



Village Board of Trustees
Village Board Room
1200 L.W. Besinger Drive
Carpentersville, IL 60110

AGENDA

Regular Meeting

6:00 p.m.

January 20, 2026

Join Zoom Meeting: ([hyperlink](#))

Meeting ID: 886 1122 7339

Passcode: 60110

Dial by your location

Note - Anyone who wishes to make a public comment should attend the meeting in person at Village Hall.

The Village of Carpentersville is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village at 224-293-1625 to allow the Village to make reasonable accommodations for those persons.

- I. Call to Order**
- II. Roll Call for Attendance**
- III. Pledge of Allegiance**
- IV. Proclamations, Congratulatory Resolutions, and Awards**
 - A. Recognition of Holiday Lights Contest Winners
- V. Appointments, Confirmations, and Administration of Oaths**
 - A. Motion for Advice and Consent for the Appointment of Daniel Smith to the Fire Pension Board for a Term Ending January 31, 2028
 - B. Motion for Advice and Consent to Replace Commission Member Bill Saylor with the Appointment of Jeremiah Schmitendorf to the Planning and Zoning Commission for a Term Ending August 31, 2029
 - C. Badge Pinning Ceremony for Patrol Officer Nathaniel Webb
 - D. Swearing in of Kevin Stankowitz as Chief of Police
- VI. Public Comment** (Keep comments to 5 minutes or less.)
- VII. Consent Agenda**

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

 - A. Approval of Bills
 - Fiscal Year 2025 Bills List \$1,967,225.12
(*Acceptance of the Executive Summary*) [\(view\)](#)



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1200 L.W. Besinger Drive
Carpentersville, IL 60110

AGENDA

Regular Meeting

6:00 p.m.

January 20, 2026

Infrastructure Master Plan with Engineering Enterprises, Inc. of Sugar Grove, Illinois, in the Amount not to Exceed \$131,201 [\(view\)](#)

C. Approval of a Resolution Authorizing the Purchase of One (1) Peterbilt 548 Single Axle Cab and Chassis Through Sourcewell from JX Truck Center in the Amount of \$138,120.97 and Authorizing the Purchase and Installation Through Sourcewell to Fabricate and Install a Dump Body, Snow Plow Package and Pre-Wetting Equipment on One (1) Truck Chassis from Bonnell Industries, Inc. in the Amount of \$147,073.85 [\(view\)](#)

D. Approval of a Resolution to Award the Contract for the Menards Commercial Center Right In / Right Out Access Improvements to a Lamp Concrete Contractors, Inc., in the Amount of \$499,991 [\(view\)](#)

- X. Reports of Manager and Staff**
- XI. Trustee and Committee Reports**
- XII. Closed Session**
- XIII. Discussion Concerning Other Village Business**
- XIV. Adjournment**



AGENDA ITEM EXECUTIVE SUMMARY
Village Board Meeting January 20, 2026
Bills List: Fiscal Year End 12/31/2025
Staff Contact: Ben Mason, Finance Department

RECOMMENDATION

Approval of the attached bills list.

<u>FUND</u>	<u>DEPARTMENT</u>	<u>TOTALS</u>
001	GENERAL FUND	93,002.55
001012	GENERAL GOV - CHARGES FOR SERV	105.00
001110	ADMINISTRATION	16,373.95
001111	FINANCE	471.47
001112	INFORMATION TECHNOLOGY	11,365.68
001113	GENERAL SERVICES	235,370.40
001115	BUILDING MAINTENANCE	18,544.52
001220	PARKS	233.28
001370	STREET DEPARTMENT	43,630.24
001372	VEHICLE MAINTENANCE	7,130.92
001445	COMMUNITY DEVELOPMENT	729.00
001550	POLICE	11,778.29
001560	FIRE	90,207.03
100110	ADMINISTRATION	67.25
100111	FINANCE	4,526.53
100382	WATER FACILITIES	186,901.72
100392	WASTEWATER FACILITIES	40,823.68
100393	SEWER UNDERGROUND	30,051.21
235550	POLICE CERF	57,506.28
299329	CAPITAL IMPROVEMENT PROGRAM	13,772.34
299370	STREET CAPITAL IMPROVEMENTS	31,397.92
400370	MFT FUNDED EXPENDITURES	13,241.72
721179	SSA #21 WHITE OAKS	340.00
803189	TIF #3 ROUTE 25	725.50
805011	TIF #5 OLD TOWN/RTE 31	1,542.11
805189	TIF #5 OLD TOWN/RTE 31	54,320.28
998	INSURANCE	262.34
998098	HEALTH INSURANCE	472.50
998099	RISK MANAGEMENT	2,143.00
	12/31/25 BILLS PAYABLE	\$ 967,036.71
	Advanced Payment List	\$ 91,266.92
	Bills List Total	\$ 875,769.79
	Payroll 12/26/25	\$ 1,000,188.41
	TOTAL DISBURSEMENTS	\$ 1,967,225.12

*** There is a transfer of \$2,571,930 from the General Fund to the Capital Improvement Projects Fund due to a reallocation of Video Gaming Tax Funds received through 12/31/24. ***

**ADVANCED PAYMENT
MEETING DATE: 01/20/2026**

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
IMRF				
IMRF- DEC 2025	GENERAL FUND	001-21250-	IMRF/EMPLOYEE CONTRIBUTIONS	3,718.02
IMRF- DEC 2025	GENERAL FUND	001-21250-	IMRF/EMPLOYEE CONTRIBUTIONS	83,646.53
Vendor Total				87,364.55

UNITED STATES POSTAL SERVICE

DELINQUENT NOTICES DECEMBER 2025	FINANCE	001111-52157-	POSTAGE MAILING	76.33
UTILITY BILLS FOR JANUARY 2026	FINANCE	001111-52157-	POSTAGE MAILING	207.59
Vendor Total				283.92

UNITED STATES POSTAL SERVICE

DELINQUENT NOTICES DECEMBER 2025	FINANCE	100111-52157-	POSTAGE MAILING	902.27
UTILITY BILLS FOR JANUARY 2026	FINANCE	100111-52157-	POSTAGE MAILING	2,453.84
Vendor Total				3,356.11

WAGeworks INC

HSA122925	INSURANCE	998-21910-	FLEX COMP.PAYABLE MEDICAL	262.34
Vendor Total				262.34

**ADVANCED PAYMENT
MEETING DATE: 01/20/2026**

VENDOR

Invoice Description

Department

Account Number

Account Description

Amount

GRAND TOTAL: \$91,266.92

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
360 HAZARDOUS LLC				
SQUAD CAR CLEANUP AND INTERVIEW ROOM	POLICE	001550-53630-	OPERATING SUPPLIES	175.00
				Vendor Total 175.00

ABC MECHANICAL LLC				
REMOVE HSP1 PUMP/MOTOR & INSPECT FOR REPAIR	WATER FACILITIES	100382-52323-	MAINTENANCE EQUIPMENT	2,650.00
WATER FACILITY REPLACE HIGH SERVICE PUMP 1 MOTOR	WATER FACILITIES	100382-52323-		6,650.00
				Vendor Total 9,300.00

ABT ELECTRONICS & APPLIANCES				
ST-91 OFFICE EQUIP. / PUBLIC ENTRY INFORMATION	FIRE	001560-52316-	OFFICE EQUIPMENT	822.00
				Vendor Total 822.00

ACCURATE BACKGROUND LLC				
BACKGROUND SCREENING	POLICE	001550-52190-	PROFESSIONAL SERVICE	11.46
				Vendor Total 11.46

ADVANCED AUTOMATION & CONTROLS				
FILTER ROOM PANEL REPLACEMENT &	WATER FACILITIES	100382-52190-	PROFESSIONAL SERVICE	2,347.46
SOFTENER ROOM PLC COMPONENTS	WATER FACILITIES	100382-52190-		3,888.15
SOFTENER ROOM SCADA PANEL UPGRADE PARTS	WATER FACILITIES	100382-52190-		4,840.23
SOFTENER ROOM SCADA PANEL HARDWARE FOR UPGRADE	WATER FACILITIES	100382-52190-		4,980.62
SCADA SOFTWARE AND HARDWARE UPGRADES	WATER FACILITIES	100382-52323-		8,300.00
				Vendor Total 24,356.46

ADVANCED AUTOMATION & CONTROLS				
ORP PROBE TROUBLESHOOTING	WASTEWATER FACILITIES	100392-52190-	PROFESSIONAL SERVICE	240.00

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
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Vendor Total 240.00**AEP ENERGY INC**

Invoice Description	Department	Account Number	Account Description	Amount
3013133539 1200 LW BESINGER 11/19/25-12/18/25	MFT FUNDED EXPENDITURES	400370-52404-	ELECTRICITY - STREET LIGHTS	37.64
3013133517 207 RIVERSVIEW 11/19/25-12/18/25	MFT FUNDED EXPENDITURES	400370-52404-		55.87
3021259830 139 BOLZ 11/17/25-12/16/25	MFT FUNDED EXPENDITURES	400370-52404-		58.20
3013133506 SPRING ST 11/18/25-12/17/25	MFT FUNDED EXPENDITURES	400370-52404-		67.08
3013133494 1501 NORTHLAKE PKWY 11/18/25-12/17/25	MFT FUNDED EXPENDITURES	400370-52404-		72.28
3013133483 325 MAPLE 11/19/25-12/18/25	MFT FUNDED EXPENDITURES	400370-52404-		80.65
3013133450 450 MAPLE 11/19/25-12/18/25	MFT FUNDED EXPENDITURES	400370-52404-		132.17
3013133461 STREET LIGHTS 11/17/25-12/16/25	MFT FUNDED EXPENDITURES	400370-52404-		143.77
3013133528 MAIN ST 11/18/25-12/17/25	MFT FUNDED EXPENDITURES	400370-52404-		200.07
3013133427 2295 FLAGSTONE 11/22/25-12/23/25	MFT FUNDED EXPENDITURES	400370-52404-		2,534.33
Vendor Total 3,382.06				

AFLAC

Invoice Description	Department	Account Number	Account Description	Amount
Aflac Premium Dec 2025	GENERAL FUND	001-21300-	AFLAC	5,638.00
Vendor Total 5,638.00				

AIR ONE EQUIPMENT INC

Invoice Description	Department	Account Number	Account Description	Amount
E-92 HOSE FOR TRASH LINE	FIRE	001560-53606-	MINOR TOOLS - EQUIPMENT	891.00
BUDGETED REPLACEMENT EXTRICATION EQUIPMENT	FIRE	001560-53606-		19,550.00
FULL TIMER BAIL OUT KIT FOR SAFETY	FIRE	001560-53645-		1,701.00

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
REPLACEMENT FIREFIGHTING BOOTS	FIRE	001560-53645-		2,875.00
FD WORK SHOES / FF WAYNE	FIRE	001560-53651-		149.00
FD WORK SHOES / FF KUBLANK	FIRE	001560-53651-		149.00
Vendor Total 25,315.00				

ANDERSENS ENGRAVING

Invoice Description	Department	Account Number	Account Description	Amount
POSTER CONTEST TROPHIES	FIRE	001560-53643-	SUPPLIES - PUBLIC EDUCATION	447.50
Vendor Total 447.50				

ARCADIS US INC

Invoice Description	Department	Account Number	Account Description	Amount
WATER METER ASSESSMENT PROJECT THRU 12/28/25	WATER FACILITIES	100382-56301-72089	PHASE I ENGINEERING	4,152.00
Vendor Total 4,152.00				

ARROWHEAD SCIENTIFIC INC

Invoice Description	Department	Account Number	Account Description	Amount
EVIDENCE BAGS/ DRUG TEST KITS	POLICE	001550-53630-	OPERATING SUPPLIES	404.64
Vendor Total 404.64				

AT & T MOBILITY II LLC

Invoice Description	Department	Account Number	Account Description	Amount
MONTHLY MOBILE PHONE DEC 2025	INFORMATION TECHNOLOGY	001112-52410-IT11	COMMUNICATIONS	84.66
MONTHLY MOBILE DATA DEC 2025	INFORMATION TECHNOLOGY	001112-52410-IT12		199.47
MONTHLY MOBILE DATA DEC 2025	INFORMATION TECHNOLOGY	001112-52410-IT12		213.39
DEC 2025 MONTHLY MOBILE PHONE	INFORMATION TECHNOLOGY	001112-52410-IT45		432.51
DEC 2025 MONTHLY MOBILE PHONE	INFORMATION TECHNOLOGY	001112-52410-IT50		1,168.56
DEC 2025 MONTHLY MOBILE PHONE	INFORMATION TECHNOLOGY	001112-52410-IT60		594.67
DEC 2025 MONTHLY MOBILE PHONE	INFORMATION TECHNOLOGY	001112-52410-IT70		474.70

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
DEC 2025 MONTHLY MOBILE PHONE	INFORMATION TECHNOLOGY	001112-52410-IT82		480.04

Vendor Total 3,648.00

BAXTER AND WOODMAN

GIS MAINTENACE	INFORMATION TECHNOLOGY	001112-53611-IT70	NETWORK SOFTWARE	4,653.75
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Vendor Total 4,653.75

BAXTER AND WOODMAN

AMARILLO DRIVE TRAFFIC STUDY	STREET DEPARTMENT	001370-52190-	PROFESSIONAL SERVICE	4,975.00
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Vendor Total 4,975.00

BAXTER AND WOODMAN

WELL #5 WATER TRANSMISSION MAIN DESIGN	WATER FACILITIES	100382-56302-72084	PHASE II ENGINEERING	2,305.00
KINGS ROAD PH III WATER MAIN IMPROVEMENTS	WATER FACILITIES	100382-56303-72064		7,607.50

Vendor Total 9,912.50

BAXTER AND WOODMAN

CARPENTERSVILLE NATURAL AREA STEWARDSHIP	STREET CAPITAL IMPROVEMENTS	299370-56403-72039	PHASE III CONSTRUCTION	40.00
CARPENTERSVILLE NATURAL AREA STEWARDSHIP	STREET CAPITAL IMPROVEMENTS	299370-56403-72063		1,460.00

