Feb 2026 PSEBA Reimbursement - Shively/Crandall	HEALTH INSURANCE	998098-51124-		346.00
Vendor Total 692.00				

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
KARA COMPANY, INC.				
MARKING LATH & LOCATE PAINT	SEWER UNDERGROUND	100393-53630-	OPERATING SUPPLIES	1,105.74
Vendor Total				1,105.74

LAW ENFORCEMENT TRAINING LLC

MONTHLY COURTSMART TRIANING	POLICE	001550-52196-	SERVICES - INVESTIGATIONS	3,720.00
Vendor Total				3,720.00

MENARDS

FS91 - ELECTRICAL MATERIAL	BUILDING MAINTENANCE	001115-52310-	MAINT BUILDINGS & GROUNDS	8.72
FS93 - ELECTRICAL SUPPLIES	BUILDING MAINTENANCE	001115-52310-		11.56
VH - PLUMBING MATERIAL	BUILDING MAINTENANCE	001115-52310-		88.74
FS93 - ROOF GUTTER CABLE	BUILDING MAINTENANCE	001115-52310-		233.25
Vendor Total				342.27

MENARDS

WIRE	STREET DEPARTMENT	001370-53630-	OPERATING SUPPLIES	8.75
POST & CONCRETE FOR MAILBOX REPLACEMENT	STREET DEPARTMENT	001370-53630-		49.98
Vendor Total				58.73

MENARDS

TOOLS	VEHICLE MAINTENANCE	001372-53606-	MINOR TOOLS - EQUIPMENT	35.24
Vendor Total				35.24

MENARDS

GLOVES	WATER FACILITIES	100382-53100-	MATERIALS - BUILDING	84.90
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BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
PAINT & MAINTENANCE SUPPLIES	WATER FACILITIES	100382-53100-		92.97
SHOP LED LIGHT, PAINT ROLLERS, PLIERS	WATER FACILITIES	100382-53100-		99.42
PAINTING SUPPLIES, DRILL BITS, SCRAPER & SUPPLIES	WATER FACILITIES	100382-53100-		102.21

Vendor Total 379.50

MENARDS

Invoice Description	Department	Account Number	Account Description	Amount
POLYMER LINE REPAIR	WASTEWATER FACILITIES	100392-53630-	OPERATING SUPPLIES	2.75
DISTILLED WATER, PVC PARTS	WASTEWATER FACILITIES	100392-53630-		15.58

Vendor Total 18.33

MOBILE HEALTH SOLUTIONS CORPORATION

Invoice Description	Department	Account Number	Account Description	Amount
Post-Accident Drug/Alc Test - Villareal	ADMINISTRATION	001110-52155-	DRUG SCREENING	500.00

Vendor Total 500.00

MOTOROLA SOLUTIONS

Invoice Description	Department	Account Number	Account Description	Amount
MOTOROLA WAVE APP - FIRE ADMIN	FIRE	001560-52327-	MAINTENANCE - RADIO	816.00
ANNUAL FD RADIO USAGE FEE	FIRE	001560-52327-		18,996.00

Vendor Total 19,812.00

NATHAN HARTLEY

Invoice Description	Department	Account Number	Account Description	Amount
Jan 2026 PSEBA Reimbursement - Hartley	HEALTH INSURANCE	998098-51124-	HEALTH INSURANCE - PSEBA	834.08
Feb 2026 PSEBA Reimbursement - Hartley	HEALTH INSURANCE	998098-51124-		834.08

Vendor Total 1,668.16

NCPERS GROUP LIFE INSURANCE

Invoice Description	Department	Account Number	Account Description	Amount
Feb 2026 Life Insurance	GENERAL FUND	001-21311-	IMRF NCPERS	176.00

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
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Vendor Total 176.00**NORTHERN KANE COUNTY CHAMBER OF**

NKCC Breakfast - Salamando	ADMINISTRATION	001110-52163-	TRAINING/MEETINGS	25.00
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Vendor Total 25.00**NSN**

1st Qtr 2026 Unemployment Services	GENERAL SERVICES	001113-51150-	UNEMPLOYMENT	395.22
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Vendor Total 395.22**ON TIME EMBROIDERY INC**

BADGE SET UP CHARGE / BC	FIRE	001560-53651-	CLOTHING	350.00
BADGE SET UP CHARGE / LT	FIRE	001560-53651-		350.00
BADGE SET UP CHARGE / FF	FIRE	001560-53651-		350.00
BADGE SET UP CHARGE / CHIEF	FIRE	001560-53651-		350.00
BADGE SET UP CHARGE / DC	FIRE	001560-53651-		350.00

Vendor Total 1,750.00**PETERBILT OF WISCONSIN**

TEMP SENSOR	VEHICLE MAINTENANCE	001372-52333-	MAINTENANCE - VEHICLES	763.59
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Vendor Total 763.59**POLYDYNE INC**

CENTRIFUGE POLYMER	WASTEWATER FACILITIES	100392-53777-	CHEMICALS	3,795.00
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Vendor Total 3,795.00**POMPS TIRE SERVICE**

ENFORCER POLICE TIRES	VEHICLE MAINTENANCE	001372-52333-	MAINTENANCE - VEHICLES	1,275.00
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BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
NEW TIRES A91	VEHICLE MAINTENANCE	001372-52333-		1,870.77

Vendor Total 3,145.77

PROVANTAGE LLC

TONER - GENERAL BROTHER	INFORMATION TECHNOLOGY	001112-53606-IT12	MINOR TOOLS - EQUIPMENT	233.00
TONER -HR/FINANCE	INFORMATION TECHNOLOGY	001112-53606-IT12		394.00

Vendor Total 627.00

QUADCOM 9-1-1

JANUARY 2026 DISPATCH SERVICE	POLICE	001550-52200-	QUADCOM	56,804.17
FEBRUARY 2026 DISPATCH SERVICE	POLICE	001550-52200-		56,804.17

Vendor Total 113,608.34

QUADCOM 9-1-1

JANUARY DISPATCH SERVICE	FIRE	001560-52200-	QUADCOM	20,044.59
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Vendor Total 20,044.59

QUADIENT INC

LEASE 11-11-25 THOUGH 02-10-26	FINANCE	001111-52325-	MAINTENANCE-OFFICE EQUIPMENT	240.23
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Vendor Total 240.23

QUADIENT INC

LEASE 11-11-25 THOUGH 02-10-26	FINANCE	100111-52325-	MAINTENANCE-OFFICE EQUIPMENT	240.22
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Vendor Total 240.22

RALPH HELM INC

3" TRASH PUMP	WATER FACILITIES	100382-52323-	MAINTENANCE EQUIPMENT	1,831.94
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Vendor Total 1,831.94

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
RAY O'HERRON COMPANY INC				
STRIPE FOR UNIFORM/ STANKOWITZ	POLICE	001550-53651-	CLOTHING	23.45
UNIFORM PANTS, BOOTS CUFF CASE/ CHAMORRO	POLICE	001550-53651-		217.98
UNIFORM PANTS/ HERNANDEZ	POLICE	001550-53651-		349.28
UNIFORM PANTS/ CHAMORRO	POLICE	001550-53651-		351.99
BROWN/ ARMOR	POLICE	001550-53651-		606.46

Vendor Total 1,549.16

STEINER ELECTRIC CO

FS93 - ELECTRICAL SUPPLIES	BUILDING MAINTENANCE	001115-52310-	MAINT BUILDINGS & GROUNDS	68.32
VH - LIGHTING LAMPS	BUILDING MAINTENANCE	001115-52310-		121.50

Vendor Total 189.82

ULTRA STROBE COMMUNICATIONS

REPAIR FOR CONTROLLER	POLICE	001550-52333-	MAINTENANCE - VEHICLES	130.00
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Vendor Total 130.00

WAREHOUSE DIRECT

PLASTIC COILS FOR BUDGET BOOKS	FINANCE	001111-53620-	SUPPLIES - OFFICE	19.91
LABELS FOR FOLDERS ACCTS PAYABLE	FINANCE	001111-53620-		24.26

Vendor Total 44.17

WAREHOUSE DIRECT

COFFEE & PENS	STREET DEPARTMENT	001370-53620-	SUPPLIES-OFFICE	115.13
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Vendor Total 115.13

BILLS LIST
MEETING DATE: 02/03/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
WAREHOUSE DIRECT				
ST-92 BUILDING SUPPLIES	FIRE	001560-53100-	MATERIALS - BUILDING	123.27
ST-92 BUILDING SUPPLIES	FIRE	001560-53100-		480.17
Vendor Total				603.44

WAREHOUSE DIRECT

PLASTIC COILS FOR BUDGET BOOKS	FINANCE	100111-53620-	SUPPLIES - OFFICE	19.91
LABELS FOR FOLDERS ACCTS PAYABLE	FINANCE	100111-53620-		24.25
Vendor Total				44.16

WAREHOUSE DIRECT

MISC SUPPLIES	WATER FACILITIES	100382-53100-	MATERIALS - BUILDING	158.45
FILE FOLDERS	WATER FACILITIES	100382-53620-		65.52
Vendor Total				223.97

GRAND TOTAL: \$234,714.33

VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
JANUARY 20, 2026

I. Call to Order

Village President Skillman called the regular meeting of the Village Board of Trustees to order at 6:00 p.m.

II. Roll Call for Attendance

Village President Skillman and Trustees Abbott, Frost, Garcia, Gupta, Malone, and Maniscalco were present for the meeting.

III. Pledge of Allegiance

Village President Skillman led the Pledge of Allegiance.

IV. Proclamations, Congratulatory Resolutions, and Awards

President Skillman requested Jen Hyde, Marketing and Event's Coordinator proceed with the results for the 2025 Holiday Lights Contest. The winners were announced and those present stepped up to receive their awards.

V. Appointments, Confirmations, and Administration of Oaths

A. Motion for Advice and Consent for the Appointment of Daniel Smith to the Fire Pension Board for a Term Ending January 31, 2028

Trustee Garcia motioned to approve Item A, the Appointment of Daniel Smith to the Fire Pension Board for a Term Ending January 31, 2028, seconded by Trustee Gupta.

Vote on Motion:

7-Ayes (Frost, Garcia, Gupta, Malone, Maniscalco, Abbott, Skillman)

0-Nayes

0-Absent

Motion carried.

B. Motion for Advice and Consent to Replace Commission Member Bill Saylor with the Appointment of Jeremiah Schmitendorf to the Planning and Zoning Commission for a Term Ending August 31, 2029

Trustee Malone motioned to approve Item B, the Appointment of Jeremiah Schmitendorf to the Planning and Zoning Commission for a Term Ending August 31, 2029, seconded by Trustee Maniscalco.

Vote on Motion:

7-Ayes (Garcia, Gupta, Malone, Maniscalco, Abbott, Frost, Skillman)

0-Nayes

0-Absent

Motion carried.

- C. Chief of Police Kevin Stankowitz requested Patrol Officer Nathaniel Webb step up with his family while he discussed his accomplishments and introduced him to the Board before proceeding with his Badge Pinning Ceremony.
- D. Village Manager Stewart proudly introduced newly appointed Chief of Police Kevin Stankowitz reviewing his professional accomplishments and accolades acknowledging Chief Stankowitz was his first appointment as Village Manager.

Chief Stankowitz was then administered the Oath of Office by the Village Clerk. Afterward he introduced his family to the Board and thanked them for this opportunity and honor.

VI. Public Comment

District 23 Kane County Board Member Chris Kious provided an update on Kane County activities.

VII. Consent Agenda

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

- A. Approval of Bills
 - Fiscal Year 2025 Bills List \$1,967,225.12
(Acceptance of the Executive Summary)
 - Fiscal Year 2026 Bills List \$1,214,704.64
- B. Approval of Minutes
 - Regular Board Meeting January 6, 2026
- C. Approval of a Special Event Permit Application and Fee Waiver Request, D300 Food Pantry Coldest Night of the Year 2K and 5K
- D. Approval of an Ordinance Authorizing the Execution of the Intergovernmental Agreement Between the County of Kane, the Village of Carpentersville, and Trust No. 1093521 Dated February 10, 1998, for Access and Improvements to Randall Road from Huntley Road to Binnie Road
- E. Approval of a Resolution Accepting an Agreement for the Monitoring and Maintenance of the Identified Restored Naturalized Areas with Baxter and Woodman Natural Resources of Crystal Lake, Illinois in the Amount of \$79,900.00

- F. Approval of a Resolution Authorizing the Purchase of One (1) Ford F550 Cab and Chassis Through the Suburban Purchasing Cooperative Program from Sutton Ford in the Amount of \$60,716 and Authorizing the Purchase and Installation of a Dump Body, Snow Plow Package, and Salting Equipment Through Sourcewell from Bonnell Industries, Inc. in the Amount of \$84,726.29
- G. Approval of a Resolution Approving an Agreement for Phase III Construction Engineering Services for Private Development for the Habitat for Humanity Carter Crossing Subdivision with HR Green, Inc. of McHenry, Illinois in the Amount of \$34,109.00
- H. Approval of a Resolution Approving an Agreement for Phase III Construction Engineering Services for the Menards Commercial Center and Randall Road Right In/Right-Out Improvement Project with HR Green Inc. of McHenry, Illinois in the Amount of \$39,987.00

Trustee Frost requested Item F be removed from the consent agenda.

Trustee Maniscalco motioned to approve Items A through H minus F on the Consent Agenda, seconded by Trustee Garcia.

Vote on Motion:

7-Ayes (Gupta, Malone, Maniscalco, Abbott, Frost, Garcia, Skillman)

0-Nayes

0-Absent

Motion carried.

VIII. Old Business

None.

IX. New Business

- A. Approval of a Resolution Accepting a Professional Services Agreement for Auditing Services with Sikich CPA LLC of Naperville, IL for Fiscal Years 2025 Through 2029

Assistant Village Manager and Finance Director Ben Mason gave an oral report regarding the new Professional Services Agreement for Auditing Services with Sikich CPA LLC of Naperville, IL for Fiscal Years 2025 Through 2029 to the Board. No questions heard before Village President Skillman asked for a motion and a second.

Trustee Garcia motioned to approve Item A, Approval of a Resolution Accepting a Professional Services Agreement for Auditing Services with Sikich CPA LLC of Naperville, IL for Fiscal Years 2025 Through 2029, seconded Trustee Abbott.

Vote on Motion:

7-Ayes (Malone, Maniscalco, Abbott, Frost, Garcia, Gupta, Skillman)

0-Nayes
0-Absent

Motion carried.

- B. Approval of a Resolution Accepting a Professional Services Agreement for an Integrated Infrastructure Master Plan with Engineering Enterprises, Inc. of Sugar Grove, Illinois, in the Amount not to Exceed \$131,201

Assistant Director of Public Works & Engineering Ed Szydowski briefed the Board on Item B. No questions heard before Village President Skillman asked for a motion and a second.

Trustee Garcia motioned to approve Item B Approval of a Resolution Accepting a Professional Services Agreement for an Integrated Infrastructure Master Plan with Engineering Enterprises, Inc. of Sugar Grove, Illinois, in the Amount not to Exceed \$131,201, seconded by Trustee Gupta.

Vote on Motion:

7-Ayes (Maniscalco, Abbott, Frost, Garcia, Gupta, Malone, Skillman)
0-Nayes
0-Absent

Motion carried.

- C. Approval of a Resolution Authorizing the Purchase of One (1) Peterbilt 548 Single Axle Cab and Chassis Through Sourcewell from JX Truck Center in the Amount of \$138,120.97 and Authorizing the Purchase and Installation Through Sourcewell to Fabricate and Install a Dump Body, Snow Plow Package and Pre-Wetting Equipment on One (1) Truck Chassis from Bonnell Industries, Inc. in the Amount of \$147,073.85

Assistant Director of Public Works & Engineering Ed Szydowski briefed the Board on Item C. Discussion ensued and all questions were answered before Village President Skillman asked for a motion and a second.

Trustee Garcia motioned to approve Item C Approval of a Resolution Authorizing the Purchase of One (1) Peterbilt 548 Single Axle Cab and Chassis Through Sourcewell from JX Truck Center in the Amount of \$138,120.97 and Authorizing the Purchase and Installation Through Sourcewell to Fabricate and Install a Dump Body, Snow Plow Package and Pre-Wetting Equipment on One (1) Truck Chassis from Bonnell Industries, Inc. in the Amount of \$147,073.85, seconded by Trustee Abbott.

Vote on Motion:

7-Ayes (Abbott, Frost, Garcia, Gupta, Malone, Maniscalco, Skillman)
0-Nayes
0-Absent

Motion carried.

- D. Approval of a Resolution to Award the Contract for the Menards Commercial Center Right In / Right Out Access Improvements to a Lamp Concrete Contractors, Inc., in the Amount of \$499,991

Assistant Director of Public Works & Engineering Ed Szydowski briefed the Board on Item D. Discussion ensued and all questions were answered before Village President Skillman asked for a motion and a second.

Trustee Malone motioned to approve Item D Approval of a Resolution to Award the Contract for the Menards Commercial Center Right In / Right Out Access Improvements to a Lamp Concrete Contractors, Inc., in the Amount of \$499,991, seconded by Trustee Frost.

Vote on Motion:

7-Ayes (Frost, Garcia, Gupta, Malone, Maniscalco, Abbott, Skillman)
0-Nayes
0-Absent

Motion carried.

- F. Approval of a Resolution Authorizing the Purchase of One (1) Ford F550 Cab and Chassis Through the Suburban Purchasing Cooperative Program from Sutton Ford in the Amount of \$60,716 and Authorizing the Purchase and Installation of a Dump Body, Snow Plow Package, and Salting Equipment Through Sourcewell from Bonnell Industries, Inc. in the Amount of \$84,726.29

Assistant Director of Public Works & Engineering Ed Szydowski briefed the Board on Item F. Discussion ensued and Trustee Frost requested other selling options be reviewed for Village owned trucks before they were sent to auction. All questions were answered before Village President Skillman asked for a motion and a second.

Trustee Abbott motioned to approve Item F, a Resolution Authorizing the Purchase of One (1) Ford F550 Cab and Chassis Through the Suburban Purchasing Cooperative Program from Sutton Ford in the Amount of \$60,716 and Authorizing the Purchase and Installation of a Dump Body, Snow Plow Package, and Salting Equipment Through Sourcewell from Bonnell Industries, Inc. in the Amount of \$84,726.29, seconded by Trustee Garcia.

Vote on Motion:

7-Ayes (Garcia, Gupta, Malone, Maniscalco, Abbott, Frost, Skillman)
0-Nayes
0-Absent

Motion carried.

X. Reports of Manager and Staff

Village Manager Stewart provided a detailed update of Carpentersville activities.

XI. Trustee and Committee Reports

All the Trustees congratulated Officer Webb and newly appointed Chief of Police Stankowitz. They expressed their gratitude to both men for their service to Carpentersville.

Trustee Maniscalco reported the Special Events Advisory Committee would meet this Thursday.

Trustee Frost thanked and congratulated all the participants of this year's Holiday Light Contest.

Trustee Garcia reported both his businesses would remain open as warming centers during the freezing temperatures forecasted.

Village President Skillman agreed with the Trustees remarks before moving on with the agenda.

XII. Closed Session

None.

XIII. Discussion Concerning Other Village Business

None

XIV. Adjournment

The meeting adjourned at 6:57 p.m. by voice vote on a Motion by Trustee Garcia seconded by Trustee Abbott.

Respectfully submitted,

Caryn Minor, Village Clerk



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Jo Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees

FROM: Greta Salamando, Business and Community Development Manager

DATE: February 3, 2026

RE: Special Event Permit Application Approval, Otto Company Picnic, June 6, 2026

BACKGROUND

OTTO Engineering has applied for a special event permit to hold its annual company picnic at Carpenter Park. OTTO has requested to reserve sections of the park for Saturday, June 6, 2026 from 11:00 a.m. to 3:00 p.m. Park use would be to host a company picnic for employees and their families. Village services have been requested for use of the stage, and electricity. Staff will be coordinating directly with company representatives over the next couple of weeks to finalize the details and logistics.

The event will include a DJ for music, tents, inflatables, games, and food / beverage catering for employees and their guests. The catering company will also offer beer and wine, to which the Village will be requiring a Certificate of Insurance and hold

harmless indemnification for any claimed or actual liability arising out of the event inclusive of the provision of alcohol.

ANALYSIS

Village staff is working with the applicant for the planning and organization of the event. The applicant is a well-known local business who has acted responsibly in all prior interactions.

FISCAL IMPACT

This event would have no direct financial impact on the Village.

DEPARTMENT RECOMMENDATION

Staff recommends approval of the special event and waiver of the prohibition of furnishing alcoholic beverages during the special event.



SPECIAL EVENTS

VILLAGE OF CARPENTERSVILLE

1200 L.W. Besinger Drive, Carpentersville, IL 60110

Phone (847) 551-3478

specialevents@cville.org

www.cville.org

SPECIAL EVENT PERMIT APPLICATION – CLASS A

Thank you for your interest to host a special event in the Village of Carpentersville. Enclosed with this packet are instructions to register a special event, the Special Events Application and information on obtaining any required permits/licenses. Additional submissions may be required.

WHAT YOU SHOULD KNOW

Please note that this application serves as the starting point for events.

What is a Special Event? Any outdoor events held on Village property, (i.e., streets, sidewalks, parks, etc.), that are deemed to significantly impact Village operations or public use/access of public spaces (such as Police patrol, Fire/EMS service, etc.). An event that requests any of the following actions is considered a Special Event:

- An outdoor event that is open to the public and located on Village owned property.
- Events that require closure of Village streets and/or the use of Village-owned property (With the exception of block parties, see Block Party Agreement form).
- An outdoor event held by a licensed business that will be open to the general public such as sidewalk sales, tent sales, promotions held in parking lots, etc.

What should be included in the application? Additional documents that you may need to submit with your application:

- Certificate of Insurance
- Medical, security, and parking plans
- Map/layout of your event that includes fencing, Porta Potties, dumpsters, etc.
- A Press Release regarding the event, marketing flyers, and advertisement.

When is the application due and where should I submit to? The completed application is to be submitted at least 60 days prior to the event. Applications can be sent electronically by email to specialevents@cville.org.

I've submitted the application, now what? **Submission of an application does not guarantee approval.** After submitting all required forms, the application will be reviewed by Village Staff from all departments involved that will be providing services. Applicants can generally expect an initial response from the Village within 10 business days. Some events may require approval from the Village Board of Trustees, which may take longer.

PRIMARY EVENT CONTACT INFORMATION

VILLAGE OF CARPENTERSVILLE
specialevents@cville.org

Please provide the contact person during the application process, and where all correspondence should be directed during this permit process.

OTTO Engineering

APPLICANT'S FULL NAME

847-654-8461

APPLICANT'S PHONE NUMBER

2 E. Main St. Carpentersville, IL

APPLICANT'S ADDRESS (STREET, CITY, ST, ZIP)

Cathy.mitchell@ottoexcellence.com

APPLICANT'S EMAIL ADDRESS

EVENT INFORMATION

OTTO Company Picnic

EVENT TITLE/NAME

OTTO Engineering

EVENT SPONSOR (List legal name of business entity, if applicable)

Carpenter Park

LOCATION OF EVENT (Events taking place on non-Village owned property requires a letter from the property owner granting use of the property for the event.)

EVENT DESCRIPTION

6-6-26

EVENT START DATE & TIME

6-6-26 3 pm

EVENT END DATE & TIME

6-5-26

EVENT SETUP DATE

Evening

EVENT SETUP TIME

6-6-26

EVENT CLEANUP DATE

3 pm

EVENT CLEANUP TIME

Jerry Skowronski

SECONDARY EVENT CONTACT

630-659-5368

SECONDARY CONTACT PHONE NUMBER

0

ADMISSION FEE FOR EVENT

800

ESTIMATED NUMBER OF ATTENDEES

ORGANIZATION(S) RECEIVING PROCEEDS

NON-PROFIT ORG (MUST ATTACH 501(c)3)

TYPE OF EVENT

VILLAGE OF CARPENTERSVILLE
specialevents@cville.org

PUBLIC EVENT

PRIVATE EVENT (ie: Company picnic, family reunion, etc.)
Please describe below:

Company Picnic

**ADDITIONAL PERMITS/LICENSE/FEEES
COMMUNITY DEVELOPMENT**

Please select any and all items that you plan on having at your event. Make note, that in addition to the Special Event Permit, the following items **MAY** require additional permits and/or licenses & fees:

DO YOU PLAN ON SERVING FOOD/DRINKS AT YOUR EVENT?

YES NO

If **YES**, each vendor/truck will need:

Kane County Health Temporary Food Service Permit required (Additional fee).
Visit <https://www.kanehealth.com/Pages/Fees.aspx>

Village Mobile Food Permit (may be required for each vendor).

DO YOU PLAN ON SERVING ALCOHOL AT YOUR EVENT?

YES NO

If **YES**, you will need to submit (at least 30 days prior to event):

Temporary Event Liquor License

COI (Certificate of Insurance w/liquor liability)

BEVERAGES TO BE SERVED IN (CHECK ALL THAT APPLY-GLASS BOTTLES ARE NOT PERMITTED)

PLASTIC CUPS

PLASTIC BOTTLES

ALUMINUM CANS

DO YOU PLAN ON USING SIGNS/BANNERS AT YOUR EVENT?

YES NO

DO YOU PLAN ON HAVING A RAFFLE AT YOUR EVENT?

YES NO

If **YES**, a Raffle License is required from the Village.

WASTE REMOVAL IS THE RESPONSIBILITY OF THE EVENT ORGANIZER

POLICE DEPARTMENT

VILLAGE OF CARPENTERSVILLE
specialevents@cville.org

Please note that the following requested items (for each dept) are subject to fees that would be the responsibility of the event organizer.

DO YOU PLAN ON HAVING A CAR SHOW AT YOUR EVENT?

YES NO

DO YOU PLAN ON HAVING A RUN (5K) OR PARADE AT YOUR EVENT?

YES NO

If so, please attach ROUTE/MAP.

[Empty text box for route/map attachment]

LIST OF STREET CLOSURES FOR RUN/PARADE

DO YOU PLAN ON HIRING OUTSIDE SECURITY FOR YOUR EVENT?

YES NO

[Empty text box for security company name]

SECURITY COMPANY NAME

[Empty text box for amount of hired security]

AMOUNT (QTY) OF HIRED SECURITY

[Empty text box for posted locations for security]

POSTED LOCATIONS FOR SECURITY

[Empty text box for security company contact name & phone #]

SECURITY COMPANY CONTACT NAME & PHONE #

CERTIFICATE OF LIABILITY INSURANCE (REQUIRED)

EXPLAIN YOUR EVENT SECURITY AND PARKING PLAN (Attach diagram, if available):

[Empty text box for security and parking plan]

[Empty text box for security and parking plan]

DO YOU NEED POLICE ASSISTANCE WITH TRAFFIC CONTROL?

YES NO

Officers for adequate control shall be determined by the Police Dept.

DO YOU NEED POLICE ASSISTANCE WITH CROWD CONTROL?

YES NO

Officers for adequate control shall be determined by the Police Dept.

DO YOU PLAN ON HAVING MUSIC/AMPLIFICATION AT YOUR EVENT?

YES NO

11-3

TIMES OF BAND(S) DJ

DJ

SOUND EQUIPMENT BEING USED OR SOUND PRODUCTION COMPANY NAME & PHONE #

FIRE DEPARTMENT

VILLAGE OF CARPENTERSVILLE
specialevents@cville.org

DO YOU NEED AN AMBULANCE OR FIRST AID AT YOUR EVENT?

YES NO

DO YOU PLAN ON HAVING A CARNIVAL/AMUSEMENT RIDES AT YOUR EVENT?

YES NO

DO YOU PLAN ON HAVING PYROTECHNICS (ON STAGE) AT YOUR EVENT?

If YES, you will need to have them inspected by the Fire Department.

YES NO

IF HAVING FOOD, WILL YOU BE USING GAS OR PROPANE TO COOK?

If so, the Fire Dept will need to inspect each vendor.

YES NO

PUBLIC WORKS DEPARTMENT

DO YOU NEED WATER HOOKUP AT YOUR EVENT?

If so, water will be billed at current water rates by usage.

YES NO

DO YOU PLAN ON USING THE STAGE FOR YOUR EVENT?

YES NO

IF USING THE STAGE, WILL YOU NEED ACCESS TO THE ELECTRIC?

YES NO

DO YOU PLAN ON USING ELECTRIC AT YOUR EVENT?

YES NO

DO YOU PLAN ON USING A GENERATOR AT YOUR EVENT?

YES NO

DO YOU PLAN ON HAVING TRASH RECEPTICLES AT YOUR EVENT?

WASTE REMOVAL IS THE RESPONSIBILITY OF THE EVENT ORGANIZER

YES NO

OF TRASH RECEPTICLES

DO YOU PLAN ON PROVIDING A DUMPSTER(S) ON SITE?

YES NO

OF DUMPSTER(S)

SIZE OF DUMPSTER(S)

DELIVERY DATE

PICK-UP DATE

CONTACT INFO OF ONSITE PERSON FOR
DROP-OFF & PICK-UP OF DUMPSTER

SERVICE PROVIDER & PHONE NUMBER

DO YOU PLAN ON HAVING TEMPORARY FENCING YOUR EVENT?

YES

NO

If so, please provide map of where fencing will be.

FENCING SUPPLIER COMPANY NAME

FENCING SUPPLIER COMPANY PHONE NUMBER

DO YOU PLAN ON HAVING PORTA POTTIES/SINKS AT YOUR EVENT?

YES

NO

Please use the Porta Potty calculator link below.

<https://www.servicesanitation.com/portable-restroom-calculator/>

IF YOUR EVENT IS MULTIPLE DAYS, YOU WILL NEED TO HAVE THE PORTA POTTIES SERVICED TO REPLACE TOLIET PAPER AND BE CLEANED.

OF REGULAR PORTA POTTIES

OF HANDICAP PORTA POTTIES

OF HAND WASHING SINKS

DELVIERY DATE

PICK-UP DATE

SERVICE PROVIDER NAME

COMPANY PHONE #

NAME & CONTACT NUMBER OF PERSON FROM EVENT ORGANIZATION THAT WILL BE ONSITE FOR DROP-OFF, SET-UP AND PICK-UP OF PORTA POTTIES

IF MULTIPLE DAYS, DID YOU SCHEDULE PORTA POTTIES TO BE SERVICED?

YES

NO

DO YOU PLAN ON USING TENTS OVER 12'X12' AT YOUR EVENT?

YES

NO

All tents (other than pop-up style tents) require an inspection from the FIRE Dept.

Each tent's flame spread certificate must be provided to Fire at least two (2) weeks prior to the event.

DELVIERY DATE

PICK-UP DATE

SERVICE PROVIDER NAME

COMPANY PHONE #

NAME & CONTACT NUMBER OF PERSON FROM EVENT ORGANIZATION THAT WILL BE ONSITE FOR DELIVERY, SET-UP AND PICK-UP OF TENT

DO YOU PLAN ON USING BARRICADES FOR ROAD CLOSURES?

YES

NO

If YES, please list street(s) & intersections as well as dates & times of road closures below:

It is the responsibility of the applicant to notify the residents/businesses along the Village APPROVED route about these road closures at least 14 days in advance of the event. Please submit a copy of the letter as well as the address the letter was sent to.

REQUIRED DOCUMENTS

VILLAGE OF CARPENTERSVILLE
specialevents@cville.org

- SPECIAL EVENT PERMIT APPLICATION – 60 DAYS PRIOR TO EVENT DATE**
- SITE PLAN:** A DETAILED SITE PLAN/MAP DEPICTING EVENT SET-UP, PARKING PLAN, AND TRAFFIC FLOW.
- CERTIFICATE OF INSURANCE:** All Class A events require a certificate of insurance and a policy endorsement listing the Village of Carpentersville as an additional insured. The minimum coverage is \$1,000,000 per occurrence and \$2,000,000 aggregate.
- HOLD HARMLESS (SEE PAGE 8)**

***FEES:** It is the responsibility of the applicant to pay all out-of-pocket expenses related to the special event. Village Services are services provided by the village to support the event. This includes, but is not limited to: all permit fees; inspection fees; Police, Fire and Public Works services; utilities and water usage.