Vendor Total 1,500.00

BAXTER AND WOODMAN

CARPENTERSVILLE NATURAL AREA STEWARDSHIP	SSA #21 WHITE OAKS	721179-52310-	MAINT BUILDING & GROUNDS	340.00
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Vendor Total 340.00

BEST TECHNOLOGY SYSTEMS INC

BULLET TRAP INSPECTION AND DECELERATION CHAMBERS	POLICE	001550-53630-	OPERATING SUPPLIES	3,375.00
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Vendor Total 3,375.00

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
BODE SUPPLY CO				
TREE REMOVAL/TRIMMING FS93	BUILDING MAINTENANCE	001115-52310-	MAINT BUILDINGS & GROUNDS	1,690.00
TREE REMOVAL FS91	BUILDING MAINTENANCE	001115-52310-		3,290.00
TREE REMOVAL, BRUSH CLEARING, STUMP GRINDING	BUILDING MAINTENANCE	001115-52310-		3,610.00
Vendor Total				8,590.00

BODE SUPPLY CO

BODE SUPPLY CO				
HOLIDAY LIGHTS REPAIR	STREET DEPARTMENT	001370-52190-	PROFESSIONAL SERVICE	250.00
TRIANGLE PARK HOLIDAY LIGHT INSTALLATION	STREET DEPARTMENT	001370-52190-		1,524.00
HOLIDAY LIGHT INSTALLATION TRIANGLE PARK	STREET DEPARTMENT	001370-52190-		1,799.59
BIG TREE CARPENTER PARK HOLIDAY LIGHT INSTALL	STREET DEPARTMENT	001370-52190-		1,938.03
HAZARDOUS TREE REMOVAL	STREET DEPARTMENT	001370-52744-		540.00
HAZARDOUS TREE REMOVAL COTTAGE AVE WEST ROW	STREET DEPARTMENT	001370-52744-		4,540.00
HAZARDOUS TREE REMOVAL QUEENS CT/KEITH ANDRES	STREET DEPARTMENT	001370-52744-		4,640.00
Vendor Total				15,231.62

BODE SUPPLY CO

BODE SUPPLY CO				
EASEMENT MAINTENANCE BESINGER WOODS	SEWER UNDERGROUND	100393-52742-	EASEMENT MAINTENANCE	4,900.00
Vendor Total				4,900.00

BOUND TREE MEDICAL LLC

BOUND TREE MEDICAL LLC				
EMS SUPPLIES	FIRE	001560-53796-	SUPPLIES - MEDICAL	206.94
Vendor Total				206.94

BUILDERS CHICAGO CORPORATION

IMPROVEMENTS

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
EMERGENCY REPAIR PW DOOR #12	BUILDING MAINTENANCE	001115-55799-		6,041.00
Vendor Total 6,041.00				

CAMIC JOHNSON LTD

DECEMBER- PARKING ORDINANCE VIOLATION	POLICE	001550-52303-	ADMIN ADJUDICATION EXPENSES	350.00
Vendor Total 350.00				

CARGILL SALT DIVISION

ROAD SALT	MFT FUNDED EXPENDITURES	400370-53779-	SUPPLIES-SALT&CALCIUM CHLORIDE	9,859.66
Vendor Total 9,859.66				

CARSON PRINTING INC

LAB BOOKS	WASTEWATER FACILITIES	100392-52153-	PRINTING	294.00
Vendor Total 294.00				

CHICAGO PARTS AND SOUND ENTERPRISES

GASKET	VEHICLE MAINTENANCE	001372-53600-	PARTS - AUTOMOTIVE	8.00
SPARK PLUGS	VEHICLE MAINTENANCE	001372-53600-		57.60
EXHAUST VALVE	VEHICLE MAINTENANCE	001372-53600-		133.91
FILTERS	VEHICLE MAINTENANCE	001372-53600-		245.52
Vendor Total 445.03				

CINTAS CORPORATION

FIRST AID CABINETS	BUILDING MAINTENANCE	001115-52310-	MAINT BUILDINGS & GROUNDS	573.62
Vendor Total 573.62				

CINTAS CORPORATION

MAINT BUILDING & GROUNDS

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
FIRST AID CABINETS	STREET DEPARTMENT	001370-52310-		662.29

Vendor Total 662.29

CINTAS CORPORATION

SAFETY SUPPLIES	WATER FACILITIES	100382-52161-	SAFETY DEVELOPMENT	158.44
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Vendor Total 158.44

CINTAS CORPORATION

WASTEWATER FIRST AID RESTOCK	WASTEWATER FACILITIES	100392-52190-	PROFESSIONAL SERVICE	147.59
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Vendor Total 147.59

CONSOLIDATED GRAIN AND BARGE CO

SOFTENING SALT	WATER FACILITIES	100382-52783-	WATER SOFTENER SALT	3,208.75
SOFTENING SALT	WATER FACILITIES	100382-52783-		3,217.81
SOFTENING SALT	WATER FACILITIES	100382-52783-		3,229.89
SOFTENING SALT	WATER FACILITIES	100382-52783-		3,370.32
SOFTENING SALT	WATER FACILITIES	100382-52783-		3,427.70
SOFTENING SALT - 2 DELIVERIES	WATER FACILITIES	100382-52783-		6,526.22

Vendor Total 22,980.69

CURRIE MOTORS

2025 FORD F150 POLICE RESPONDERS	POLICE CERF	235550-55745-	VEHICLES	49,408.00
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Vendor Total 49,408.00

DEWBERRY ARCHITECTS INC

PROFESSIONAL SERVICE PHASE 1 DESIGN	CAPITAL IMPROVEMENT PROGRAM	299329-56301-10000	PHASE I ENGINEERING	11,299.34
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Vendor Total 11,299.34

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
DINGES PARTNERS GROUP LLC				
TRAINING DUMMY	FIRE	001560-53795-	SUPPLIES - FIRE TRAINING	2,234.00
				Vendor Total 2,234.00

DUNDEE LANDSCAPE CONSTRUCTION & MAINTENANCE INC.

PW TREE REMOVAL	STREET DEPARTMENT	001370-52310-	MAINT BUILDING & GROUNDS	525.00
				Vendor Total 525.00

DYNEGY ENERGY SERVICES

400001692007 VH, WATER & WASTEWATER DEC '25	BUILDING MAINTENANCE	001115-52409-	HEATING	1,847.28
				Vendor Total 1,847.28

DYNEGY ENERGY SERVICES

400001692007 VH, WATER & WASTEWATER DEC '25	WATER FACILITIES	100382-52405-	ELECTRICITY	26,550.36
				Vendor Total 26,550.36

DYNEGY ENERGY SERVICES

400001692007 VH, WATER & WASTEWATER DEC '25	WASTEWATER FACILITIES	100392-52405-	ELECTRICITY	32,389.87
				Vendor Total 32,389.87

ENGINEERING ENTERPRISES INC

COPPER LEVEL EXCEEDANCE CONSULTATION	WATER FACILITIES	100382-52190-	PROFESSIONAL SERVICE	120.50
WELL #8 REHABILITATION	WATER FACILITIES	100382-52190-		439.25
				Vendor Total 559.75

ENGINEERING ENTERPRISES INC

RIVER'S END #16 LIFT STATION MODIFICATIONS	WASTEWATER FACILITIES	100392-56302-72088	PHASE II ENGINEERING	5,266.25
				Vendor Total 5,266.25

ENGINEERING ENTERPRISES INC

PHASE II ENGINEERING

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
SILVERSTONE LIFT STATION/FORCE MAIN	SEWER UNDERGROUND	100393-56302-72078		24,815.75
Vendor Total				24,815.75

FASTSIGNS

Invoice Description	Department	Account Number	Account Description	Amount
VINYL SIGN	STREET DEPARTMENT	001370-52310-	MAINT BUILDING & GROUNDS	76.24
Vendor Total				76.24

GENUINE PARTS COMPANY INC

Invoice Description	Department	Account Number	Account Description	Amount
GASKET	VEHICLE MAINTENANCE	001372-53600-	PARTS - AUTOMOTIVE	29.70
FILTER	VEHICLE MAINTENANCE	001372-53600-		43.02
SENSOR A91	VEHICLE MAINTENANCE	001372-53600-		55.58
LIGHTS	VEHICLE MAINTENANCE	001372-53600-		72.96
BACK UP ALARM	VEHICLE MAINTENANCE	001372-53600-		86.37
BRAKE PARTS	VEHICLE MAINTENANCE	001372-53600-		219.24
HARDWARE	VEHICLE MAINTENANCE	001372-53630-		7.50
Vendor Total				514.37

GORDON FLESCH COMPANY INC

Invoice Description	Department	Account Number	Account Description	Amount
QUARTERLY MAINTENACE-COPIER USAGE	INFORMATION TECHNOLOGY	001112-52190-IT10	PROFESSIONAL SERVICE	243.15
QUARTERLY MAINTENACE-COPIER USAGE	INFORMATION TECHNOLOGY	001112-52190-IT11		252.58
QUARTERLY MAINTENACE-COPIER USAGE	INFORMATION TECHNOLOGY	001112-52190-IT45		443.21
QUARTERLY MAINTENACE-COPIER USAGE	INFORMATION TECHNOLOGY	001112-52190-IT50		748.37
QUARTERLY MAINTENACE-COPIER USAGE	INFORMATION TECHNOLOGY	001112-52190-IT60		225.27

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
QUARTERLY MAINTENANCE-COPIER USAGE	INFORMATION TECHNOLOGY	001112-52190-IT70		284.45
Vendor Total 2,197.03				

GRAINGER

TOOLS	BUILDING MAINTENANCE	001115-53606-	MINOR TOOLS - EQUIPMENT	465.72
Vendor Total 465.72				

GRAINGER

FLANGE FOR HIGH SERVICE PUMP WORK	WATER FACILITIES	100382-52323-	MAINTENANCE EQUIPMENT	230.17
ACTUATOR SOFTENERS	WATER FACILITIES	100382-52323-		273.43
REPLACMENT BOLTS FOR HSP1	WATER FACILITIES	100382-52323-		424.30
Vendor Total 927.90				

GREEN SOILS MANAGEMENT LLC

STREET SWEEPING SPOILS	STREET DEPARTMENT	001370-52156-	REFUSE DISPOSAL	1,516.00
Vendor Total 1,516.00				

GROOT INC

REFUSE/RECYCLING DECEMBER 2025	GENERAL SERVICES	001113-52156-	REFUSE - RESIDENTIAL	235,220.40
Vendor Total 235,220.40				

HAWKINS INC

CHEMICAL RENTAL FEES	WATER FACILITIES	100382-53777-	CHEMICALS	10.00
CHEMICAL DELIVERY	WATER FACILITIES	100382-53777-		2,622.40
Vendor Total 2,632.40				

HD SUPPLY INC

LAB REAGENTS	WATER FACILITIES	100382-53630-	OPERATING SUPPLIES	83.94
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BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
LAB REAGENTS	WATER FACILITIES	100382-53630-		262.50
LAB REAGENT EQUIPMENT	WATER FACILITIES	100382-53630-		4,994.15
Vendor Total				5,340.59

HD SUPPLY INC

Invoice Description	Department	Account Number	Account Description	Amount
ASCORBIC ACID	WASTEWATER FACILITIES	100392-53110-	MATERIALS - MAINTENANCE	36.67
GREASE ENZMES, FILTERS, TNT 845	WASTEWATER FACILITIES	100392-53110-		1,230.99
Vendor Total				1,267.66

HR GREEN

Invoice Description	Department	Account Number	Account Description	Amount
GENERAL CONSULTING 11/1/25-11/28/25	STREET DEPARTMENT	001370-52190-	PROFESSIONAL SERVICE	2,074.00
Vendor Total				2,074.00

HR GREEN

Invoice Description	Department	Account Number	Account Description	Amount
OLD TOWN PH II PHASE 1B LORD 11/1/25-11/30/25	STREET CAPITAL IMPROVEMENTS	299370-56302-72079	PHASE II ENGINEERING	12,197.25
CARPENTER BLVD PHII ENGINEERING 11/1/25-11/30/25	STREET CAPITAL IMPROVEMENTS	299370-56302-72081		2,278.78
PW STORAGE YARD IMPROVEMENT THRU 11/30/25	STREET CAPITAL IMPROVEMENTS	299370-56302-72083		732.25
PUBLIC WORKS SURVEY & CONCEPT 11/1/25 - 11/30/25	STREET CAPITAL IMPROVEMENTS	299370-56302-72083		4,697.30
OLD TOWN PHASE 1A RECONSTRUCTION	STREET CAPITAL IMPROVEMENTS	299370-56303-95002		2,992.34
Vendor Total				22,897.92

HR GREEN

Invoice Description	Department	Account Number	Account Description	Amount
IL RT 25 BEAUTIFICATION PROJECT	TIF #3 ROUTE 25	803189-52190-	PROFESSIONAL SERVICE	725.50
Vendor Total				725.50

HR GREEN

Invoice Description	Department	Account Number	Account Description	Amount
RIVERSIDE CROSSING CONST ENGINEERING SERVICE	TIF #5 OLD TOWN/RTE 31	805011-56303-72066	PHASE III ENGINEERING	1,542.11

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
Vendor Total 1,542.11				
HR GREEN				
RIVERFRONT PARKING LOT	TIF #5 OLD TOWN/RTE 31	805189-56303-72066	PHASE III ENGINEERING	54,320.28
Vendor Total 54,320.28				
INDUSTRIAL TOWEL AND UNIFORM				
SHOP RAGS & MATS	SEWER UNDERGROUND	100393-52310-	MAINT BUILDING & GROUNDS	97.04
Vendor Total 97.04				
INSURANCE PROGRAM MANAGERS GROUP LLC				
WC Dec 2025 Payables	RISK MANAGEMENT	998099-52206-	WORKER'S COMP DED/CLAIMS	2,143.00
Vendor Total 2,143.00				
JOSEPH D FOREMAN & CO				
VALVE WRENCH/KEY	STREET DEPARTMENT	001370-53606-	MINOR TOOLS - EQUIPMENT	145.00
Vendor Total 145.00				
JOSEPH D FOREMAN & CO				
FLANGES FOR HIGH SERVICE PUMPS	WATER FACILITIES	100382-52323-	MAINTENANCE EQUIPMENT	336.88
Vendor Total 336.88				
LAWSON PRODUCTS INC				
BUTT CONNECTIONS	VEHICLE MAINTENANCE	001372-53630-	OPERATING SUPPLIES	54.69
SHOP SUPPLIES FLEET	VEHICLE MAINTENANCE	001372-53630-		593.66
Vendor Total 648.35				
LEOS CAR WASH LLC				
CAR WASHES 09/09/25 THRU 11/14/25	VEHICLE MAINTENANCE	001372-52333-	MAINTENANCE - VEHICLES	5.00

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
				Vendor Total 5.00
LEOS CAR WASH LLC				
CAR WASHES 09/09/25 THRU 11/14/25	COMMUNITY DEVELOPMENT	001445-52190-	PROFESSIONAL SERVICE	33.00
				Vendor Total 33.00
LEOS CAR WASH LLC				
NOVEMBER-DECEMBER 2025 CAR WASH FOR SQUADS	POLICE	001550-52333-	MAINTENANCE - VEHICLES	207.50
				Vendor Total 207.50
LEWALT GLASS COMPANY INC				
ST-92 GLASS REPLACED	FIRE	001560-52310-	MAINT BUILDING & GROUNDS	459.80
				Vendor Total 459.80
LORCHEM TECHNOLOGY INC				
PRESSURE WASHER HOSES	STREET DEPARTMENT	001370-52310-	MAINT BUILDING & GROUNDS	872.60
PRESSURE WASHER SERVICE	STREET DEPARTMENT	001370-52310-		1,148.63
				Vendor Total 2,021.23
LRS HOLDINGS LLC				
STREET SWEEPING	STREET DEPARTMENT	001370-52190-	PROFESSIONAL SERVICE	11,454.68
				Vendor Total 11,454.68
M & A PRECISION TRUCK REPAIR				
VEHICLE SAFETY INSPECTION	VEHICLE MAINTENANCE	001372-52190-	PROFESSIONAL SERVICE	45.00
				Vendor Total 45.00
MACQUEEN EQUIPMENT LLC				
SEAT CUSHION E92	VEHICLE MAINTENANCE	001372-53600-	PARTS - AUTOMOTIVE	748.47

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
Vendor Total 748.47				
MATRIX BROADCASTING				
HOKIDAY STOCKINGS SPONSOR	COMMUNITY DEVELOPMENT	001445-53609-	ECONOMIC DEVELOPMENT	450.00
Vendor Total 450.00				
MEADE ELECTRIC COMPANY INC				
TRAFFIC SIGNAL MAINTENANCE OCT '25	STREET DEPARTMENT	001370-52330-	MAINTENANCE-TRAFFIC SIGNAL	619.38
TRAFFIC SIGNAL MAINTENANCE DEC '25	STREET DEPARTMENT	001370-52330-		619.38
Vendor Total 1,238.76				
MENARDS				
LATCH FOR SANATA HOUSE	ADMINISTRATION	001110-57051-	SPECIAL EVENTS	9.48
Vendor Total 9.48				
MENARDS				
TOOLS	BUILDING MAINTENANCE	001115-53606-	MINOR TOOLS - EQUIPMENT	299.00
Vendor Total 299.00				
MENARDS				
SPRAY PAINT FOR PICNIC TABLES	PARKS	001220-53630-	OPERATING SUPPLIES	33.48
STORAGE BOXES	PARKS	001220-53630-		161.90
Vendor Total 195.38				
MENARDS				
RU ANTI FREEZE	STREET DEPARTMENT	001370-53630-	OPERATING SUPPLIES	4.99
DRILL BITS	STREET DEPARTMENT	001370-53630-		105.77
Vendor Total 110.76				

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
MENARDS				
ST-92 PLUMBING PARTS	FIRE	001560-52310-	MAINT BUILDING & GROUNDS	6.58
ST-92 PLUMBING PARTS	FIRE	001560-52310-		13.55
ST-92 PLUMBING PARTS FOR SINK REPAIR	FIRE	001560-52310-		21.98
ST-93 BUILDING SUPPLIES	FIRE	001560-53100-		25.97
ST-91 BUILDING SUPPLIES	FIRE	001560-53100-		38.45
TRAINING SUPPLIES	FIRE	001560-53795-		181.42
Vendor Total				287.95

MENARDS

SAFETY RESPIRATOR, PAINT STRIPPING DISCS	WATER FACILITIES	100382-52161-	SAFETY DEVELOPMENT	43.96
GRINDING DISCS, MASKS, WIRE BRUSH WHEELS FOR PAINT	WATER FACILITIES	100382-53100-		70.37
MOP, CRACK SEALER, WIRE BRUSHES, FITTINGS, FIXTURE	WATER FACILITIES	100382-53100-		177.99
CREDIT FOR ITEMS CHARGED ON INVOICE 48546	WATER FACILITIES	100382-53606-		-10.99
GRINDER SANDING DISCS	WATER FACILITIES	100382-53606-		14.97
GRINDER PAINT STRIPPING DISCS	WATER FACILITIES	100382-53606-		27.96
MATERIALS FOR METER REPLACEMENTS	WATER FACILITIES	100382-53606-		48.58
PROPANE TORCHES, FITTINGS	WATER FACILITIES	100382-53606-		90.01
MISC TOOLS, PAINT, DUST MASKS	WATER FACILITIES	100382-53606-		412.11
Vendor Total				874.96

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
MENARDS				
ROPE FOR JET	SEWER UNDERGROUND	100393-53112-	SUPPLIES - SANITARY SEWER	29.97
Vendor Total				29.97

MICHAEL BUHRMANN

SANTA-WINTERVILLE	ADMINISTRATION	001110-57051-	SPECIAL EVENTS	225.00
Vendor Total				225.00

MIDWEST ENVIRONMENTAL SALES INC

HVAC PARTS	STREET DEPARTMENT	001370-53100-	MATERIALS - BUILDING	1,405.50
Vendor Total				1,405.50

MUNICIPAL EMERGENCY SERVICES

SCBA SUPPLIES	FIRE	001560-53630-SCBA	OPERATING SUPPLIES	391.20
Vendor Total				391.20

MUNICIPAL WELL AND PUMP INC

WELL 8 REHAB - PARTIAL PAYMENT	WATER FACILITIES	100382-52803-	WATER FACILITIES-WELL MAINT	13,385.00
WELL 8 REHAB - PARTIAL PAYMENT	WATER FACILITIES	100382-52803-		64,001.50
Vendor Total				77,386.50

NEXVORTEX INC

DECEMBER 2025 MONTHLY VOICE	INFORMATION TECHNOLOGY	001112-52410-IT12	COMMUNICATIONS	866.90
Vendor Total				866.90

NICOR GAS

18470001340 507 ELM RIDGE 11/24/25-12/23/25	WATER FACILITIES	100382-52409-	HEATING	173.59
Vendor Total				173.59

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
NICOR GAS				
90315832742 LS #17 11/19/25-12/18/25	WASTEWATER FACILITIES	100392-52409-	HEATING	59.79
84934809264 LS #20 11/19/25-12/18/25	WASTEWATER FACILITIES	100392-52409-		91.67
96446467399 LS #19 11/19/25-12/18/25	WASTEWATER FACILITIES	100392-52409-		127.10
84078138652 LS #18 11/25/25-12/26/25	WASTEWATER FACILITIES	100392-52409-		172.67
Vendor Total				451.23

NIPSTA				
FIRE INVESTIGATOR CLASS / FF WEMKEN	FIRE	001560-52163-TRAIN	TRAINING/MEETINGS	2,250.00
TECH RESCUE OPS / TECH - FF RAMOS	FIRE	001560-52163-TRAIN		3,570.00
Vendor Total				5,820.00

NORTHERN ILLINOIS POLICE ALARM SYS				
LANGUAGE LINE	POLICE	001550-52190-	PROFESSIONAL SERVICE	12.50
Vendor Total				12.50

NORTHWEST TRUCKS INC				
CREDIT	VEHICLE MAINTENANCE	001372-53600-	PARTS - AUTOMOTIVE	-1,187.21
CREDIT	VEHICLE MAINTENANCE	001372-53600-		-295.80
CREDIT	VEHICLE MAINTENANCE	001372-53600-		-155.96
BRACKET	VEHICLE MAINTENANCE	001372-53600-		3.99
RADIATOR HARDWARE & PARTS #SO93	VEHICLE MAINTENANCE	001372-53600-		1,373.57
RADIATOR #SO93	VEHICLE MAINTENANCE	001372-53600-		1,637.99
Vendor Total				1,376.58

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
OC CREATIVE INC				
JANUARY-APRIL PRINT NEWSLETTER	ADMINISTRATION	001110-52125-	PUBLIC INFORMATION	12,685.00
				Vendor Total 12,685.00

OMNI COMMERCIAL LIGHTING INC

ST-92 FLAG POLE FLOOD LIGHT	FIRE	001560-52310-	MAINT BUILDING & GROUNDS	995.76
				Vendor Total 995.76

ON TIME EMBROIDERY INC

FIRE DEPARTMENT UNIFORMS	FIRE	001560-53651-	CLOTHING	1,410.00
FIRE DEPARTMENT UNIFORMS	FIRE	001560-53651-		2,954.00
				Vendor Total 4,364.00

PACE ANALYTICAL SERVICES LLC

EPA SAMPLING	WATER FACILITIES	100382-52190-	PROFESSIONAL SERVICE	893.00
				Vendor Total 893.00

PAUL CONWAY SHIELDS

BUNK COAT REPAIR	FIRE	001560-53645-	SUPPLIES - SAFETY	170.00
PART-TIME GEAR	FIRE	001560-53645-		2,579.50
				Vendor Total 2,749.50

PETERS HOME RENOVATION INC

FIRE STATION 93 KITCHEN REMODEL PAYMENT #1	FIRE	001560-55799-	IMPROVEMENTS	42,057.00
				Vendor Total 42,057.00

PHYSICIANS IMMEDIATE CARE - CHICAGO

Pre-Employment Physicals	ADMINISTRATION	001110-52104-	PRE-EMPLOYMENT SCREENINGS/EXAM	533.75
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BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
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Vendor Total 533.75**PHYSICIANS IMMEDIATE CARE - CHICAGO**

Pre-Employment Physicals	ADMIN	100110-52104-	PRE-EMPLOYMENT SCREENINGS/EXAM	67.25
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Vendor Total 67.25**PROMOS 911 INC**

PUB ED SUPPLIES	FIRE	001560-53643-	SUPPLIES - PUBLIC EDUCATION	1,531.34
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Vendor Total 1,531.34**RAY O'HERRON COMPANY INC**

GLOVES -WILK	POLICE	001550-53651-	CLOTHING	53.98
UNIFORM SHIRT -VALZANO	POLICE	001550-53651-		79.38
TLR-7 LIGHT- WILK	POLICE	001550-53651-		178.18
UNIFORM SHIRTS AND PANTS/ -VALZANO	POLICE	001550-53651-		264.60
UNIFORM SHIRTS AND PANTS- PILARSKI	POLICE	001550-53651-		470.00
ARMOR/CARRIER -IAN	POLICE	001550-53651-		606.58
ARMOR -MAGALLANES	POLICE	001550-53651-		660.49
GLOVES/ UNIFORM SHIRT AND PANTS -BLAHNIK	POLICE	001550-53651-		681.23

Vendor Total 2,994.44**RUBINO ENGINEERING INC**

RIVERFRONT PARK	CAPITAL IMPROVEMENT PROGRAM	299329-56403-72066	PHASE III CONSTRUCTION	2,473.00
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Vendor Total 2,473.00**RUSH TRUCK CENTERS OF ILLINOIS INC**

PARTS - AUTOMOTIVE

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
CORE CREDIT	VEHICLE MAINTENANCE	001372-53600-		-65.00
STARTER #128	VEHICLE MAINTENANCE	001372-53600-		518.79
N2 SENSOR E93	VEHICLE MAINTENANCE	001372-53600-		938.10
RCN VALVE & SENSOR A93	VEHICLE MAINTENANCE	001372-53600-		1,502.40

Vendor Total 2,894.29

SHAMROCK DECORATING INC

PW BUILDING WALL TAPING/REPAIR	STREET DEPARTMENT	001370-52190-	PROFESSIONAL SERVICE	1,015.00
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Vendor Total 1,015.00

SHERWIN WILLIAMS COMPANY

PAINT	STREET DEPARTMENT	001370-52310-	MAINT BUILDING & GROUNDS	76.79
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Vendor Total 76.79

STAPLES ADVANTAGE

FD OFFICE SUPPLIES / COPY PAPER FOR THE 3 STATIONS	FIRE	001560-53620-	SUPPLIES - OFFICE	424.90
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Vendor Total 424.90

STEINER ELECTRIC CO

FLUORESCENT LAMPS	BUILDING MAINTENANCE	001115-52323-	MAINTENANCE EQUIPMENT	249.95
ELECTRICAL MATERIAL	BUILDING MAINTENANCE	001115-53630-		197.16

Vendor Total 447.11

STENSTROM PETROLEUM SERVICES GROUP

FUEL DISPENSER FILTER	VEHICLE MAINTENANCE	001372-53607-	FUEL	300.20
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Vendor Total 300.20

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
STREICHER'S				
TACTICAL WINTER PANTS -VERA	POLICE	001550-53760-	SUPPLIES - EMERGENCY RESPONSE	419.00
Vendor Total 419.00				