***FEE WAIVER:** If the organization to apply for/hosting the event has IRS 501(c)3 status or is another governmental body, the event may be eligible for fee waiver. In order to obtain a fee waiver, a letter addressed to the Village President requesting the waiving of all applicable fees, accompanied with a copy of the organization's 501(c)3 status should be provided with the completed application.

Right to Modify/Cancel Event: Applicants should not assume that any aspects of the event will be approved; the event organizer may be asked to change details of the event plan based on the availability of services, scheduling of other events, public health and safety concerns, and applicable Village ordinances. The Village of Carpentersville reserves the right to deny an application or cancel any event at any time for reasons deemed necessary by the Village of Carpentersville, including (but not limited to) severe/dangerous weather, failure to submit required forms, insurance documentation, hold harmless agreements and/or permission from property owner granting permission for use of private property or permission from other governmental entities granting permission for use of that governmental entity's property.

The event organizer shall comply with all applicable Village ordinances, codes, conditions and requirements.

HOLD HARMLESS-SPECIAL EVENT APPLICATION

The sponsoring organization hereby agrees to indemnify and hold harmless the Village of Carpentersville, its corporate authorities, officers, agents and employees from and against any and all claims for injury or damage to persons or property sustained from the event of 6-6-26 (date), sponsored by OTTO Engineering (organization) and further agrees to indemnify and hold said Village of Carpentersville from any such claims and all expenses arising therefrom.

Cathy Mitchell

EVENT APPLICANT SIGNATURE

1-13-26

DATE

Cathy Mitchell

EVENT APPLICANT'S NAME (PLEASE PRINT)

OTTO Engineering

ORGANIZATION OR COMPANY NAME



☞ Picnic Table ■ Trash Can ✱ Grill □ ●●●●●●●● Disc Golf





VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees
FROM: Greta Salamando, Business and Community Development Manager
DATE: February 3, 2026
RE: Special Event Permit Application Approval and Fee Waiver Request, Basement Festivities

BACKGROUND

The following organizations: Food for Today; We in the Basement; and Cultur 5, have applied for a special event permit to hold an afternoon and evening of DJs, with the event's focus being on wellness activities and wellness awareness called "Basement Festivities." The event would also include a food giveaway, partnering with a local grocery store to be determined. Food and other vendors would be included, noting that the event would not have alcohol, due to its wellness focus. The event would be held in Carpenter Park on August 29th, from noon to 10:00 pm. This event was well established in Elgin, and they are looking to be a part of the Carpentersville Community. The application is attached.

For more context, the same organizers approached the Village about conducting a similar, 2-day event the weekend of Labor Day, in 2025. The application was denied administratively due to a relatively short turnaround time required and with specific event information not having been sufficiently submitted. In denying the application, we

had also communicated that we were concerned about a multiple day event occurring over the Labor Day weekend and indicated that it would be helpful to consider the event if it was a single day that was not a holiday weekend and not otherwise adjacent to another planned event at Carpenter Park.

Staff met with the applicants in January to review the event details and also the cost of any Village support for the event, such as Police, Fire, and Public Works employees. The applicants took staff feedback seriously, acknowledged that the Village needed to be cost neutral with any needed support, and modified the event application to address concerns raised during the meeting, including scaling back the closing time to 10:00 pm, to respect the surrounding residents.

The applicants indicated that the outer limit of expected attendance would be 3,000 people, possibly much lower. Applicants included in their updated application the requisite number of additional portable bathrooms and hand washing stations, consistent with Village standards for such an event, assuming the high-end attendance.

Our Police and Fire Departments were comfortable with the event, as presented, and did not see a substantial safety risk, although there would be a Police and Fire presence required, along with private security.

ANALYSIS

The standard requirements and Village expectations of an event are addressed with the applications and additional communications between staff and the applicants. This event being conducted in a single day two weeks apart from any planned event at Carpenter Park makes it logistically feasible from a staff and space availability perspective. The applicants are willing to compensate the Village for any direct costs associated with Village employees being present, including overtime expense.

The applicants are also assuming all responsibility to ensure additional parking would be available through local businesses and/or the school, to minimize any traffic impacts.

FISCAL IMPACT

Any costs to the Village for supporting the event would be directly offset by the applicants. The applicants are seeking a fee waiver for the Special Event application, which is \$150. We have customarily waived the application fee for 501(c) organizations, and We in the Basement is an actively registered not-for-profit business entity.

DEPARTMENT RECOMMENDATION

It is the recommendation of staff that the Village Board approve the Special Event Permit Application and Fee Waiver Request, for Basement Festivities.



SPECIAL EVENTS

VILLAGE OF CARPENTERSVILLE

1200 L.W. Besinger Drive, Carpentersville, IL 60110

Phone (847) 551-3478

specialevents@cville.org

www.cville.org

SPECIAL EVENT PERMIT APPLICATION – CLASS A

Thank you for your interest to host a special event in the Village of Carpentersville. Enclosed with this packet are instructions to register a special event, the Special Events Application and information on obtaining any required permits/licenses. Additional submissions may be required.

WHAT YOU SHOULD KNOW

Please note that this application serves as the starting point for events.

What is a Special Event? Any outdoor events held on Village property, (i.e., streets, sidewalks, parks, etc.), that are deemed to significantly impact Village operations or public use/access of public spaces (such as Police patrol, Fire/EMS service, etc.). An event that requests any of the following actions is considered a Special Event:

- An outdoor event that is open to the public and located on Village owned property.
- Events that require closure of Village streets and/or the use of Village-owned property (With the exception of block parties, see Block Party Agreement form).
- An outdoor event held by a licensed business that will be open to the general public such as sidewalk sales, tent sales, promotions held in parking lots, etc.

What should be included in the application? Additional documents that you may need to submit with your application:

- Certificate of Insurance
- Medical, security, and parking plans
- Map/layout of your event that includes fencing, Porta Potties, dumpsters, etc.
- A Press Release regarding the event, marketing flyers, and advertisement.

When is the application due and where should I submit to? The completed application is to be submitted at least 60 days prior to the event. Applications can be sent electronically by email to specialevents@cville.org.

I've submitted the application, now what? **Submission of an application does not guarantee approval.** After submitting all required forms, the application will be reviewed by Village Staff from all departments involved that will be providing services. Applicants can generally expect an initial response from the Village within 10 business days. Some events may require approval from the Village Board of Trustees, which may take longer.

PRIMARY EVENT CONTACT INFORMATION

VILLAGE OF CARPENTERSVILLE

specialevents@cville.org

Please provide the contact person during the application process, and where all correspondence should be directed during this permit process.

ALLYSON REED

APPLICANT'S FULL NAME

312.971.4107

APPLICANT'S PHONE NUMBER

6127 S. University Ave #1222

APPLICANT'S ADDRESS (STREET, CITY, ST, ZIP)
CHICAGO, IL 60

event2@CULTURE5.com

APPLICANT'S EMAIL ADDRESS

EVENT INFORMATION

Basement Festivities

EVENT TITLE/NAME

Food for Today NFP

EVENT SPONSOR (List legal name of business entity, if applicable)

Carpenter Park 300 Carpenter Blvd Carpentersville IL 60110

LOCATION OF EVENT (Events taking place on non-Village owned property requires a letter from the property owner granting use of the property for the event.)

EVENT DESCRIPTION

August 29, 2026 @ 12pm

EVENT START DATE & TIME

August 29, 2026 @ 10pm

EVENT END DATE & TIME

August 29, 2026

EVENT SETUP DATE

9am

EVENT SETUP TIME

August 29, 2026

EVENT CLEANUP DATE

10pm - 11pm

EVENT CLEANUP TIME

Andre Hodge

SECONDARY EVENT CONTACT

847.372.9040

SECONDARY CONTACT PHONE NUMBER

FREE (paid opportunities)

ADMISSION FEE FOR EVENT

Food for Today NFP

ORGANIZATION(S) RECEIVING PROCEEDS

2000-3000, + (free tickets)

ESTIMATED NUMBER OF ATTENDEES

Attached

NON-PROFIT ORG (MUST ATTACH 501(c)3)

TYPE OF EVENT

VILLAGE OF CARPENTERSVILLE
specialevents@cville.org

PUBLIC EVENT

PRIVATE EVENT (ie: Company picnic, family reunion, etc.)
Please describe below:

ADDITIONAL PERMITS/LICENSE/FEEES COMMUNITY DEVELOPMENT

Please select any and all items that you plan on having at your event. Make note, that in addition to the Special Event Permit, the following items **MAY** require additional permits and/or licenses & fees:

DO YOU PLAN ON SERVING FOOD/DRINKS AT YOUR EVENT?

YES

NO

If YES, each vendor/truck will need:

Kane County Health Temporary Food Service Permit required (Additional fee).

Visit <https://www.kanehealth.com/Pages/Fees.aspx>

Village Mobile Food Permit (may be required for each vendor).

DO YOU PLAN ON SERVING ALCOHOL AT YOUR EVENT?

YES

NO

If YES, you will need to submit (at least 30 days prior to event):

Temporary Event Liquor License

COI (Certificate of Insurance w/liquor liability)

BEVERAGES TO BE SERVED IN (CHECK ALL THAT APPLY-GLASS BOTTLES ARE NOT PERMITTED)

PLASTIC CUPS

PLASTIC BOTTLES

ALUMINUM CANS

DO YOU PLAN ON USING SIGNS/BANNERS AT YOUR EVENT?

YES

NO

DO YOU PLAN ON HAVING A RAFFLE AT YOUR EVENT?

YES

NO

If YES, a Raffle License is required from the Village.

WASTE REMOVAL IS THE RESPONSIBILITY OF THE EVENT ORGANIZER

POLICE DEPARTMENT

VILLAGE OF CARPENTERSVILLE
specialevents@cville.org

Please note that the following requested items (for each dept) are subject to fees that would be the responsibility of the event organizer.

DO YOU PLAN ON HAVING A CAR SHOW AT YOUR EVENT?

YES NO (checked)

DO YOU PLAN ON HAVING A RUN (5K) OR PARADE AT YOUR EVENT?

YES NO (checked)

If so, please attach ROUTE/MAP.

[Empty box for route/map attachment]

LIST OF STREET CLOSURES FOR RUN/PARADE

DO YOU PLAN ON HIRING OUTSIDE SECURITY FOR YOUR EVENT?

YES (checked) NO

TBD | will share prior to event
SECURITY COMPANY NAME

[Empty box]
AMOUNT (QTY) OF HIRED SECURITY

behind i near stage
POSTED LOCATIONS FOR SECURITY

TBD
SECURITY COMPANY CONTACT NAME & PHONE #

[Checked] CERTIFICATE OF LIABILITY INSURANCE (REQUIRED) * will be shared

EXPLAIN YOUR EVENT SECURITY AND PARKING PLAN (Attach diagram, if available):

Artist area behind stage. will be fenced off with security around and on the stage.

DO YOU NEED POLICE ASSISTANCE WITH TRAFFIC CONTROL?

Officers for adequate control shall be determined by the Police Dept.

YES NO (checked)

DO YOU NEED POLICE ASSISTANCE WITH CROWD CONTROL?

Officers for adequate control shall be determined by the Police Dept.

YES NO (checked)

DO YOU PLAN ON HAVING MUSIC/AMPLIFICATION AT YOUR EVENT?

YES (checked) NO

TBD | approx. 7pm - 10pm
TIMES OF BAND(S)

We in the basement : ishonic sounds | IN House production
SOUND EQUIPMENT BEING USED OR SOUND PRODUCTION COMPANY NAME & PHONE #

FIRE DEPARTMENT

VILLAGE OF CARPENTERSVILLE
specialevents@cville.org

DO YOU NEED AN AMBULANCE OR FIRST AID AT YOUR EVENT?

YES NO

DO YOU PLAN ON HAVING A CARNIVAL/AMUSEMENT RIDES AT YOUR EVENT?

YES NO

DO YOU PLAN ON HAVING PYROTECHNICS (ON STAGE) AT YOUR EVENT?

If YES, you will need to have them inspected by the Fire Department.

YES NO

IF HAVING FOOD, WILL YOU BE USING GAS OR PROPANE TO COOK?

If so, the Fire Dept will need to inspect each vendor.

YES NO

PUBLIC WORKS DEPARTMENT

DO YOU NEED WATER HOOKUP AT YOUR EVENT?

If so, water will be billed at current water rates by usage.

YES NO

DO YOU PLAN ON USING THE STAGE FOR YOUR EVENT?

YES NO

IF USING THE STAGE, WILL YOU NEED ACCESS TO THE ELECTRIC?

YES NO

DO YOU PLAN ON USING ELECTRIC AT YOUR EVENT?

YES NO

DO YOU PLAN ON USING A GENERATOR AT YOUR EVENT?

YES NO

DO YOU PLAN ON HAVING TRASH RECEPTICLES AT YOUR EVENT?

WASTE REMOVAL IS THE RESPONSIBILITY OF THE EVENT ORGANIZER

YES NO

OF TRASH RECEPTICLES

DO YOU PLAN ON PROVIDING A DUMPSTER(S) ON SITE?

YES NO

OF DUMPSTER(S)

SIZE OF DUMPSTER(S)

DELIVERY DATE

PICK-UP DATE

CONTACT INFO OF ONSITE PERSON FOR
DROP-OFF & PICK-UP OF DUMPSTER

SERVICE PROVIDER & PHONE NUMBER

DO YOU PLAN ON HAVING TEMPORARY FENCING YOUR EVENT?

YES NO

If so, please provide map of where fencing will be.

city of carpentersville

FENCING SUPPLIER COMPANY NAME

FENCING SUPPLIER COMPANY PHONE NUMBER

DO YOU PLAN ON HAVING PORTA POTTIES/SINKS AT YOUR EVENT?

YES NO

Please use the Porta Potty calculator link below.

<https://www.servicesanitation.com/portable-restroom-calculator/>

IF YOUR EVENT IS MULTIPLE DAYS, YOU WILL NEED TO HAVE THE PORTA POTTIES SERVICED TO REPLACE TOLIET PAPER AND BE CLEANED.

3

3

5

OF REGULAR PORTA POTTIES

OF HANDICAP PORTA POTTIES

OF HAND WASHING SINKS

8/29/26

8/30/26

TBD

DELVIERY DATE

PICK-UP DATE

SERVICE PROVIDER NAME

COMPANY PHONE #

Andree Hodges 817.372.9040

NAME & CONTACT NUMBER OF PERSON FROM EVENT ORGANIZATION THAT WILL BE ONSITE FOR DROP-OFF, SET-UP AND PICK-UP OF PORTA POTTIES

IF MULTIPLE DAYS, DID YOU SCHEDULE PORTA POTTIES TO BE SERVICED?

YES NO NA

DO YOU PLAN ON USING TENTS OVER 12'X12' AT YOUR EVENT?

YES NO

All tents (other than pop-up style tents) require an inspection from the FIRE Dept.

Each tent's flame spread certificate must be provided to Fire at least two (2) weeks prior to the event.

DELVIERY DATE

PICK-UP DATE

SERVICE PROVIDER NAME

COMPANY PHONE #

NAME & CONTACT NUMBER OF PERSON FROM EVENT ORGANIZATION THAT WILL BE ONSITE FOR DELIVERY, SET-UP AND PICK-UP OF TENT

DO YOU PLAN ON USING BARRICADES FOR ROAD CLOUSURES?

YES NO

If YES, please list street(s) & intersections as well as dates & times of road closures below:

It is the responsibility of the applicant to notify the residents/businesses along the Village APPROVED route about these road closures at least 14 days in advance of the event. Please submit a copy of the letter as well as the address the letter was sent to.

REQUIRED DOCUMENTS

VILLAGE OF CARPENTERSVILLE
specialevents@cville.org

- SPECIAL EVENT PERMIT APPLICATION – 60 DAYS PRIOR TO EVENT DATE**
- SITE PLAN:** A DETAILED SITE PLAN/MAP DEPICTING EVENT SET-UP, PARKING PLAN, AND TRAFFIC FLOW.
- CERTIFICATE OF INSURANCE:** All Class A events require a certificate of insurance and a policy endorsement listing the Village of Carpentersville as an additional insured. The minimum coverage is \$1,000,000 per occurrence and \$2,000,000 aggregate. ** to be shared with approval*
- HOLD HARMLESS (SEE PAGE 8)**

***FEES:** It is the responsibility of the applicant to pay all out-of-pocket expenses related to the special event. Village Services are services provided by the village to support the event. This includes, but is not limited to: all permit fees; inspection fees; Police, Fire and Public Works services; utilities and water usage.

***FEE WAIVER:** If the organization to apply for/hosting the event has IRS 501(c)3 status or is another governmental body, the event may be eligible for fee waiver. In order to obtain a fee waiver, a letter addressed to the Village President requesting the waiving of all applicable fees, accompanied with a copy of the organization's 501(c)3 status should be provided with the completed application.

Right to Modify/Cancel Event: Applicants should not assume that any aspects of the event will be approved; the event organizer may be asked to change details of the event plan based on the availability of services, scheduling of other events, public health and safety concerns, and applicable Village ordinances. The Village of Carpentersville reserves the right to deny an application or cancel any event at any time for reasons deemed necessary by the Village of Carpentersville, including (but not limited to) severe/dangerous weather, failure to submit required forms, insurance documentation, hold harmless agreements and/or permission from property owner granting permission for use of private property or permission from other governmental entities granting permission for use of that governmental entity's property.

The event organizer shall comply with all applicable Village ordinances, codes, conditions and requirements.

Event Site Plan

“The Community Get Down with HEALTHISH”

Date: Saturday, August 29, 2026

Time: 12:00 PM – 10:00 PM

Location: Carpenter Park (300 Carpenter Blvd, Carpentersville, IL 60110)

Overview

“The Community Get Down with HEALTHISH” or “The Community Get Down” is a free outdoor community wellness experience and music festival that will feature:

- Live Concerts & DJs at the outdoor stage
- 3-on-3 Basketball Tournament (youth & adults)
- Community Volleyball Games (rotational play in outer grass area)
- Interactive Wellness & Art Zones
- Fitness Classes & Movement Sessions
- Family-Friendly Games (cornhole, giant Jenga, etc.)
- Wellness Vendors, Food, and Hydration Stations

Our goal is to provide a safe, vibrant, and engaging experience for residents of all ages while collaborating closely with the city to ensure a seamless event.

Please note, we are in the process of a rebrand and the name “The Community Get Down” will be updated. Thank you for your flexibility to adjust the name at a future date.

Community Impact

“The Community Get Down” Outdoor Experience promotes community engagement, wellness, and economic growth through:

- Free Access & Inclusivity: Open to all community members and global citizens regardless of financial status.
- Support for Local Artists & Businesses: A platform for musicians, wellness practitioners, vendors, and small businesses to showcase their talents and services.
- Wellness & Enrichment: Highlighting physical fitness, mental well-being, and creative expression to encourage holistic health.
- Economic Boost for the Area: Driving local spending and growth opportunities for entrepreneurs.
- Partnerships & Collaboration: Engaging with schools (District 300), city partners, and community organizations to maximize participation and resources.

Event Layout



- Performance & Entertainment Area
 - The Beautiful Carpenter Park stage is the centerpiece.
 - Attendees may bring blankets and chairs to enjoy the performances.
 - Two controlled entrances/exits with temporary fencing for safety.
 - Vendors will line the inside perimeter of the fenced area.
 - Artist area located near the stage for performers and crews.
 - VIP wellness tent rental area with shaded seating.
- HEALTHISH Wellness & Activity Areas
 - Fitness class area: open lawn space for group exercise & movement sessions.
 - Basketball courts: host 3-on-3 tournament with a tent nearby for team check-in, hydration, and prizes.
 - Volleyball: first-come-first-serve games, with rotations across 3 rounds of condensed scoring. Adjacent tent for oversight and supplies.
 - Games: corn hole, giant Jenga, step challenge check-in, etc.
 - Creativity & Crafts: interactive art spaces for children and adults.

Safety & Operations

- First Aid & Fire tent: centrally located or at a designated area approved by the city for maximum accessibility.
- Emergency vehicle access routes maintained at all times per city direction.
- Security staff & volunteers stationed at all key points (entrances, stage, HEALTHISH).

General Schedule of Activities

Please note: Specifics will be updated & shared once finalized.

9:00 AM – 12:00 PM: Setup (vendors, stage, wellness areas, fencing, signage).

12:00 PM: Event opens.

- Youth 3-on-3 Basketball Tournament begins.
- Volleyball rotations open for play.
- Step challenge & park walking experience begins.

12:00 PM to 6:00 PM: Adult 3-on-3 Tournament, volleyball rotations continue, fitness classes at scheduled intervals.

12:00 PM to 10:00 PM: Concerts/DJs/Live Performances (Scheduled throughout the afternoon and evening). Games and craft areas open

9:00 – 10:00 PM: Vendors may begin shutting down.

10:00 PM: Event ends, full breakdown begins. (

Parking & Transportation Plan

- Closest lot reserved for emergency vehicles, vendors, entertainers, and handicap-accessible spaces.
- Attendee parking in local free lots.
- Partnership with District 300 to utilize local school parking.
- Shuttle service offered if demand requires additional parking support.
- The traffic flow plan will be amended in collaboration with city recommendations.

Attendee Engagement & Wellness Support

- Free water, fruit, sanitation & hydration stations available throughout the park.
- Step Challenge: Prizes for participants with the most steps recorded.
- Wellness tents & shaded rest areas available to encourage mindful breaks.
- Clear signage directing to all zones and activities.

City of Carpentersville Collaboration Points

- Confirmation of fire/first aid tent location.
- Approval of emergency access routes and fencing design.
- Guidance on traffic flow, shuttle support, and parking management.
- Review of safety, sanitation, and staffing requirements.

Food for Today presents

The Community **GET DOWN**

in collaboration with
We In The Basement Ent. & IshonicSounds
powered by **CULTUR5**
hosted by *I Smell Smoke*

EXPLORE THE EXPERIENCE

Please note – We are currently
undergoing a rebrand. More soon!

CONNECT & SUBSCRIBE

linktr.ee/thecommunitygetdown



FOOD FOR TODAY



CLOSING THE GAP



CULTUR5

Ishonic Sounds

Food for Today presents

Basement FESTIVITIES

in collaboration with
We In The Basement Ent. & IshonicSounds
powered by CULTUR5

EXPLORE THE EXPERIENCE

Please note – We are currently
undergoing a rebrand. More soon!

CONNECT & SUBSCRIBE
linktr.ee/basementfestivities



FOOD FOR TODAY



CLOSING THE GAP



IshonicSounds



Basement FESTIVITIES

MEET OUR NON-PROFIT PARTNER



Mission:

To reduce hunger and food waste by providing critical food transportation, grocery site support, food warehousing, and distribution—reaching the food insecure today and every day.

Highlights:

- Collect and distribute essential perishable and non-perishable groceries and food staples for individuals and families in need
- Work with vendors to distribute free meal vouchers to those who qualify
- Help rescue surplus food and redirect it to where it's most needed



ABOUT OUR PARTNER



est. 2018



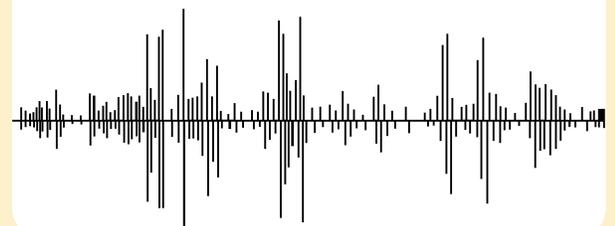
The **We in the Basement Music Festival** was started by Andre Hodges, known as DJ Dre, who is the founder of We In The Basement, a collective of DJs that brings house music and various vibes to locations everywhere. DJ Dre has a rich background in events.

As a member of the IBEW Local 134 in the Construction industry, DJ Dre aims to use the "We in the Basement" Music Festival to connect resources, opportunities and music to the community for a free listening experience. From the "Black and Brown Get Down," to "The Community Get Down", this is an event celebrating a truly vibrant community!

We in the Basement Ent. LLC was established in 2024



Launched as a FREE experience in Wing Park in 2018 featuring House Music DJs and has progressed to feature Grammy winning artists & hometown favorite!



Hosted at Wing Park in Elgin, IL from 2018-2023



OUR ORGANIZATION & COLLABORATION PARTNERS



CULTUR5

Where vision meets organization

CULTUR5 is a one-stop shop agency supporting visionaries and global citizens through five areas of excellence: energy, expansion, exploration, events, and experiences. With a passion for celebrating culture, CULTUR5 specializes in creating unforgettable events that bring people together. From intimate gatherings to large-scale cultural festivals, their team handles every detail so that communities can connect, thrive, and celebrate what makes them unique.

Founder of **HEALTHISH** (9 Areas of Wellness)

Physical, Mental, Emotional, Intellectual, Financial, Professional, Spiritual, Social, Environmental

Ishonic Sounds

IshonicSounds

All things music, sound and production

With more than two decades of expertise, IshonicSounds specializes in audio engineering and event production for outdoor and live performances. From stage to soundboard, the team ensures every detail is seamless, while also connecting clients with DJs, musicians, and performers to create unforgettable experiences.



MC D LaShure

Host & Production Manager

Host, MC D LaShure

Brings the energy and order to the experience

MC D LaShure has been lead host for the previously branded **We In The Basement Festival** since 2018. With a focus on creating engaging and informative experiences, the team ensures every event is lively and welcoming. MC D LaShure brings dynamic energy to the stage, connecting performers and attendees while celebrating everyone involved, making each gathering memorable and enjoyable.

HIGHLIGHTING OUR PERFORMERS IN 2023

Black & Brown GET DOWN



DJ DRE



DJ WAY



DJ WILD WEST

DJ QUIET STORM

DJ FAST EDDY



BABY J & THE GOLDEN
STREET REGGAE BAND



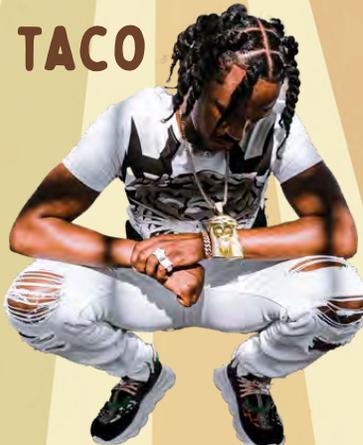
BANDA
POTRILLOS

AND MORE!

JK URBANO



CRUCIAL CONFLICT



TACO



PREVIOUS EVENTS

Black & Brown GET DOWN



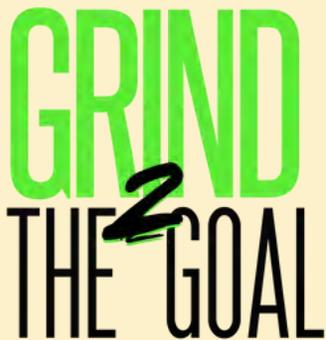
PREVIOUS EVENTS

healthish

ON THE PROMENADE



A FEW OF OUR PREVIOUS PARTNERS



POTENTIAL PARTNERS

- **CITY OF CARPENTERSVILLE POLICE & FIRE
(CONNECTING WITH COMMUNITY)**
 - **TOUCH A FIRETRUCK**
 - **3 ON 3 BASKETBALL TEAMS**
 - **TENT WITH INFORMATION**
- **COMMUNITY COLLEGES**
- **LOCAL BUSINESSES & ORGANIZATIONS**
 - **RESTAURANTS**
 - **PHYSICAL THERAPY LOCATIONS**
 - **LOCAL GYMS & FITNESS OPPORTUNITIES**
 - **PARK DISTRICT**
 - **BOYS & GIRLS CLUB**
 - **YWCA**
- **LOCAL GROCERY STORES**
 - **DONATIONS FOR FREE FOOD GIVEAWAY
THROUGH FOOD FOR TODAY**

AND MORE!

**WHAT'S TO COME
OUR VISION!**

Basement FESTIVITIES



NOTE - This free family event and we will encourage attendees to bring blankets, foldable chairs and more to enjoy being outside with us. A full BYOKit will be made available with reminders for SPF, Hats, Sunglasses, Yoga Mats, Water Bottles (for refillable stations) and more!

**WHAT'S TO COME
OUR VISION!**

Basement FESTIVITIES



CULTUR5

NOTE - This free family friendly event will have wellness spaces and vendors to promote self care and promotion of local businesses and the entrepreneurial spirit!

WHAT'S TO COME
OUR VISION!

Basement FESTIVITIES



SURVIVAL KIT

**WHAT'S TO COME
OUR VISION!**

Basement FESTIVITIES



NOTE - This free family friendly event will have wellness spaces and vendors to promote self care and promotion of local businesses and the entrepreneurial spirit!