TAY S CHAPMAN

REIMBURSE PARKING TICKETS (JUDGE)	GEN FUND - CHARGES FOR SERVICE	001052-44010-	LOCAL ORDINANCE FINES	35.00
REIMBURSE PARKING TICKETS (JUDGE)	GEN FUND - CHARGES FOR SERVICE	001052-44010-		35.00
REIMBURSE PARKING TICKETS (JUDGE)	GEN FUND - CHARGES FOR SERVICE	001052-44010-		35.00
Vendor Total 105.00				

TEKLAB INC

TN TEST 11/25/25	WASTEWATER FACILITIES	100392-52807-	TESTING & SAMPLING	129.80
TN TEST 12/17/25	WASTEWATER FACILITIES	100392-52807-		129.80
DEC 2025 MONTHLY TESTING	WASTEWATER FACILITIES	100392-52807-		327.45
Vendor Total 587.05				

THE UPS STORE #806

UPS SHIPPING FEE / HAZMAT TEAM MONITORS	FIRE	001560-53630-HAZMT	OPERATING SUPPLIES	37.69
Vendor Total 37.69				

THE UPS STORE #806

UPS CHARGE FOR HACH SHIPPING	WASTEWATER FACILITIES	100392-52190-	PROFESSIONAL SERVICE	20.58
Vendor Total 20.58				

THIRD MILLENNIUM ASSOC INC

DEC 2025 DELINQUENT/JAN 2026 UTILITY BILLS	FINANCE	001111-52190-	PROFESSIONAL SERVICE	26.03
DEC 2025 DELINQUENT/JAN 2026 UTILITY BILLS	FINANCE	001111-52190-		64.80

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
				Vendor Total 90.83
THIRD MILLENNIUM ASSOC INC				
DEC 2025 DELINQUENT/JAN 2026 UTILITY BILLS	FINANCE	100111-52190-	PROFESSIONAL SERVICE	307.70
DEC 2025 DELINQUENT/JAN 2026 UTILITY BILLS	FINANCE	100111-52190-		766.00
				Vendor Total 1,073.70
THOMPSON ELEVATOR INSPECTION				
2025 ELEVATOR INSPECTIONS	COMMUNITY DEVELOPMENT	001445-52190-	PROFESSIONAL SERVICE	86.00
ELEVATOR PERMIT INSPECTION/400 COTTAGE	COMMUNITY DEVELOPMENT	001445-52190-		100.00
				Vendor Total 186.00
TIFCO INDUSTRIES				
THREAD & ROD SEALANT	VEHICLE MAINTENANCE	001372-53630-	OPERATING SUPPLIES	134.68
				Vendor Total 134.68
TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC				
DECEMBER 2025 BILLING	POLICE	001550-52196-	SERVICES - INVESTIGATIONS	240.00
				Vendor Total 240.00
ULTRA STROBE COMMUNICATIONS				
2025 FORD EXPLORER EQUIPMENT AND INSTALLATION	POLICE CERF	235550-55745-	VEHICLES	4,043.85
2025 FORD F150 EQUIPMENT	POLICE CERF	235550-55745-		4,054.43
				Vendor Total 8,098.28
UNIFORM OUTLET INC				
Village Apparel - Admin, Finance, Fire, Police, PW	ADMINISTRATION	001110-53651-	CLOTHING	1,229.23
Village Apparel - Admin & ComDev	ADMINISTRATION	001110-53651-		1,691.49

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
				Vendor Total 2,920.72
V3 CONSTRUCTION GROUP LTD				
CARPENTER CREEK STREAMBANK ALIGNMENT	STREET CAPITAL IMPROVEMENTS	299370-56403-72063	PHASE III CONSTRUCTION	7,000.00
				Vendor Total 7,000.00
VERIZON CONNECT FLEET USA LLC				
PUBLIC WORKS GPS SERVICE 12/1/25-12/31/25	BUILDING MAINTENANCE	001115-52190-	PROFESSIONAL SERVICE	56.85
				Vendor Total 56.85
VERIZON CONNECT FLEET USA LLC				
PUBLIC WORKS GPS SERVICE 12/1/25-12/31/25	PARKS	001220-52190-	PROFESSIONAL SERVICE	37.90
				Vendor Total 37.90
VERIZON CONNECT FLEET USA LLC				
PUBLIC WORKS GPS SERVICE 12/1/25-12/31/25	STREET DEPARTMENT	001370-52190-	PROFESSIONAL SERVICE	492.70
				Vendor Total 492.70
VERIZON CONNECT FLEET USA LLC				
PUBLIC WORKS GPS SERVICE 12/1/25-12/31/25	VEHICLE MAINTENANCE	001372-52190-	PROFESSIONAL SERVICE	18.95
				Vendor Total 18.95
VERIZON CONNECT FLEET USA LLC				
PUBLIC WORKS GPS SERVICE 12/1/25-12/31/25	WATER FACILITIES	100382-52190-	PROFESSIONAL SERVICE	113.70
				Vendor Total 113.70
VERIZON CONNECT FLEET USA LLC				
PUBLIC WORKS GPS SERVICE 12/1/25-12/31/25	WASTEWATER FACILITIES	100392-52190-	PROFESSIONAL SERVICE	75.80
				Vendor Total 75.80
VERIZON CONNECT FLEET USA LLC				
			PROFESSIONAL SERVICE	

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
PUBLIC WORKS GPS SERVICE 12/1/25-12/31/25	SEWER UNDERGROUND	100393-52190-		208.45
Vendor Total 208.45				

VILLAGE OF CARPENTERSVILLE

REIMBURSE FINANCE 2025 PETTY CASH	COMMUNITY DEVELOPMENT	001445-52163-	TRAINING/MEETINGS	60.00
Vendor Total 60.00				

WAGeworks INC

FSA Admin Fee Nov 2025	HEALTH INSURANCE	998098-52999-	CONTRACTUAL SERVICES	236.25
FSA Admin Fee Dec 2025	HEALTH INSURANCE	998098-52999-		236.25
Vendor Total 472.50				

WAREHOUSE DIRECT

PAPER FOR 2026 BUDGET BOOKS	FINANCE	001111-53620-	SUPPLIES - OFFICE	96.72
Vendor Total 96.72				

WAREHOUSE DIRECT

JANITORIAL SUPPLIES	BUILDING MAINTENANCE	001115-53630-	OPERATING SUPPLIES	32.50
JANITORIAL SUPPLIES	BUILDING MAINTENANCE	001115-53630-		32.50
CUSTODIAL SUPPLIES	BUILDING MAINTENANCE	001115-53630-		158.94
Vendor Total 223.94				

WAREHOUSE DIRECT

JANITORIAL SUPPLIES	STREET DEPARTMENT	001370-53100-	MATERIALS - BUILDING	79.50
JANITORIAL SUPPLIES	STREET DEPARTMENT	001370-53100-		530.17
Vendor Total 609.67				

WAREHOUSE DIRECT

MATERIALS - BUILDING

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
ST-92 BUILDING SUPPLIES	FIRE	001560-53100-		59.16
ST-92 BUILDING SUPPLIES	FIRE	001560-53100-		81.72
ST-92 BUILDING SUPPLIES	FIRE	001560-53100-		337.25
ST-91 BUILDING SUPPLIES	FIRE	001560-53100-		475.82
Vendor Total				953.95

WAREHOUSE DIRECT

PAPER FOR 2026 BUDGET BOOKS	FINANCE	100111-53620-	SUPPLIES - OFFICE	96.72
Vendor Total				96.72

WATER PRODUCTS - AURORA

B-BOX KEYS	WATER FACILITIES	100382-53606-	MINOR TOOLS - EQUIPMENT	252.00
Vendor Total				252.00

WOLD ARCHITECTS AND ENGINEERS

ST-93 TRAINING HVAC	FIRE	001560-55799-	IMPROVEMENTS	396.00
ST-93 ENGINEERING FEE FOR KITCHEN REMODEL	FIRE	001560-55799-		712.50
Vendor Total				1,108.50

XYLEM WATER SOLUTIONS USA INC

4" PUMP SUCTION FLANGE	WASTEWATER FACILITIES	100392-53110-	MATERIALS - MAINTENANCE	83.65
Vendor Total				83.65

ZUKOWSKI, ROGERS, FLOOD & MCARDLE

Push Tax Nov 2025	GENERAL SERVICES	001113-52030-	LEGAL FEES	50.00
Property Tax Nov 2025	GENERAL SERVICES	001113-52030-		100.00
Vendor Total				150.00

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
ZUKOWSKI, ROGERS, FLOOD & MCARDLE				
Traffic Prosecution Nov 2025	POLICE	001550-52303-	ADMIN ADJUDICATION EXPENSES	3,588.75

Vendor Total 3,588.75

GRAND TOTAL: \$875,769.79



AGENDA ITEM EXECUTIVE SUMMARY

Village Board Meeting January 20, 2026

Bills List: Fiscal Year End 12/31/2026

Staff Contact: Ben Mason, Finance Department

RECOMMENDATION

Approval of the attached bills list.

<u>FUND</u>	<u>DEPARTMENT</u>	<u>TOTALS</u>
001	GENERAL FUND	1,000.00
001110	ADMINISTRATION	291.50
001112	INFORMATION TECHNOLOGY	65,202.27
001115	BUILDING MAINTENANCE	22.95
001370	STREET DEPARTMENT	1,280.73
001372	VEHICLE MAINTENANCE	1,818.60
001445	COMMUNITY DEVELOPMENT	25.00
001550	POLICE	2,908.11
001560	FIRE	4,704.00
100110	ADMINISTRATION	80.50
100382	WATER FACILITIES	5,604.83
100392	WASTEWATER FACILITIES	1,073.53
998	INSURANCE	13,008.14
	1/20/26 BILLS PAYABLE	\$ 97,020.16
	Advanced Payment List	\$ 14,008.14
	Bills List Total	\$ 83,012.02
	Payroll 1/9/26	\$ 1,117,684.48
	TOTAL DISBURSEMENTS	\$ 1,214,704.64

**ADVANCED PAYMENT
MEETING DATE: 01/20/2026**

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
QUADIENT INC				
REPLENISH POSTAGE METER	GENERAL FUND	001-13150-	PREPAID POSTAGE	1,000.00
Vendor Total 1,000.00				

WAGeworks INC

HSA011226	INSURANCE	998-21910-	FLEX COMP.PAYABLE MEDICAL	1,531.31
HSA010526	INSURANCE	998-21910-	FLEX COMP.PAYABLE MEDICAL	3,417.74
HSA010526	INSURANCE	998-21920-	FLEX COMP.PAYABLE CHILD CARE	891.25
HSA011226	INSURANCE	998-21920-	FLEX COMP.PAYABLE CHILD CARE	7,167.84
Vendor Total 13,008.14				

GRAND TOTAL: \$14,008.14

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
ACME TRUCK BRAKE & SUPPLY CO.				
FENDER KIT #115	VEHICLE MAINTENANCE	001372-52333-	MAINTENANCE - VEHICLES	129.69
				Vendor Total 129.69
ALADTEC INC				
SBTIA - ALADTEC	INFORMATION TECHNOLOGY	001112-52190-IT60	PROFESSIONAL SERVICE	5,904.33
				Vendor Total 5,904.33
BUILDERS ASPHALT LLC				
UPM COLD PATCH	STREET DEPARTMENT	001370-52762-	STREET MAINTENANCE	1,128.75
				Vendor Total 1,128.75
CHICAGO PARTS AND SOUND ENTERPRISES				
OIL FILTER	VEHICLE MAINTENANCE	001372-52333-	MAINTENANCE - VEHICLES	81.84
BATTERIES	VEHICLE MAINTENANCE	001372-52333-		534.33
				Vendor Total 616.17
CRITICAL REACH INC				
2026 APB NET ANNUAL SUPPORT FEE	POLICE	001550-52196-	SERVICES - INVESTIGATIONS	915.00
				Vendor Total 915.00
GENUINE PARTS COMPANY INC				
HOSE PINCH TOOL, HOSE CLAMPS	VEHICLE MAINTENANCE	001372-52333-	MAINTENANCE - VEHICLES	39.46
HOSE PINCH TOOL, HOSE CLAMPS	VEHICLE MAINTENANCE	001372-53606-		49.44
				Vendor Total 88.90
GRAINGER				
BRINE PUMP & BOLTS	WATER FACILITIES	100382-52323-	MAINTENANCE EQUIPMENT	1,489.40

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
Vendor Total 1,489.40				
GRAINGER				
DRIVE BELTS, BATTERY	WASTEWATER FACILITIES	100392-53110-	MATERIALS - MAINTENANCE	460.50
Vendor Total 460.50				
HARVEST MEDIA				
Business Cards - Braman & Hyde	ADMINISTRATION	001110-53620-	SUPPLIES - OFFICE	69.00
Vendor Total 69.00				
HARVEST MEDIA				
Business Cards - Braman & Hyde	ADMIN	100110-53620-	SUPPLIES - OFFICE	23.00
Vendor Total 23.00				
ILLINOIS FIRE CHIEFS ASSOC				
2026 IFCA MEMBERSHIP	FIRE	001560-52013-	DUES & SUBSCRIPTIONS	550.00
Vendor Total 550.00				
ILLINOIS LEAP				
MEMBERSHIP RENEWAL 2026	POLICE	001550-52013-	DUES & SUBSCRIPTIONS	75.00
Vendor Total 75.00				
LEADSONLINE				
SBTIA - PowerPlus Investigation (LEADS)	INFORMATION TECHNOLOGY	001112-52190-IT50	PROFESSIONAL SERVICE	7,251.00
Vendor Total 7,251.00				
LEXIPOL LLC				
INVLEX11262807	INFORMATION TECHNOLOGY	001112-52190-IT50	PROFESSIONAL SERVICE	14,907.59
Lexipol Annual	INFORMATION TECHNOLOGY	001112-52190-IT60		13,546.00
Vendor Total 28,453.59				