**WHAT'S TO COME
OUR VISION!**

Basement **FESTIVITIES**



NOTE - VIP Tent Mock Ups

Basement FESTIVITIES

MEET OUR TEAM



Andre "DJ Dre"

DJ & Stage Manage
We in the Basement



Allie

Event Organizer
CULTUR5



Ishi

Event Organizer
IshonicSounds



Phil

Event Host & Organizer
Food for Today NFP



Special Events Team
Village of Carpentersville



MC D LaShure

Host & Production Manager



Gladys

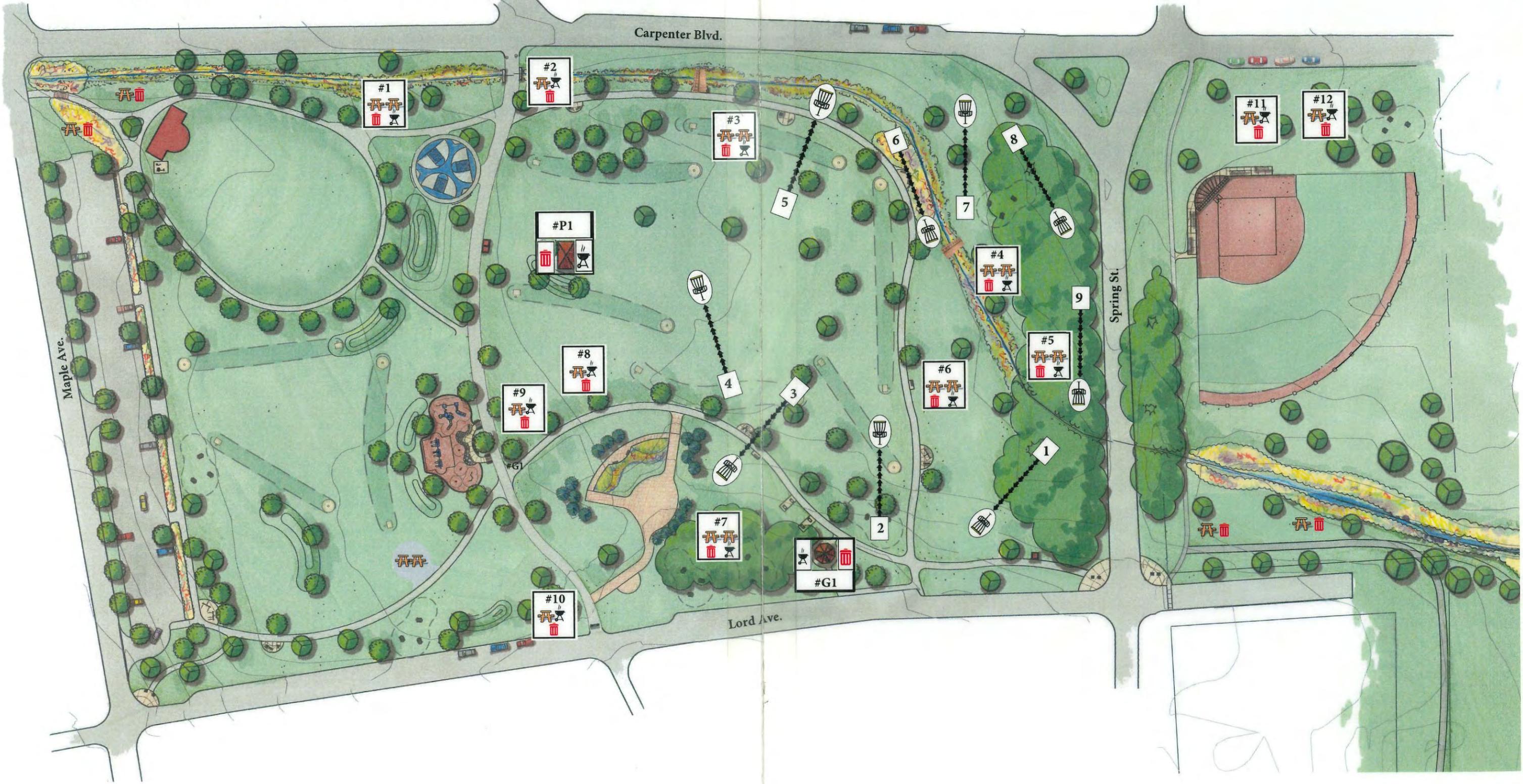
Community Outreach



DJ Freddy B

Entertainment Consultant

 Picnic Table  Trash Can  Grill  Disc Golf



Picnic Table

Trash Can

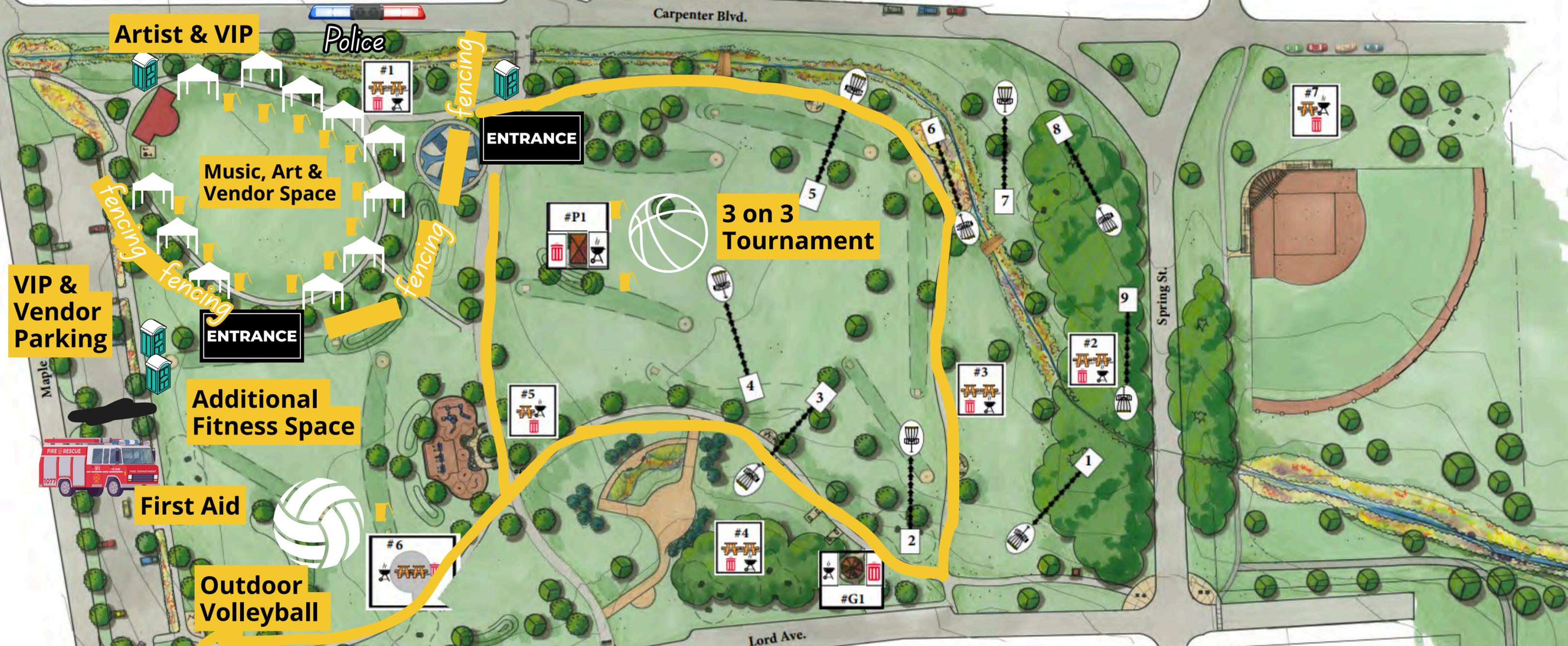
Grill

Disc Golf

Garbage

Portable Bathroom

HEALTHISH throughout the Park



DRAFT LAYOUT

Initial Draft - General Design



Food For Today

A Food Rescue Non-Profit Organization

August 22, 2025

John M. Skillman
Village President - Carpentersville, IL
1200 L.W. Besinger Drive
Carpentersville, IL 60110

Subject: Request for Waiver of Applicable Fees

Dear President Skillman,

On behalf of Food for Today, a registered 501(c)(3) nonprofit, I am writing to respectfully request a waiver of all applicable fees associated with our application for The Community Get Down.

Our organization serves the community as a food rescue service, ensuring that surplus food is redirected to individuals and families in need. In partnership with several incredible community members and local businesses, we are working to raise funds to feed more people while also providing a free experience promoting and uplifting local enterprises. This effort not only addresses food insecurity but also strengthens the local economy by creating opportunities for collaboration and visibility.

Enclosed is a copy of our IRS 501(c)(3) determination letter for your records.

We are deeply grateful for your consideration of this request and for your ongoing support of initiatives that nourish and empower our community. Please feel free to reach me at 630.284.9736 or foodfortoday7@gmail.com should you need additional information.

With appreciation,

Phillip Reed

Founder

Food for Today

A 501(c)(3) nonprofit organization | EIN: 99-3022712

"When they had all had enough to eat, he said to his disciples, 'Gather the pieces that are left over. Let nothing be wasted.' So they gathered them and filled twelve baskets with the pieces of the five barley loaves left over by those who had eaten." **John 6:12-13**



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

FOOD FOR TODAY
1712 BRISTOL WALK
HOFFMAN ESTATES, IL 60169-6802

Date:
06/04/2024
Employer ID number:
99-3022712
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: 877-829-5500
Accounting period ending:
December 31
Public charity status:
509(a)(2)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
May 14, 2024
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053555003324

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Letter 947 (Rev. 2-2020)
Catalog Number 35152P

HOLD HARMLESS-SPECIAL EVENT APPLICATION

The sponsoring organization hereby agrees to indemnify and hold harmless the Village of Carpentersville, its corporate authorities, officers, agents and employees from and against any and all claims for injury or damage to persons or property sustained from the event of August 29, 2026 (date), sponsored by FOOD FOR TODAY (organization) and further agrees to indemnify and hold said Village of Carpentersville from any such claims and all expenses arising therefrom.

Allyson Reed

EVENT APPLICANT SIGNATURE

01/19/2026

DATE

ALLYSON REED

EVENT APPLICANT'S NAME (PLEASE PRINT)

CULTURES | FOOD FOR TODAY

ORGANIZATION OR COMPANY NAME





VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees
FROM: Carrie Cichon, Assistant Village Manager & HR Director
DATE: February 3, 2026
RE: Workers' Compensation Settlement for a Public Works Department Employee

BACKGROUND

Thomas Szekeres, a Public Works Crew Leader, was involved in an incident in July 2023 which resulted in a compensable workplace injury.

ANALYSIS

On July 18, 2023, the employee sustained an injury while attempting to remove heavy pieces of a broken concrete at Carpenter Park. When leveraging the concrete with a shovel, he sustained a serious leg injury. He was immediately evaluated at Ortho Illinois' Injury Express. After imaging and diagnosis, he was referred for surgery, which took place on August 3, 2023. Following surgery, he underwent various therapeutic interventions, including multiple months of work conditioning. He was unable to work for approximately seven months, which was followed by a return to a full and unrestricted duty in March, 2024. He reached maximum medical improvement in June, 2024.

The initial settlement exposure for his injury and lost time was estimated to be up to \$71,266.00. Both parties reached a settlement agreement which would close out the workers' compensation claim and any related potential future medical expenses. The agreed settlement amount is \$60,228.17, and has been approved by the Illinois Workers Compensation Commission. Payment of the settlement pends Board approval.

FISCAL IMPACT

The amount allocated in the 2026 Village budget for workers' compensation claim expenditures, including settlements, sufficiently covers this settlement agreement.

DEPARTMENT RECOMMENDATION

It is the recommendation of staff that the Village Board approve the lump sum contract totaling \$60,228.17 for the full and final settlement of Thomas Szekeres's workers' compensation claim for injury sustained in 2023.



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees
FROM: Nikki Ang, MPA, Public Works Management Analyst
THRU: Kevin R. Gray, PE, CFM, Director of Public Works and Engineering
DATE: February 3, 2026
RE: A RESOLUTION AUTHORIZING THE PURCHASE AND REAL ESTATE SALE AGREEMENT BETWEEN THE VILLAGE OF CARPENTERSVILLE AND IMPROVED BESINGER PROPERTIES, LLC

BACKGROUND

The Public Works Department is responsible for maintaining public infrastructure. Recently, Staff identified two improvement projects found to extend into surrounding areas which resulted in the request to purchase private properties and to obtain Village utility easements.

On February 18, 2025, the Village Board approved the Phase II Design Engineering Services agreement with Baxter & Woodman, Inc. for the replacement of the existing 14-inch cast iron raw water main from Well No. 5 and No. 6 (Project #1). In addition to replacing the deteriorating raw water main, two sanitary sewer outfalls for the waste tank are proposed to be replaced due to their inability to properly drain. Currently, one sewer outfall pipe is completely obstructed with a buildup of iron and manganese, while the other outfall sewer pipe is twenty-five percent blocked and not functioning properly.

The construction of the proposed sewer outfall pipes is adjacent to the Water Treatment Facility (WTF) just east of the WTF's driveway.

In addition to Project #1, the Village Board approved an Engineering Services Agreement with HR Green, Inc. on July 16, 2024 to complete a stormwater drainage study of select neighborhoods east of IL Route 25 between Helm and Hazard roads (Project #2). Within the study area is a segment of land located directly south of Helm Road that consists of three undeveloped parcels. As part of the study, it was recommended that these three parcels be purchased by the Village for the purpose of constructing a future flood control facility. While not eliminating the flood risk entirely, the future flood control facility/detention basin would essentially reduce floodwaters at the intersection of Helm Road and Hickory Drive as well as along Alameda Drive, just west of IL Route 25. If acquired, the Village intends to budget funds for the design and construction of the future flood control project once available.

ANALYSIS

The areas of interest for both Project #1 and #2 are owned by the Improved Besinger Properties, LLC (Besinger Properties). For Project #1, the interested areas include Parcel Index Number (PIN) 03-14-231-020 for a proposed 50-foot utility easement (Plat of Easement) and a narrow portion of land north, PIN 03-14-208-030, located directly east and adjacent to the Village's WTF. Discussions between Besinger Properties and Staff concluded with the agreement that the parcel segments, detailed in Exhibit B of Attachment A, be donated to the Village with permissions for an easement at the northeast corner of the WTF's property. Post agreements will allow for the construction of the waste tank sanitary outfall sewer as designed in Project #1.

The segment for Project #2, situated between IL Route 25 and Hickory Drive south of Helm Road, is also owned by Besinger Properties. The segment consists of three interested properties of PINs 03-12-301-001, 03-12-301-002, and 03-12-301-003 as described in Exhibit A of Attachment A. Besinger Properties and Staff negotiated a total purchase agreement in the amount of \$62,203.75 to be paid by the Village to the owner. Purchasing these properties would designate future facilities and infrastructure to mitigate flooding in the surrounding areas.

FISCAL IMPACT

The attached Resolution authorizes the acquisition of five parcels of properties for additional right-of-way and easements necessary to complete Projects #1 and #2. The expenditure of \$62,203.75 are as follows:

PIN No.	Common Address	Purchase Price (if applicable):	Acquisition Request
03-14-231-020	Lake Marian Road Outlot B	Donation	Plat of Easement

03-14-208-030	Lake Marian Road Outlot A	Donation	Title
03-12-301-001	Hickory Drive Lot 12	*	Title
03-12-301-002	Hickory Drive Lot 11	*	Title
03-12-301-003	Hickory Drive Lot 10	\$62,203.75*	Title
Total		\$62,203.75	

*Total Purchase Price for three parcels

In order to support the purchase of these properties, the Village budgeted funds in the amount of \$75,000 in FY26 in Account No. 100382-56502-72084 which is \$12,796.25 less than the budgeted amount.

DEPARTMENT RECOMMENDATION

It is the recommendation of the Public Works Department that the Village Board approve a Resolution authorizing the Purchase and Real Estate Sale Agreement between the Village of Carpentersville and Improved Besinger Properties, LLC.

ATTACHMENTS

Resolution

Attachment A – Real Estate Sale Agreement

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE AND REAL ESTATE SALE AGREEMENT BETWEEN THE VILLAGE OF CARPENTERSVILLE AND IMPROVED BESINGER PROPERTIES, LLC

WHEREAS, the Village of Carpentersville, Kane County, Illinois (the “Village”), is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Resolution constitutes an exercise of the Village’s home rule powers and functions as granted in the Constitution of the State of Illinois, as well as state statutes; and

WHEREAS, the Village of Carpentersville has negotiated a purchase and sale agreement (the “Agreement”) with Improved Besinger Properties, LLC, an Illinois limited liability company for the purchase of three vacant lots along IL Route 25, Carpentersville, Illinois, legal described and depicted in Exhibit A (the “Property”) of the Agreement attached hereto and incorporated herein, as well as a Village Utility Easement, as set forth in Exhibit B (the “Village Utility Easement”) of the Agreement. In addition, Improved Besinger Properties, LLC has agreed to donate the real property legally described and depicted in Exhibit C (the “Donation Property”) of the Agreement.

WHEREAS, the Village wishes to acquire the “Property”, the “Village Utility Easement” and the “Donation Property” as defined in the Agreement for a purchase price of \$62,203.75 on the terms and conditions of the Agreement.

WHEREAS, it is in the best interests of the Village that said Agreement be approved.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Carpentersville, Kane County, Illinois, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: AUTHORIZATION TO ENTER INTO PURCHASE AND SALE AGREEMENT. That the Agreement is hereby approved and the Village Manager is hereby authorized and directed to execute, and the Village Clerk is authorized to attest, on behalf of the Village, the Agreement and the Village Manager and Village Attorney are authorized to execute any and all closing documents in order to effectuate the Agreement and the transactions contemplated therein.

SECTION 3: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

Motion made by Trustee _____, seconded by Trustee _____, that the Resolution be adopted.

A Resolution Authorizing the Purchase and Real Estate Sale Agreement Between the Village of Carpentersville and Improved Besinger Properties, LLC

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of Carpentersville, Illinois at a regular meeting thereof held on the 3rd day of February, 2026, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 3rd day of February, 2026.

John Skillman, Village President

(SEAL)

ATTEST:

Caryn Minor, Village Clerk

REAL ESTATE SALE AGREEMENT
by and between
IMPROVED BESINGER PROPERTIES, LLC as SELLER
and
THE VILLAGE OF CARPENTERSVILLE, as BUYER

THIS SALE AGREEMENT (the "Agreement") is made this ____ day of January, 2026 ("Effective Date"), by and between **Improved Besinger Properties, LLC**, an Illinois limited liability company (the "Seller"), and the **Village of Carpentersville**, an Illinois municipal corporation (the "Buyer").

RECITALS

WHEREAS, the Buyer is a home rule municipality as contemplated under Article VII, Section 6 of the Constitution of the State of Illinois, and the transactions contemplated in this Agreement constitute an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois;

WHEREAS, the Buyer wishes to acquire the "Property", the "Village Utility Easement" and the "Donation Property" as defined herein, and the Seller wishes to convey and donate same, respectively, on the terms and conditions set forth herein.

1. **Sale of Property.** Seller agrees to sell to Buyer, and Buyer agrees to buy from Seller, the property located in Kane County, Illinois, commonly known as three vacant lots along IL Rte. 25, Carpentersville, Illinois with PINs 03-12-301-001; 002 and 003, legally described and depicted on Exhibit A, including any improvements thereon (collectively, the "Property") as well as the village utility easement as set forth in Exhibit B hereto (the "Village Utility Easement"). In addition, at Closing, the Seller agrees to donate the real property legally described and depicted in Exhibit C (the "Donation Property").
2. **Purchase Price.** The total purchase price ("Purchase Price") to be paid by Buyer to Seller for the Property is \$62,203.75.
3. **Conditions to Closing.** The obligations of the Buyer ("Buyer's Conditions") to purchase the Property and the Village Utility Easement under this Agreement are contingent upon each of the following:
 - 3.1. **Representations and Warranties:** The representations and warranties of the Seller contained in this Agreement must be true now and on the Closing Date as if made on the Closing Date.
 - 3.2. **Title:** Title shall have been found acceptable, or been made acceptable, in accordance with the requirements and terms of Section 6 below.
 - 3.3. **Removal of Fence:** As a condition precedent to Closing, Seller agrees to revoke that certain ***License Agreement*** entered into on May 16, 2000 between Seller and Ray and Mary Ann O'Donnell, the then owners of adjacent property commonly known as 142 Hickory Drive

in the Village of Carpentersville, whereby Seller granted a license to maintain a fence on a strip of land on a portion of the Property assigned PIN 03-12-301-003 at 144 Hickory Drive. Seller agrees to provide written evidence of such revocation prior to Closing. Said fence shall be removed by Seller along with any other associated debris on such portion of the Property at Seller's expense and the parties agree that the Buyer shall not take title subject to such license.

4. **Closing:** Subject to compliance by the parties hereto with their respective obligations to be performed at or prior to the Closing and satisfaction of the respective conditions precedent to the obligations of the Buyer and the Seller to consummate the transactions contemplated hereby, the consummation of the sale of the Property and the Village Utility Easement and the conveyance of the Donation Property by Seller to Buyer under this Agreement (the "Closing") on the terms and conditions herein, or such earlier date as agreed by the parties ("Closing Date" or "Date of Closing"), the Closing shall take place at the office of Heritage Title Company in Crystal Lake (the "Title Company") which can be by remote closing.

- 4.1. Seller's Closing Documents: On the Closing Date, Seller shall execute and deliver to Buyer the following (collectively, "Seller's Closing Documents"), all in form and content reasonably satisfactory to Buyer, as well as any other documents reasonably requested to transfer title to the Property on the terms and conditions herein:

4.1.1. Deed: A Warranty Deed conveying the Property to Buyer, free and clear of all encumbrances, except the Permitted Encumbrances and the reservation of a storm sewer outfall easement, as well as the Donation Property, as set forth in Exhibit D.

4.1.2. FIRPTA Affidavit: A non-foreign affidavit, properly executed, containing such information as is required by Internal Revenue Code Section 1445(b)(2) and its regulations.

4.1.3. Affidavit of Title: A Seller's Affidavit of Title in customary form.

4.1.4. Other Documents: All other documents contemplated by this Agreement or reasonably determined by the Buyer or the Title Company to be necessary to transfer the Property to Buyer free and clear of all encumbrances except as expressly set forth herein.

4.1.5. ALTA: An ALTA statement or Owner's Affidavit in the form required by the Title Company in order to issue the Title Policy.

4.1.6. Transfer Tax: Completed declarations or statements, executed by or on behalf of Seller, in the form prescribed by governmental authorities to be filed in connection with the transfer tax imposed by governmental authority on transfer of title, if any.

4.1.7. Village Utility Easement. The Seller shall provide a properly executed and notarized Village Utility Easement as set forth in Exhibit B.

- 4.2. Buyer's Closing Documents: On the Closing Date, the Buyer will execute and deliver to the

Seller the following (collectively, "Buyer's Closing Documents"):

- 4.2.1. Purchase Price: Funds representing Purchase Price, as described in Section 2., in wired funds to the Title Company.
 - 4.2.2. IRS Form: A document designating the "reporting person" for purposes of completing Internal Revenue Form 1099.
 - 4.2.3. Donation Letter. The Village shall provide an executed donation letter and signed IRS form 8283 as set forth in Exhibit E.
5. Prorations and Adjustments: Seller and Buyer agree to the following prorations and allocation of costs regarding this Agreement.
- 5.1. Title Insurance and Closing Fee: Buyer will pay all costs of the Title Evidence, and the fees charged by the Title Company for any escrow required regarding Buyer's Objections. Seller will pay all title commitment fees and all title insurance premiums, including extended coverage for the Property, the Donated Property and the Village Utility Easement, insuring the Buyer as owner and easement holder.
 - 5.2. Transfer Taxes: Seller shall pay all transfer fees or taxes and any sales or income taxes payable in connection with this transaction, if any, except those that are required to be paid by Buyer under state or local laws.
 - 5.3. Real Estate Taxes and Special Assessments: All general real estate taxes, ad valorem taxes, special or general assessments, personal property taxes, water and sewer rent rates and charges shall be apportioned between the parties as of the Closing Date. If the amount of any of such items is not ascertainable on the Closing Date, the credit therefore shall be based on one hundred five percent (105%) of the most recent available bill. All prorations are final. After the date of Closing, Buyer shall be responsible for general real estate taxes for the Property.
 - 5.4. Attorneys' Fees: Each of the parties will pay its own attorney's fees, except that a party defaulting under this Agreement or any Closing Document will pay the reasonable attorney's fees and court costs incurred by the non-defaulting party to enforce its rights hereunder.
6. Title Examination: Title Examination will be conducted as follows:
- 6.1. Seller's Title Evidence: Buyer shall obtain (collectively, "Title Evidence") at Seller's cost, a commitment for title insurance issued by the Title Company upon the parties' execution of this Agreement for the Property, Donation Property and the Village Utility Easement and such other information and containing such other matters as Buyer may reasonably request.
 - 6.2. Buyer's Objections: Not later than 15 days after receiving the title insurance commitment, Buyer will make written objections ("Objections") to the form and/or contents of the Title Evidence. Any matter shown on such Title Evidence and not objected to by Buyer shall be a "Permitted Encumbrance" hereunder. Seller will have ten (10) days after receipt of the Objections to cure

the Objections, during which period the Closing will be postponed, if necessary. Seller shall use its best efforts to correct any Objections. To the extent an Objection can be satisfied by the payment of money, Buyer shall have the right to apply a portion of the cash payable to Seller at the Closing to the satisfaction of such Objection, and the amount so applied shall reduce the amount of the Purchase Price payable to Seller at the Closing. If the Objections are not cured within such 10-day period, Buyer will have the option to do any of the following:

6.2.1. Terminate this Agreement without any liability to Seller.

6.2.2. Withhold from the Purchase Price an amount which, in the reasonable judgment of Title Company, is sufficient to assure cure of the Objections, including interest and penalties. Any amount so withheld will be placed in escrow with Title Company, pending such cure. If Seller does not cure such Objections within thirty (30) days after such escrow is established, Buyer may then cure such Objections and charge the costs against the escrowed amount. The parties agree to execute and deliver such documents as may be reasonably required by Title Company, and Seller agrees to pay the charges of Title Company to create and administer the escrow.

6.2.3. Waive the objections and proceed to Closing subject to the conditions precedent in Section 2 hereof within the 10 days after such 10-day period after Buyer sends written notice thereof.

7. Survey: Seller at Seller's cost shall provide an ALTA/NSPS Survey of the Property (the "Survey") prepared by a Surveyor and/or engineer licensed to prepare same in the State of Illinois and reasonably acceptable to Buyer. The Survey shall be certified to Buyer and the title insurer to be in compliance with ALTA minimum standards for land title surveys and show no encroachments onto the Property.

8. Seller Representations and Warranties: In order to induce Buyer to enter into this Agreement, Seller hereby represents and warrants to, to the best of Seller's actual knowledge, the Buyer as follows, and that all of the foregoing and following representations and warranties shall be true and correct as of the Effective Date and at the Closing Date (and the truth and accuracy of which shall constitute a condition to the disbursement of the Purchase Price) and shall survive for a period not to exceed 180 days from closing of this transaction:

8.1. This Agreement has been duly authorized and executed on behalf of Seller and constitutes a valid and binding agreement, enforceable in accordance with its terms and does not violate an agreement by which Seller is a party or by which Seller is bound.

8.2. To the best of Seller's actual knowledge, (a) all building permits, certificates of occupancy and, without limitation, all other notices, licenses, permits, certificates and authority, required in connection with the use of the Property and the Donation Property have been obtained and are in effect and in good standing, and (b) there are no leases affecting the Property and the Donation Property.

8.3. There are no unsatisfied requests for repairs, restorations or improvements from any lender, insurance carrier or government authority.

- 8.4. There is no litigation pending or to the best of Seller's actual knowledge, threatened, against the Property or the Donation Property including, without limitation, personal injuries, death or property damage alleged to have occurred on the Property or the Donation Property or by reason of the condition, use of, or operations on, the Property or the Donation Property.
- 8.5. Seller will terminate all service contracts for the Property and Donation Property effective the date of Closing and shall be responsible for charges prior to Closing and any termination fees.
- 8.6. To the best of the Seller's knowledge, the Property and the Donation Property comply, in all material respects, with all applicable Environmental Laws (defined below) and is not the subject of any release of Hazardous Substance requiring any corrective or remedial action for, or cleanup of, the Property and the Donation Property or any portion thereof. Seller has not received any written notice of any pending or threatened claims, complaints, notices, correspondence or requests for information received by Seller with respect to any violation or alleged violation of any Environmental Laws (defined below), any releases of Hazardous Substances (defined below) or with respect to any corrective or remedial action for, or cleanup of, the Property and the Donation Property or any portion thereof. Seller has not transported, disposed of or treated, or arranged for the transportation, disposal or treatment of, any Hazardous Substances from the Property or Donation Property. There are no underground storage tanks at the Property and the Donation Property. For purposes of this Agreement, "Environmental Laws" shall mean: all past, present or future federal, state and local statutes, regulations, directives, ordinances, rules, policies, guidelines, court orders, decrees, arbitration awards and the common law, which pertain to environmental matters, contamination of any type whatsoever or health and safety matters, as such have been amended, modified or supplemented from time to time (including all present and future amendments thereto and re-authorizations thereof). For purposes of this Agreement, "Hazardous Substances" shall mean: any chemical, pollutant, contaminant, pesticide, petroleum or petroleum product or by product, radioactive substance, solid waste (hazardous or extremely hazardous), special, dangerous or toxic waste, substance, chemical or material regulated, listed, limited or prohibited under any Environmental Law.
- 8.7. Seller hereby agrees to indemnify, defend (with Buyer having the right to retain counsel for the purpose of participating in such defense, at its sole cost and expense) and hold Buyer harmless from and against all representation and warranties made by Seller in this Agreement and with respect to any act, conduct, omission, contract, commitment, obligations, liabilities, claims, accounts, demands, liens or encumbrances, whether direct or contingent and no matter how arising in any way related to the Property and the Donation Property and arising or accruing on or before the Closing Date.
- 8.8. The Buyer hereby agrees to indemnify, defend (with Seller having the right to retain counsel for the purpose of participating in such defense, at its sole cost and expense) and hold Seller harmless from and against all representation and warranties made by the Buyer in this Agreement and with respect to any act, conduct, omission, contract, commitment, obligations, liabilities, claims, accounts, demands, liens or encumbrances, whether direct or contingent and no matter how arising in any way related to the Property or the Donation Property and arising or accruing after Closing.

9. Broker's Commission: The Seller and the Buyer each represent that it has dealt with no brokers, finders or the like in connection with this transaction. Seller and Buyer agree to indemnify and hold each other harmless from all claims, damages, costs or expenses of or for any other such fees or commissions resulting from their actions or agreements regarding the execution or performance of this Agreement, and will pay all costs of defending any action or lawsuit brought to recover any such fees or commissions incurred by the other party, including reasonable attorneys' fees.
10. Notices: Any notice required or permitted hereunder shall be given by personal delivery upon an authorized representative of a party hereto; or if mailed by United States registered or certified mail, return receipt requested, postage prepaid; or if transmitted by facsimile copy followed by mailed notice; or if deposited cost paid with a nationally recognized, reputable overnight courier, properly addressed as follows:

If to Seller: Improved Besinger Properties, LLC
202 Barrington Avenue
East Dundee, IL 60118

With a copy to: Huck Bouma
Attn: Richard Heimberg
2425 Royal Boulevard
Elgin, IL 60123
Phone: 847-695-2000
FAX: 847-695-3243
Direct: 847-289-3370
rheimberg@huckbouma.com

If to Buyer: Village of Carpentersville
Attn: Brad Stewart, Village Manager
1200 L.W. Besinger Drive
Carpentersville, IL 60110

With a copy to: Zukowski, Rogers, Flood & McArdle
Attn: Jennifer Gibson
50 Virginia Street
Crystal Lake, Illinois 60014
Phone: 815-459-2050
FAX: 815-459-9057
jigbson@zrfmlaw.com

Notices shall be deemed effective on the date of receipt. Any party may change its address for the service of notice by giving notice of such change five (5) days prior to the effective date of such change.

11. Miscellaneous: All paragraph headings or captions appearing in this Agreement are for convenience only, are not a part of this Agreement, and are not to be considered in interpreting this Agreement. This written Agreement constitutes the complete agreement between the parties and supersedes any prior oral or written agreements between the parties regarding the Property and the Donation Property.

This Agreement can only be modified by a writing signed by all parties, and no waiver of any of its terms will be effective unless in writing executed by the party waiving the term. This Agreement binds and benefits the parties and their successors and assigns. This Agreement has been made under the laws of the State of Illinois, and such laws will control its interpretation.

12. Remedies: In the event there is a breach of this Agreement, each of the parties shall have all remedies at law and equity. The prevailing party in any litigation shall be paid its attorney's fees from the non-prevailing party.

[SIGNATURE PAGE TO FOLLOW]

Seller and Buyer have executed this Agreement effective as of the date first written above.

BUYER:

**Village of Carpentersville, an
Illinois municipal corporation**

By: _____
Brad Stewart, Village Manager

SELLER:

**Improved Besinger Properties, LLC, an
Illinois limited liability company**

By: _____
**Ollie Besinger, its Manager and
authorized agent**

EXHIBIT LIST

- A. Legal Description of the Property**
- B. Village Utility Easement**
- C. The Donation Property**
- D. Warranty Deed**
- E. Donation Letter**

EXHIBIT A
Legal Description of the Property

PIN: 03-12-301-001

Lot 10 in Block 14 in Unit No. 4 of Golf View Highlands, being a Subdivision of the West half of the Southwest Quarter of Section 12, Township 42 North, Range 8, and the West half of the Northwest Quarter of Section 13, Township 42 North, Range 8, except the South 17.5 chains of the Southwest Quarter of said Northwest Quarter of said Section 143 East of the Third Principal Meridian, all in Kane County, Illinois; and

PIN: 03-12-301-002

Lot 11 in Block 14 in Unit No. 4 of Golf View Highlands, being a Subdivision of the West half of the Southwest Quarter of Section 12, Township 42 North, Range 8, and the West half of the Northwest Quarter of Section 13, Township 42 North, Range 8, except the South 17.5 chains of the Southwest Quarter of said Northwest Quarter of said Section 143 East of the Third Principal Meridian, all in Kane County, Illinois; and

PIN: 03-12-301-003

Lot 12 in Block 14 in Unit No. 4 of Golf View Highlands, being a Subdivision of the West half of the Southwest Quarter of Section 12, Township 42 North, Range 8, and the West half of the Northwest Quarter of Section 13, Township 42 North, Range 8, except the South 17.5 chains of the Southwest Quarter of said Northwest Quarter of said Section 143 East of the Third Principal Meridian, all in Kane County, Illinois

Property at: Helm Road and Hickory Drive, Carpentersville, IL (collectively the "Property")

EXHIBIT B
Village Utility Easement

**EASEMENT AGREEMENT
by and between
IMPROVED BESINGER
PROPERTIES, LLC
and
THE VILLAGE OF
CARPENTERSVILLE**

This VILLAGE UTILITY EASEMENT AGREEMENT (this "Agreement") is made between Improved Besinger Properties, LLC (the "Owner") and the Village of Carpentersville, an Illinois municipal corporation (the "Village").

This space reserved for Recorder's use only.

The following recitals of facts are a material part of this instrument:

- A. The Owner represents to the Village that the Owner is the sole owner of record of a tract of land legally described below, hereafter referred to as the "Property," and it is not encumbered by a mortgage, lien, easement, covenant, restriction or other encumbrance:

The West 155 feet of the North 50 feet Outlot "B", in the Third Addition to Unit 6 of Golf View Highlands, being a Subdivision of part of the Southeast Quarter of Section 11 and part of the Northeast Quarter of Section 14, all in Township 42 North, Range 8, East of the Third Principal Meridian, Kane County, Illinois

- B. The Owner wishes to grant, and the Village wishes to receive, an exclusive, permanent Village utility easement in, over, under and across the Property as depicted on the attached Exhibit A, to, among other things, inspect, repair, operate, install, re-install, renew and maintain Village utilities in, under and upon the Property (the "Village Utility Easement Area"); and

NOW, THEREFORE, in consideration of good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the following grants, agreements and covenants and restrictions are made:

1. **Recitals.** The recitals set forth above, including but not limited to the representations contained therein, are hereby incorporated into this Agreement by this reference.
2. **Grant of Village Utility Easement to the Village.** The Owner hereby grants to the Village, its employees, agents and designated contractors, an exclusive, permanent, irrevocable Village utility easement in, over, under, upon and across the Village Utility Easement Area for the purpose of inspecting, repairing, operating, installing, re-installing, renewing, and maintaining sanitary sewer lines, water mains, force main lines, storm sewer lines, irrigation lines, wires, cable, conduit and other facilities within the Village Utility Easement Area in connection with the transmission and distribution of Village utility services such as by way of example without limitation fire hydrants, lift stations, valve vaults, manhole covers and any other fixtures to facilitate such utility services provided by the Village. In the event that the Village undertakes any work within the Village Utility Easement Area and disturbs the surface of the Property, the Village shall restore the surface of the affected area of the Village Utility Easement Area, exclusive of any building,

structure or any other improvement other than the asphalt surface. No structure, landscaping, fence, improvement or building other than asphalt shall be placed within the Village Utility Easement Area. The Village is hereby granted the right to enter upon the Village Utility Easement Area for the uses herein set forth along with the right to cut, trim or remove any trees, shrubs or other plants, as well as any other impediments or obstructions therein, within the Village Utility Easement Area. The Village shall have the right, but not the obligation to enter, with personnel and equipment upon the Village Utility Easement Area at any time for the purposes described above.

3. **Running of Benefits and Burdens.** All provisions of this instrument, including the benefits and burdens, are covenants which run with the land (i.e., the Property) and are binding upon and inure to the heirs, assigns, successors, tenants and personal representatives of the parties hereto.
4. **Construction.** The rule of strict construction does not apply to this Agreement. This Agreement shall be given a reasonable construction so that the intention of the parties to this Agreement shall be given effect.
5. **Recordation and Filing.** Upon execution, the Village shall cause this Agreement to be recorded with the Recorder of Deeds for Kane County, Illinois.
6. **Indemnification.** The Village agrees to indemnify and hold harmless the Owner from any and all claims or causes of action: i) from personal injuries or wrongful death arising from the Village's negligent actions within the Village Utility Easement Area, and ii) property damage to the Owner or third parties as a result of the Village exercising its rights, other than with respect to those improvements not permitted to be included within the Village Utility Easement Area and landscaping in the Village Utility Easement Area that the Village is not obligated to replace as set forth in paragraph 2.
7. **Notices.** Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other shall be in writing and either served personally or sent by certified or registered mail, return receipt requested, postage prepaid, addressed as follows:

If to the Owner: Improved Besinger Properties
202 Barrington Avenue
East Dundee, IL 60118

If to Village: Village of Carpentersville
1200 L.W. Besinger Drive
Carpentersville, IL 60110
Attn: Brad Stewart, Village Manager

or to such other address as either party from time to time shall designate by written notice to the other.

8. **Severability.** If any provision of this Agreement, or the application thereof to any person or circumstance, is found to be invalid, the remainder of the provisions of this Agreement, or the application of such provision to persons or circumstances other than those as to which it is found to be invalid, as the case may be, shall not be affected thereby.

9. **Successors.** The covenants, terms, conditions, and restriction of this Agreement shall be binding upon, and inure to the benefit of, the parties hereto and their respective personal representatives, heirs, successors, and assigns, and shall continue as a servitude running in perpetuity with the Property.

IN WITNESS WHEREOF, the Owner and the Village have hereunto set their hands and seals first set forth above.

**IMPROVED BESINGER PROPERTIES, LLC,
an Illinois limited liability company**

By: _____

STATE OF ILLINOIS) ss
County of Kane)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY THAT _____, Manager of IMPROVED BESINGER PROPERTIES, LLC, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that he signed and delivered the said instrument, as his and voluntary act of said corporation, for the uses and purposes therein set forth and, as their free and voluntary act, for the uses and purposes therein set forth

Given under my hand and notarial seal, this _____ day of _____, 2026

Notary Public

**THE VILLAGE OF CARPENTERSVILLE, an Illinois
municipal corporation**

By: _____
Brad Stewart, Village Manager

STATE OF ILLINOIS) ss
County of Kane)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY THAT Brad Stewart, Village Manager of the Village of Carpentersville, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that he signed and delivered the said instrument, as his free and voluntary act, for the uses and purposes therein set forth.

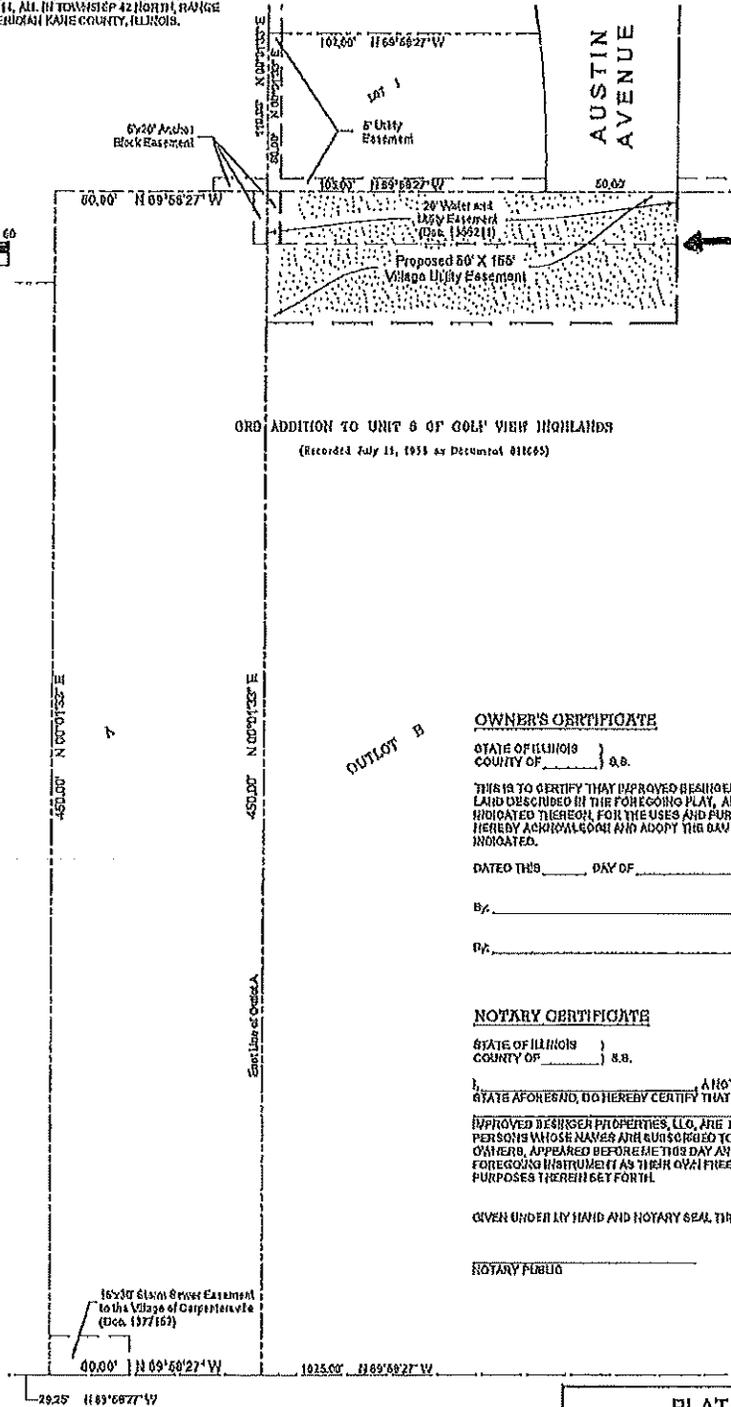
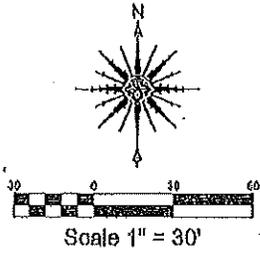
Given under my hand and notarial seal, this _____ day of _____, 2026

Notary Public

EXHIBIT A to Easement Agreement

PLAT OF EASEMENT

THE WEST 165 FEET OF THE NORTH 60 FEET OUTLOT 'B', IN THE THIRD ADDITION TO UNIT 6 OF GOLF VIEW HIGHLANDS, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 11, AND PART OF THE NORTHEAST QUARTER OF SECTION 11, ALL IN TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN KANE COUNTY, ILLINOIS.



ORD ADDITION TO UNIT 6 OF GOLF VIEW HIGHLANDS
(Recorded July 11, 1955 as Document 811655)

OWNER'S CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF _____ } s.b.

THIS IS TO CERTIFY THAT APPROVED DESIGNER PROPERTIES, LLC, IS THE OWNER OF THE LAND DESCRIBED IN THE FOREGOING PLAT, AND HAS CAUSED THE SAID TO BE PLATTED, AS INDICATED THEREON, FOR THE USES AND PURPOSES THEREIN SET FORTH, AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED.

DATED THIS _____ DAY OF _____, 20____.

By: _____ Title: _____

By: _____ Title: _____

NOTARY CERTIFICATE

STATE OF ILLINOIS }
COUNTY OF _____ } s.b.

I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT

_____ OF APPROVED DESIGNER PROPERTIES, LLC, ARE PERSONALLY KNOWN TO ME TO BE THE SAME PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT AS SAID OWNERS, APPEARED BEFORE ME THIS DAY AND ACKNOWLEDGED THAT THEY SIGNED THE FOREGOING INSTRUMENT AS THEIR OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARY SEAL THIS _____ DAY OF _____, 20____.

NOTARY PUBLIC (SEAL)

16'x30' Station Street Easement to the Village of Cooper Landing (Dec. 1977/163)

STATE OF ILLINOIS }
COUNTY OF McHENRY }

I HEREBY CERTIFY THAT WE HAVE PREPARED THIS FOREGOING PLAT OF EASEMENT FOR THE PURPOSES HEREIN SET FORTH AND THAT THE PLAT IS A CORRECT REPRESENTATION THEREOF.

DIMENSIONS ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF.

BAXTER & WOODMAN CONSULTING ENGINEERS,

DATE: February 27, 2025 BY: *Anthony Blanchini*
ANTHONY BLANCHINI, P.E., P.S.M.
PROFESSIONAL LAND SURVEYOR
ILLINOIS NO. 015-059933



MY PROFESSIONAL LICENSE RENEWAL DATE IS 11/30/2028

* LICENSE EXPIRES 11-30-2028 *

PLAT OF EASEMENT

BAXTER & WOODMAN
Consulting Engineers

401 PROGRESS ROAD • CRYSTAL LAKE, IL 60411
PHONE: 815-439-1390 • FAX: 815-436-6113

DRAWN BY: J.H.		
CHECKED BY: AEB		
0-7-11 (1-12-03)	SCALE: 1" = 30'	JOB NO: 2401913.00
CLIENT: Village of Cooper Landing		

PLAT OF EASEMENT - WATER PLANT SURVEY CORP-2401913-BOUNDARY - JULIENNE PLAT OF EASEMENT
 Printed 10/7/2025 5:25 PM BY: ANTHONY BLANCHINI
 State of Illinois - Professional Design Firm
 License No. - 154-001721 - Expires 11-30-28

EXHIBIT C
Donation Property

Vacant Land North of Lake Marian Road, Carpentersville
PIN: 03-14-208-030

The East 80 feet of Out Lot "A", in the Third Addition to Unit 6 of Golf View Highlands, being a subdivision of part of the South East Quarter of Section 11 and part of the North East Quarter of Section 14, all in Township 42 North, Range 8, East of the Third Principal Meridian, Kane County, Illinois

EXHIBIT D
Warranty Deed

WARRANTY DEED

PREPARED BY/MAIL TO:

Jennifer J. Gibson
Zukowski, Rogers, Flood & McArdle
50 Virginia Street
Crystal Lake, IL 60014

NAME AND ADDRESS OF TAXPAYER:

Improved Besinger Properties, LLC
202 Barrington Avenue
East Dundee, IL 60118

The Grantor, **IMPROVED BESINGER PROPERTIES, LLC**, an Illinois limited liability company, 202 Barrington Avenue, East Dundee, Illinois, for and in consideration of TEN AND NO/100THS DOLLARS (\$10.00) and other good and valuable considerations in hand paid;

GRANTS, BARGAINS, SELLS, CONVEYS, REMISES and RELEASES to Grantee, the **VILLAGE OF CARPENTERSVILLE**, an Illinois municipal corporation, 1200 L W Besinger Drive, Carpentersville, Illinois, all interest in the following described real estate situated in the County of Kane, State of Illinois, to wit, except as reserved below:

PIN: 03-12-301-001

Lot 10 in Block 14 in Unit No. 4 of Golf View Highlands, being a Subdivision of the West half of the Southwest Quarter of Section 12, Township 42 North, Range 8, and the West half of the Northwest Quarter of Section 13, Township 42 North, Range 8, except the South 17.5 chains of the Southwest Quarter of said Northwest Quarter of said Section 143 East of the Third Principal Meridian, all in Kane County, Illinois; and

PIN: 03-12-301-002

Lot 11 in Block 14 in Unit No. 4 of Golf View Highlands, being a Subdivision of the West half of the Southwest Quarter of Section 12, Township 42 North, Range 8, and the West half of the Northwest Quarter of Section 13, Township 42 North, Range 8, except the South 17.5 chains of the Southwest Quarter of said Northwest Quarter of said Section 143 East of the Third Principal Meridian, all in Kane County, Illinois; and

PIN: 03-12-301-003

Lot 12 in Block 14 in Unit No. 4 of Golf View Highlands, being a Subdivision of the West half of the Southwest Quarter of Section 12, Township 42 North, Range 8, and the West half of the Northwest Quarter of Section 13, Township 42 North, Range 8, except the South 17.5 chains of the Southwest Quarter of said Northwest Quarter of said Section 143 East of the Third Principal Meridian, all in Kane County, Illinois

Property at: Vacant land Northeast of the intersection of Helm Road and Hickory Drive, Carpentersville, IL (collectively the "Subject Property"); and

PIN: 03-14-208-030

The East 80 feet of Out Lot "A", in the Third Addition to Unit 6 of Golf View Highlands, being a subdivision of part of the South East Quarter of Section 11 and part of the North East Quarter of Section 14, all in Township 42 North, Range 8, East of the Third Principal Meridian, Kane County, Illinois

Property at: Vacant land North of Lake Marian Road, Carpentersville, IL (the "Donation Property")

The Subject Property and the Donation Property are not homestead properties.

Grantor hereby agrees to warrant and defend the Subject Property and the Donation Property, the whole or any part thereof, to Grantee, its successors and assigns, against all claims and demands whatsoever brought by any person or persons lawfully claiming, by, through, or under Grantor but not otherwise.

SUBJECT TO any property taxes arising after the date of this deed and reserving from such grant of the Donation Property the following storm sewer outfall easement for Improved Besinger Properties, LLC:

Storm sewer outfall easement: A permanent easement for the discharge of storm water from underground storm sewer facilities onto the portion of the Donation Property legally described as follows:

That part of the East 80 feet of Outlot "A", in the Third Addition to Unit 6 of Golf View Highlands, being a Subdivision of part of the Southeast Quarter of Section 11 and part of the Northeast Quarter of Section 14, all in Township 42 North, Range 8, East of the Third Principal Meridian, described as follows: Beginning at the Southeast corner of said Outlot "A"; thence North 89 Degrees 58 Minutes 27 Seconds West along the South line of said Outlot "A", 70.00 feet; thence North 32 Degrees 48 Minutes 34 Seconds East, 34.00 feet; thence North 08 Degrees 32 Minutes 12 Seconds East, 20.00 feet; thence North 08 Degrees 49 Minutes 38 Seconds West, 21.90 feet; thence South 89 Degrees 58 Minutes 27 Seconds East, 52.00 feet to a point on the East line of said Outlot "A"; thence South 00 Degrees 01 Minutes 33 Seconds West along the East line of said Outlot "A", 70.00 feet to the point of beginning in KANE County, Illinois.

Dated this ____ day of _____, 2026.

EXHIBIT E
Donation Letter

[On Village of Carpentersville Letterhead]

Mr. Greg Besinger
Improved Besinger Properties, LLC
202 Barrington Avenue
East Dundee, IL 60118
Attn: Greg Besinger, Manager

Re: 0.826 Acre Land Donation
Carpentersville, Illinois

Dear Greg:

On _____, the Village of Carpentersville, an Illinois municipal corporation, received approximately .826 acres of land (the "Property") in Carpentersville, Kane County, Illinois from Improved Besinger Properties, LLC pursuant to the terms of the Real Estate Sale Agreement dated _____. Your donation may be tax deductible to the extent allowed by law. The Village of Carpentersville will cooperate in the execution of any and all tax documentation necessary to acknowledge its acceptance of the donation of the Property. The Village acknowledges and agrees that the donation property fair market value is to be \$1.50/sq. ft. or \$52,970.84. We thank Improved Besinger Properties, LLC for its cooperation and generosity in donating the Property to the Village of Carpentersville.

Sincerely,

Brad Stewart
Village Manager

Noncash Charitable Contributions

Attach one or more Forms 8283 to your tax return if you claimed a total deduction of over \$500 for all contributed property.

Go to www.irs.gov/Form8283 for instructions and the latest information.

OMB No. 1545-0074

Attachment
 Sequence No. **155**

Name(s) shown on your income tax return	Identifying number
---	---------------------------

Enter the entity name and identifying number from the tax return where the noncash charitable contribution was originally reported, if different from above.

Name: _____ Identifying number: _____

Check this box if a family pass-through entity made the noncash charitable contribution. See instructions

Note: Figure the amount of your contribution deduction before completing this form. See your tax return instructions.

Section A. Donated Property of \$5,000 or Less and Publicly Traded Securities—List in this section **only** an item (or a group of similar items) for which you claimed a deduction of \$5,000 or less. Also list publicly traded securities and certain other property even if the deduction is more than \$5,000. If you need more space, attach a statement. See instructions.

	(a) Name and address of the donee organization	(b) If donated property is a vehicle (see instructions), check the box. Also enter the vehicle identification number (unless Form 1098-C is attached).	(c) Description and condition of donated property (For a vehicle, enter the year, make, model, and mileage. For securities and other property, see instructions.)
A		<input type="checkbox"/>	
B		<input type="checkbox"/>	
C		<input type="checkbox"/>	
D		<input type="checkbox"/>	

Note: If the amount you claimed as a deduction for an item is \$500 or less, you do not have to complete columns (e), (f), and (g).

	(d) Date of the contribution	(e) Date acquired by donor (mo., yr.)	(f) How acquired by donor	(g) Donor's cost or adjusted basis	(h) Fair market value (see instructions)	(i) Method used to determine the fair market value
A						
B						
C						
D						

Section B. Donated Property Over \$5,000 (Except Publicly Traded Securities, Vehicles, Intellectual Property or Inventory Reportable in Section A)—Complete this section for one item (or a group of similar items) for which you claimed a deduction of more than \$5,000 per item or group (except contributions reportable in Section A). Provide a separate form for each item donated unless it is part of a group of similar items. A qualified appraisal is required for items reportable in Section B and in certain cases must be attached. See instructions.

Part I Information on Donated Property

- 2** Check the box that describes the type of property donated. See instructions for definitions.
- | | | |
|--|---|--|
| a <input type="checkbox"/> Art (contribution of \$20,000 or more) | d <input type="checkbox"/> Other real estate | i <input type="checkbox"/> Vehicles |
| b <input type="checkbox"/> Qualified conservation contribution | e <input type="checkbox"/> Equipment | j <input type="checkbox"/> Clothing and household items |
| b(1) <input type="checkbox"/> Certified historic structure
NPS # _____ | f <input type="checkbox"/> Securities | k <input type="checkbox"/> Digital assets |
| c <input type="checkbox"/> Art (contribution of less than \$20,000) | g <input type="checkbox"/> Collectibles | l <input type="checkbox"/> Other |
| | h <input type="checkbox"/> Intellectual property | |

	(a) Description of donated property (if you need more space, attach a separate statement)	(b) If any tangible personal property or real property was donated, give a brief summary of the overall physical condition of the property at the time of the gift.	(c) Appraised fair market value
A			
B			
C			

	(d) Date acquired by donor (mo., yr.)	(e) How acquired by donor	(f) Donor's cost or adjusted basis	(g) For bargain sales, enter amount received	(h) Qualified conservation contribution relevant basis (see instructions)	(i) Amount claimed as a deduction (see instructions)
A						
B						
C						

Name(s) shown on your income tax return	Identifying number
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Part II Partial Interests and Restricted Use Property (Other Than Qualified Conservation Contributions)—
 Complete lines 4a through 4e if you gave less than an entire interest in a property listed in Section B, Part I.
 Complete lines 5a through 5c if conditions were placed on a contribution listed in Section B, Part I; also
 attach the required statement. See instructions.

4a Enter the letter from Section B, Part I that identifies the property for which you gave less than an entire interest _____
 If Section B, Part II applies to more than one property, attach a separate statement.

b Total amount claimed as a deduction for the property listed in Section B, Part I: **(1)** For this tax year . . . _____
(2) For any prior tax years _____

c Name and address of each organization to which any such contribution was made in a prior year (complete only if different from the donee organization in Section B, Part V, below):
 Name of charitable organization (donee)

Address (number, street, and room or suite no.)	City or town, state, and ZIP code
---	-----------------------------------

d For tangible property, enter the place where the property is located or kept _____

e Name of any person, other than the donee organization, having actual possession of the property _____

		Yes	No
5a Is there a restriction, either temporary or permanent, on the donee's right to use or dispose of the donated property?			
b Did you give to anyone (other than the donee organization or another organization participating with the donee organization in cooperative fundraising) the right to the income from the donated property or to the possession of the property, including the right to vote donated securities, to acquire the property by purchase or otherwise, or to designate the person having such income, possession, or right to acquire?			
c Is there a restriction limiting the donated property for a particular use?			

Part III Taxpayer (Donor) Statement—List each item included in Section B, Part I above that the appraisal identifies as having a value of \$500 or less. See instructions.

I declare that the following item(s) included in Section B, Part I above has to the best of my knowledge and belief an appraised value of not more than \$500 (per item). Enter identifying letter from Section B, Part I and describe the specific item. See instructions.

Signature of taxpayer (donor)	Date
-------------------------------	------

Part IV Declaration of Appraiser—See instructions.

I declare that I am not the donor, the donee, a party to the transaction in which the donor acquired the property, employed by, or related to any of the foregoing persons, or married to any person who is related to any of the foregoing persons. And, if regularly used by the donor, donee, or party to the transaction, I performed the majority of my appraisals during my tax year for other persons.

Also, I declare that I perform appraisals on a regular basis; and that because of my qualifications as described in the appraisal, I am qualified to make appraisals of the type of property being valued. I certify that the appraisal fees were not based on a percentage of the appraised property value. Furthermore, I understand that a false or fraudulent overstatement of the property value as described in the qualified appraisal or this Form 8283 may subject me to the penalty under section 6701(a) (aiding and abetting the understatement of tax liability). I understand that my appraisal will be used in connection with a return or claim for refund. I also understand that, if there is a substantial or gross valuation misstatement of the value of the property claimed on the return or claim for refund that is based on my appraisal, I may be subject to a penalty under section 6695A of the Internal Revenue Code, as well as other applicable penalties. I affirm that I have not been at any time in the three-year period ending on the date of the appraisal barred from presenting evidence or testimony before the Department of the Treasury or the Internal Revenue Service pursuant to 31 U.S.C. 330(c).

Sign Here	Appraiser signature	Date
	Appraiser name	Title

Business address (including room or suite no.)	Identifying number
--	--------------------

City or town, state, and ZIP code

Part V Donee Acknowledgment—See instructions.

This charitable organization acknowledges that it is a qualified organization under section 170(c) and that it received the donated property as described in Section B, Part I, above on the following date _____

Furthermore, this organization affirms that in the event it sells, exchanges, or otherwise disposes of the property described in Section B, Part I (or any portion thereof) within 3 years after the date of receipt, it will file **Form 8282**, Donee Information Return, with the IRS and give the donor a copy of that form. This acknowledgment does not represent agreement with the claimed fair market value.

Does the organization intend to use the property for an unrelated use? Yes No

Name of charitable organization (donee)	Employer identification number
Address (number, street, and room or suite no.)	City or town, state, and ZIP code
Authorized signature	Title
	Date



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees

FROM: Brad Stewart, Village Manager

DATE: February 3, 2026

RE: Approval of a Contract for Music Performance of Buckcherry at Jamboree Days

BACKGROUND

In anticipation of the revival of Jamboree Days, the Village has identified and preliminarily procured the availability of the band, Buckcherry, to perform Friday, August 7, at Jamboree Days. Due to the band's booking fee being \$30,000, the contract must be approved by the Village Board.

ANALYSIS

Staff has been working to coordinate the main performances of Jamboree Days, to ensure that the major financial obligations are accounted for before planning and booking other musical acts and other expenses associated with the event honor the Village approved budget of \$100,000. Buckcherry is anticipated to be the most expensive feature of the event, with other notable performance-related expenses including the booking of Jim Peterik/The Ides of March, Peterik also being of fame with Survivor and 38 Special, at a cost of \$16,500, The Buckingham, at a cost of \$13,500, and the sound engineering through B&B Productions, at a cost of \$11,500 for both

days of the event.

Staff has been, and will continue, exploring other possible acts that can fall within our total budget for Jamboree Days, but the current anticipated lineup would provide nationally known performances and required production services, leaving ample room to provide the other performances and activities for the festival.

To address concerns with the content of Buckcherry's music including heavier rock with indelicate lyrics, part of the terms for the performance would include that it begin no later than 9:00 pm that Friday and for the band to use alternative lyrics which are more appropriate for the venue.

Attached to the Board Report is Buckcherry's contract addendum, which is its requirements to perform, however, we are not currently in possession of the core contract. Therefore, the recommended motion would be to approve the core contract in an amount not to exceed \$30,000, exclusive of incidental band-related expenses, such as refreshments for the band and lodging for the band's bus driver.

FISCAL IMPACT

The cost would be \$30,000, in addition to incidental expenses.

DEPARTMENT RECOMMENDATION

Motion to authorize the Village Manager to approve a contract with Buckcherry in an amount not to exceed \$30,000, in addition to incidental expenses within the budget for Jamboree Days, and otherwise in accordance with the terms as stated in the Board Report.

BUCKCHERRY CONTACT SHEET

<http://www.buckcherry.com>

Updated as of: Jan 18th 2024

Booking

Andrew Goodfriend

TKO

(914) 346-8938

andrewgoodfriend@tkoco.com

Management

Larry Mazer

Entertainment Services Unlimited

(856) 751-2223

entserv@aol.com

Tour Manager/FOH

Russell Law

(918) 629-2041

rlawiii@me.com

CONTRACT RIDER 2022

Presentation, Content and Production

The Purchaser agrees and accepts the following terms and conditions regarding the presentation of the Artist's show. The Artist shall have exclusive control over the presentation, production, nature and conduct of their show, including production hired by the Purchaser in connection with the performance. (This includes all lighting, sound reinforcement and monitor systems, backline equipment and staging. In addition, any or all equipment or apparatus or systems in or adjacent to the venue of performance that may affect directly or indirectly the Artist's performance.)

P.A. System and Monitors

The P.A. System must be adequate to cover the venue, of a professional quality, and it must be set up, tested and in working order prior to the arrival of the band/crew. The Front of House system must provide a minimum of 115dB of clean sound. Artist's engineer has full control over system's crossover settings and volume of show. Monitor systems must have a separate console located on stage right or stage left, out of the general view of the audience. For monitor/wedge placement, refer to the stage plot. All shows in arenas and all outdoor shows will also require adequate side-fill stage monitors. Please, in-ear monitor system with dedicated effects for the star vocal only, which requires (5) dedicated sends, and (5) dedicated returns, plus a master fader on the monitor console (see below). This option will be determined as part of the show advance.

Note: Purchaser must provide qualified personnel to provide assistance with both house and monitor mixes.

Tech Requirements

Front of House Requirements-

1) The system shall be of professional quality, stereo, in 100% working order, and able to generate SPL of 115 dB "A" weighted at mix position. It should be clean, clear, undistorted, and have enough headroom to cover the entire audience. (D&B, Meyer, Adamson, L'Acoustics, EAW, or JBL)

a) Please have Subs and Fills on separate sends from main (LR).

2) A minimum of a 32- channel analog/digital console is required at FOH. (Midas, Digidesign, Soundcraft, Yamaha)

a) Preferred consoles:(Digidesign Profile, Midas M-32, Midas Pro 2, Yamaha M-7CL, Soundcraft Vi6)

3) Outboard Gear for Analog Systems- Please provide the following:

a) 1- 31 band stereo graphic EQ (Klark Teknik, DBX, Ashly)

b) 2- TC M-1 XL's or Yamaha 990's

c) 1- TC D-2 Delay, or Roland SDE- 1000

d) 8- Compressors (Drawmer, BSS, DBX, Tube Comp) e) 6- Gates (Drawmer, BSS, DBX)

4) Misc.

a) Stereo 1/8" iPod mini input cable

b) Talkback microphone to stage

c) 120V Quad Outlet

d) Floor Fan

Monitor Requirements-

A 32 channel monitor desk capable of handling 6 stereo mixes and 3 mono mixes. (Midas, Avid, Yamaha, NO MACKIE)

a) Preferred consoles: (Midas M-32, Avid Profile or SC 48, Yamaha CL5, M-7CL, Yamaha LS-9)

b) (6) EW 300 G3 IEM's with Booster/Combiner and Antenna.

(12) EW 300 G3 IEM receiver packs

(5) OF THE PACKS ARE FOR PERFORMERS (5) ARE BACK-UPS (2) ARE FOR CREW

*****PLEASE HAVE THESE SET UP AND SCANNED TO OPEN CHANNELS*****

c) (1) Low profile wedge loaded with a 15" or a 12" (powered preferred) this will be driven by BC mon world

d) (2) 120V Quad Outlet

e) Stage Fan

Lighting Requirements-

- 1) Sufficient stage lighting capable of 4 color washes
- 2) Sufficient focusable lights capable of 5 specials for performers
- 3) Haze / Fog must be water based, have a low setting and controllable from FOH

Stage

A. PURCHASER will provide a stage, which meets the following requirements. The stage must be a minimum 40 feet (12m) wide by 32 feet deep (10m), not including the monitor mix position, or the sound wings. For any situation where obstructions must be placed on stage such as lighting support towers (genie lifts), or for outdoor performances, a larger stage may be required (per advance) to accommodate these obstructions. The stage must be a minimum 4 feet (1.2m) in height, and must have 25 feet (8m) of clearance overhead. In the event that any part of the stage is temporary, the platforming must be of a sturdy, secure nature, capable of supporting 200lbs. per square inch. All portable stages must have stairs and access for performers both stage left and stage right. All stairs must have hand railings and be illuminated.