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
MACCARB INC				
TANK RENTAL - LIFT TRUCK	STREET DEPARTMENT	001370-52901-	RENTALS	151.98
				Vendor Total 151.98

MARTELLE WATER TREATMENT

CHEMICAL PHOSPHATE DELIVERY	WATER FACILITIES	100382-53777-	CHEMICALS	3,666.20
				Vendor Total 3,666.20

MENARDS

PW - PAINTING SUPPLIES	BUILDING MAINTENANCE	001115-53630-	OPERATING SUPPLIES	22.95
				Vendor Total 22.95

METRO WEST COUNCIL OF GOVERNMENT

Jan 2026 Legislative Breakfast	ADMINISTRATION	001110-52163-	TRAINING/MEETINGS	50.00
				Vendor Total 50.00

NATIONAL PUBLIC EMPLOYER LABOR RELATIONS ASSOC

Nilles 2026 Membership	ADMINISTRATION	001110-52013-HR	DUES & SUBSCRIPTIONS	172.50
				Vendor Total 172.50

NATIONAL PUBLIC EMPLOYER LABOR RELATIONS ASSOC

Nilles 2026 Membership	ADMIN	100110-52013-HR	DUES & SUBSCRIPTIONS	57.50
				Vendor Total 57.50

ON TIME EMBROIDERY INC

FIRE DEPARTMENT UNIFORMS	FIRE	001560-53651-	CLOTHING	4,154.00
				Vendor Total 4,154.00

PACE SYSTEM INC

SBTIA - PACE SCHEDULER	INFORMATION TECHNOLOGY	001112-52190-IT50	PROFESSIONAL SERVICE	5,350.00
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BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
Vendor Total 5,350.00				
PERMIT TECH NATION PROFESSIONAL SERVICES				
MEMBERSHIP DUES/BARRAZA	COMMUNITY DEVELOPMENT	001445-52013-	DUES & SUBSCRIPTIONS	25.00
Vendor Total 25.00				
PETERBILT OF WISCONSIN				
OIL FILTER	VEHICLE MAINTENANCE	001372-52333-	MAINTENANCE - VEHICLES	116.18
Vendor Total 116.18				
QUADCOM 9-1-1				
SBTIA - ImageTrend	INFORMATION TECHNOLOGY	001112-52190-IT60	PROFESSIONAL SERVICE	8,812.50
Vendor Total 8,812.50				
RAY O'HERRON COMPANY INC				
TACTICAL FLEECE -HOLZER	POLICE	001550-53651-	CLOTHING	123.50
UNIFORM HOLSTER/PANTS AND BELT -WEBB	POLICE	001550-53651-		211.31
BADGES	POLICE	001550-53651-		237.79
NEW OFFICER UNIFORM AND EQUIPMENT	POLICE	001550-53651-		1,345.51
Vendor Total 1,918.11				
RUSH TRUCK CENTERS OF ILLINOIS INC				
SENSOR	VEHICLE MAINTENANCE	001372-52333-	MAINTENANCE - VEHICLES	278.90
BRAKE PARTS A91	VEHICLE MAINTENANCE	001372-52333-		588.76
Vendor Total 867.66				
SHERWIN WILLIAMS COMPANY				
PAINT PIPING	WATER FACILITIES	100382-53100-	MATERIALS - BUILDING	235.94

BILLS LIST
MEETING DATE: 01/20/2026

VENDOR

Invoice Description	Department	Account Number	Account Description	Amount
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Vendor Total 235.94

STATE INDUSTRIAL PRODUCTS

PIT RAIDER FOR GREASE	WASTEWATER FACILITIES	100392-53110-	MATERIALS - MAINTENANCE	613.03
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Vendor Total 613.03

TKB ASSOCIATES INC

Annual Support Maintenance - Laserfiche	INFORMATION TECHNOLOGY	001112-52190-IT12	PROFESSIONAL SERVICE	9,430.85
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Vendor Total 9,430.85

WAREHOUSE DIRECT

CALENDARS, PENS	WATER FACILITIES	100382-53620-	SUPPLIES-OFFICE	213.29
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Vendor Total 213.29

GRAND TOTAL: \$83,012.02

VILLAGE OF CARPENTERSVILLE
BOARD OF TRUSTEES
REGULAR BOARD MEETING
JANUARY 6, 2026

I. Call to Order

Village President Skillman called the regular meeting of the Village Board of Trustees to order at 6:00 p.m.

II. Roll Call for Attendance

Village President Skillman and Trustees Abbott, Frost, Garcia, Gupta, Malone, and Maniscalco were present for the meeting.

III. Pledge of Allegiance

Village President Skillman led the Pledge of Allegiance.

IV. Proclamations, Congratulatory Resolutions, and Awards

Village President Skillman asked Code Compliance Officer Sheri Miller to step up and be recognized for receiving the Illinois Association of Code Enforcements Code Officer of the Year Award for 2025. Ms. Miller stepped up while President Skillman discussed her past and present achievements for the Board before acknowledging the Village's pride and gratitude for her service.

V. Appointments, Confirmations, and Administration of Oaths

A. Village President Skillman asked for a motion and a second to approve the appointment of Nelly T. Garcia to the Special Events Advisory Committee for a Term Ending January 31, 2028.

Trustee Garcia motioned to approve the appointment of Nelly T. Garcia to the Special Events Advisory Committee for a Term Ending January 31, 2028, seconded by Trustee Maniscalco.

Vote on Motion:

7-Ayes (Frost, Garcia, Gupta, Malone, Maniscalco, Abbott, Skillman)

0-Nayes

0-Absent

Motion carried.

B. Fire Chief Anaszewicz thanked the Board for allowing him to address the Board and introduce the 3 new Firefighter/Paramedics present.

Fire Chief Anaszewicz asked Firefighter Wayne Anderson to step up while he discussed his accomplishments and introduced him to the Board along with his family. Anderson was then administered the Oath of Office for a Firefighter/Paramedic by the Village Clerk.

- C. Fire Chief Anaszewicz asked Firefighter Kyle Kublank to step up while he discussed his accomplishments and introduced him to the Board along with his family. Kublank was then administered the Oath of Office for a Firefighter/Paramedic by the Village Clerk.
- D. Fire Chief Anaszewicz asked Firefighter Kyle Loncsar to step up while he discussed his accomplishments and introduced him to the Board along with his family. Loncsar was then administered the Oath of Office for a Firefighter/Paramedic by the Village Clerk.

The meeting recessed briefly at 6:16 p.m. reconvening at 6:27 p.m.

VI. Public Comment

District 23 Kane County Board Member Chris Kious provided an update on Kane County activities.

VII. Consent Agenda

All items listed on the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a Trustee so requests. In that event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.

A. Approval of Bills

Fiscal Year 2025 Bills List	\$1,969,354.62
Fiscal Year 2026 Bills List	\$ 156,820.08

B. Approval of Minutes

Regular Board Meeting December 16, 2025

C. Approval of an Ordinance Authorizing the Execution of the Intergovernmental Agreement Between the Village of Carpentersville, the Dundee Township Park District, and the Kimball Farms Master Association Regarding the Transfer of Property at Liberty Park

D. Approval of an Ordinance Approving the Official Zoning Map of the Village of Carpentersville, Illinois

E. Approval of an Ordinance Approving a Budget Amendment to the Operating Budget for the Fiscal Year Ending December 31, 2025

F. Approval of an Ordinance Authorizing the Disposal of Items of Personal Property Owned by the Village of Carpentersville

G. Approval of a Resolution Authorizing the Purchase of One Ford Transit 250 Van Through the Suburban Purchasing Cooperative Program from Currie Motors Frankfort

in the Amount of \$58,579.00

Trustee Garcia motioned to approve Items A through G on the Consent Agenda, seconded by Trustee Abbott.

Vote on Motion:

7-Ayes (Garcia, Gupta, Malone, Maniscalco, Abbott, Frost, Skillman)

0-Nayes

0-Absent

Motion carried.

VIII. Old Business

None.

IX. New Business

None.

X. Reports of Manager and Staff

A. Carrie Cichon, Assistant Village Manager & Human Resources Director provided the Board with an executive summary of the 2023 Strategic Plan using a visual presentation. She reviewed the process, findings, Village's strategic vision and future direction before asking for questions from the Board. Discussion ensued and all questions were answered before Village President Skillman moved on to Village Manager Stewart's report.

B. Village Manager Stewart provided a detailed update of Carpentersville activities.

X. Trustee and Committee Reports

All the Trustees congratulated Sheri Miller for achieving the Illinois Association of Code Enforcements Code Officer of the Year Award for 2025 and the new firefighters welcoming them and their families to the Village.

Trustee Maniscalco reported the winners of this year's Holiday Light Contest will be recognized at the next Regular Village Board Meeting.

Trustee Gupta acknowledged the success of the last year.

Trustees Malone and Garcia wished everyone a Happy New Year and acknowledged 2026 would be a busy and productive year for Carpentersville.

Village President Skillman also wished everyone a Happy New Year and agreed with the Trustees that 2026 was going to be busy and a very exciting time for Carpentersville.

XI. Closed Session

None.

XII. Discussion Concerning Other Village Business

None.

XIII. Adjournment

The meeting adjourned at 6:57 p.m. by voice vote on a Motion by Trustee Maniscalco, seconded by Trustee Gupta.

Respectfully submitted,

Caryn Minor, Village Clerk

DRAFT



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees
FROM: Greta Salamando, Business and Community Development Manager
DATE: January 20, 2026
RE: Special Event Permit Application Approval and Fee Waiver Request, D300 Food Pantry Coldest Night of the Year 2K and 5K

BACKGROUND

The D300 Food Pantry has applied for a special event permit for a 2K and 5K walk. The event would start at 7:00 pm. The planned route of the walk is attached to the application provided herein. It would be limited to sidewalks and walking paths, so that there is no need to close down roads. Nonetheless, because there will be several individuals walking at night, we are requiring all participants to have reflective attire and/or lights. Village resources are not being requested for the event.

ANALYSIS

Village staff is still finalizing some of the details with the applicant to ensure all details and requirements of the event are understood, but the applicant is a well-known local agency who has acted responsibly in all prior interactions.

FISCAL IMPACT

D300 Food Pantry, a non-profit organization, is asking for the license fee to be waived.

This event would no economic impact on the Village.

DEPARTMENT RECOMMENDATION

It is the recommendation of staff that the Village Board approve the Special Event Permit Application and Fee Waiver Request, for the D300 Food Pantry Coldest Night of the Year 2K and 5K.

PRIMARY EVENT CONTACT INFORMATION

VILLAGE OF CARPENTERSVILLE
specialevents@cville.org

Please provide the contact person during the application process, and where all correspondence should be directed during this permit process.

Michele Clark

APPLICANT'S FULL NAME

224-436-3653

APPLICANT'S PHONE NUMBER

1125 Spring Hill Dr., Algonquin IL 60102

APPLICANT'S ADDRESS (STREET, CITY, ST, ZIP)

Mclark@d300foodpantry.org

APPLICANT'S EMAIL ADDRESS

EVENT INFORMATION

Coldest Night of the Year

EVENT TITLE/NAME

D300 Food Pantry

EVENT SPONSOR (List legal name of business entity, if applicable)

Parkview Elementary, Carpenter Park, Maple Ave, West and East side of Fox River

LOCATION OF EVENT (Events taking place on non-Village owned property requires a letter from the property owner granting use of the property for the event.)

2k and 5k walk

EVENT DESCRIPTION

Sat. 2/28/26 4pm

EVENT START DATE & TIME

Sat. 2/28/26 7pm (approx)

EVENT END DATE & TIME

Sat. 2/28/26

EVENT SETUP DATE

2pm

EVENT SETUP TIME

Sat. 2/28/26

EVENT CLEANUP DATE

7-8pm

EVENT CLEANUP TIME

NikkiKuhlman

SECONDARY EVENT CONTACT

847-404-3765

SECONDARY CONTACT PHONE NUMBER

\$0 registration fee, donations accepted

ADMISSION FEE FOR EVENT

D300 Food Pantry

ORGANIZATION(S) RECEIVING PROCEEDS

100

ESTIMATED NUMBER OF ATTENDEES

NON-PROFIT ORG (MUST ATTACH 501(c)3)

TYPE OF EVENT

VILLAGE OF CARPENTERSVILLE
specialevents@cville.org

PUBLIC EVENT

PRIVATE EVENT (ie: Company picnic, family reunion, etc.)
Please describe below:

ADDITIONAL PERMITS/LICENSE/FEEES COMMUNITY DEVELOPMENT

Please select any and all items that you plan on having at your event. Make note, that in addition to the Special Event Permit, the following items **MAY** require additional permits and/or licenses & fees:

DO YOU PLAN ON SERVING FOOD/DRINKS AT YOUR EVENT?

YES

NO

If **YES**, each vendor/food truck will need:

Kane County Health Temporary Food Service Permit required (Additional fee).

Visit <https://www.kanehealth.com/Pages/Fees.aspx>

Village Mobile Food Permit (may be required for each vendor).

DO YOU PLAN ON SERVING ALCOHOL AT YOUR EVENT?

YES

NO

If **YES**, you will need to submit (at least 30 days prior to event):

Temporary Event Liquor License

COI (Certificate of Insurance w/liquor liability)

BEVERAGES TO BE SERVED IN (CHECK ALL THAT APPLY-GLASS BOTTLES ARE NOT PERMITTED)

PLASTIC CUPS

PLASTIC BOTTLES

ALUMINUM CANS

DO YOU PLAN ON USING SIGNS/BANNERS AT YOUR EVENT?

YES

NO

DO YOU PLAN ON HAVING A RAFFLE AT YOUR EVENT?

YES

NO

If **YES**, a Raffle License is required from the Village.