B. ARENA STAGES. For arena performances, PURCHASER agrees to provide a stage that meets the following requirements. The stage must be a minimum of 60 feet (18m) wide by 40 feet (12m) deep, at least five (5) feet (1.5m) in height. All portable stages must have stairs and access for performers both stage left and stage right.

C. PURCHASER understands and accepts that ARTIST carries and will use their backdrop, for all shows. No banners will be flown behind the stage, on the stage, or from any lighting position over the stage, regardless of any radio or otherwise promotional/sponsorship arrangement, without prior written approval from Artist's management. ARTIST will not recognize any agreement between PURCHASER and anyone except ARTIST'S management with regard to banners flown on stage. ARTIST views the stage as a set and retains the right to have Artist's show viewed in a certain manner. If this is an issue contact the Artist's manager well in advance, this can be a show stopper!

Barricade

A. Venue will provide a blow through barricade 60 feet (18m) in length, Mojo style, which will be used to protect the stage and front thrust of Mix position. Sound wings, side and back of mix position must be encapsulated by barricade. The barricade will be located a minimum of three feet (1m) away from the apron, and runway. Any other style of barricade will not be acceptable due to insurance regulations.

BUS PARKING

A. Purchaser must provide and pay for adequate parking spaces and stage access for Artist's One (1) 45' tour bus with 16' trailer, or in total 65 feet long. Also any other vehicles used by Artist for transport of personnel and/or equipment to and from venue, as close as possible to stage or stage door. If parking is only available on the street, space must be blocked off prior to arrival. Should permits or a traffic patrol be required, it will be necessary for the Purchaser to order the aforementioned well in advance of the show.

B. Shore Power - One (1) 220 volt, 60amp, single-phase electrical service is needed for the buses. (In Europe 32 amp) This service must be located within fifty feet (50') of the parking area. An experienced electrician, familiar with the venue, may be required when shore power is connected.

CREW-

- 1) FOH Technician, Monitor Engineer, and Lighting Designer, Merchandise Seller
- 2) A Minimum of (6) SOBER and COMPETENT Loaders/Stage Hands

Sound Check

Time shall be provided for sound check, 1 hour minimum, at the request of the Artist.

Runner

Purchaser will provide a driver with a 12 person capacity vehicle to be used as a runner from the time the crew arrives at the venue, until directly relieved by the band's tour manager at the end of the evening, after returning the band and crew to their hotel/place of lodging. The runner will be at the sole direction of the band's tour manager during this time.

Dressing Room

Purchaser shall provide a well-ventilated, lockable dressing room with secure access to the stage. Keys are to be given to Artist's personal representative upon arrival. The room must be at least 20' x 20' with adequate chairs and tables for catering, power outlets, heating and air conditioning facilities. This room must contain facilities for washing (i.e. shower with both hot and cold running water), TOWELS, soap, full length mirror, iron, ironing board and trash cans.

Stage, backstage and dressing room areas are **no smoking and DRY – absolutely no alcoholic beverages permitted.**

Security

The Purchaser guarantees proper and qualified security at all times to ensure the safety of the Artist, the Artist's road crew, their equipment and their personal possessions, from the time of the stage call until the finish of the load-out. During the course of the engagement, particular security must be provided in the area of the dressing rooms, stage, remote mixing consoles and all the exits and entrances to the auditorium as to provide for a safe and enjoyable event for both band / crew and paying guests.

Furthermore, the Purchaser must adhere to security provisions demanded by the hall authorities. In the event that any party of the Artist, the Artist's road crew, or employees is damaged or lost due to the failure of the security arrangements, the Purchaser will be held solely responsible. Furthermore, the Purchaser agrees and understands that he will bear full financial cost of replacement or repair of the damaged or lost items of equipment.

Tickets

If tickets are sold in advance and/or on the night of the show, all tickets must be accounted for and a bonded ticketing company must be used for the ticket creation. The ticket price for this show cannot differ from the ticket price listed on the show contract. The promoter will be held responsible for any and all tickets sold. Any and all venue comps must be approved in advance by Buckcherry's management. The venue or the promoter must pay for any unapproved house comps. As a rule of thumb, the venue or promoter shall not use more than 20 house comps for any show where the venue capacity is under 1000 and no more than 40 house comps where the venue capacity is under 2500.

Guest Passes

BUCKCHERRY Tour /Production manager or their assignee will be solely responsible for the issuance of backstage passes in relation to the dressing room and surrounding areas. BUCKCHERRY shall be provided with a minimum of 30 guest passes per performance.

Media

The purchaser will not commit the artist to any personal appearance, interview or other type of promotion or appearance without prior written approval of artist or their representative.

No portion of the performance rendered hereunder may be broadcast, photographed, filmed, taped or embodied in any form for the purpose or reproducing such performance without the artist's (or authorized representative's) written consent. Purchaser will use their best effort to prohibitions. Purchaser must obtain Artist's (or authorized representative's) approval on all promotional materials (i.e. ad mats, art work, video, etc.)

Sponsors

This engagement and/or the artist's performance will not be sponsored by or linked to any product or company, without prior written permission of the artist or their representative.

Merchandising

Representatives of the artist will have the exclusive right to sell merchandising within the venue (except when otherwise agreed to). All commissions or percentages must be agreed to in writing prior to show date. **A suitable location with display facilities, as well as qualified personnel to sell merchandise will be made available to Tour / Production manager at time of load in.** No commission or percentage will be paid to purchaser or venue on recorded music sold.

Support Acts

The artist reserves the right to specify and/or approve all other artists and their performance times. The purchaser agrees their will be NO master of ceremonies, NO welcoming speeches, NO introductions and NO ceremonies at intermission without prior written consent of Artist (or authorized representative) except as artist may direct. The artist also maintains 100% control over their own performance.

Insurance

Such liability insurance shall be in the amount required by any federal, state or local government requirements by the venue, but in no event, shall have a limit of less than one million dollars (\$1,000,000.00) combined single limit for bodily injury and property damage. Such insurance shall be in full force and effect at all times Artist or any of Artist's agents or independent contractors are in place of performance. Artist and its agency for the engagement shall be listed as additionally named insured under such insurance and this shall be indicated on the pertinent certificate of insurance. Purchaser also agrees to provide a policy of Worker's Compensation covering all of Purchaser's employees or third-party contractors. Certificates of insurance relating to the coverage listed above shall be furnished by Purchaser to Artist's agency at least fourteen (14) days prior to the engagement. The Purchaser warrants that he has complete and adequate public liability insurance. Artist failure to request or review such insurance certificates shall not affect Artist's right or Purchaser's obligations hereunder. This certificate must be produced to the Artist upon request.

Force Majeure

Artist's obligation to furnish the entertainment unit referred to herein is subject to the detention or prevention by sickness, inability to perform, accident, means of transportation, Acts of God, riots, strikes, labor difficulties, epidemics and any act or order of any public authority, or any cause, similar or dissimilar, beyond Artist's control. Provided Artist is ready, willing and able to perform, Purchaser agrees to compensate Artist, in accordance with the terms hereof, regardless of Acts of God, fire, accident, riot, strike or any events of any kind whatsoever, whether similar or dissimilar to the foregoing events which would prevent or interfere with the presentation of the show hereunder.

Damage and Loss

The Purchaser accepts full responsibility for any damage to the venue, its equipment or furnishings, unless caused directly by the Artist or a member of the Artist's road crew.

Inclement Weather

Notwithstanding anything contained herein, inclement weather shall not be deemed to be a force majeure occurrence and the Purchaser shall remain liable for payment of the full contract price, even if the performance called for herein are prevented by such weather conditions. Artist shall have the sole right to determine in good faith whether conditions shall render the performance impossible, hazardous, or unsafe.

Indemnification

Purchaser agrees to indemnify and hold harmless Artist and Artist's employees, contractors and/or agents from and against any claims, costs (including attorney's fees and court costs), expenses, damages, liabilities, losses or judgments arising out of, or in connection with, any claim, demand or action made by any third party, if such are sustained as a direct or indirect consequence of the engagement. Purchaser shall also indemnify and hold harmless Artist and Artist's employees, contractors and/or agents from and against all loss, damage and/or destruction to its and/or its employees', contractors', or agents' instruments and equipment at the place of the engagement, including, but not limited to, damage, loss or destruction caused by Act of God.

Traveling Party

Traveling party consists of 10-12 people. 5 Band members and 5-6 Crew and sometimes a Bus driver. Please check with Tour manager for correct amount of traveling party. Hotel rooms are 10-12 singles. Hotel must be 4 star or above. Could Be Marriot, Hilton or Starwood chains.

Payment for Services

ALL MONIES DUE AND PAYABLE TO ARTIST SHALL BE PAID IN CASH, (U.S. CURRENCY ONLY) TO BUCKCHERRY'S TOUR MANAGER, NO LATER THAN 1/2 HOUR PRIOR TO THE PERFORMANCE, OR THE ARTIST WILL NOT PERFORM. CHECKS WILL NOT BE ACCEPTED UNLESS APPROVED BY AGENT AND MANAGEMENT.

HOSPITALITY

DRESSING ROOM:

***BATTERIES **MANDATORY** PLEASE HAVE AT LOAD IN**

(16) –AA, (2)-9Volts, (4)-AAA's Duracell, ProCell or Energizer *No Other Brand Of Batteries Will Be Accepted*****

BEVERAGES

4- Cases bottled Spring Water - 1 case Cold *****3 cases Room Temp*****

1- Bottle Starbuck's Cold brew Coffee **Unsweetened**

(2) 12-Packs Monster Ultra White Energy Drinks

1-Box of TAZO (ZEN) green tea bags

1-Box of Rice Dream rice milk

1 Box Oat milk

1 Container Silk Almond Creamer (vanilla)

4-Starbuck's Double Shot Espresso Shot Cans

1- (24) Case Sparkling Water

44-Starbuck's K-cups Pack Coffee (Breakfast Blend)

1-Bottle Honey

12-Pack La Croix (lime or lemon)

6-Pack Bottles (Non Alcoholic) Beer Clausterhaler, St Pauli, Kaliber)

1-(24) Case Corona Beer

- All cold beverages are to be set up and chilled on ice 1 hour prior to band arrival.

MISC. ITEMS

(24) Plastic Cereal Bowls - Plastic Cutlery- (32) Coffee Cups (Not Styrofoam)

1-Veggie Tray- 1 Fruit Tray (Small)

1-Deli Meat Tray with Cheese

1-Loaf of Bread (Wheat)

Fresh, Ripe bananas

6- Avocados

2-Boxes of Granola Cereal

1-Box Raisin Bran

1-Bags Tortilla Chips & 1-Jar (med) Salsa

2-Bags BBQ Chips

1-Jar Almonds -1 Bag of Trail Mix

1-Jar Justin's Almond Butter

12-Balance Protein Bars

12- Black or Dark (Stage/Hand Towels) / 11 Full Size (Clean New Bath Towels)

CATERING

Lunch

Purchaser shall provide the following:

Lunch for 10-12 people, upon arrival of band and crew, or \$15 per person lunch buyout.

Dinner

Purchaser shall provide the following:

Dinner or \$25 per person dinner buyout, for 10-12 people (band and crew).

Additions and changes may be made by BUCKCHERRY's Tour Manager only. If there are any questions, please don't hesitate to contact tour management.

In case of conflict of terms, the terms of this rider shall prevail over any other. All terms of this rider are specifically accepted by purchaser unless waived by artist. Such waiver shall only be effective if initialed by both artist / representative and purchaser.

AGREED AND ACCEPTED BY:

Purchaser / Date

for BUCKCHERRY / Date

BUCKCHERRY

BACKLINE REQUIREMENTS

Purchaser shall provide the following band equipment at his sole expense and at no cost to the ARTIST.
TECHNICIANS/ASSISTANTS: House technicians must be available from set-up through performance.

Guitars (SR):

- (1) Neural Quad Cortex**
- (2) Marshall 4x12 (These are for looks only)**

Guitars (SL):

- (1) Neural Quad Cortex**
- (2) Marshall 4x12 Cabs. (These are for looks only)**

Speaker cables to connect each head and cabinets, as well as (6) 50' instrument cables, or of sufficient length to cover large stage.

- (2) Six Space Guitar Boats**
- (4) Floor fans**

Bass:

- (1) Kemper Profile Aguilar 8x10 cab (Cab is for looks only)**

Drums: **Only Yamaha Drums And Paiste Cymbals******

DRUMS: YAMAHA (Recording Custom, Maple, Birch, Live Oak) Black, Grey, Silver, White. No Bright Colors

- 10" Rack Tom
- 13" Rack Tom
- 16" Floor Tom on Legs
- 18" Floor Tom on Legs
- 24" x 16" Kick Drum
- (x2) 14" x 6.5" Wood Snare Drums

- (x3) Double braced Snare Stan
- (x8) Double Braced Boom Cymbal Stands
- (x2) 2 Legged Hi Hat Stands (Must be 2 legged!)

Double Tom Stand

**** Kick pedals and all hardware should be Yamaha. (Chain Drive pedals only)**

- (x2) Double Kick Pedal (Dual Pedal with slave arm, NOT 2 single pedals!)
- (x2) ROUND Drum Stools

CYMBALS: PAISTE (Signature, 2002, Reflector, Masters)

(x4) 18" Crashes (Full Crash, Power Crash)
19" Crash (Full Crash, Power Crash)
22" Signature Power Ride -or- 2002 Power Ride, or 20" "Twenty" Metal Ride
15" Paiste Hi Hats
12" Paiste Splash
18" Novo China -or- Signature China

DRUM HEADS: EVANS

Clear G2 on Tom Tops
Clear G1 on Tom Bottoms
Heavyweight Snare Batter on Snare Tops
300 Snare Side on Snare Bottom (Must be new!)
EMAD on Kick Drum

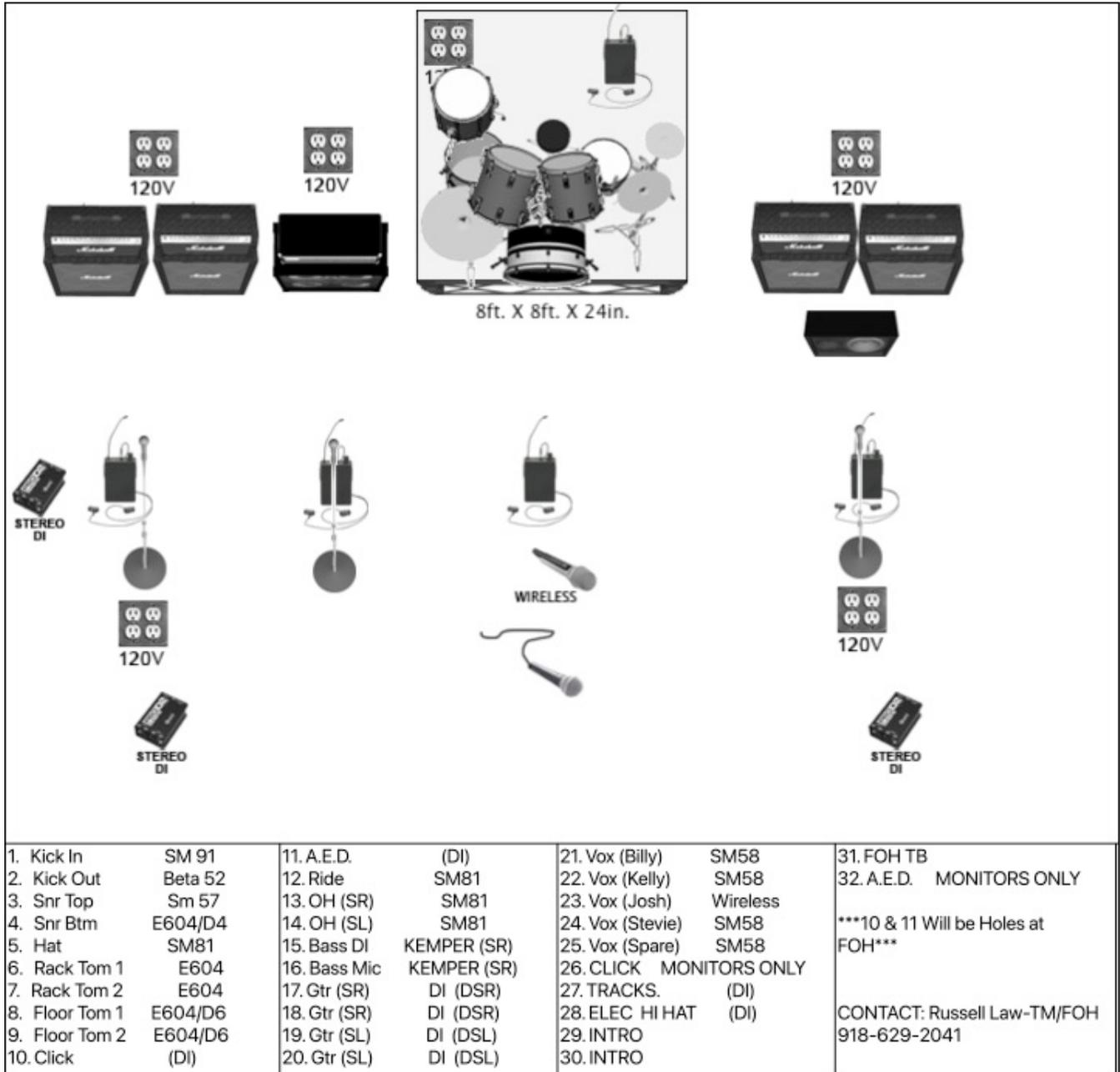
2nd Choice: Remo Clear Emperors on Tom Tops
Remo Clear Ambassadors on Tom Bottoms
Remo Powerstroke 3 on Kick
Remo Black X or Emperor X on Snare Drums
Remo Hazy on Snare Bottom (Must be new!)

Porter & davies system:

BC2 amp with Round vinyl Driver seat

On Stage- Please provide 8'X8' rolling drum riser 2' tall

BUCKCHERRY STAGE PLOT





VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees
FROM: Brad Stewart, Village Manager
DATE: February 3, 2026
RE: Ordinance Amending Responsible Bidding Provisions in the Village Code, Section 3.04.010

BACKGROUND

In 2022, the Village Board approved a new provision to the Village Code, Section 3.04.010, pertaining to "Purchasing and Letting of Contracts." The provision added at that time is what is commonly referred to as a "Responsible Bidding" guideline (also called a "Responsible Bidder Ordinance" or "RBO") which gives priority to a bidder who has a certified apprenticeship program through the United States Department of Labor for any project over \$100,000 that is subject to competitive bidding. Functionally speaking, our existing requirement is that if multiple bids are received within our budget for the project, priority will be given to a bidder with a certified apprenticeship program over another bidder without such certification, even if it is not the lowest price bid.

More recently, a potential concern was identified that our current ordinance does not specifically address a situation where the successful bidder subcontracts out the work to other contractors. While our general Request for Proposal and final contract documents do specify that subcontractors must be provided and approved by the

Village and that all requirements applicable to the contractor are applicable to subcontractors, the current language leaves open the possibility that a bid could be awarded to a contractor with a certified apprenticeship program who then subcontracts out much or most of the work to contractors who do not have a certified apprenticeship program.

The proposed revision would specify that if a successful bidder has submitted provided the certified apprenticeship program as part of its bid, then at least 85% of the actual labor for the project must be done by that contractor and/or subcontractors with a certified apprenticeship program. The reason it is drafted to leave the up to 15% leeway is that there are some specialized types of work that can only be locally provided by very small businesses which may not have a certified apprenticeship program.

A few other clean up items are also presented, two of which are to correct typographical issues with the existing Code section, as well as clarifying that the cooperative purchasing language recognizes any applicable law outside of the specifically cited statutes.

ANALYSIS

The revision to the responsible bidding guidelines would close the potential loophole in the existing ordinance, to ensure its intent is not bypassed.

FISCAL IMPACT

There is no direct financial impact of the ordinance amendment.

DEPARTMENT RECOMMENDATION

Approve an Ordinance Amending Section 3.04.010 of the Carpentersville Municipal Code Regarding Responsible Bidding with Contracts.

ORDINANCE 2026-_____

**AN ORDINANCE AMENDING SECTION 3.04.010 OF
THE CARPENTERSVILLE MUNICIPAL CODE
REGARDING RESPONSIBLE BIDDING WITH CONTRACTS**

WHEREAS, the Village of Carpentersville, Kane County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village’s home rule powers and functions as granted in the Constitution of the State of Illinois; and

WHEREAS, subject to said Section, a home rule unit may exercise any power and perform any function pertaining to its government and affairs for the protection of the public health, safety, morals and welfare; and

WHEREAS, in furtherance of its home rule powers, it is necessary and desirable for the Village of Carpentersville to amend its ordinances concerning certain competitively bid contracts to ensure quality workmanship on municipal improvements and projects;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Carpentersville, Illinois as follows:

SECTION 1: Section 3.04.010 of the Carpentersville Municipal Code is hereby amended, as follows (additions in underline, deletions with strikethrough):

3.04.010 - PURCHASING AND LETTING OF CONTRACTS

- A. The village manager shall be the purchasing agent for the village. He or she shall have authority and power to make, and supervise all necessary purchases of services, equipment, material, supplies, goods, and enter into contracts for any work or public improvement, provided, however, no contract shall be made or expense included unless an appropriation has been made concerning the contract or expense, and no contract or expense shall be authorized by the purchasing agent which exceeds \$25,000.00 for services or for other contracts of expenses described above without prior approval of the village board of trustees.
- B. All contracts or expenses for supplies or other purchases not a work or public improvement, the expense of which exceeds twenty-five thousand dollars (\$25,000.00), shall generally be bid in a like manner as any work or public improvement, as provided for below unless otherwise provided in the Code or unless the board of trustees waives the requirement by a majority vote of the trustees.
- C. The village manager shall establish a manual and procedure to regulate purchases entrusted to him or her, including the delegation of purchasing authority up to twenty-five thousand dollars (\$25,000.00).

- D. Notwithstanding the foregoing, in case of an extreme emergency affecting the public health or safety, the village manager may exceed the \$25,000.00 limitation, provided a full written account of any such emergency is filed with the village president and board of trustees setting forth in detail the basis upon which a determination was made that an emergency existed and providing an itemized account of the expenditure.
- E. Any work or public improvement (except those paid in whole or in part from special assessment or special taxation) when the expense exceeds \$25,000.00 shall be constructed and thereby bid in the manner provided by the Municipal Code of the state of Illinois (65 ILCS 5/8-9-1). All bids shall be solicited through advertisement for bids in a paper having a wide circulation within the village, appearing at least 10 days prior to the opening of bids. Plans and/or specifications shall be available 10 days prior to the opening of bids to bidders. Upon their return, the bids shall be publicly opened at the time and place specified in the advertisement for bids.
1. The village board of trustees shall thereafter let the work or public improvement to the lowest responsible bidder; provided, however, that the board always reserves the right to reject any and all bids. Any such contract provided for in this subsection, may be entered into by the proper village officers without advertising for bids, if authorized by a vote of two-thirds of all trustees then holding office. Further, contracts may be authorized by the trustees in any other manner permitted by laws of the state.
 2. For contracts subject to competitive bidding under this Subsection E, in an amount exceeding \$100,000, the contractor shall provide, as part of the bid, proof of enrollment in an Apprenticeship Program that is registered and certified with the United States Department of Labor, Employment and Training Administration, Office of Apprenticeship. If proof of enrollment is not received with an applicable bid, the bid shall not be accepted unless no other responsible bid is received with proof of enrollment and within the budget for the contract, or if the village board of trustees does not require competitive bidding as otherwise prescribed by Code or law. However, any awarded bid which includes proof of enrollment shall have the enrollment requirement apply to at least 85% of the total cost of labor performed for the contract, inclusive of any work subcontracted or assigned to another individual or business entity.
- F. Joint purchasing pursuant to the Governmental Purchasing Act, 30 ILCS 525/1 *et seq.*, is encouraged when possible and shall satisfy the public bidding requirements.
1. State purchasing. Certain items are annually let for bids by the State of Illinois procurement division. Any unit of government in the state may avail itself of these bid prices. Purchasing through the State of Illinois procurement division shall satisfy the requirement for bidding even though the purchase is in excess of twenty-five thousand dollars (\$25,000.00).
 2. Cooperative purchasing. It may also be beneficial for the village to join with other units of local government or entities that are so qualified under 320 ILCS 525/2 or other applicable law in securing price quotations and bid letting. Participation in or sponsorship

of a cooperative purchasing agreement for the procurement of any supplies, services, or construction with one or more governmental units shall satisfy the requirement for bidding even though the purchase is in excess of twenty-five thousand dollars (\$25,000.00). All cooperative purchasing conducted under this subsection shall follow any applicable requirements, including without limitations, the Governmental Purchasing Act and Illinois Procurement Code, 30 ILCS 500/1-1 *et seq.*

- G. Commodity purchasing. The village may also employ methods of internal price comparisons for bulk commodity purchases such as but not limited to salt, computer equipment, and software, up to one hundred thousand dollars (\$100,000.00) and such shall satisfy the requirement for bidding even though the purchase is in excess of twenty-five thousand dollars (\$25,000.00).
- H. Professional services. The village is not required to follow the bid requirements expressed in this subsection in seeking and entering contracts for services of individuals possessing a high degree of professional skill, as provided in 65 ILCS 5/8-10-4.

SECTION 2: If any section, paragraph, subdivision, clause, sentence or provision of this Ordinance shall be adjudged by any Court of competent jurisdiction to be invalid, such judgment shall not affect, impair, invalidate or nullify the remainder thereof, which remainder shall remain and continue in full force and effect.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

SECTION 4: This Ordinance shall be in full force and effect upon its approval and publication in pamphlet form (which publication is hereby authorized) as provided by law.

Passed this _____ day of _____, 2026, by roll call vote as follows:

	Ayes	Nays	Absent	Abstain
Trustee Jeff Frost	_____	_____	_____	_____
Trustee Jim Malone	_____	_____	_____	_____
Trustee Humberto Garcia	_____	_____	_____	_____
Trustee Dickie Abbott	_____	_____	_____	_____
Trustee Sam Gupta	_____	_____	_____	_____
Trustee Jo Maniscalco	_____	_____	_____	_____
President John Skillman	_____	_____	_____	_____

APPROVED THIS ____ DAY OF _____, 2026

Village President, John Skillman

(SEAL)

ATTEST: _____
Village Clerk, Caryn Minor

Published: _____

CERTIFICATION

I, Caryn Minor, do hereby certify that I am the duly appointed, acting and qualified temporary Clerk of the Village of Carpentersville, Kane County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the President and Board of Trustees of said Village of Carpentersville.

I do further certify that at a regular meeting of the President and Board of Trustees of the Village of Carpentersville, held on the ____ day of _____, 2026, the foregoing Ordinance entitled, ***An Ordinance Amending Section 3.04.010 of the Carpentersville Municipal Code Regarding Responsible Bidding with Contracts***, as duly passed by the President and Board of Trustees of the Village of Carpentersville.

The pamphlet form of Ordinance No. 2026-_____, including the Ordinance was prepared, and a copy of such Ordinance was available in the Village Hall, commencing on the ____ day of _____, 2026, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and seal of the Village of Carpentersville this ____ day of _____, 2026.

Caryn Minor, Village Clerk
Village of Carpentersville,
Kane County, Illinois

(SEAL)



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees

FROM: Nikki Ang, MPA, Public Works Management Analyst

THRU: Kevin R. Gray, PE, CFM, Director of Public Works and Engineering

DATE: February 3, 2026

RE: A RESOLUTION APPROVING PARTICIPATION IN THE NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE BID PROCESS AND AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT FOR THE PURCHASE OF ELECTRICITY WITH THE LOWEST BID ELECTRIC PROVIDER FOR A PERIOD UP TO 36 MONTHS

BACKGROUND

Historically, ComEd had been the sole source for generating electricity and delivering power to residential and commercial customers. After legislation passed in 2007, the State of Illinois deregulated the electric market requiring that ComEd transfer ownership of its nuclear reactors to its parent company, Exelon, although ComEd continues to deliver electricity to its end users regardless of the electricity source.

In response to the deregulation, the Northern Illinois Municipal Electric Collaborative (NIMEC) was created to assist municipalities with purchasing electricity. Over 100 municipalities participate in NIMEC which secures the best rates due to the combined

purchasing powers of its members.

ANALYSIS

Since becoming a member in 2008, the Village has consulted with NIMEC for the purpose of securing the lowest electrical costs for sewer and water pumping stations as well as street lighting. Most recently, NIMEC had also assisted the Village in acquiring a contract with Nexamp, a solar developer, for the Community Solar Program. The program guarantees energy cost savings for communities that participate for more than two years.

NIMEC has continually proven to provide the best rates for the Village resulting in cost savings and relieving Staff time of the bid procurement process. Therefore, Staff recommends maintaining the Village's membership with NIMEC.

FISCAL IMPACT

There are no fees associated with the participation with and services provided by NIMEC. Due to time sensitive contracts, Staff requests the continued authorization for the Village Manager to enter into agreement so to secure rates with the lowest determined bidder. Once executed, costs are billed over a 36-month period by the electric supplier to the Village based on kilowatts used.

DEPARTMENT RECOMMENDATION

It is the recommendation of the Public Works Department that the Village Board accept a Resolution approving participation in the Northern Illinois Municipal Electric Collaborative bid process and authorizing the Village Manager to enter into an agreement for the purchase of electricity with the lowest bid electric provider for a period up to 36 months.

ATTACHMENTS

Resolution

RESOLUTION NO. R26-_____

A RESOLUTION APPROVING PARTICIPATION IN THE NORTHERN ILLINOIS MUNICIPAL ELECTRIC COLLABORATIVE BID PROCESS AND AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO AN AGREEMENT FOR THE PURCHASE OF ELECTRICITY WITH THE LOWEST BID ELECTRIC PROVIDER FOR A PERIOD UP TO 36 MONTHS

WHEREAS, the State of Illinois deregulated the electric market requiring ComEd to transfer ownership of its nuclear reactors to its parent company, Exelon; and

WHEREAS, ComEd no longer offers a fixed rate for larger power accounts and street light accounts and forecasting rates for the following twelve months is unpredictable due to weather, usage and other market factors; and

WHEREAS, the Northern Illinois Municipal Electric Collaborative (NIMEC) was created to assist municipalities with purchasing electricity; and

WHEREAS, the Village has been a member of NIMEC since 2008 along with over 100 participants throughout Illinois municipalities; and

WHEREAS, NIMEC has proven to provide the best rates for the Village resulting in cost savings and relieving Staff time of the bid process; and

WHEREAS, because commodity pricing is volatile, the Village Manager will need to have the authority to sign a contract with the electricity provider which is deemed most favorable for the Village on the same day that bids are presented by NIMEC, and determine if the desired contract should be for a one, two or three-year term.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Carpentersville, Kane County, Illinois, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: WAIVER OF COMPETITIVE BIDDING REQUIREMENTS. The advertising and bidding requirements for the Agreement are hereby waived in accordance with Section 3.04.010.B of the Carpentersville Municipal Code.

SECTION 3: AUTHORIZATION TO EXECUTE AGREEMENT.

A. The Village President and Board of Trustees hereby authorize the Village Manager to execute, on behalf of the Village, an agreement for a term not to exceed 36 months for the provision of electricity for the Village's street lighting and its sewer and water pumping stations

A Resolution Approving Participation in the Northern Illinois Municipal Electric Collaborative Bid Process and Authorizing the Village Manager to Enter into an Agreement for the Purchase of Electricity with the Lowest Bid Electric Provider for a Period Up to 36 Months

with the entity that submits the lowest bid to NIMEC therefore, and all necessary documentation thereto.

B. This Resolution is not to be deemed or interpreted as obligating the Village Manager to execute any agreement with any entity that submits a bid to NIMEC. In the event that the Village Manager determines, in his discretion, that the bids submitted to NIMEC for the provision of electricity for the Village's street lighting and its sewer and water pumping stations are not favorable to the Village, then the Village Manager is hereby authorized to reject all of the bids on behalf of the Village.

SECTION 4: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

Motion made by Trustee _____, seconded by Trustee _____, that the Resolution be adopted.