WASTE REMOVAL IS THE RESPONSIBILITY OF THE EVENT ORGANIZER

POLICE DEPARTMENT

VILLAGE OF CARPENTERSVILLE
specialevents@cville.org

Please note that the following requested items (for each dept) are subject to fees that would be the responsibility of the event organizer.

DO YOU PLAN ON HAVING A CAR SHOW AT YOUR EVENT?

YES

NO

DO YOU PLAN ON HAVING A RUN (5K) OR PARADE AT YOUR EVENT?

YES

NO

If so, please attach ROUTE/MAP.

Carpenter Park, Maple, Washington, Lincoln

LIST OF STREET CLOSURES FOR RUN/PARADE

DO YOU PLAN ON HIRING OUTSIDE SECURITY FOR YOUR EVENT?

YES

NO

SECURITY COMPANY NAME

AMOUNT (QTY) OF HIRED SECURITY

POSTED LOCATIONS FOR SECURITY

SECURITY COMPANY CONTACT NAME & PHONE #

CERTIFICATE OF LIABILITY INSURANCE (REQUIRED)

EXPLAIN YOUR EVENT SECURITY AND PARKING PLAN (Attach diagram, if available):

parking will be at Parkview, Delacey, and C'ville Middle Schools

Volunteers will be stationed to direct traffic and where to go for the event. We will have walkie talkies for communication

DO YOU NEED POLICE ASSISTANCE WITH TRAFFIC CONTROL?

YES

NO

Officers for adequate control shall be determined by the Police Dept.

DO YOU NEED POLICE ASSISTANCE WITH CROWD CONTROL?

YES

NO

Officers for adequate control shall be determined by the Police Dept.

DO YOU PLAN ON HAVING MUSIC/AMPLIFICATION AT YOUR EVENT?

YES

NO

recorded music: pop (clean)

TIMES OF BAND(S)

Large speaker, will rent

SOUND EQUIPMENT BEING USED OR SOUND PRODUCTION COMPANY NAME & PHONE #

FIRE DEPARTMENT

VILLAGE OF CARPENTERSVILLE
specialevents@cville.org

DO YOU NEED AN AMBULANCE OR FIRST AID AT YOUR EVENT?

YES NO

DO YOU PLAN ON HAVING A CARNIVAL/AMUSEMENT RIDES AT YOUR EVENT?

YES NO

DO YOU PLAN ON HAVING PYROTECHNICS (ON STAGE) AT YOUR EVENT?

If YES, you will need to have them inspected by the Fire Department.

YES NO

IF HAVING FOOD, WILL YOU BE USING GAS OR PROPANE TO COOK?

If so, the Fire Dept will need to inspect each vendor.

YES NO

PUBLIC WORKS DEPARTMENT

DO YOU NEED WATER HOOKUP AT YOUR EVENT?

If so, water will be billed at current water rates by usage.

YES NO

DO YOU PLAN ON USING THE STAGE FOR YOUR EVENT?

YES NO

IF USING THE STAGE, WILL YOU NEED ACCESS TO THE ELECTRIC?

YES NO

DO YOU PLAN ON USING ELECTRIC AT YOUR EVENT?

YES NO

DO YOU PLAN ON USING A GENERATOR AT YOUR EVENT?

YES NO

DO YOU PLAN ON HAVING TRASH RECEPTICLES AT YOUR EVENT?

WASTE REMOVAL IS THE RESPONSIBILITY OF THE EVENT ORGANIZER

YES NO

2 at Carpenter Park

OF TRASH RECEPTICLES

DO YOU PLAN ON PROVIDING A DUMPSTER(S) ON SITE?

YES NO

OF DUMPSTER(S)

SIZE OF DUMPSTER(S)

DELIVERY DATE

PICK-UP DATE

CONTACT INFO OF ONSITE PERSON FOR
DROP-OFF & PICK-UP OF DUMPSTER

SERVICE PROVIDER & PHONE NUMBER

DO YOU PLAN ON HAVING TEMPORARY FENCING YOUR EVENT?

YES

NO

If so, please provide map of where fencing will be.

FENCING SUPPLIER COMPANY NAME

FENCING SUPPLIER COMPANY PHONE NUMBER

DO YOU PLAN ON HAVING PORTA POTTIES/SINKS AT YOUR EVENT?

YES

NO

Please use the Porta Potty calculator link below.

<https://www.servicesanitation.com/portable-restroom-calculator/>

IF YOUR EVENT IS MULTIPLE DAYS, YOU WILL NEED TO HAVE THE PORTA POTTIES SERVICED TO REPLACE TOLIET PAPER AND BE CLEANED.

OF REGULAR PORTA POTTIES

OF HANDICAP PORTA POTTIES

OF HAND WASHING SINKS

DELVIERY DATE

PICK-UP DATE

SERVICE PROVIDER NAME

COMPANY PHONE #

TBD

NAME & CONTACT NUMBER OF PERSON FROM EVENT ORGANIZATION THAT WILL BE ONSITE FOR DROP-OFF, SET-UP AND PICK-UP OF PORTA POTTIES

IF MULTIPLE DAYS, DID YOU SCHEDULE PORTA POTTIES TO BE SERVICED?

YES

NO

DO YOU PLAN ON USING TENTS OVER 12'X12' AT YOUR EVENT?

YES

NO

All tents (other than pop-up style tents) require an inspection from the FIRE Dept.

Each tent's flame spread certificate must be provided to Fire at least two (2) weeks prior to the event.

DELVIERY DATE

PICK-UP DATE

SERVICE PROVIDER NAME

COMPANY PHONE #

NAME & CONTACT NUMBER OF PERSON FROM EVENT ORGANIZATION THAT WILL BE ONSITE FOR DELIVERY, SET-UP AND PICK-UP OF TENT

DO YOU PLAN ON USING BARRICADES FOR ROAD CLOSURES?

YES

NO

If YES, please list street(s) & intersections as well as dates & times of road closures below:

It is the responsibility of the applicant to notify the residents/businesses along the Village APPROVED route about these road closures at least 14 days in advance of the event. Please submit a copy of the letter as well as the address the letter was sent to.

REQUIRED DOCUMENTS

VILLAGE OF CARPENTERSVILLE
specialevents@cville.org

- SPECIAL EVENT PERMIT APPLICATION – 60 DAYS PRIOR TO EVENT DATE**
- SITE PLAN:** A DETAILED SITE PLAN/MAP DEPICTING EVENT SET-UP, PARKING PLAN, AND TRAFFIC FLOW.
- CERTIFICATE OF INSURANCE:** All Class A events require a certificate of insurance and a policy endorsement listing the Village of Carpentersville as an additional insured. The minimum coverage is \$1,000,000 per occurrence and \$2,000,000 aggregate.
- HOLD HARMLESS (SEE PAGE 8)**

***FEES:** It is the responsibility of the applicant to pay all out-of-pocket expenses related to the special event. Village Services are services provided by the village to support the event. This includes, but is not limited to: all permit fees; inspection fees; Police, Fire and Public Works services; utilities and water usage.

***FEE WAIVER:** If the organization to apply for/hosting the event has IRS 501(c)3 status or is another governmental body, the event may be eligible for fee waiver. In order to obtain a fee waiver, a letter addressed to the Village President requesting the waiving of all applicable fees, accompanied with a copy of the organization's 501(c)3 status should be provided with the completed application.

Right to Modify/Cancel Event: Applicants should not assume that any aspects of the event will be approved; the event organizer may be asked to change details of the event plan based on the availability of services, scheduling of other events, public health and safety concerns, and applicable Village ordinances. The Village of Carpentersville reserves the right to deny an application or cancel any event at any time for reasons deemed necessary by the Village of Carpentersville, including (but not limited to) severe/dangerous weather, failure to submit required forms, insurance documentation, hold harmless agreements and/or permission from property owner granting permission for use of private property or permission from other governmental entities granting permission for use of that governmental entity's property.

The event organizer shall comply with all applicable Village ordinances, codes, conditions and requirements.

HOLD HARMLESS-SPECIAL EVENT APPLICATION

The sponsoring organization hereby agrees to indemnify and hold harmless the Village of Carpentersville, its corporate authorities, officers, agents and employees from and against any and all claims for injury or damage to persons or property sustained from the event of 2/28/26 (date), sponsored by D300 Food Pantry (organization) and further agrees to indemnify and hold said Village of Carpentersville from any such claims and all expenses arising therefrom.

Michele Clark

EVENT APPLICANT SIGNATURE

12/22/25

DATE

Michele Clark

EVENT APPLICANT'S NAME (PLEASE PRINT)

D300 Food Pantry

ORGANIZATION OR COMPANY NAME





CARPENTERSVILLE ROUTE 2K

2.09 km

Distance

5 m

Elevation Gain

Walk

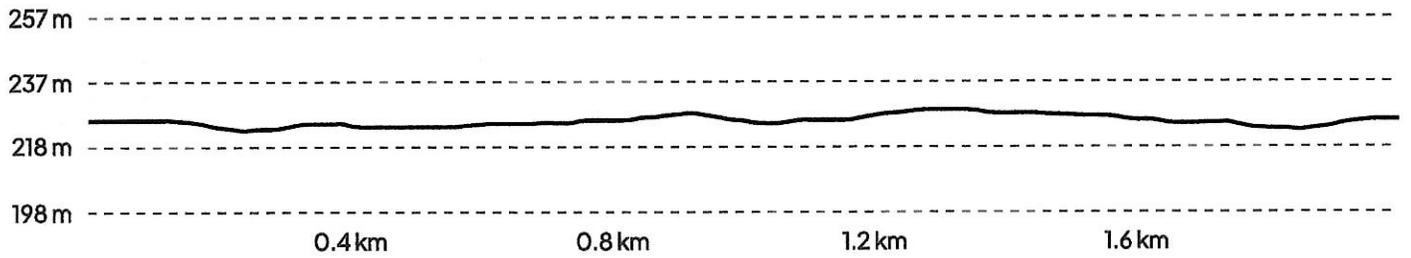
Activity Type

Notes



Start **226 m** Max **232 m** Gain **5 m**

Elevation



DISTANCE (KM)	DIRECTION
0.00	Walk west on the walkway.
0.17	Walk west on the walkway.
0.20	Walk west on the walkway.
0.23	Walk west on the walkway.
0.31	Walk north on the walkway.
0.33	Continue.
0.39	Walk southeast.
0.50	Walk northeast.
0.58	Walk north.
0.65	Walk north.
0.77	Walk northwest.
0.80	Keep right at the fork.
0.81	Walk west.
0.96	Walk southwest.
1.08	Walk southwest.
1.15	Walk north on North Lord Avenue.
1.32	Walk west on Maple Avenue.
1.41	Walk south on North Green Street.
1.60	Turn right onto the walkway.
1.61	Walk southwest on the walkway.
1.61	Turn left onto the walkway.
1.75	Walk east on the walkway.
1.83	Walk south on the walkway.
1.85	Walk east on the walkway.

DISTANCE (KM)	DIRECTION
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2.09	Destination
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CARPENTERSVILLE 5K ROUTE