[Signature Page Follows]

A Resolution Approving Participation in the Northern Illinois Municipal Electric Collaborative Bid Process and Authorizing the Village Manager to Enter into an Agreement for the Purchase of Electricity with the Lowest Bid Electric Provider for a Period Up to 36 Months

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES, of the Village of Carpentersville, Illinois at a regular meeting thereof held on the 3rd day of February, 2026 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 3rd day of February, 2026.

Village President, John Skillman

(SEAL)

ATTEST: _____
Village Clerk, Caryn Minor

A Resolution Approving Participation in the Northern Illinois Municipal Electric Collaborative Bid Process and Authorizing the Village Manager to Enter into an Agreement for the Purchase of Electricity with the Lowest Bid Electric Provider for a Period Up to 36 Months



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
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Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees

FROM: Nikki Ang, MPA, Public Works Management Analyst

THRU: Kevin R. Gray, PE, CFM, Director of Public Works and Engineering

DATE: February 3, 2026

RE: A RESOLUTION ACCEPTING A PROFESSIONAL SERVICES AGREEMENT TO UPDATE THE VILLAGE'S WATER UTILITY RISK AND RESILIENCE ASSESSMENT AND EMERGENCY RESPONSE PLAN WITH ENGINEERING ENTERPRISES, INC. OF SUGAR GROVE, ILLINOIS IN THE AMOUNT NOT TO EXCEED \$43,735

BACKGROUND

Enacted by the US Environmental Protection Agency (EPA), the Safe Drinking Water Act (SDWA) Section No. 1433 requires Community Water Systems (CWS) that serve more than 3,300 people to prepare or revise a community's Risk and Resilience Assessments (RRAs) and Emergency Response Plans (ERPs) every five years.

RRAs identify a community's vulnerabilities, threats, and consequences from potential hazards while the ERPs describe strategies, resources, plans, and procedures utilities can use to prepare for such emergencies and incidences portrayed in the RRA. As a Village that operates a water facility for a population of an estimated 37,983 customers, the Village is mandated by the EPA to provide RRAs and ERPs at five-year intervals.

Additionally, the Illinois Environmental Protection Agency (IEPA) requires updated ERPs at a three-year interval. Once finalized, the Village submits the required documentations to the EPA and IEPA for certification to verify participation and completion.

ANALYSIS

The Village completed its last RRA by the previous deadline date of June 30, 2021 followed shortly thereafter by an ERP approximately six months afterwards. Per the SDWA Section No. 1433, the Village is due for a certification to the EPA by June 30, 2026, which adheres to the EPA's requirement for an update at five-year intervals.

To assist with the RRA and ERP, Staff contacted Engineering Enterprises, Inc. (EEI) for a proposal to reevaluate and update existing assets and pertinent threats. EEI responded with the following scope of services, as detailed in Exhibit A:

- *Project Management and Administration* for budget tracking, management of personnel and contracts, and coordination with the Village.
- *RRA Analysis Phase*
 - o Lead Kickoff Meetings and Workshops to distinguish internal and external participants.
 - o Perform a Cybersecurity Assessment based upon the EPA's Assessment Tool.
 - o Monitor practices, financial infrastructure, chemical management, and operation and maintenance of the water utilities.
 - o Adjust the analysis based upon Workshop feedback and using the AWWA/ANSI J-100 Risk Analysis and Management for Critical Asset Protection standards.
 - o Prepare draft update while incorporating Village comments.
 - o Finalize RRA for EPA submittal.
- *ERP Analysis Phase*
 - o Review current plan and incorporate any new elements found in the RRA discussions.
 - o Update policies and procedures.
 - o Prepare draft update while incorporating Village comments.
 - o Finalize ERP for EPA submittal.

EEI has provided services to the Village on numerous projects which include analysis studies and reports. With a full understanding of EPA requirements and in offering sufficient scope of services within a reasonable price, Staff seeks assistance from EEI to update the Village's Water Utilities RRA and ERP for certification submittal to the EPA.

FISCAL IMPACT

The cost for a Professional Services Agreement with EEI is \$43,735. There are

sufficient funds in Account No. 100382-52190 for the RRA and ERP, which is \$15,765 below the budgeted amount of \$59,500 in the account.

DEPARTMENT RECOMMENDATION

It is the recommendation of the Public Works Department that the Village Board approve a Resolution accepting a Professional Services Agreement to update the Village's Water Utility Risk and Resilience Assessment and Emergency Response Plan with Engineering Enterprises, Inc. of Sugar Grove, Illinois in the amount not to exceed \$43,735.

ATTACHMENTS

Resolution

Exhibit A – EEI Professional Services Agreement

RESOLUTION NO. R26-_____

A RESOLUTION ACCEPTING A PROFESSIONAL SERVICES AGREEMENT TO UPDATE THE VILLAGE'S WATER UTILITY RISK AND RESILIENCE ASSESSMENT AND EMERGENCY RESPONSE PLAN WITH ENGINEERING ENTERPRISES, INC. OF SUGAR GROVE, ILLINOIS IN THE AMOUNT NOT TO EXCEED \$43,735

WHEREAS, the Village operates a water facility for a population of an estimated 37,983 customers; and

WHEREAS, the Environmental Protection Agency (EPA) enacted a Safe Drinking Water Act (SDWA) Section No. 1433 which requires Community Water Systems (CWS) that serve more than 3,300 people to prepare Risk and Resilience Assessments (RRAs) and Emergency Response Plans (ERPs); and

WHEREAS, the EPA requires the RRAs and ERPs to be prepared and revised at five-year intervals while the Illinois Environmental Protection Agency (IEPA) requires ERPs submitted at three-year intervals; and

WHEREAS, Engineering Enterprise, Inc. (EEI) provided a proposal to reevaluate and update the Village's RRA and ERP with a full understanding of EPA requirements; and

WHEREAS, EEI's proposal offered sufficient scope of services within a reasonable price.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Carpentersville, Kane County, Illinois, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: APPROVAL OF CONTRACT. The Contract by and between the Village and EEI is hereby approved in the amount of \$43,735, in substantially the form attached to this Resolution as Exhibit A, and in a final form to be approved by the Village Manager.

SECTION 3: EXECUTION OF CONTRACT. The Village President and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by EEI provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

Motion made by Trustee _____, seconded by Trustee _____, that the Resolution be adopted.

[Signature Page Follows]

A Resolution Accepting a Professional Services Agreement to Update the Village's Water Utility Risk and Resilience Assessment and Emergency Response Plan with Engineering Enterprises, Inc. of Sugar Grove, Illinois in the Amount Not to Exceed \$43,735

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES, of the Village of Carpentersville, Illinois at a regular meeting thereof held on the 3rd day of February, 2026 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 3rd day of February, 2026.

Village President, John Skillman

(SEAL)

ATTEST: _____
Village Clerk, Caryn Minor

A Resolution Accepting a Professional Services Agreement to Update the Village's Water Utility Risk and Resilience Assessment and Emergency Response Plan with Engineering Enterprises, Inc. of Sugar Grove, Illinois in the Amount Not to Exceed \$43,735



ENGINEERING ENTERPRISES, INC.

52 Wheeler Road, Sugar Grove, IL 60554
Ph: 630.466.6700 • Fx: 630.466.6701
www.eeiweb.com

January 26, 2026

Mr. Kevin Gray, P.E., CFM
Director of Public Works and Engineering
Village of Carpentersville
1075 Tamarac Drive
Carpentersville, IL 60110

Re: ***Water Utility Risk & Resilience Assessment and
Emergency Response Plan Update
Village of Carpentersville, Kane Co., IL***

Dear Mr. Gray:

Enclosed for your review and consideration is our proposed agreement for the Risk & Resilience Assessment (RRA) and Emergency Response Plan (ERP) Update for the Village's water works system as mandated by the America's Water Infrastructure Act of 2018. Recall that the initial RRA was to be completed by June 30, 2021, and the ERP to be completed no later than 6 months afterwards, with subsequent updates at five-year intervals.

Similar to the work done for the previous RRA, the AWWA/ANSI J-100 Risk Analysis and Management for Critical Asset Protection (RAMCAP) standard will be utilized for this update. As part of the RRA update, the risk, resilience, and consequences of the Village's threat scenarios from the original RRA will be reevaluated, as well as the downstream analysis in the seven-step RAMCAP process, until the final step, the Risk Mitigation Plan, is updated. At the conclusion of the first phase of the project, the Village will have an updated RRA for certification to the USEPA that meets federal requirements.

Following completion of the RRA update, the results of the newly-revised RRA will be incorporated into the ERP. EEI will also coordinate with the Village to update other aspects of the ERP such as current policies, procedures, available resources, and contact information. At the conclusion of the project, the Village will have an updated ERP for certification to the USEPA that meets state and federal regulatory requirements.

The attached agreement includes a detailed scope of services, estimate of level of effort and associated cost, and proposed schedule for the project. We are proposing to provide our professional engineering services on a lump sum basis for a not-to-exceed cost of \$43,735.00.

We look forward to working with you and members of your staff on this project. If you have any questions or require any additional information, please do not hesitate to contact me.

Respectfully submitted,

ENGINEERING ENTERPRISES, INC.



Jeffrey W. Freeman, P.E., CFM, LEED AP
Chief Executive Officer

pc: GPH, NPW – EEI (via email)

**VILLAGE OF CARPENTERSVILLE
PROFESSIONAL SERVICES AGREEMENT**

This **PROFESSIONAL SERVICES AGREEMENT** ("**Agreement**") is dated as of the _____ day of _____, 2026, and is by and between the **VILLAGE OF CARPENTERSVILLE**, an Illinois home rule municipal corporation ("**Village**"), and the Consultant identified in Section 1.A of this Agreement.

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in this Agreement, and pursuant to the Village's statutory and home rule powers, the parties agree as follows:

SECTION 1. CONSULTANT.

A. Engagement of Consultant. The Village desires to engage the Consultant identified below to perform and to provide all necessary professional consulting services to perform the work in connection with the project identified below:

Consultant Name ("<i>Consultant</i>"):	Engineering Enterprises, Inc.
Address:	52 Wheeler Road Sugar Grove, Illinois 60554
Telephone No.:	(630) 466-6700
Email:	jfreeman@eeiweb.com
Project Name/Description:	Water Utility Risk & Resilience Assessment and Emergency Response Plan Update
Agreement Amount:	\$43,735.00

B. Project Description. Professional Service Agreement to provide engineering services for the Water Utility Risk & Resilience Assessment Update, as more fully described in the proposal attached to this Agreement as **Exhibit A ("*Proposal*")**.

C. Representations of Consultant. The Consultant represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the consulting services that are set forth in the Proposal ("**Services**") in a manner consistent with the standards of professional practice by recognized consulting firms providing services of a similar nature.

SECTION 2. SCOPE OF SERVICES.

A. **Retention of the Consultant.** The Village retains the Consultant to perform, and the Consultant agrees to perform, the Services.

B. **Services.** The Consultant shall provide the Services pursuant to the terms and conditions of this Agreement.

C. **Commencement; Time of Performance.** The Consultant shall commence the Services immediately upon receipt of written notice from the Village that this Agreement has been fully executed by the Parties ("***Commencement Date***"). The Consultant shall diligently and continuously prosecute the Services until the completion of the Services or upon the termination of this Agreement by the Village, but in no event later than the date that is **365** days after the Commencement Date ("***Time of Performance***"). The Village may modify the Time of Performance at any time upon 15 days prior written notice to the Consultant. Delays caused by the Village shall extend the Time of Performance in equal proportion to the delay caused by the Village; provided, however, that the Consultant shall be responsible for completion of all work within the Time of Performance, notwithstanding any strike or other work stoppage by employees of either the Consultant or the Village.

D. **Reporting.** The Consultant shall regularly report to the Village Manager, or his designee, regarding the progress of the Services during the term of this Agreement.

SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

A. **Agreement Amount.** The total amount paid by the Village for the Services pursuant to this Agreement shall not exceed the amount identified as the Agreement Amount in Section 1.A of this Agreement. No claim for additional compensation shall be valid unless made in accordance with Sections 3.D or 3.E of this Agreement.

B. **Invoices and Payment.** The Consultant shall submit invoices in an approved format to the Village for costs incurred by the Consultant in performing the Services. The amount billed in each invoice for the Services shall be based solely upon the rates set forth in the Proposal. The Village shall pay to the Consultant the amount billed within 45 days after receiving such an invoice.

C. **Records.** The Consultant shall maintain records showing actual time devoted and costs incurred, and shall permit the Village to inspect and audit all data and records of the Consultant for work done pursuant to this Agreement. The records shall be made available to the Village at reasonable times during the term of this Agreement, and for one year after the termination of this Agreement.

D. Claim In Addition To Agreement Amount.

1. The Consultant shall provide written notice to the Village of any claim for additional compensation as a result of action taken by the Village, within 15 days after the occurrence of such action.

2. The Consultant acknowledges and agrees that: (a) the provision of written notice pursuant to Section 3.D.1 of this Agreement shall not be deemed or interpreted as entitling the Consultant to any additional compensation; and (b) any changes in the Agreement Amount shall be valid only upon written amendment pursuant to Section 8.A of this Agreement.

3. Regardless of the decision of the Village relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the work required to complete the Services under this Agreement, as determined by the Village, without interruption.

E. Additional Services. The Consultant acknowledges and agrees that the Village shall not be liable for any costs incurred by the Consultant in connection with any services provided by the Consultant that are outside the scope of this Agreement (“*Additional Services*”), regardless of whether such Additional Services are requested or directed by the Village, except upon the prior written consent of the Village.

F. Taxes, Benefits, and Royalties. Each payment by the Village to the Consultant includes all applicable federal, state, and Village taxes of every kind and nature applicable to the Services, as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits, and all costs, royalties, and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claims or rights to claim additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty, or fee are hereby waived and released by the Consultant.

G. Final Acceptance. The Services, or, if the Services are to be performed in separate phases, each phase of the Services, shall be considered complete on the date of final written acceptance by the Village of the Services or each phase of the Services, as the case may be, which acceptance shall not be unreasonably withheld or delayed.

SECTION 4. PERSONNEL; SUBCONTRACTORS.

A. Key Project Personnel. The Key Project Personnel identified in the Proposal shall be primarily responsible for carrying out the Services on behalf of the Consultant. The Key Project Personnel shall not be changed without the Village's prior written approval.

Engineering Enterprises, Inc.
1. Jeffrey W. Freeman, P.E., CFM, LEED AP
2. Natasha Woodlock, P.E.

B. Availability of Personnel. The Consultant shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Consultant shall notify the Village as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel.

The Consultant shall have no claim for damages and shall not bill the Village for additional time and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassignment, or resignation.

C. Approval and Use of Subcontractors. The Consultant shall perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved in advance by the Village in writing. All subcontractors and subcontracts used by the Consultant shall be acceptable to, and approved in advance by, the Village. The Village's approval of any subcontractor or subcontract shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by this Agreement. All Services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" shall be deemed also to refer to all subcontractors of the Consultant, and every subcontract shall include a provision binding the subcontractor to all provisions of this Agreement.

D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the Village and consistent with commonly accepted professional practices, the Consultant shall immediately upon notice from the Village remove and replace such personnel or subcontractor. The Consultant shall have no claim for damages, for compensation in excess of the amount contained in this Agreement, or for a delay or extension of the Time of Performance as a result of any such removal or replacement.

SECTION 5. CONFIDENTIAL INFORMATION.

A. Confidential Information. The term "*Confidential Information*" shall mean information in the possession or under the control of the Village relating to the technical, business, or corporate affairs of the Village; Village property; user information, including, without limitation, any information pertaining to usage of the Village's computer system, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. Village Confidential Information shall not include information that can be demonstrated: (1) to have been rightfully in the possession of the Consultant from a source other than the Village prior to the time of disclosure of such information to the Consultant pursuant to this Agreement ("*Time of Disclosure*"); (2) to have been in the public domain prior to the Time of Disclosure; (3) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant or the Village; or (4) to have been supplied to the Consultant after the Time of Disclosure without restriction by a third party who is under no obligation to the Village to maintain such information in confidence.

B. No Disclosure of Confidential Information by the Consultant. The Consultant acknowledges that it shall, in performing the Services for the Village under this Agreement, have access, or be directly or indirectly exposed, to Confidential Information. The Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential

Information without the express prior written consent of the Village. The Consultant shall use reasonable measures at least as strict as those the Consultant uses to protect its own confidential information. Such measures shall include, without limitation, requiring employees and subcontractors of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information.

SECTION 6. STANDARD OF SERVICES AND INDEMNIFICATION.

A. Representation and Certification of Services. The Consultant represents and certifies that the Services shall be performed in accordance with the standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in existence at the Time of Performance. The representations and certifications expressed shall be in addition to any other representations and certifications expressed in this Agreement, or expressed or implied by law, which are hereby reserved unto the Village.

B. Indemnification. The Consultant shall, and does hereby agree to, indemnify, save harmless, and defend the Village against all damages, liability, claims, losses, and expenses (including attorneys' fees) that may arise, or be alleged to have arisen, out of or in connection with the Consultant's performance of, or failure to perform, the Services or any part thereof, or any failure to meet the representations and certifications set forth in Section 6.A of this Agreement.

C. Insurance. The Consultant shall provide, at its sole cost and expense, liability insurance in the aggregate amount of \$1,000,000, which insurance shall include, without limitation, protection for all activities associated with the Services. The insurance shall be for a minimum of \$1,000,000 per occurrence for bodily injury and \$1,000,000 per occurrence for property damage. The Consultant shall cause the Village to be named as an additional insured on the insurance policy described in this Section 6.C. Not later than 10 days after the Commencement Date, the Consultant shall provide the Village with either: (a) a copy of the entire insurance policy; or (b) a Certificate of Insurance along with a letter from the broker issuing the insurance policy to the effect that the Certificate accurately reflects the contents of the insurance policy. The insurance coverages and limits set forth in this Section 6.C shall be deemed to be minimum coverages and limits, and shall not be construed in any way as a limitation on the Consultant's duty to carry adequate insurance or on the Consultant's liability for losses or damages under this Agreement.

D. No Personal Liability. No elected or appointed official or employee of the Village shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement.

SECTION 7. CONSULTANT AGREEMENT GENERAL PROVISIONS.

A. Relationship of the Parties. The Consultant shall act as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Agreement shall be construed: (1) to create the relationship of principal and agent, employer and employee,

partners, or joint venturers between the Village and Consultant; or (2) to create any relationship between the Village and any subcontractor of the Consultant.

B. Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge: (1) no elected or appointed Village official, employee or agent has a personal financial interest in the business of the Consultant or in this Agreement, or has personally received payment or other consideration for this Agreement; (2) as of the date of this Agreement, neither Consultant nor any person employed or associated with Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither Consultant nor any person employed by or associated with Consultant shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

C. No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue, unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.* The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

D. Termination. Notwithstanding any other provision hereof, the Village may terminate this Agreement at any time upon 15 days written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed, which shall be determined on the basis of the rates set forth in the Proposal.

E. Compliance With Laws and Grants.

1. **Compliance with Laws.** The Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including, without limitation: any applicable prevailing wage laws; the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes requiring preference to laborers of specified classes; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and

the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.* The Consultant shall also comply with all conditions of any federal, state, or local grant received by the Village or the Consultant with respect to this Agreement or the Services. Further, the Consultant shall have a written sexual harassment policy in compliance with Section 2-105 of the Illinois Human Rights Act.

2. Liability for Noncompliance. The Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with the Consultant's, or any of its subcontractors, performance of, or failure to perform, the Services or any part thereof.

3. Required Provisions. Every provision of law required by law to be inserted into this Agreement shall be deemed to be inserted herein.

F. Default. If it should appear at any time that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other requirement of this Agreement ("***Event of Default***"), and fails to cure any such Event of Default within ten business days after the Consultant's receipt of written notice of such Event of Default from the Village, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Cure by Consultant. The Village may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this Agreement.

2. Termination of Agreement by Village. The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement after the effective date of termination.

3. Withholding of Payment by Village. The Village may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default by the Consultant or as a result of actions taken by the Village in response to any Event of Default by the Consultant.

G. No Additional Obligation. The Parties acknowledge and agree that the Village is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant or with any vendor solicited or recommended by the Consultant.

H. Village Board Authority. Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by the Consultant to, vendors shall be subject to the approval of the Village Board of Trustees. For purposes of this Section 7.H, "vendors" shall mean entities engaged in subcontracts for the provision of additional services directly to the

Village. The Village shall not be liable to any vendor or third party for any agreements made by the Consultant without the knowledge and approval of the Village Board of Trustees.

I. Mutual Cooperation. The Village agrees to cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with such non-confidential information that the Village may have that may be relevant and helpful to the Consultant's performance of the Services. The Consultant agrees to cooperate with the Village in the performance and completion of the Services and with any other consultants engaged by the Village.

J. News Releases. The Consultant shall not issue any news releases, advertisements, or other public statements regarding the Services without the prior written consent of the Village Manager.

K. Ownership. Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received from the Village by the Consultant in connection with any or all of the Services to be performed under this Agreement ("***Documents***") shall be and remain the exclusive property of the Village. At the Village's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the Village.

SECTION 8. GENERAL PROVISIONS.

A. Amendment. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by the Village and the Consultant in accordance with all applicable statutory procedures.

B. Assignment. This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other party.

C. Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Village, the Consultant, and their agents, successors, and assigns.

D. Notice. All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered (1) personally, (2) by a reputable overnight courier, or by (3) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of: (a) actual receipt; (b) one business day after deposit with an overnight courier, as evidenced by a receipt of deposit; or (c) four business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section 8.D, each party shall have the right to change the address or the addressee, or both, for all future notices and communications to the other party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Carpentersville
Village Hall
1200 L.W. Besinger Drive
Carpentersville, Illinois 60110
Attention: Village Manager

With a copy to:

Zukowski, Rogers, Flood & McArdle
50 Virginia Street
Crystal Lake, IL 60014
Attention: Bradford S. Stewart, Village Attorney

Notices and communications to the Consultant shall be addressed to, and delivered at, the following address:

Jeffrey W. Freeman, PE, CFM, LEED AP, CEO
Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, IL 60554

E. Third Party Beneficiary. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation shall be made or be valid against the Village.

F. Provisions Severable. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

G. Time. Time is of the essence in the performance of all terms and provisions of this Agreement.

H. Calendar Days and Time. Unless otherwise provided in this Agreement, any reference in this Agreement to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Agreement falls on a Saturday, Sunday, or federal holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, or federal holiday.

I. Governing Laws. This Agreement shall be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.

J. Authority to Execute.

1. The Village. The Village hereby warrants and represents to the Consultant that the persons executing this Agreement on its behalf have been properly authorized to do so by its corporate authorities.

2. The Consultant. The Consultant hereby warrants and represents to the Village that the persons executing this Agreement on its behalf have the full and complete right, power, and authority to enter into this Agreement and to agree to the terms, provisions, and conditions set forth in this Agreement and that all legal actions needed to authorize the execution, delivery, and performance of this Agreement have been taken.

K. Entire Agreement. This Agreement constitutes the entire agreement between the parties to this Agreement and supersedes all prior agreements and negotiations between the parties, whether written or oral, relating to the subject matter of this Agreement.

L. Waiver. Neither the Village nor the Consultant shall be under any obligation to exercise any of the rights granted to them in this Agreement except as it shall determine to be in its best interest from time to time. The failure of the Village or the Consultant to exercise at any time any such rights shall not be deemed or construed as a waiver of that right, nor shall the failure void or affect the Village's or the Consultant's right to enforce such rights or any other rights.

M. Consents. Unless otherwise provided in this Agreement, whenever the consent, permission, authorization, approval, acknowledgement, or similar indication of assent of any party to this Agreement, or of any duly authorized officer, employee, agent, or representative of any party to this Agreement, is required in this Agreement, the consent, permission, authorization, approval, acknowledgement, or similar indication of assent shall be in writing.

N. Grammatical Usage and Construction. In construing this Agreement, pronouns include all genders and the plural includes the singular and vice versa.

O. Interpretation. This Agreement shall be construed without regard to the identity of the party who drafted the various provisions of this Agreement. Moreover, each and every provision of this Agreement shall be construed as though all parties to this Agreement participated equally in the drafting of this Agreement. As a result of the foregoing, any rule or construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

P. Headings. The headings, titles, and captions in this Agreement have been inserted only for convenience and in no way define, limit, extend, or describe the scope or intent of this Agreement.

Q. Exhibits. Exhibits A attached to this Agreement is, by this reference, incorporated in and made a part of this Agreement. In the event of a conflict between an Exhibit and the text of this Agreement, the text of this Agreement shall control.

R. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other rights, remedies, and benefits allowed by law.

S. Counterpart Execution. This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement this _____ day of _____, 2026.

ATTEST:

**VILLAGE OF
CARPENTERSVILLE**

By: _____

By: _____

ATTEST:

CONSULTANT

By: Jeffrey W. Freeman
Title: CEO

By: Natasha Woodlock
Senior Project Engineer II

EXHIBIT A
Water Utility Risk & Resilience Assessment and Emergency Response Plan Update
Village of Carpentersville
Professional Services Agreement

THIS AGREEMENT, by and between the Village of Carpentersville, hereinafter referred to as the "Village" or "OWNER" and Engineering Enterprises, Inc. hereinafter referred to as the "Contractor" or "ENGINEER" agrees as follows:

A. Services:

The Engineer shall furnish the necessary personnel, materials, equipment and expertise to make the necessary investigations, analysis and calculations along with exhibits, cost estimates and narrative, to complete all necessary engineering services to the Village as indicated in the included Attachment B. All Engineering will be in accordance with all Village requirements.

B. Term:

Services will be provided beginning on the date of execution of this agreement and continuing, until terminated by either party upon 14 days written notice to the non-terminating party or upon completion of the Services. Upon termination the Contractor shall be compensated for all work performed for the Village prior to termination.

C. Compensation and maximum amounts due to Contractor:

Contractor shall receive as compensation for all work and services to be performed herein an amount based on the Estimate of Level of Effort and Associated Cost included in Attachment C, in the amount of \$43,735.00 (fixed fee). The hourly rates for this project are shown in the attached 2025 Standard Schedule of Charges. Additional work items outside the scope of the base contract will be billed in accordance with the current Standard Schedule of Charges at the time the work occurs. All payments will be made accordingly to the Illinois State Prompt Payment Act and not less than once every 45 days.

D. Changes in Rates of Compensation:

In the event that this contract is designated in Section B hereof as an Ongoing Contract, Contractor, on or before February 1st of any given year, shall provide written notice of any change in the rates specified in Section C hereof (or on any attachments hereto) and said changes shall only be effective on and after May 1st of that same year.

E. Ownership of Records and Documents:

Contractor agrees that all books and records and other recorded information developed specifically in connection with this agreement shall remain the property of the Village. Contractor agrees to keep such information confidential and not to disclose or disseminate



the information to third parties without the consent of the Village. This confidentiality shall not apply to material or information, which would otherwise be subject to public disclosure through the freedom of information act or if already previously disclosed by a third party. Upon termination of this agreement, Contractor agrees to return all such materials to the Village. The Village agrees not to modify any original documents produced by Contractor without contractors consent. Modifications of any signed duplicate original document not authorized by ENGINEER will be at OWNER's sole risk and without legal liability to the ENGINEER. Use of any incomplete, unsigned document will, likewise, be at the OWNER's sole risk and without legal liability to the ENGINEER.

F. Governing Law:

This contract shall be governed and construed in accordance with the laws of the State of Illinois. Venue shall be in Kane County, Illinois.

G. Independent Contractor:

Contractor shall have sole control over the manner and means of providing the work and services performed under this agreement. The Village's relationship to the Contractor under this agreement shall be that of an independent contractor. Contractor will not be considered an employee to the Village for any purpose.

H. Certifications:

Employment Status: The Contractor certifies that if any of its personnel are an employee of the State of Illinois, they have permission from their employer to perform the service.

Anti-Bribery: The Contractor certifies it is not barred under 30 Illinois Compiled Statutes 500/50-5(a) - (d) from contracting as a result of a conviction for or admission of bribery or attempted bribery of an officer or employee of the State of Illinois or any other state.

Loan Default: If the Contractor is an individual, the Contractor certifies that he/she is not in default for a period of six months or more in an amount of \$600 or more on the repayment of any educational loan guaranteed by the Illinois State Scholarship Commission made by an Illinois institution of higher education or any other loan made from public funds for the purpose of financing higher education (5 ILCS 385/3).

Felony Certification: The Contractor certifies that it is not barred pursuant to 30 Illinois Compiled Statutes 500/50-10 from conducting business with the State of Illinois or any agency as a result of being convicted of a felony.

Barred from Contracting: The Contractor certifies that it has not been barred from contracting as a result of a conviction for bid-rigging or bid rotating under 720 Illinois Compiled Statutes 5/33E or similar law of another state.



Drug Free Workplace: The Contractor certifies that it is in compliance with the Drug Free Workplace Act (30 Illinois Compiled Statutes 580) as of the effective date of this contract. The Drug Free Workplace Act requires, in part, that Contractors, with 25 or more employees certify and agree to take steps to ensure a drug free workplace by informing employees of the dangers of drug abuse, of the availability of any treatment or assistance program, of prohibited activities and of sanctions that will be imposed for violations; and that individuals with contracts certify that they will not engage in the manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract.

Non-Discrimination, Certification, and Equal Employment Opportunity: The Contractor agrees to comply with applicable provisions of the Illinois Human Rights Act (775 Illinois Compiled Statutes 5), the U.S. Civil Rights Act, the Americans with Disabilities Act, Section 504 of the U.S. Rehabilitation Act and the rules applicable to each. The equal opportunity clause of Section 750.10 of the Illinois Department of Human Rights Rules is specifically incorporated herein. The Contractor shall comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented by U.S. Department of Labor regulations (41 C.F.R. Chapter 60). The Contractor agrees to incorporate this clause into all subcontracts under this Contract.

International Boycott: The Contractor certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act (30 ILCS 582).

Record Retention and Audits: If 30 Illinois Compiled Statutes 500/20-65 requires the Contractor (and any subcontractors) to maintain, for a period of 3 years after the later of the date of completion of this Contract or the date of final payment under the Contract, all books and records relating to the performance of the Contract and necessary to support amounts charged to the Village under the Contract. The Contract and all books and records related to the Contract shall be available for review and audit by the Village and the Illinois Auditor General. If this Contract is funded from contract/grant funds provided by the U.S. Government, the Contract, books, and records shall be available for review and audit by the Comptroller General of the U.S. and/or the Inspector General of the federal sponsoring agency. The Contractor agrees to cooperate fully with any audit and to provide full access to all relevant materials.

United States Resident Certification: (This certification must be included in all contracts involving personal services by non-resident aliens and foreign entities in accordance with requirements imposed by the Internal Revenue Services for withholding and reporting federal income taxes.) The Contractor certifies that he/she is a: x United States Citizen Resident Alien Non-Resident Alien The Internal Revenue Service requires that taxes be withheld on payments made to non-resident aliens for the performance of personal services at the rate of 30%.

Tax Payer Certification : Under penalties of perjury, the Contractor certifies that its Federal Tax Payer Identification Number or Social Security Number is (provided separately) and is



doing business as a (check one): Individual Real Estate Agent Sole Proprietorship Government Entity Partnership Tax Exempt Organization (IRC 501(a) only) Corporation Not for Profit Corporation Trust or Estate Medical and Health Care Services Provider Corp.

I. Indemnification:

Contractor shall indemnify and hold harmless the Village and Village's agents, servants, and employees against all loss, damage, and expense which it may sustain or for which it will become liable on account of injury to or death of persons, or on account of damage to or destruction of property resulting from the performance of work under this agreement by Contractor or its Subcontractors, or due to or arising in any manner from the wrongful act or negligence of Contractor or its Subcontractors of any employee of any of them. In the event that the either party shall bring any suit, cause of action or counterclaim against the other party, the non-prevailing party shall pay to the prevailing party the cost and expenses incurred to answer and/or defend such action, including reasonable attorney fees and court costs. In no event shall the either party indemnify any other party for the consequences of that party's negligence, including failure to follow the Contractor's recommendations.