4.98 km

Distance

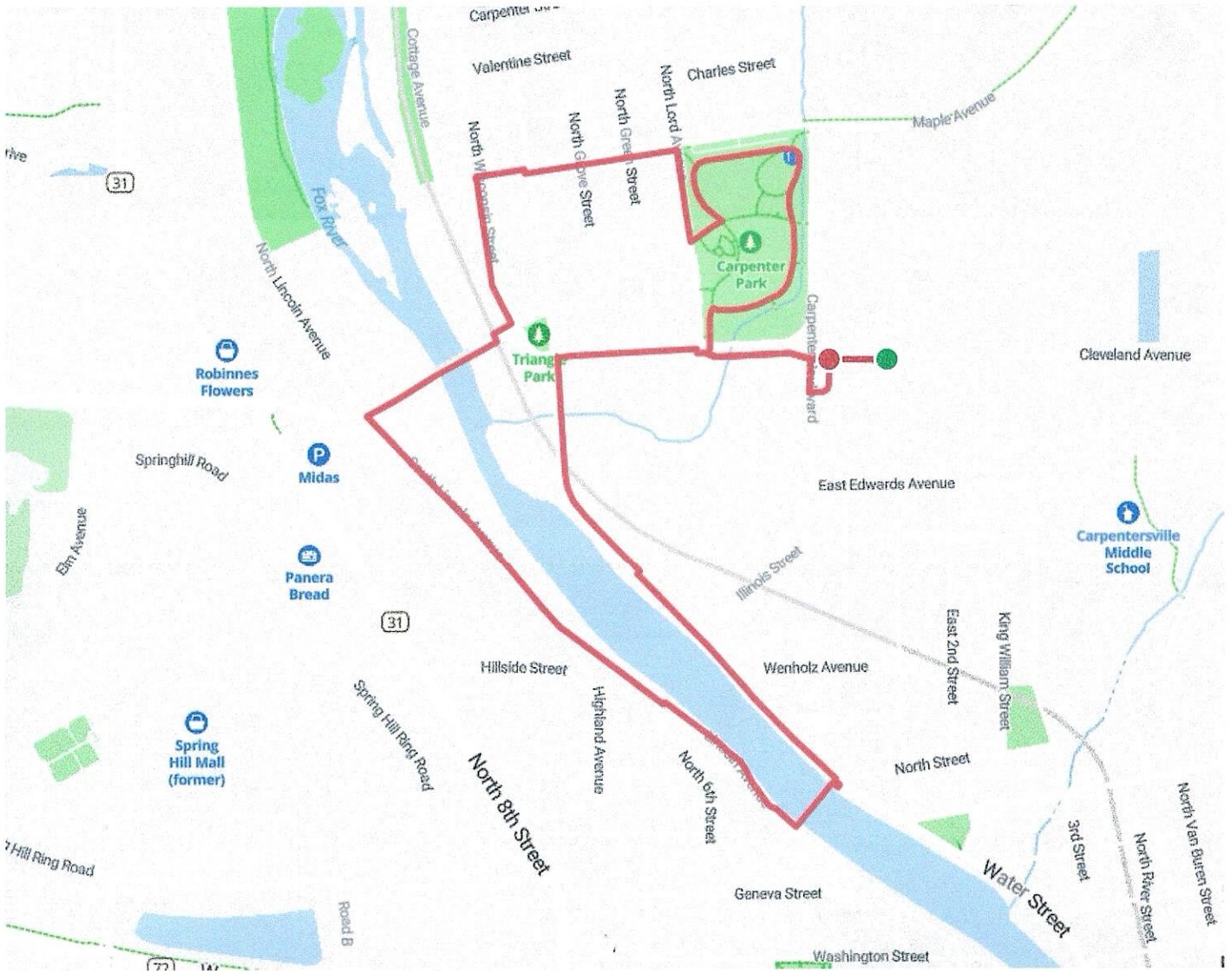
32 m

Elevation Gain

Walk

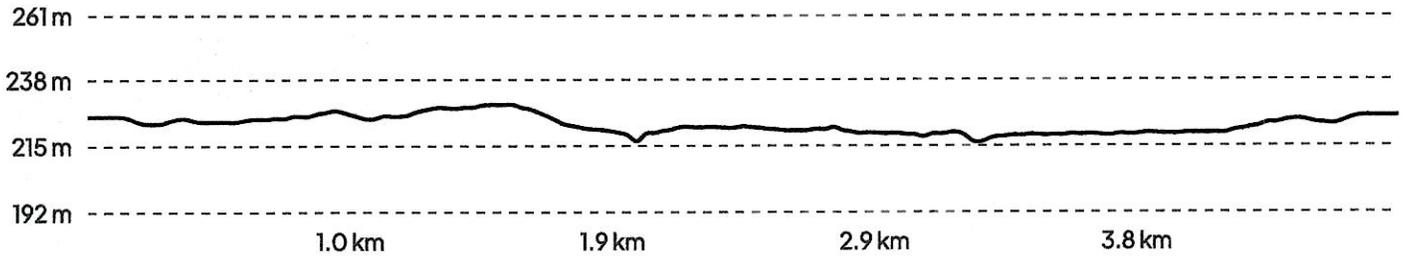
Activity Type

Notes



Start **226 m** Max **236 m** Gain **32 m**

Elevation



DISTANCE (KM)	DIRECTION
0.00	Walk west on the walkway.
0.32	Walk north on the walkway.
0.34	Continue.
0.40	Walk southeast.
0.66	Walk north.
0.80	Walk west.
0.81	Keep right at the fork.
0.97	Walk southwest.
1.09	Walk southwest.
1.15	Turn right onto North Lord Avenue.
1.16	Walk north on North Lord Avenue.
1.32	Turn left onto the walkway.
1.33	Walk west on the walkway.
1.59	Turn right onto the walkway.
1.60	Turn left onto Maple Avenue.
1.69	Turn left onto the walkway.
1.69	Walk south on the walkway.
1.95	Walk southwest on the walkway.
1.99	Turn left onto Fox River Trail.
2.01	Turn right onto the walkway.
2.26	Walk southwest on the walkway.
2.27	Turn left onto South Lincoln Avenue.
3.00	Turn left onto the walkway.
3.00	Turn right onto the walkway.
3.31	Keep left to take the walkway.

DISTANCE (KM)	DIRECTION
3.32	Walk northeast on the walkway.
3.46	Walk northwest on Water Street.
3.96	Turn right.
3.97	Turn left onto the walkway.
4.39	Walk east on the walkway.
4.64	Turn right onto the walkway.
4.64	Turn left onto the walkway.
4.84	Turn right onto Carpenter Boulevard.
4.90	Turn left.
4.91	Walk east.
4.99	Destination



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees

FROM: Matt Dabrowski, Director of Community Development

DATE: January 20, 2026

RE: Approval of an Ordinance Authorizing the Execution of an Amendment to the Intergovernmental Agreement between the County of Kane, the Village of Carpentersville, and Trust No. 1093521 for Access Improvements to Randall Road.

BACKGROUND

The Village and its engineering consultant, HR Green, have developed a plan to improve access and traffic flow to and from the Menards (Madison) Commercial Shopping Center located at the northwest corner of Miller Road and Randall Road. Access to this regional business node is via two, unsignalized and unrestricted driveways along Miller Road, and one driveway along Randall Road that is restricted to inbound traffic only. The location and configuration of these driveways have resulted in poor traffic flows and high delay times for vehicles trying to enter and leave the site. To begin addressing these issues, the Village is proposing to modify the Randall Road entrance to include a new outbound lane that would allow vehicles to turn right (southbound) onto Randall Road.

ANALYSIS

The existing inbound only access drive along Randall Road is 13-feet wide and is situated within an existing 30-foot utility and access easement that straddles the common property line between the existing McDonald's Restaurant to the north and the former Wendy's Restaurant to the south. The proposed outbound lane would be 13-feet wide and will require the existing easement to be widened by an additional 11-feet to the south. The affected property owner has agreed to the additional encumbrance, and staff has worked closely with the new tenant, 7 Brew Coffee, to ensure that the proposed driveway improvements would not impact their efforts to demolish the existing building and redevelop the site with a new drive-through coffee shop.

In addition to the above mentioned, Kane County Department of Transportation (KDOT), which has jurisdiction over Randall Road, and is requiring an amendment to both the former Intergovernmental Agreement (IGA) as well as to the final plat of subdivision for the Madison Commercial Center. This amendment would eliminate an inbound only access restriction and allow for both ingress and egress to Randall Road.

FISCAL IMPACT

The proposed amendment to the existing IGA will have no direct financial impact. The funding to construct the outbound access lane has been previously authorized, but will require separate Village Board action to award a construction contract once a contractor has been determined.

DEPARTMENT RECOMMENDATION

It is the recommendation of staff that the Village Board **approve** an Ordinance Authorizing the Execution of an Amendment to the Intergovernmental Agreement between the County of Kane, the Village of Carpentersville, and Trust No. 1093521 for access improvements to Randall Road.

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF KANE, THE VILLAGE OF CARPENTERSVILLE, AND TRUST NO. 1093521 DATED FEBRUARY 10, 1998, FOR ACCESS AND IMPROVEMENTS TO RANDALL ROAD FROM HUNTLEY ROAD TO BINNIE ROAD

WHEREAS, the Village of Carpentersville, Kane County, Illinois, is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Ordinance constitutes an exercise of the Village's home rule powers and functions as granted in the Constitution of the State of Illinois; and

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government including a unit of local government from another state; and

WHEREAS, both the Village of Carpentersville and Kane County are units of local government as defined by the Constitution of the State of Illinois and the Intergovernmental Cooperation Act; and

WHEREAS, on February 10, 1998, the County of Kane, the Village of Carpentersville, and Trust No. 1093521 entered into an annexation to restrict access to the Menards (Madison) Commercial Center to inbound only along Randall Road; and

WHEREAS, the Village of Carpentersville, pursuant to its home rule powers desires to enter into an intergovernmental agreement with the County of Kane and the subsequent owners of Trust No. 1093521 to allow an outbound access lane to Randall Road from the Menards (Madison) Commercial Shopping Center; and

NOW, THEREFORE, BE IT ORDAINED by the Village President and Board of Trustees of Carpentersville, Kane County, Illinois, as follows:

SECTION 1: The foregoing recitals are hereby incorporated into this Ordinance by this reference as findings of the Village President and Board of Trustees.

SECTION 2: The President and Board of Trustees hereby approve the Amendment to the Intergovernmental Agreement in substantially the form attached to this Ordinance as **Exhibit A**.

SECTION 3: The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Intergovernmental Agreement upon receipt by the Village Clerk.

An Ordinance Authorizing the Execution of an Amendment to the Intergovernmental Agreement Between the County of Kane, the Village of Carpentersville and Trust No. 1093521 for access and improvements to Randall Road from Huntley Road to Binnie Road

SECTION 4: If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 5: This Ordinance will be in full force and effect immediately, due to the urgency in ensuring the development ensues, as provided by law.

Motion made by Trustee _____, seconded by Trustee _____

Passed this _____ day of _____, 2026 by roll call vote as follows:

	Ayes	Nays	Absent	Abstain
Trustee Jeff Frost	_____	_____	_____	_____
Trustee Jim Malone	_____	_____	_____	_____
Trustee Humberto Garcia	_____	_____	_____	_____
Trustee Dickie Abbott	_____	_____	_____	_____
Trustee Sam Gupta	_____	_____	_____	_____
Trustee Jo Maniscalco	_____	_____	_____	_____
President John Skillman	_____	_____	_____	_____

APPROVED THIS ____ DAY OF _____, 2026

Village President, John Skillman

(SEAL)

ATTEST: _____
Village Clerk, Caryn Minor

Published: _____

An Ordinance Authorizing the Execution of an Amendment to the Intergovernmental Agreement Between the County of Kane, the Village of Carpentersville and Trust No. 1093521 for access and improvements to Randall Road from Huntley Road to Binnie Road

CERTIFICATION

I, Caryn Minor, do hereby certify that I am the duly appointed, acting and qualified Clerk of the Village of Carpentersville, Kane County, Illinois, and that as such Clerk, I am the keeper of the records and minutes and proceedings of the President and Board of Trustees of said Village of Carpentersville.

I do further certify that at a regular meeting of the President and Board of Trustees of the Village of Carpentersville, held on the ____ day of _____ 2026, the foregoing Ordinance entitled, *An Ordinance Authorizing the Execution of an Amendment to the Intergovernmental Agreement Between the County of Kane, the Village of Carpentersville, and Trust No. 1903521 for Access and Improvements to Randall Road from Huntley Road to Binnie Road*, as duly passed by the President and Board of Trustees of the Village of Carpentersville.

The pamphlet form of Ordinance No. 2026-_____, including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance was available in the Village Hall, commencing on the ____ day of _____, 2026, and will continue for at least 10 days thereafter. Copies of such Ordinance are also available for public inspection upon request in the office of the Village Clerk.

I do further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of said Village for safekeeping, and that I am the lawful custodian and keeper of the same.

Given under my hand and seal of the Village of Carpentersville this ____ day of _____, 2026.

Caryn Minor, Village Clerk
Village of Carpentersville,
Kane County, Illinois

(SEAL)

EXHIBIT A

An Amendment to the Intergovernmental Agreement between the County of Kane, the Village of Carpentersville, and Trust No. 1093521 for access and improvements to Randall Road from Huntley Road to Binnie Road

Exhibit A

**AMENDMENT TO THAT CERTAIN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE COUNTY OF KANE, THE VILLAGE OF CARPENTERSVILLE, AND
TRUST NO. 1093521 DATED FEBRUARY 10, 1998, FOR ACCESS AND
IMPROVEMENTS TO RANDALL ROAD FROM HUNTLEY ROAD TO BINNIE ROAD**

This Amendment (“Amendment”) to the Intergovernmental Agreement between the County of Kane, the Village of Carpentersville, and Trust No. 1093521 dated February 10, 1998 (“Agreement”) is made as of this ____ day of _____, 2025 by and between the Village of Carpentersville, an Illinois home rule municipal corporation (“Village”), the County of Kane, a body corporate and politic of the State of Illinois (the “County”) and Menard, Inc., Carpentersville Replacement LLC, Tesserri Holdings LLC, DPC Holding LLC Series I Miller Road, Archland Property II LP, Wendys Properties LLC, Stanley Jurczyk, Mary Jurczyk and Machesney Perryville Investments LLC (collectively, the "Subsequent Owners").

WHEREAS, the County, the Village, and Trust No. 1093521 (the “Trust”) entered into the Agreement on or about February 10, 1998; and

WHEREAS, subsequent to the execution of the Agreement, the Trust recorded a certain final plat of subdivision of Madison Commercial Unit 1 as document no. 1999K072752, with the Kane County Recorder’s Office which contained the following “access restrictions”:

ACCESS TO RANDALL ROAD FROM LOTS 1 THROUGH 8 WILL ONLY BE PROVIDED VIA MILLER ROAD AND A RIGHT IN ONLY ACCESS BETWEEN LOTS 4 AND 5, AS PROVIDED IN THE INTERGOVERNMENTAL AGREEMENT BETWEEN KANE COUNTY, THE VILLAGE OF CARPENTERSVILLE AND OWNER; and

WHEREAS, on November 8, 2002, there was a resubdivision of Lot 2 in the final plat of subdivision of Madison Commercial Unit 1, which resulted in a final plat of Madison Commercial Resubdivision recorded as document no. 2002K145177 with the Kane County Recorder of Deeds; and

WHEREAS, on November 9, 2006, there was a resubdivision of Lot 1 in the final plat of subdivision of Madison Commercial Unit 1, resulting from the Final Plat for Madison Commercial Resubdivision, which in turn led to a Final Plat of Subdivision of Menards Madison Commercial Resubdivision recorded as document no. 2006K123077 Kane County Recorder of Deeds; and

WHEREAS, on October 23, 2018, there was a resubdivision of Lots 7 and 8 in the final plat of subdivision of Madison Commercial Unit 1 which resulted in a final plat of 2250 Randall Road Subdivision recorded as document no. 2018K051743 with the Kane County Recorder of Deeds; and

WHEREAS, the Subsequent Owners represent that they are the respective owners of record of all of the real estate previously owned by the Trust at the time the Agreement was executed, and as to those lots across from their names as identified below:

Menard, Inc.:

Lot 1 and Lot 2 of the Menards Madison
Commercial Resubdivision
(03-18-225-004 and 03-18-225-005)
Lot 3 of Madison Commercial Unit 1
(03-18-225-002)

Exhibit A

Carpentersville Replacement LLC:	Lot 2 of the final plat of Madison Commercial Resubdivision (03-18-227-007)
Tesseri Holdings LLC:	Lot 3 of final plat of Madison Commercial Resubdivision (03-18-227-008)
DPC Holding LLC Series I Miller Road:	Lot 4 of final plat of Madison Commercial Resubdivision (03-18-227-009)
Archland Property II LP:	Lot 4 of Madison Commercial Unit 1 subdivision (03-18-225-003)
Wendys Properties LLC:	Lot 5 of Madison Commercial Unit 1 subdivision (03-18-227-002)
Stanley Jurczyk and Mary Jurczyk:	Lot 6 of Madison Commercial Unit 1 subdivision (03-18-227-003)
Machesney Perryville Investments LLC:	Lots 1 & 2 of 2250 Randall Road subdivision (03-18-227-010 and 03-18-227-011)

WHEREAS, the above-referenced properties are referred to as the “Subject Property” and are legally described in Exhibit A attached hereto and incorporated herein; and

WHEREAS, the Agreement may be amended in writing with the mutual consent of the Village, the County, and the Trust, or by the Village and County alone, provided such amendment does not adversely affect the rights, duties and obligations of the Trust (Owner); and

WHEREAS, the Village, County, and Subsequent Owners wish to eliminate the access restrictions from the final plat for the Madison Commercial Unit 1 subdivision; and

WHEREAS, the elimination of the access restrictions do not adversely affect the rights duties and obligations of the Trust or the Subsequent Owners; and

WHEREAS, the Village, County, and Subsequent Owners agree to execute an amendment to the final Plat for the Madison Commercial Unit 1 subdivision that removes the access restrictions identified herein as set forth on the document attached hereto as Exhibit B.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Incorporation of Recitals.** The parties agree that the recitals set forth above are incorporated herein into this Amendment as if they are fully restated herein.