J. Insurance:

The contractor agrees that it has either attached a copy of all required insurance certificates or that said insurance is not required due to the nature and extent of the types of services rendered hereunder. (Not applicable as having been previously supplied)

K. Additional Terms or Modification:

The terms of this agreement shall be further modified as provided on the attached Exhibits. Except for those terms included on the Exhibits, no additional terms are included as a part of this agreement. All prior understandings and agreements between the parties are merged into this agreement, and this agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties. In the event that any provisions of this agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties. The list of Attachments are as follows:

Attachment A: Standard Terms and Conditions

Attachment B: Scope of Services

Attachment C: Estimated Level of Effort and Associated Cost

Attachment D: Anticipated Project Schedule

Attachment E: 2025 Standard Schedule of Charges

L. Notices:

All notices required to be given under the terms of this agreement shall be given mail, addressed to the parties as follows:



For the Village:

Village of Carpentersville
1200 L.W. Besinger Drive
Carpentersville, IL 60110
Attn: Kevin R. Gray, P.E., CFM
Director of Public Works and Engineering

For the Contractor:

Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove Illinois 60554
Attn: Jeffrey W. Freeman, P.E., CFM, LEED AP
Chief Executive Officer

Either of the parties may designate in writing from time to time substitute addresses or persons in connection with required notices.

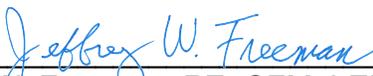
Agreed to this ___ day of _____, 2026.

Village of Carpentersville:

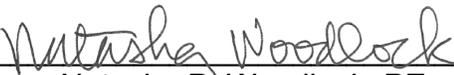
Name: _____
Title: _____

Name: _____
Title: _____

Engineering Enterprises, Inc.:



Jeffrey W. Freeman, PE, CFM, LEED AP
Chief Executive Officer



Natasha P. Woodlock, PE
Senior Project Engineer II



Attachment A

STANDARD TERMS AND CONDITIONS

Agreement: These Standard Terms and Conditions, together with the Professional Services Agreement, constitute the entire integrated agreement between the OWNER and Engineering Enterprises, Inc. (EEI) (hereinafter "Agreement"), and take precedence over any other provisions between the Parties. These terms may be amended, but only if both parties consent in writing. However, to the extent that the Scope of Work differs from the Standard Terms and Conditions, the Scope of Work document controls.

Standard of Care: In providing services under this Agreement, the ENGINEER will endeavor to perform in a matter consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under same circumstances in the same locality. ENGINEER makes no other warranties, express or implied, written or oral under this Agreement or otherwise, in connection with ENGINEER'S service.

~~**Construction Engineering and Inspection:** The ENGINEER shall not supervise, direct, control, or have authority over any contractor work, nor have authority over or be responsible for the means, methods, techniques sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety of the site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.~~

~~The ENGINEER neither guarantees the performance of any contractor nor assumes responsibility for contractor's failure to furnish and perform the work in accordance with the contract documents.~~

~~The ENGINEER is not responsible for the acts or omissions of any contractor, subcontractor, or supplies, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work.~~

~~Shop drawing and submittal review by the ENGINEER shall apply to only the items in the submissions and only for the purpose of assessing if upon installation or incorporation in the project work they are generally consistent with the construction documents. OWNER agrees that the contractor is solely responsible for the submissions and for compliance with the construction documents. OWNER further agrees that the ENGINEER'S review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend or safety programs or precautions. The ENGINEER'S consideration of a component does not constitute acceptance of the assembled items.~~

~~The ENGINEER'S site observation during construction shall be at the times agreed upon in the Project Scope. Through standard, reasonable means the ENGINEER will become generally familiar with observable completed work. If the ENGINEER observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and OWNER for them to address.~~

Opinion of Probable Construction Costs: ENGINEER'S opinion of probable construction costs represents ENGINEER'S best and reasonable judgment as a professional engineer. OWNER acknowledges that ENGINEER has no control over construction costs of contractor's methods of determining pricing, or over competitive bidding by contractors, or of market conditions or changes thereto. ENGINEER cannot and does not guarantee that proposals, bids or actual construction costs will not vary from ENGINEER'S opinion of probable construction costs.

Copies of Documents & Electronic Compatibility: Copies of Documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to OWNER are only for convenience of OWNER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of the project.

Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the ENGINEER are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks, or other material terms of this Agreement, the ENGINEER may call for renegotiation of appropriate portions of this Agreement. The ENGINEER shall notify the OWNER of the changed conditions necessitating renegotiation, and the ENGINEER and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the termination provision hereof.

Hazardous Conditions: OWNER represents to ENGINEER that to the best of its knowledge no Hazardous Conditions (environmental or otherwise) exist on the project site. If a Hazardous Condition is encountered or alleged, ENGINEER shall have the obligation to notify OWNER and, to the extent of applicable Laws and Regulations, appropriate governmental officials. It is acknowledged by both parties that ENGINEER's scope of services does not include any services related to a Hazardous Condition. In the event ENGINEER or any other party encounters a Hazardous Condition, ENGINEER may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the project affected thereby until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Condition; and (ii) warrants that the project site is in full compliance with applicable Laws and Regulations. ENGINEER agrees to cooperate with the OWNER, as necessary, to remediate a Hazardous Condition, but same may result in additional costs to the OWNER.

Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective officers, directors, partners, employees, contractors, or subcontractors shall be liable to the other or shall make any claim for any incidental, indirect, or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of



business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract, and breach of strict or implied warranty. Both the OWNER and the ENGINEER shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

Termination: This Agreement may be terminated for convenience, without cause, upon fourteen (14) days written notice of either party. In the event of termination, the ENGINEER shall prepare a final invoice and be due compensation as set forth in the Professional Services Agreement for all costs incurred through the date of termination.

Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for the following reasons:

- (a) Substantial failure by the other party to comply with or perform in accordance with the terms of the Agreement and through no fault of the terminating party;
- (b) Assignment of the Agreement or transfer of the project without the prior written consent of the other party;
- (c) Suspension of the project or the ENGINEER'S services by the OWNER for a period of greater than ninety (90) calendar days, consecutive or in the aggregate.
- (d) Material changes in the conditions under which this Agreement was entered into, the scope of services or the nature of the project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

Payment of Invoices: Invoices are due and payable within 45 days of receipt unless otherwise agreed to in writing.

Third Party Beneficiaries: Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER. The ENGINEER'S services under this Agreement are being performed solely and exclusively for the OWNER'S benefit, and no other party or entity shall have any claim against the ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. The OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, vendors and other entities involved in this Project to carry out the intent of this provision.

Force Majeure: Each Party shall be excused from the performance of its obligations under this Agreement to the extent that such performance is prevented by force majeure (defined below) and the nonperforming party promptly provides notice of such prevention to the other party. Such excuse shall be continued so long as the condition constituting force majeure continues. The party affected by such force majeure also shall notify the other party of the anticipated duration of such force majeure, any actions being taken to avoid or minimize its effect after such occurrence, and shall take reasonable efforts to remove the condition constituting such force majeure. For purposes of this Agreement, "force majeure" shall include conditions beyond the control of the parties, including an act of God, acts of terrorism, voluntary or involuntary compliance with any regulation, law or order of any government, war, acts of war (whether war be declared or not), labor strike or lock-out, civil commotion, epidemic, failure or default of public utilities or common carriers, destruction of production facilities or materials by fire, earthquake, storm or like catastrophe. The payment of invoices due and owing hereunder shall in no event be delayed by the payer because of a force majeure affecting the payer.

Additional Terms or Modification: All prior understandings and agreements between the parties are merged into this Agreement, and this Agreement may not be modified orally or in any manner other than by an Agreement in writing signed by both parties. In the event that any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties.

Assignment: Neither party to this Agreement shall transfer or assign any rights or duties under or interest in this Agreement without the prior written consent of the other party. Subcontracting normally contemplated by the ENGINEER shall not be considered an assignment for purposes of this Agreement.

Waiver: A party's waiver of, or the failure or delay in enforcing any provision of this Agreement shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

Attorney's Fees: In the event of any action or proceeding brought by either party against the other under this Agreement, the prevailing party shall be entitled to recover from the other all costs and expenses including without limitation the reasonable fees of its attorneys in such action or proceeding, including costs of appeal, if any, in such amount as the Court may adjudge reasonable.

Fiduciary Duty: Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed to either party to the other party. EEI makes no warranty, express or implied, as to its professional services rendered.

Headings: The headings used in this Agreement are inserted only as a matter of convenience only, and in no way define, limit, enlarge, modify, explain or define the text thereof nor affect the construction or interpretation of this Agreement.



Water Utility Risk & Resilience Assessment and Emergency Response Plan Update Village of Carpentersville, IL Professional Services Agreement

Attachment B – Scope of Services

The following is a list of work items for the project.

0.0 Project Management and Administration

- Budget Tracking
- Management of Personnel and the Engineering Contract
- Coordination with the Village

1.0 Risk and Resilience Assessment Analysis Phase

- Assist in designating internal project participants in the formation of a Steering Committee (primarily water utility/public works personnel).
- Lead a Kickoff Meeting and two (2) Workshops to:
 - Develop consensus on any changes to critical assets, credible threats, priority threat scenarios, and hazard mitigation strategies.
 - Perform a Cybersecurity Assessment using the EPA's Water Cybersecurity Assessment Tool (WCAT).
 - Assess the resilience of monitoring practices, financial infrastructure, chemical management, and operation and maintenance of the water utility as required for compliance.
- Adjust the Risk & Resilience analysis as required using the AWWA/ANSI J-100 Risk Analysis and Management for Critical Asset Protection (RAMCAP) standard, incorporating any changes as determined through the Workshops.
- Prepare the Draft Risk & Resilience Assessment Update documenting the procedures, findings, and results from the analysis.
- Submit the Draft Risk & Resilience Assessment to the Village for review.
- Incorporate Village comments and submit Final Risk & Resilience Update.

2.0 Emergency Response Plan Analysis Phase

- Assist in designating internal and external project participants in the formation of a Stakeholder Group (representatives of the Village and Kane County Emergency Management, if desired).
- Lead a Kickoff Meeting and one (1) Workshop to:
 - Review the existing Emergency Response Plan to determine if there are any deficiencies in its organization or content.
 - Incorporate and review any updated elements from the updated Risk & Resilience Assessment.
 - Incorporate the results of the Cybersecurity Assessment performed as part of the RRA Update.
 - Update policies, procedures, or contact information.
- Prepare a Draft Emergency Response Plan Update that incorporates Village preferences.
- Submit the Draft Emergency Response Plan to the Village for review.
- Incorporate Village comments and submit Final Emergency Response Plan Update.



Assumptions

- Assumes the Risk & Resilience Update will utilize the same threat scenarios as the original document, or fewer if any operational or procedural changes made during the intervening years results in the removal of a threat scenario. Any changes made otherwise will be to the risk and consequence analysis.
- Assumes the Village will provide all data and pre-Workshop reviewing needed to update the analysis using the RAMCAP standard.
- Assumes that no Village-specific incident response procedures will be added to the Emergency Response Plan.
- Assumes Village will provide pre-Workshop reviewing and information needed to update the Emergency Response Plan.

DIRECT EXPENSES

The following direct expenses are anticipated for inclusion:

- Printing Costs for up to two (2) bound copies of the Emergency Response Plan.

EXCLUSIONS

The above scope of services for the Water Utility Risk and Resilience Assessment and Emergency Response Plan Update includes the following exclusions:

- Additional ERP contents beyond updating existing information and updating Incident-Specific Response Procedures directly resulting from the RRA Update.

The above scope for the “Water Utility Risk & Resilience Assessment and Emergency Response Plan Update” summarizes the work items that will be completed for this contract. Additional work items, including additional meetings or workshops beyond those defined in the above scope shall be considered outside the scope of the base contract and will be billed in accordance with the Standard Schedule of Charges.



**ATTACHMENT C: ESTIMATE OF LEVEL OF EFFORT AND ASSOCIATED COST
PROFESSIONAL ENGINEERING SERVICES**

CLIENT		PROJECT NUMBER	
Village of Carpentersville		CA2507	
PROJECT TITLE		DATE	PREPARED BY
Water Utility Risk & Resilience Assessment and Emergency Response Plan Update		1/26/26	NPW

TASK NO.	TASK DESCRIPTION	ROLE	PIC	SR PM	PM	SR PE II	PE	GIS TECH	ADMIN	HOURS	COST
		PERSON	JWF	GPH		NPW			DRA		
		RATE	\$256	\$243	\$218	\$208	\$175	\$146	\$75		

PROJECT ADMINISTRATION											
0.1	Project Administration			12						12	\$ 2,916
Administration Subtotal:			-	12	-	-	-	-	-	12	\$ 2,916

ANALYSIS PHASE											
1.1	Kickoff Meeting			1		4				5	\$ 1,075
1.2	Workshop No. 1 to Review the Contents of the Previous RRA	3		6		8				17	\$ 3,890
1.3	Adjust the RAMCAP Analysis with Updated Information			4		24				28	\$ 5,964
1.4	Workshop No. 2 to Perform Cybersecurity Assessment			1		4				5	\$ 1,075
1.5	Draft Risk & Resilience Assessment Update			6		20				26	\$ 5,618
1.6	Final Risk & Resilience Assessment Update			4		12				16	\$ 3,468
RRA Analysis Phase Subtotal:			3	22	-	72	-	-	-	97	\$21,090
2.1	Kickoff Meeting			1		4				5	\$ 1,075
2.2	Workshop No. 1 to Review the Contents of the Previous ERP	3		4		6				13	\$ 2,988
2.3	Update ERP with Current Information and New Material			4		30				34	\$ 7,212
2.4	Draft Emergency Response Plan Update			6		16				22	\$ 4,786
2.5	Final Emergency Response Plan Update			4		12			2	18	\$ 3,618
ERP Analysis Phase Subtotal:			3	19	-	68	-	-	2	92	\$19,679
PROJECT TOTAL:			6	53	-	140	-	-	2	201	\$43,685

NOTES:

1. See Attachment A for Detailed Scope of Services and Exclusions
2. Fees Based on 2025 Standard Schedule of Charges

EEl Staff

JWF Jeffrey Freeman, P.E., CFM, LEED AP
 GPH Gary Holm, P.E.
 NPW Natasha Woodlock, P.E.
 DRA Deborah Anderson

DIRECT EXPENSES	
Printing/Scanning/Vehicle Charges =	\$ 50
	\$ -
	\$ -
DIRECT EXPENSES =	\$ 50

LABOR SUMMARY	
EEl Labor Expenses =	\$43,685
TOTAL LABOR EXPENSES	\$43,685

TOTAL COSTS	\$43,735
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ATTACHMENT D: PROJECT SCHEDULE

CLIENT		PROJECT NUMBER	
Village of Carpentersville		CA2507	
PROJECT TITLE		DATE	PREPARED BY
Water Utility Risk & Resilience Assessment and Emergency Response Plan Update		1/26/26	NPW

TASK NO.	TASK DESCRIPTION	2026												
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	
		PROJECT ADMINISTRATION												
0.1	Project Administration													
RISK AND RESILIENCE ASSESSMENT ANALYSIS PHASE														
1.1	Kickoff Meeting													
1.2	Workshop No. 1 to Review the Contents of the Previous RRA													
1.3	Adjust the RAMCAP Analysis with Updated Information													
1.4	Workshop No. 2 to Perform Cybersecurity Assessment													
1.5	Draft Risk & Resilience Assessment Update													
1.6	Final Risk & Resilience Assessment Update													
EMERGENCY RESPONSE PLAN ANALYSIS PHASE														
2.1	Kickoff Meeting													
2.2	Workshop No. 1 to Review the Contents of the Previous ERP													
2.3	Update ERP with Current Information and New Material													
2.4	Draft Emergency Response Plan Update													
2.5	Final Emergency Response Plan Update													





ENGINEERING ENTERPRISES, INC.

52 Wheeler Road, Sugar Grove, IL 60554
Ph: 630.466.6700 • Fx: 630.466.6701
www.eeiweb.com

STANDARD SCHEDULE OF CHARGES ~ JANUARY 1, 2025

EMPLOYEE DESIGNATION	CLASSIFICATION	HOURLY RATE
Senior Principal	E-4	\$256.00
Principal	E-3	\$251.00
Senior Project Manager	E-2	\$243.00
Project Manager	E-1	\$218.00
Senior Project Engineer/Surveyor II	P-6	\$208.00
Senior Project Engineer/Surveyor I	P-5	\$193.00
Project Engineer/Surveyor	P-4	\$175.00
Senior Engineer/Surveyor	P-3	\$161.00
Engineer/Surveyor	P-2	\$146.00
Associate Engineer/Surveyor	P-1	\$132.00
Senior Project Technician II	T-6	\$182.00
Senior Project Technician I	T-5	\$171.00
Project Technician	T-4	\$159.00
Senior Technician	T-3	\$146.00
Technician	T-2	\$132.00
Associate Technician	T-1	\$115.00
Engineering/Land Surveying Intern	I-1	\$ 85.00
Director of Marketing and Business Development	M-4	\$135.00
Marketing Coordinator	M-2	\$100.00
Executive Administrative Assistant	A-4	\$ 80.00
Administrative Assistant	A-3	\$ 75.00

VEHICLES. DRONE, EXPERT TESTIMONY, REPROGRAPHICS AND DIRECT COSTS*

Vehicle for Construction Observation		\$ 20.00
Unmanned Aircraft System / Unmanned Aerial Vehicle / Drone		\$235.00
Expert Testimony		\$290.00
In-House Scanning and Reproduction	\$0.25/Sq. Ft. (Black & White)	
	\$1.00/Sq. Ft. (Color)	
Reimbursable Expenses (Direct Costs)	Cost	
Services by Others (Direct Costs)	Cost + 10%	

* unless specified otherwise in agreement

OUTSTANDING SERVICE • EVERY CLIENT • EVERY DAY



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustee

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Jo Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees and Village Manager

FROM: Jorge Blanco, Construction Engineer

DATE: February 3, 2026

SUBJECT: A RESOLUTION APPROVING THE APPROPRIATION OF MOTOR FUEL TAX FUNDS FOR THE PURPOSE OF MAINTAINING VILLAGE STREETS THROUGH THE PURCHASE OF ROAD SALT FOR SNOW AND ICE CONTROL, ELECTRIC USAGE FOR STREET LIGHTING, CONTRACTUAL SERVICES FOR ROADWAY RESURFACING AND SELECT VILLAGE SIDEWALK CUTTING, AND ENGINEERING SERVICES IN THE AMOUNT OF \$1,329,476.92

BACKGROUND

This action is completing documentation reflecting actual Motor Fuel Tax (MFT) expenditures that the Village is required to document to the Illinois Department of Transportation (IDOT).

At the request of Staff, the Village Board of Trustees budgeted MFT funds for FY25 budget (January 1, 2025 to December 31, 2025) for the purpose of maintaining Village roadways. The maintenance included the purchase of road salt for snow and ice control,

electric usage for street lighting, roadway resurfacing, sidewalk cutting, and engineering services.

ANALYSIS

To utilize the budgeted MFT funds, the Village is required by IDOT to pass a “Resolution for Maintenance Under the Illinois Highway Code” appropriating \$1,329,476.92 of Motor Fuel Tax funds to fund these expenses. Approval of the Resolution allows the Village to utilize MFT funds for the completion of this year’s various MFT maintenance programs.

FISCAL IMPACT

The proposed appropriation reflects amounts for each of the approved MFT maintenance programs. The details are as follows:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
400370-52404	Electricity – Street Lights	\$125,000.00
400370-53779	Road Salt	\$238,504.92
400370-56302-73000	Resurface Program – Des.	\$52,360.00
400370-56303-73000	Resurface Program – Eng.	\$88,820.00
400370-56403-73000	Resurface Program – Con.	\$799,992.00
400370-56403-73001	Sidewalk Maintenance	\$24,800.00

Total: \$1,329,476.92

DEPARTMENT RECOMMENDATION

The Public Works Department recommends that the Village Board of Trustees approve the resolution appropriating Motor Fuel Tax funds for the purpose of maintaining Village streets through the purchase of road salt for snow and ice control, electric usage for street lighting, contractual services for roadway resurfacing and select Village sidewalk cutting, and engineering services in the amount of \$1,329,476.92.



District	County	Resolution Number	Resolution Type	Section Number
1	Kane		Original	25-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Carpentersville Illinois that there is hereby appropriated the sum of One million, three-
Governing Body Type Local Public Agency Type
Name of Local Public Agency
hundred and twenty-nine thousand, four-hundred and seventy six and 92 cents Dollars (\$1,329,476.92)
of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
01/01/25 to 12/31/25
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Carpentersville
Local Public Agency Type Name of Local Public Agency
shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Caryn Minor Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type
of Carpentersville in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency
provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Carpentersville at a meeting held on 02/03/26
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of Month, Year .

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation

Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Seal	The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used.
Approved	The Department of Transportation representative shall sign and date here upon approval.

A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.

Following IDOT's approval, distribution will be as follows:

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustee

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Jo Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees and Village Manager

FROM: Ed Szydlowski, Assistant Director of Public Works and Engineering

DATE: February 3, 2026

SUBJECT: A RESOLUTION APPROVING THE APPROPRIATION OF MOTOR FUEL TAX FUNDS FOR THE PURPOSE OF MAINTAINING VILLAGE STREETS THROUGH THE PURCHASE OF ROAD SALT FOR SNOW AND ICE CONTROL, ELECTRIC USAGE FOR STREET LIGHTING, CONTRACTUAL SERVICES FOR ROADWAY RESURFACING AND SELECT VILLAGE SIDEWALK CUTTING, AND ENGINEERING SERVICES IN THE AMOUNT OF \$1,976,500.00

BACKGROUND

At the request of staff, the Village Board of Trustees budgeted Motor Fuel Tax (MFT) funds for FY26 budget (January 1, 2026 to December 31, 2026) for the purpose of maintaining Village Roadways. The maintenance included the purchase of road salt for snow and ice control, electric usage for street lighting, roadway resurfacing, sidewalk cutting, and engineering services.

ANALYSIS

To utilize the budgeted MFT funds, the Village is required by the Illinois Department of Transportation to pass a "Resolution for Maintenance Under the Illinois Highway Code"

appropriating \$1,976,500.00 of Motor Fuel Tax funds to fund these expenses. Approval of the resolution allows the Village to utilize MFT funds for the completion of this year's various MFT maintenance programs.

FISCAL IMPACT

The proposed appropriation reflects amounts for each of the approved MFT maintenance programs. The details are as follows:

<u>Account</u>	<u>Description</u>	<u>Amount</u>
400370-52404	Electricity – Street Lights	\$140,000.00
400370-53779	Road Salt	\$191,500.00
400370-56302-73000	Resurface Program – Des.	\$42,000.00
400370-56303-73000	Resurface Program – Eng.	\$78,000.00
400370-56403-73000	Resurface Program – Con.	\$1,300,000.00
400370-56302-73001	Sidewalk Maintenance – Des.	\$6,000.00
400370-56303-73001	Sidewalk Maintenance – Eng.	\$19,000.00
400370-56403-73001	Sidewalk Maintenance – Con.	\$200,000.00

Total: \$1,976,500.00

DEPARTMENT RECOMMENDATION

The Public Works Department recommends that the Village Board of Trustees approve a resolution appropriating Motor Fuel Tax funds for the purpose of maintaining Village streets through the purchase of road salt for snow and ice control, electric usage for street lighting, contractual services for roadway resurfacing and select Village sidewalk cutting, and engineering services in the amount of \$1,976,500



District	County	Resolution Number	Resolution Type	Section Number
1	Kane		Original	26-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Carpentersville Governing Body Type Local Public Agency Type Illinois that there is hereby appropriated the sum of One million, nine-hundred and seventy-six thousand, five-hundred dollars and zero cents Dollars (\$1,976,500.00) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/26 to 12/31/26 . Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Carpentersville Local Public Agency Type Name of Local Public Agency shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Caryn Minor Village Clerk in and for said Village Name of Clerk Local Public Agency Type Local Public Agency Type of Carpentersville Name of Local Public Agency in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees of Carpentersville at a meeting held on 02/03/26 . Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____ . Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date
Department of Transportation

Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Seal	The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used.
Approved	The Department of Transportation representative shall sign and date here upon approval.

A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.

Following IDOT's approval, distribution will be as follows:

- Local Public Agency Clerk
- Engineer (Municipal, Consultant or County)



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees

FROM: Matt Dabrowski, Director of Community Development

DATE: February 3, 2026

RE: A Resolution Awarding a Contract for the Construction of the Riverfront Park-Western Site/Civil Improvements to Copenhagen Construction, Inc., in an amount not to exceed \$2,350,542.70.

BACKGROUND

Over the last several months, the Village went through the competitive bid process twice and rejected the apparent low bids for the Riverfront Park Amenities and Hardscape Improvements, which included a 1,617 square foot concession/food service building; a 920 square foot washroom and storage building; a 735 square foot pavilion; a 570 square foot pergola; site lighting; a vehicle turn-around; a river overlook; and a sidewalk network with a number of seating areas and landscape features. In both cases, the apparent low bid had an overall Combined Base Bid for the site and building improvements that exceeded the Village's budget and ultimate funding for the project.

In an effort to keep the project moving forward and avoid having to go through a third letting, the Village Board adopted Resolution 25-93, which waived the competitive bid process so that Village Staff could directly negotiate with a preferred contractor(s) in an effort to bring the project costs closer in alignment with the approved budget. As

part of this approval, it was understood that this approach would likely result in multiple contractors and a phased implementation schedule that would likely extend beyond the May of 2026 completion date. However, by bifurcating the building and site/civil bid packages, the Village could first construct the park improvements, so that the community could have a functioning park, while efforts to implement the buildings and vertical structures could be determined at a later date, under a subsequent phase and budgetary cycle.

ANALYSIS

In response to this approach, Village staff met with Copenhaver Construction, Incorporated (CCI), who was one of two apparent low bidders and whose site/civil bid pricing during the last letting was in close alignment with the Village's Estimate of Probable Cost. In addition, CCI has experience with these types of public park projects, has worked with the Village in the past, can complete the site/civil improvements by the date mentioned herein, and complies with the prevailing wage and apprenticeship/training program standards set forth in the Village's responsible bidder ordinance. In addition, CCI worked with the Village on a modified scope of services to include several overlapping items that were originally part of the building bid packet and include;

- All on-site lighting services and fixtures
- The river over-look piers and decorative fencing
- The archway entry feature

FISCAL IMPACT

The Village Board has a construction budget of \$4 million for the entire Riverfront Park project via the Capital Improvement Program Fund. At this time, a maximum of \$961,833.36 has been awarded to Abbey Construction (RES 25-60) to construct the east parking lot, while the remaining balance of \$3,038,166.64 has been allocated to the western site improvements and buildings. Should the Village Board decide to award a contract to CCI to complete only the site/civil improvements, there would be sufficient funds within the approved budget to cover the \$2,350,542.70, while still leaving a remaining balance that could be applied to a subsequent budget needed to fund the future construction of the buildings and vertical structures.

It is also important to note, that CCI's total base bid was originally \$2,457,210.70. In an effort to value engineer and find some cost saving, Staff is recommending stamped concrete in lieu of the decorative pavers/tiles within the outdoor seating area that serves the concession/restaurant area. This approach would result in a cost savings of approximately \$106,668.00 and a design that is similar to what was originally proposed. Moreover, the Village Board may also want to consider standard concrete with no pattern, which would result in an additional savings of \$79,956.00.

Furthermore, the last public letting demonstrated that the pricing of the buildings and vertical structures far exceeded the funding budgeted by the Village. As a result, and

as part of a separate action item, the Village Board may need to re-evaluate this part of the project to either; i) amend the project budget and appropriate additional funds needed to cover the difference in cost of the buildings as currently designed or ii) re-evaluate and scale down the design of the vertical structures and the operational intent of the restaurant/concession building to meet whatever funding remains, less the expenses associated with the site/civil improvements.

DEPARTMENT RECOMMENDATION

The Department of Community Development recommends that the Village Board approve a Resolution awarding a contract for the Construction of the Riverfront Park Western Site improvements to Copenhaver Construction, Inc., in an amount not to exceed \$2,350,542.70.

RESOLUTION NO. _____

A RESOLUTION AWARDING THE CONTRACT FOR THE CONSTRUCTION OF THE RIVERFRONT PARK-WESTERN SITE/CIVIL IMPROVEMENT TO COPENHAVER CONSTRUCTION INC., IN THE AMOUNT NOT TO EXCEED \$2,350,542.70.

WHEREAS, the Village of Carpentersville, Kane County, Illinois (the “Village”), is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Resolution constitutes an exercise of the Village’s home rule powers and functions as granted in the Constitution of the State of Illinois, as well as state statutes; and

WHEREAS, the Village of Carpentersville adopted Resolution 25-93, which rejected all prior bid proposals and waived the competitive bid process for the construction of the Riverfront Park Amenities and Hardscape Improvements; and

WHEREAS, the Village had determined that it would be in the best interest of the community to bifurcate the Riverfront Park western improvements into multiple phases consisting of the western site/civil improvements and the building/vertical structure improvements. This approach would allow the Village to negotiate with preferred contractors based on their primary expertise to bring the costs closer in alignment with the approved project budget; and

WHEREAS, Copenhaver Construction Inc., of Gilberts, Illinois is considered a preferred contractor able to complete the western site/civil improvements given their experience with these types of public park projects, their history in working with the Village, their ability to meet the Village's desired construction deadline, and their consistency with the Village's responsible bidder requirements, which includes an apprenticeship/training program and prevailing wage provision; and

WHEREAS, the Village of Carpentersville finds that approving the attached contract with Copenhaver Construction Inc., for the construction of the Riverfront Park-Western Site/Civil Improvements would be in the best interest of the Village; and

WHEREAS, the Village of Carpentersville will require all contractors to meet the requirements of the Illinois Prevailing Wage Act.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Carpentersville, Kane County, Illinois, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: APPROVAL OF CONTRACT. It is hereby determined that it is advisable, necessary, and in the best interests of the Village of Carpentersville to award the Riverfront Park-Western Site/Civil Improvements project to Copenhaver Construction Company Inc., of Gilberts, Illinois, in the amount not to exceed \$2,350,542.70 for construction services in accordance with the proposal and contract submitted and attached hereto as “Exhibit A”; and

SECTION 3: EXECUTION OF PROPOSAL. The Village President is hereby authorized and directed to execute, and the Village Clerk is authorized to attest, on behalf of the Village, the Agreement and all documentation related thereto upon receipt by the Village Clerk of at least one original copy of the Agreement executed by Copenhaver Construction Company Inc., provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 30 days after the effective

date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4: EFFECTIVE DATE. This resolution will be in full force and effect from and after its passage and approval as provided by law.

Motion made by Trustee _____, seconded by Trustee _____, that the Resolution be adopted.

[Signature Page Follows]

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES, of the Village of Carpentersville, Illinois at a regular meeting thereof held on the ____ day of _____, 2025 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of _____, 2025.

Village President, John Skillman

(SEAL)

ATTEST:

Caryn Minor, Village Clerk

EXHIBIT A

LOCAL PUBLIC AGENCY FORMAL CONTRACT / BOND / BASE BID DOCUMENTS



Local Public Agency Formal Contract

Contractor's Name

Copenhaver Construction, Inc.

Contractor's Address

17622 Depot Street

City

Union

State

IL

Zip Code

60180

STATE OF ILLINOIS

Local Public Agency

Village of Carpentersville

County

Kane

Section Number

Street Name/Road Name

Riverfront Park Phase 3

Type of Funds

Village

CONTRACT BOND (when required)

For a County and Road District Project

Submitted/Approved

Highway Commissioner Signature & Date

Submitted/Approved

County Engineer/Superintendent of Highways Signature & Date

For a Municipal Project

Submitted/Approved/Passed

Signature & Date

Official Title

Village President

Department of Transportation

Concurrence in approval of award

Regional Engineer Signature & Date

Instructions for BLR 12320 - Page 1 of 2
Instructions are not to be submitted with the form.

This form shall be used to execute Local Public Agency (LPA) contracts. The successful bidder must complete this form for formal contract proposals. Refer to Chapter 12 of the Bureau of Local Roads and Streets Manual (BLRS) for more information. For signature requirements, refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will auto-populate.

Contractor's Name	Insert Contractor's name.
Contractor's Address	Insert Contractor's address.
Local Public Agency	Insert the name of the LPA.
County	Insert the name of the County in which the LPA is located.
Section Number	Insert the section number assigned to this project without dashes.
Street Name/Road Name	Insert the name of the street/road on which the project is located. For projects that include several streets or routes insert various.
Type of Funds	Insert the type of funds being used to fund this project.
For a County and Road District Project	
Highway Commissioner Signature	For a Road District Project the Highway Commissioner shall sign and date here.
County Engineer/Superintendent of Highways	For a road district project or county project, the County Engineer/Superintendent of Highways shall sign and date here.
For a Municipal Project	
Signature and Date	For a Municipal project the appropriate municipal official shall sign and date here.
Official Title	Insert the title of the official who signed above.
Department of Transportation	
Regional Engineer Signature & Date	Upon a limited review the Regional Engineer shall sign and date here.
#1	
Day	Insert the Day the contract is made between the two parties.
Month, Year	Insert the month and year that corresponds to the date listed to the left.
Local Public Agency Type	From the drop-down, select the LPA type.
Local Public Agency	Insert the name of the LPA.
#3	
Section Number	Insert the section number without dashes that applies to this project.
Local Public Agency	This field is automatically completed based on previous entries.
Date	Insert the date the documents for bidding were approved by IDOT.
#4	
Local Public Agency Type	From the drop-down list, select the LPA type.
Local Public Agency	Insert the name of the local public agency.

Instructions for BLR 12320 - Page 1 of 2

Signatures

Local Public Agency Clerk

LPA Clerk shall sign, seal and date here.

Seal

The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used.

By:

The awarding authority duly designated contracting official must sign and date here.

If a corporation

Corporate Name

If a corporation, insert the name of the corporation, followed by the signature of the corporate president with the date of signature.

Attest

The secretary of the corporation shall sign and date here.

If a partnership

Partner Signature

If a partnership, the first partner must sign and date here. The second partner must sign and date the line below.

Party of the Second Part

If a partnership insert the name of the corporation.

If an Individual

If an individual the successful bidder shall sign and date here.

A minimum of four (4) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.

Following the Regional Engineer's approval, distribution will be as follows:

Local Public Agency Clerk

Successful Bidder

Engineer (Municipal, Consultant or County)

District File



Local Public Agency	County	Section Number
Village of Carpentersville	Kane	

The following Special Provision supplement the "Standard Specifications for Road and Bridge Construction", adopted

January 1, 2022, the latest edition of the "Manual on Uniform Traffic Control Devices for Streets and Highways", and the "Manual of Test Procedures of Materials" in effect on the date of invitation of bids, and the Supplemental Specification and Recurring Special Provisions indicated on the Check Sheet included here in which apply to and govern the construction of the above named section, and in case of conflict with any parts, or parts of said Specifications, the said Special Provisions shall take precedence and shall govern.

- Riverfront Park Project Phase 3 Manual - Issued October 21, 2025
- Riverfront Park Project Phase 3 Manual Addendum #1 - Issued November 12, 2025
- Riverfront Park Project Phase 3 Manual Addendum #2 - Issued November 14, 2025
- Riverfront Park Engineering Plans Phase 3 - Issued October 21, 2025
- The following bid documents submitted on December 8, 2025
 - Apprenticeship or Training Program Certificate
 - Affidavit of Availability
- Revised Schedule of Prices - January 22, 2026
- Revise Section 00-31-13 Preliminary Schedule of the project manual issued October 21, 2025
 - Award of Contract: February 3, 2026
 - Commencement of Construction: February 17, 2026
 - Substantial Completion: August 5, 2026

Instructions for BLR 11310

This form shall be used as the starting paragraph for the special provision packet included in Federal Aid, Township Bridge (TBP) and Motor Fuel Tax (MFT) roadway improvement and maintenance projects. For more information see Chapter 11 of the Bureau of Local Roads and Street Manual (BLRS Manual).



Contract Bond

Local Public Agency	County	Street Name/Road Name	Section Number
Village of Carpentersville	Kane	Riverfront Park - Phase 3	

Bond information to be returned to Local Public Agency at 1200 LW Besinger Drive, Carpentersville, IL 60110
Complete Address

We, _____
Contractor's Name and Address

a/an _____ organized under the laws of the State of _____ as PRINCIPAL, and
State

Surety Name and Address

as SURETY, are held and firmly bound unto the above Local Public Agency (hereafter referred to as "LPA") in the penal sum of

Dollars (\$2,457,210.70) lawful money of the United States, to be paid to said LPA, the payment of which we bind ourselves, successors and assigns jointly to pay to the LPA this sum under the conditions of this instrument.

WHEREAS, THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that the said Principal has entered into a written contract with the LPA acting through its awarding authority for the construction of work on the above sections, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation to whom any money may be due from the Principal, subcontractor or otherwise for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company or corporation for the recovery of any such money.

NOW, THEREFORE, if the said Principal shall perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to it for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the LPA and its awarding authority harmless on account of any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions and requirements of said contract, then this obligation shall be void; otherwise it shall remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective agents this _____ day of _____
Day Month and Year

PRINCIPAL

Company Name

Company Name

By
Signature & Date

By
Signature & Date

Attest
Signature & Date

Attest
Signature & Date

(If PRINCIPAL is a joint venture of two or more contractors, the company names and authorized signature of each contractor must be affixed.)

STATE OF IL
COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that
Notary Name

Insert name of Individuals signing on behalf of PRINCIPAL

who is/are each personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument on behalf of PRINCIPAL, appeared before me this day in person and acknowledged respectively, that he/she/they signed and delivered said instrument freely and voluntarily for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____
Day Month, Year

(SEAL)

Notary Public Signature & Date

[Signature Box]

Date commission expires _____

SURETY

Name of Surety
[Name Box]

Title
By: [Title Box]

STATE OF IL
COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that
Notary Name

Insert name of Individuals signing on behalf of SURETY

who is/are each personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument on behalf of SURETY, appeared before me this day in person and acknowledged respectively, that he/she/they signed and delivered said instrument freely and voluntarily for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____
Day Month, Year

(SEAL)

Notary Public Signature & Date

[Signature Box]

Date commission expires _____

Approved this _____ day of _____
Day Month, Year

Attest:

Local Public Agency Clerk Signature & Date

[Signature Box]

Village _____ Clerk
Local Public Agency Type

Awarding Authority

Village of Carpentersville

Awarding Authority Signature & Date

[Signature Box]

Instructions for BLR 12321 - Page 1 of 2

Note: Instructions should not be included when the form is submitted.

This form shall be used to execute Local Public Agency (LPA) contracts submitted. The successful bidder must complete this form when required for contract proposals. Please refer to the Bureau of Local Roads and Streets Manual Chapter 12 for more information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual. When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Local Public Agency	Insert the name of the LPA.
County	Insert the name of the County in which the LPA is located.
Street Name/Road Name	Insert the name of the street/road on which the project is located. For projects that include several streets or roads insert various.
Section Number	Insert the section number assigned to this project without dashes.
Address	Insert the LPA Address.
Contractor's Name and Address	Insert the contractor's name and address.
Contractor Legal Status Type	Insert Individual, Partnership or Corporation organized based on the contractor's legal status.
State	Insert the name of the state in which the contractor's company is organized.
Surety	Insert the name and address of the surety.
Dollar Amount	Insert the dollar amount of the contract in words, followed in numerical format in ().
Day	Insert the day of the month when the bond is signed by the principal and the surety.
Month and Year	Insert the month and year when the bond is signed by the principal and the surety,

PRINCIPAL

Company Name	Insert the successful bidder's company name.
Signature & Title	The authorized company officer must sign here, and insert their title and date.
Attest	The authorized agent attesting the signature of the successful bidder's authorized officer must sign here and insert their title.
State	Insert the name of the state where the signer(s) personally appeared before the notary public.
County	Insert the name of the county where the signer(s) personally appeared before the notary public.
Notary Name	Insert the name of notary public. Insert the names of the individuals signing on behalf of the principal.
Day	Insert the day of the month the notary public signed and sealed this document.
Month and Year	Insert the month and year the notary public signed and sealed this document.
Commission Expires	Insert the date the notary public's commission expires. To be completed by the notary public.
Notary Public	The notary public must sign here and place their seal.

SURETY

Name of Surety	Insert the surety's name.
Signature & Title	The attorney-in-fact for the surety must sign and seal here.
State	Insert the name of the state where the signer(s) personally appeared before the notary public.
County	Insert the name of the county where the signer(s) personally appeared before the notary public.
Notary Name	Insert the name of notary public.
Name of Signatory on behalf of Surety	Insert the names of the individuals signing on behalf of the Surety.

Instructions for BLR 12321 - Page 2 of 2

Day Insert the day of the month the notary public signed and sealed this document.
Month and Year Insert the month and year the notary public signed and sealed this document.
Commission Expires Insert the date the notary public's commission expires. To be completed by the notary public.
Notary Public The notary public must sign here and place their seal.

Approved this

Day Insert the day of the month when the bond was approved by the awarding authority.
Month and Year Insert the month and year when the bond was approved by the awarding authority.

Attest:

Local Public Agency Clerk Signature The awarding authority clerk must sign and date here.
Awarding Authority Insert the name of the awarding authority.
Local Public Agency Type Insert the type of LPA.
Awarding Authority signature The awarding authority officer must sign and date here.

Distribution

Upon completion, this document gets inserted into the Formal Contract Proposal (BLR 12200) or the Material Proposal, or Deliver and Install Proposal (BLR 12240) and **must be** submitted with the contractor's bid.

Upon execution of a formal contract, this form is to be submitted with the formal contract package to the Department. For a Material or Deliver and Install project this form is to be maintained by the LPA. Distribution will be the same as with a Formal Contract Proposal or Material Proposal or Deliver and Install Proposal.



Date: 12/22/2025
 Schedule of Prices - SOQ
 Site / Civil Package

Project:	Carpentersville, IL	Engineer:	DS	Copenhaver Construction (As Submitted 11/20/25 Bid)		Copenhaver Construction (As-Negotiated 12/22/25)	
Job No.:	2202656.01						
NO.	DESCRIPTION	UNIT	QTY	Unit Price	Amount	Unit Price	Amount
1.00	EARTHWORK AND EROSION CONTROL						
1.01	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	36	\$70.00	\$2,520.00		\$0.00
1.02	TREE TRUNK PROTECTION	EACH	2	\$100.00	\$200.00		\$0.00
1.03	TREE TRIMMING	EACH	7	\$20.00	\$140.00		\$0.00
1.04	TREE ROOT PRUNING	EACH	1	\$20.00	\$20.00		\$0.00
1.05	EARTH EXCAVATION	CU YD	505	\$42.00	\$21,210.00		\$0.00
1.06	REMOVAL AND DISPOSAL OF UNSUITABLE MATERIAL	CU YD	20	\$42.00	\$840.00		\$0.00
1.07	NON-SPECIAL WASTE DISPOSAL	CU YD	320	\$0.01	\$3.20		\$0.00
1.08	TOPSOIL EXCAVATION	CU YD	635	\$15.00	\$9,525.00		\$0.00
1.09	TOPSOIL FURNISH AND PLACE, 6" MIN.	SQ YD	1,970	\$6.00	\$11,820.00		\$0.00
1.10	PERIMETER EROSION BARRIER	FOOT	2,030.00	\$3.00	\$6,090.00		\$0.00
1.11	INLET AND PIPE PROTECTION	EACH	17.00	\$200.00	\$3,400.00		\$0.00
1.12	CLEARING AND GRUBBING	SQ YD	230	\$15.00	\$3,450.00		\$0.00
1.13	DISKING	ACRE	1.54	\$2,000.00	\$3,080.00		\$0.00
1.14	STABILIZED CONSTRUCTION ENTRANCE	SQ YD	150	\$0.01	\$1.50		\$0.00
2.00	PAVEMENT CONSTRUCTION						
2.01	FINE GRADE PAVED AREAS, PADS AND SIDEWALKS	SQ YD	4,454	\$2.00	\$8,908.00		\$0.00
2.02	AGGREGATE BASE COURSE, TYPE B 2"	SQ YD	1,847	\$5.00	\$9,235.00		\$0.00
2.03	AGGREGATE BASE COURSE, TYPE B 4"	SQ YD	390	\$9.00	\$3,510.00		\$0.00
2.04	AGGREGATE BASE COURSE, TYPE B 8"	SQ YD	150	\$13.00	\$1,950.00		\$0.00
2.05	AGGREGATE BASE COURSE, TYPE B 10"	SQ YD	940	\$15.00	\$14,100.00		\$0.00
2.06	BITUMINOUS MATERIALS (PRIME COAT)	POUND	4,250	\$0.01	\$42.50		\$0.00
2.07	BITUMINOUS MATERIALS (TACK COAT)	POUND	850	\$0.01	\$8.50		\$0.00
2.08	HOT-MIX ASPHALT SURFACE REMOVAL - BUTT JOINT	SQ YD	40	\$30.00	\$1,200.00		\$0.00
2.09	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N50 2.5"	TON	156	\$205.00	\$31,980.00		\$0.00
2.10	HOT-MIX ASPHALT SURFACE COURSE, IL-9.5, MIX "D", N50, 1.5"	TON	163	\$195.00	\$31,785.00		\$0.00
2.11	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6 INCH	SQ YD	140	\$130.00	\$18,200.00		\$0.00
2.12	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	16,630	\$12.00	\$199,560.00		\$0.00
2.13	DETECTABLE WARNINGS	SQ FT	54	\$43.00	\$2,322.00		\$0.00
2.14	PAVEMENT REMOVAL - HMA	SQ YD	270	\$18.00	\$4,860.00		\$0.00
2.15	HOT-MIX ASPHALT SURFACE REMOVAL, 1 1/2"	SQ YD	810	\$24.00	\$19,440.00		\$0.00
2.16	COMBINATION CURB AND GUTTER REMOVAL	FOOT	160	\$10.00	\$1,600.00		\$0.00
2.17	SIDEWALK REMOVAL	SQ FT	140	\$4.00	\$560.00		\$0.00
2.18	CLASS D PATCHES, TYPE III, 10 INCH	SQ YD	40	\$100.00	\$4,000.00		\$0.00
2.19	THERMOPLASTIC PAVEMENT MARKING - LETTERS AND SYMBOLS	SQ FT	72	\$12.00	\$864.00		\$0.00
2.20	THERMOPLASTIC PAVEMENT MARKING - LINE 4"	FOOT	700	\$3.00	\$2,100.00		\$0.00
2.21	THERMOPLASTIC PAVEMENT MARKING - LINE 6"	FOOT	52	\$4.00	\$208.00		\$0.00

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	Riverfront Park (PH3) - Park Amenities and Hardscape Improvements (Site/Civil Package)							
Job No.:	2202656.01							
NO.	DESCRIPTION	UNIT	QTY	Unit Price	Amount	Unit Price	Amount	
2.22	THERMOPLASTIC PAVEMENT MARKING - LINE 24"	FOOT	14	\$16.00	\$224.00			\$0.00
2.23	EPOXY PAVEMENT MARKING - LINE 4"	FOOT	69	\$70.00	\$4,830.00			\$0.00
2.24	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12	FOOT	600	\$41.00	\$24,600.00			\$0.00
2.25	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.18	FOOT	160	\$42.00	\$6,720.00			\$0.00
3.00	WATER MAIN CONSTRUCTION							
3.01	DOMESTIC WATER SERVICE BOXES TO BE REMOVED	EACH	1	\$500.00	\$500.00			\$0.00
3.02	VALVE VAULTS TO BE RECONSTRUCTED	EACH	1	\$800.00	\$800.00			\$0.00
3.03	INSTALL WATER SERVICE COMPLETE	EACH	1	\$25,000.00	\$25,000.00			\$0.00
3.04	WATER SERVICE LINE REMOVAL	FOOT	55	\$20.00	\$1,100.00			\$0.00
4.00	STORM SEWER							
4.01	TRENCH BACKFILL	CU YD	60	\$50.00	\$3,000.00			\$0.00
4.02	STORM SEWERS, CLASS B, TYPE 1 12"	FOOT	74	\$230.00	\$17,020.00			\$0.00
4.03	STORM SEWER INSTALLATION 6" (PVC SDR35)	FOOT	108	\$75.00	\$8,100.00			\$0.00
4.04	STORM SEWER INSTALLATION 8" (PVC SDR35)	FOOT	25	\$92.00	\$2,300.00			\$0.00
4.05	STORM SEWER REMOVAL 12"	FOOT	70	\$32.00	\$2,240.00			\$0.00
4.06	STORM SEWER INSTALLATION 12" (SALVAGED PIPE)	FOOT	50	\$100.00	\$5,000.00			\$0.00
4.07	INLETS, TYPE A, TYPE 1 FRAME, OPEN LID	EACH	2	\$3,000.00	\$6,000.00			\$0.00
4.08	INLETS, TYPE A, TYPE 8 GRATE (USE SALVAGED FRAME)	EACH	1	\$3,000.00	\$3,000.00			\$0.00
4.09	INLET INSTALLATION (SALVAGED INLET) W TY1 OL	EACH	1	\$3,000.00	\$3,000.00			\$0.00
4.10	INLINE DRAIN 8", DOME LIGHT DUTY GRATE	EACH	1	\$1,200.00	\$1,200.00			\$0.00
4.11	REMOVING INLETS (SALVAGE FRAME)	EACH	1	\$300.00	\$300.00			\$0.00
4.12	REMOVE AND RELOCATE INLETS	EACH	1	\$700.00	\$700.00			\$0.00
4.13	VIDEO INSPECTION OF STORM SEWER	FOOT	257	\$12.00	\$3,084.00			\$0.00

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Job No.:	2202656.01	Riverfront Park (PH3) - Park Amenities and Hardscape Improvements (Site/Civil Package)					
NO.	DESCRIPTION	UNIT	QTY	Unit Price	Amount	Unit Price	Amount
5.00	SANITARY SEWER						
5.01	TRENCH BACKFILL	CU YD	70	\$50.00	\$3,500.00		\$0.00
5.02	SANITARY SEWER REMOVAL 6"	FOOT	66	\$55.00	\$3,630.00		\$0.00
5.03	SANITARY SEWER 6"	FOOT	120	\$96.00	\$11,520.00		\$0.00
5.04	SANITARY SERVICE CLEANOUT	EACH	3	\$750.00	\$2,250.00		\$0.00
5.05	SANITARY SEWER CONNECTION	EACH	2	\$2,500.00	\$5,000.00		\$0.00
5.06	CONNECTION TO EXISTING MANHOLE	EACH	1	\$2,500.00	\$2,500.00		\$0.00
5.07	SANITARY MANHOLES FRAME AND ADJUSTMENT SEALING	EACH	2	\$1,700.00	\$3,400.00		\$0.00
5.08	SANITARY SEWER TELEVISION INSPECTION, VIDEOTAPING AND RECORDING	FOOT	120	\$12.00	\$1,440.00		\$0.00
5.09	GREASE TRAP MH W/ 2 TY1 CL (500 GAL.)	EACH	1	\$17,000.00	\$17,000.00		\$0.00
6.00	MISCELLANEOUS						
6.01	MOBILIZATION	L SUM	1	\$120,000.00	\$120,000.00		\$0.00
6.02	TRAFFIC CONTROL AND PROTECTION, (SPECIAL)	L SUM	1	\$83,000.00	\$83,000.00		\$0.00
6.03	TEMPORARY PAVEMENT RAMPS FOR DRAINAGE AND UTILITY CASTINGS	EACH	5	\$800.00	\$4,000.00		\$0.00
6.04	WASHOUT BASIN	L SUM	1	\$1,900.00	\$1,900.00		\$0.00
6.05	EXPLORATION TRENCH, SPECIAL	FOOT	20	\$20.00	\$400.00		\$0.00
6.06	CONSTRUCTION LAYOUT	L SUM	1	\$19,000.00	\$19,000.00		\$0.00
6.07	SIGN PANEL - TYPE 1	SQ FT	50	\$50.00	\$2,500.00		\$0.00
6.08	TELESCOPING STEEL SIGN SUPPORT	FOOT	168	\$30.00	\$5,040.00		\$0.00
6.09	TRAFFIC SIGNAL POST REMOVAL (SALVAGE AND DELIVER TO PUBLIC WORKS)	EACH	2	\$1,400.00	\$2,800.00		\$0.00
6.10	REMOVE EXISTING CONCRETE FOUNDATION	EACH	2	\$500.00	\$1,000.00		\$0.00
6.11	REMOVE PEDESTRIAN PUSH-BUTTON SYSTEM APPURTENANCE AND SIGNAGE (SALVAGE)	EACH	2	\$2,400.00	\$4,800.00		\$0.00
6.12	REINSTALL PEDESTRIAN PUSH-BUTTON SYSTEM APPURTENANCE AND SIGNAGE (COMPLETE)	EACH	2	\$5,000.00	\$10,000.00		\$0.00
6.13	TRAFFIC SIGNAL POST, 16 FOOT, (SPECIAL)	EACH	2	\$6,000.00	\$12,000.00		\$0.00
6.14	CONCRETE FOUNDATION, TYPE A	FOOT	6	\$1,000.00	\$6,000.00		\$0.00
6.15	GAS SERVICE (SECONDARY TO FIRE PITS)	FOOT	345	\$55.00	\$18,975.00		\$0.00
6.16	4" PVC SLEEVES FOR GAS	FOOT	182	\$42.00	\$7,644.00		\$0.00
6.17	35' TALL FLAGPOLE WITH FOUNDATION (COMPLETE)	EACH	1	\$7,000.00	\$7,000.00		\$0.00
6.18	30' TALL FLAGPOLE WITH FOUNDATION (COMPLETE)	EACH	1	\$7,500.00	\$7,500.00		\$0.00
6.19	25' TALL FLAGPOLE WITH FOUNDATION (COMPLETE)	EACH	1	\$8,200.00	\$8,200.00		\$0.00
6.20	REMOVING AND RESETTING STREET SIGNS	EACH	2	\$500.00	\$1,000.00		\$0.00
6.21	GUY WIRE ADJUSTMENT (BY OTHERS)	EACH	1	\$2,500.00	\$2,500.00		\$0.00
6.22	DECORATIVE CROSSWALK	SQ FT	31	\$100.00	\$3,100.00		\$0.00
7.00	LANDSCAPING & PARK AMENITIES - HRG						
7.01	SODDING, SALT TOLERANT	SQ YD	2,715	\$15.00	\$40,725.00		\$0.00
7.02	SEEDING, CLASS 1B (SALT TOLERANT LAWN)	ACRE	0.52	\$5,000.00	\$2,600.00		\$0.00
7.03	SEEDING, CLASS 4A (MESIC PRAIRIE)	ACRE	0.09	\$20,000.00	\$1,800.00		\$0.00
7.04	SEEDING, CLASS 4B (WET MESIC PRAIRIE)	ACRE	0.43	\$8,000.00	\$3,440.00		\$0.00
7.05	SEEDING, CLASS 5B (WET FORBES)	ACRE	0.14	\$10,000.00	\$1,400.00		\$0.00
7.06	PERENNIAL PLANTS, WETLAND TYPE, 2" DIAMETER BY 4" DEEP PLUG	UNIT	8,010	\$8.00	\$64,080.00		\$0.00
7.07	EROSION CONTROL BLANKET	SQ YD	5,761	\$3.00	\$17,283.00		\$0.00

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Job No.:	2202656.01						
NO.	DESCRIPTION	UNIT	QTY	Unit Price	Amount	Unit Price	Amount
7.08	SHREDDED BARK MULCH 3"	SQ YD	137	\$8.00	\$1,096.00		\$0.00
7.09	RIVER ROCK 1-1/2"	TON	39	\$220.00	\$8,580.00		\$0.00
7.10	PLANTING BED PREPARATION	SQ FT	4,830	\$2.00	\$9,660.00		\$0.00
7.11	FILTER FABRIC	SQ YD	401	\$4.00	\$1,604.00		\$0.00
7.12	LANDSCAPE EDGING	FOOT	520	\$3.00	\$1,560.00		\$0.00
7.13	ARTIFICIAL TURF	SQ FT	610	\$26.00	\$15,860.00		\$0.00
7.14	BRICK/STONE PAVERS	SQ FT	6,663	\$30.00	\$199,890.00		\$0.00
7.15	PORTLAND CEMENT CONCRETE BASE COURSE, 4"	SQ YD	741	\$90.00	\$66,690.00		\$0.00
7.16	SAND SETTING BED, 1"	SQ YD	809	\$2.00	\$1,618.00		\$0.00
7.17	FLUSH CONCRETE BAND	FOOT	850	\$35.00	\$29,750.00		\$0.00
7.18	AGGREGATE BASE COURSE, TYPE B 4"	SQ YD	934	\$8.00	\$7,472.00		\$0.00
7.19	DECIDUOUS TREE 2-1/2" CALIPER B&B	EACH	25	\$900.00	\$22,500.00		\$0.00
7.20	ORNAMENTAL TREE 1-1/2" CALIPER B&B	EACH	5	\$700.00	\$3,500.00		\$0.00
7.21	DECIDUOUS SHRUB, CONTAINER GROWN, 5-GALLON	EACH	99	\$60.00	\$5,940.00		\$0.00
7.22	EVERGREEN SHRUB, CONTAINER GROWN, 5-GALLON	EACH	116	\$60.00	\$6,960.00		\$0.00
7.23	ORNAMENTAL GRASS, CONTAINER GROWN, 1-GALLON	EACH	93	\$22.00	\$2,046.00		\$0.00
7.24	PERENNIAL, CONTAINER GROWN, 1-GALLON	EACH	32	\$22.00	\$704.00		\$0.00
7.25	PERENNIAL, CONTAINER GROWN, 1-GALLON (WETLAND AREA)	EACH	540	\$22.00	\$11,880.00		\$0.00
7.26	TRASH RECEPTACLES	EACH	11	\$3,500.00	\$38,500.00		\$0.00
7.27	BENCHES	EACH	3	\$2,600.00	\$7,800.00		\$0.00
7.28	DONATED BENCHES	EACH	2	\$500.00	\$1,000.00		\$0.00
7.29	BIKE RACK	EACH	2	\$1,500.00	\$3,000.00		\$0.00
7.30	36" CIRCULAR FIRE PIT, 30" INNER DIA. BURNER W/ LOG SET	EACH	2	\$20,000.00	\$40,000.00		\$0.00
7.31	60"X60" SQUARE FIRE PIT, 36"X36" INNER DIA. BURNER W/ LOG SET	EACH	1	\$25,000.00	\$25,000.00		\$0.00
7.32	MASONRY SEAT WALL CONSTRUCTION	SQ FT	110	\$350.00	\$38,500.00		\$0.00
7.33	SEATWALL STONE VENEER	SQ FT	218	\$135.00	\$29,430.00		\$0.00
7.34	SEATWALL STONE CAP	SQ FT	140	\$60.00	\$8,400.00		\$0.00
7.35	ALUMINUM RAILING	FOOT	71	\$480.00	\$34,080.00		\$0.00
7.36	PRECAST MODULAR BLOCK RETAINING WALL	SQ FT	267	\$70.00	\$18,690.00		\$0.00
A	BASE BID TOTAL				\$1,689,087.70		\$0.00

8.00	BID ALTERNATE - SITE / CIVIL PACKAGE						
8.01	PERIMETER EROSION BARRIER	FOOT	1,235	\$3.00	\$3,705.00		\$0.00
8.02	INLET AND PIPE PROTECTION	EACH	8	\$200.00	\$1,600.00		\$0.00
8.03	SIDEWALK REM (BRICKS TO BE SALVAGED)	SQ FT	130	\$8.00	\$1,040.00		\$0.00
8.04	AGGREGATE BASE COURSE, TYPE B 2"	SQ YD	426	\$10.00	\$4,260.00		\$0.00
8.05	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	3,434	\$12.00	\$41,208.00		\$0.00
8.06	BRICK SIDEWALK (SALVAGED BRICK)	SQ FT	397	\$6.00	\$2,382.00		\$0.00
8.07	SAND SETTING BED 1"	SQ FT	397	\$2.00	\$794.00		\$0.00
8.08	SEEDING, CLASS 1A	ACRE	0.09	\$10,000.00	\$900.00		\$0.00

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	Riverfront Park (PH3) - Park Amenities and Hardscape Improvements (Site/Civil Package)						
Job No.:	2202656.01						
NO.	DESCRIPTION	UNIT	QTY	Unit Price	Amount	Unit Price	Amount
8.09	NITROGEN FERTILIZER NUTRIENT	POUND	72	\$1.00	\$72.00		\$0.00
8.10	POTASSIUM FERTILIZER NUTRIENT	POUND	72	\$1.00	\$72.00		\$0.00
8.11	EROSION CONTROL BLANKET	SQ YD	430	\$3.00	\$1,290.00		\$0.00
8.12	STAMPED COLORED PORTLAND CEMENT CONCRETE MEDIAN SURFACE 5 INCH	SQ FT	6,663	\$24.00	\$159,912.00		\$0.00
8.13	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	6,663	\$12.00	\$79,956.00		\$0.00
B	BID ALTERNATE TOTAL (ITEM 8.01 to 8.11 ADDS ONLY)				\$57,323.00		\$0.00

9.00	ADDITIONAL SCOPE ITEMS - SITE / CIVIL PACKAGE						
9.01	ELECTRICAL SERVICE TO SITE FOR ONSITE LIGHTING	L SUM	1	\$30,000.00	\$30,000.00		\$0.00
9.02	ELECTRICAL CABINET/CONTROL BOX FOR LIGHTING CONTROL	L SUM	1	\$27,000.00	\$27,000.00		\$0.00
9.03	DECORATIVE TYPE LIGHT POLES	EACH	11	\$15,600.00	\$171,600.00		\$0.00
9.04	BOLLARD TYPE LIGHTS	EACH	32	\$3,975.00	\$127,200.00		\$0.00
9.05	FLAGPOLE LIGHTS	EACH	3	\$4,000.00	\$12,000.00		\$0.00
9.06	ELECTRICAL WIRING COMPLETE PER PLAN	L SUM	1	\$72,000.00	\$72,000.00		\$0.00
9.07	OVERLOOK PIERS - COMPLETE	EACH	6	\$9,000.00	\$54,000.00		\$0.00
9.08	DECORATIVE FENCE AT OVERLOOK AREA - ALUMINUM RAILING COMPLETE	FOOT	40	\$425.00	\$17,000.00		\$0.00
9.09	ARCHWAY ENTRY FEATURE WITH PIERS AND STEEL TRUSS FABRICATION COMPLETE	L SUM	1	\$88,000.00	\$88,000.00		\$0.00
9.10	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH (TEMPORARY)	SQ FT	1,000	\$12.00	\$12,000.00		\$0.00
9.11	MISCELLANEOUS ADDITIONS AT THE VILLAGE'S DIRECTION (ALLOWANCE)	L SUM	1	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
C	ADDITIONAL SCOPE ITEMS - SITE / CIVIL PACKAGE				\$710,800.00		\$100,000.00

A	BASE BID TOTAL				\$1,689,087.70		\$0.00
B	BID ALTERNATE TOTAL (ITEM 8.01 to 8.11 ADDS ONLY)				\$57,323.00		\$0.00
C	ADDITIONAL SCOPE ITEMS - SITE / CIVIL PACKAGE				\$710,800.00		\$100,000.00
D	OVERALL TOTAL INCLUDING A + B + C (BASE BID)				\$2,457,210.70		\$100,000.00
E	OVERALL TOTAL INCLUDING A + B + C (BASE BID) WITH SELECTION OF 8.12 STAMPED PCC				\$2,350,542.70		\$100,000.00
F	OVERALL TOTAL INCLUDING A + B + C (BASE BID) WITH SELECTION OF 8.13 STANDARD PCC				\$2,270,586.70		\$100,000.00