2. **Amendment to Final Plat.** The parties agree to execute an amendment to the final plat for Madison Commercial Unit 1 subdivision is that is modified to remove the following access restrictions:

Exhibit A

The foregoing instrument was acknowledged before me on this ____ day of ____, 2025 by John Skillman, Village President of the **VILLAGE OF CARPENTERSVILLE**, an Illinois home rule municipal corporation, and by Caryn Minor, the Village Clerk of said municipal corporation.

Signature of Notary

SEAL

My Commission expires:

Exhibit A

MENARD INC., a Wisconsin corporation

By: _____

Its: _____

STATE OF _____)
) SS.

COUNTY OF _____)

The foregoing instrument was acknowledged before me on this ____ day of ____, 2025 by _____, as _____ of **MENARD INC.**, a Wisconsin corporation.

Signature of Notary

SEAL

My Commission expires:

CARPENTERSVILLE REPLACEMENT LLC,
an Illinois limited liability company

By: _____

Its: _____

STATE OF _____)
) SS.

COUNTY OF _____)

The foregoing instrument was acknowledged before me on this ____ day of ____, 2025 by _____, as _____ of **CARPENTERSVILLE REPLACEMENT LLC**, an Illinois limited liability company

Signature of Notary

SEAL

My Commission expires:

Exhibit A

EXHIBIT A
Legal Description for Subject Property

Menard, Inc. Lot 1 and Lot 2 of Menards Madison Commercial Resubdivision and Lot 3 of Madison Commercial Unit 1

LOTS 1 AND 2 OF THE FINAL PLAT OF SUBDIVISION OF MENARDS MADISON COMMERCIAL RESUBDIVISION A RESUBDIVISION OF LOT 1 IN MADISON COMMERCIAL UNIT 1 SUBDIVISION AND LOT 1 IN MADISON COMMERCIAL RESUBDIVISION, PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE EAST OF THE THIRD PRINCIPAL MERIDIAN, IN KANE COUNTY, ILLINOIS ACCORDING TO THE PLAT RECORDED NOVEMBER 9, 2006 AS DOCUMENT 2006K123077.

PINS 03-18-225-004 and 03-18-225-005

LOT 3 OF MADISON COMMERCIAL UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JULY 23, 1999 AS DOCUMENT 1999K072752, IN KANE COUNTY, ILLINOIS.

PIN 03-18-225-002

Carpentersville Replacement LLC - Lot 2 of Final Plat of Madison Commercial Resubdivision

LOT 2 OF THE FINAL PLAT OF MADISON COMMERCIAL RESUBDIVISION, BEING A RESUBDIVISION OF LOT 2 IN MADISON COMMERCIAL UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN, RECORDED NOVEMBER 8, 2002 AS DOCUMENT 2002K145177 KANE COUNTY, ILLINOIS.

PIN 03-18-227-007

Tesseri Holdings LLC - Lot 3 of Final Plat of Madison Commercial Resubdivision

LOT 3 OF THE FINAL PLAT OF MADISON COMMERCIAL RESUBDIVISION, BEING A RESUBDIVISION OF LOT 2 IN MADISON COMMERCIAL UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN KANE COUNTY, ILLINOIS ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 8, 2002 AS DOCUMENT 2002K145177.

PIN 03-18-227-008

DPC Holding LLC Series I Miller Road Lot 4 of Final Plat of Madison Commercial Resubdivision

LOT 4 OF THE FINAL PLAT OF MADISON COMMERCIAL RESUBDIVISION, BEING A RESUBDIVISION OF LOT 2 IN MADISON COMMERCIAL UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN, RECORDED NOVEMBER 8, 2002 AS DOCUMENT 2002K145177 KANE COUNTY, ILLINOIS.

PIN 03-18-227-009

Exhibit A

Archland Property II LP - Lot 4 of Madison Commercial Unit 1 subdivision

LOT 4 OF MADISON COMMERCIAL UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JULY 23, 1999 AS DOCUMENT 1999K072752, IN KANE COUNTY, ILLINOIS.

PIN 03-18-225-003

Wendys Properties LLC - Lot 5 of Madison Commercial Unit 1 subdivision

LOT 5 IN FINAL PLAT OF SUBDIVISION OF MADISON COMMERCIAL UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JULY 23, 1999 AS DOCUMENT 1999K072752, IN KANE COUNTY, ILLINOIS.

PIN 03-18-227-002

Stanley Jurczyk and Mary Jurczyk - Lot 6 of Madison Commercial Unit 1 subdivision

LOT 6 OF MADISON COMMERCIAL UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT THEREOF RECORDED JULY 23, 1999 AS DOCUMENT 1999K072752, IN KANE COUNTY, ILLINOIS.

PIN 03-18-227-003

Machesney Perryville Investments LLC - Lots 1 and 2 of 2250 Randall Road subdivision

LOTS 1 AND 2 OF 2250 RANDALL ROAD, BEING A SUBDIVISION OF PART OF THE NORTHEAST QUARTER OF SECTION 18, TOWNSHIP 42 NORTH, RANGE 8, EAST OF THE THIRD PRINCIPAL MERIDIAN ACCORDING TO THE PLAT RECORDED OCTOBER 23, 2018 AS DOCUMENT 2018K051743, IN KANE COUNTY, ILLINOIS.

PINS 03-18-227-010 and 03-18-227-011



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees

FROM: Ed Szydowski, Assistant Director of Public Works and Engineering

DATE: January 20, 2026

RE: A RESOLUTION ACCEPTING AN AGREEMENT FOR THE MONITORING AND MAINTENANCE OF RESTORED NATURALIZED AREAS WITH BAXTER AND WOODMAN NATURAL RESOURCES OF CRYSTAL LAKE, ILLINOIS IN THE AMOUNT OF \$79,900.00

BACKGROUND

For several years the Village has been completing the monitoring and maintenance (M&M) of several naturalized areas within the Village using consultant services for the following locations:

- Lake Marian Creek (Keith Andres Memorial Park)
- White Oaks Detention Basin
- Sleepy Creek (Newport Cove)
- Carpenter Creek – from So. Washington Street to north of Cross Container
- N/E Randall Road / Huntley Road Detention Basin.

This is needed to monitor restored naturalized areas and to conduct scheduled or specific maintenance. Baxter and Woodman, Inc. (B&W), Natural Resources division,

provided these services for the past two years as well as completing the naturalized improvements on three of these locations.

Staff requested and negotiated this agreement with B&W to continue providing the M&M services. After the scope of services and terms were agreed upon, B&W prepared the final agreement attached for your consideration. This agreement is a 2-year agreement for FY 2026 and 2027.

ANALYSIS

As stated, Staff and B&W discussed the scope of services and schedule of the services. The agreement contains the fee, proposed contract, and services necessary to complete the M&M. These services would include spot mowing and trimming, invasive species control, prescribed burns, and ecologist monitoring. The proposal submitted by B&W demonstrates a full understanding of the scope of work to complete this service.

FISCAL IMPACT

The entire proposal cost for FY 2026 and 2027 is \$79,900.00. The proposal cost for FY 2026 is for \$40,575.00 and was budgeted for in FY2026 in the amount of \$40,750.00 through the following accounts:

<u>Description</u>	<u>Account #</u>	<u>Amount</u>
Lake Marian Creek	299370-56403-72019	\$5,600
Carpenter Creek - North	299370-56403-70188	\$14,500
Carpenter Creek - South	805189-54153	\$7,400
White Oaks Basin	721179-52310	\$3,750
Sleepy Creek	299370-56301-72039	\$5,500
N/E Randall / Huntley Basin	807189-52190	\$4,000

Staff would recommend the remaining proposal amount for funding in FY 2027 through the budget preparation process later in 2026.

DEPARTMENT RECOMMENDATION

It is the recommendation of the Public Works Department that the Village Board of Trustees approve the Resolution accepting an agreement for the monitoring and maintenance of the identified restored naturalized areas with Baxter and Woodman Natural Resources of Crystal Lake, Illinois in the amount of \$79,900.00.

RESOLUTION NO. R26-_____

A RESOLUTION ACCEPTING AN AGREEMENT FOR THE MONITORING AND MAINTENANCE OF THE IDENTIFIED RESTORED NATURALIZED AREAS WITH BAXTER AND WOODMAN NATURAL RECOURSES OF CRYSTAL LAKE, ILLINOIS IN THE AMOUNT OF \$79,900.00

WHEREAS, the Village has determined that it is necessary to provide consultant services to complete monitoring and maintenance of naturalized areas within the Village; and

WHEREAS, the Village has selected Baxter & Woodman Natural Resources (B&W) to provide services based on their submitted engineering services agreement (“Contract”) for Lake Marian Creek (Keith Andres Memorial Park), White Oaks Detention Basin, Sleepy Creek (Newport Cove), Carpenter Creek North (Spring Street to north of Cross Container), Carpenter Creek South (So. Washington Street to Spring Street), and the Randall Road / Huntley Road Detention Basin for 2026 and 2027; and

WHEREAS, the entire proposal cost for 2026 and 2027 is \$79,900.00 with the proposal cost just for 2026 of \$40,575.00 budgeted for FY2026 with the remaining proposal amount for 2027 to be funding in FY2027; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with B&W will serve and be in the best interest of the Village.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Carpentersville, Kane County, Illinois, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: APPROVAL OF CONTRACT. The Contract by and between the Village and B&W is hereby approved in the amount of \$79,900.00, in substantially the form attached to this Resolution as **Exhibit A**, and in a final form to be approved by the Village Manager.

SECTION 3: EXECUTION OF CONTRACT. The Village President and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by B&W provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

Motion made by Trustee _____, seconded by Trustee _____,
that the Resolution be adopted.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of
Carpentersville, Illinois at a regular meeting thereof held on the 20th day of January, 2026,
pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 20th day of January, 2026

Village President, John Skillman

(SEAL)

ATTEST: _____
Village Clerk, Caryn Minor

January 12, 2026

Mr. Edward J. Szydlowski
Assistant Director of Public Works & Engineering
Village of Carpentersville
1075 Tamarac Drive
Carpentersville, IL 60110

Subject: Carpentersville 2026-2027 Natural Areas Stewardship.

Dear Mr. Szydlowski:

Baxter & Woodman Natural Resources, LLC (BWNR) is pleased to provide this Proposal to perform two years (2026-2027) of stewardship (maintenance) on five previously restored natural areas including NE Randall/Huntley Basin, Lake Marian Creek, Carpenter Creek North & South, White Oaks Detention, and Sleepy Creek. A detailed summary of our proposed scope of services and fees is as follows.

Scope of Services

Task: Mowing

All five sites have established native vegetation and no longer need extensive mowing to keep annual and biennial weeds under control. Rather, BWNR will spot mow with weed trimmers at each of the five sites as needed each year.

Task: Invasive Species Control

BWNR will selectively apply herbicide to target perennial non-native and/or invasive species at each of the five sites (per the included Item/Cost Table) using hand-held applicators whenever possible to avoid spraying native/desirable species.

Task: Prescribed Burning

BWNR will obtain a prescribed burn permit from the Illinois EPA then perform burns in spring per the included Item/Cost Table. Prior to burning, BWNR will mow burn breaks where appropriate and send burn notification letters to adjacent residents. The burn will be led by an Illinois Certified Burn Manager and experienced/trained burn staff.

Task: Ecologist Monitoring

A BWNR Restoration Ecologist will conduct site visits during the 2026 and 2027 growing seasons (likely May and August) to assess each of the five natural areas then provide stewardship recommendations to BWNR implementation staff.

CARPENTERSVILLE 2026-2027 NATURAL AREAS STEWARDSHIP

ITEM	DESCRIPTION	Qty	UNIT	UNIT COST*	TOTAL COST*
1 LAKE MARIAN CREEK (KEITH ANDRES PARK)					
1.1	2026 MAINTENANCE TRIPS	1	LS	\$5,250.00	\$5,250.00
1.2	2027 PRESCRIBED BURN	1	LS	\$6,475.00	\$6,475.00
1.3	2027 MAINTENANCE TRIPS	1	LS	\$5,250.00	\$5,250.00
LAKE MARIAN CREEK SUBTOTAL					\$16,975.00
2 CARPENTER CREEK NORTH & SOUTH					
2.1	2026 PRESCRIBED BURN	1	LS	\$7,775.00	\$7,775.00
2.2	2026 MAINTENANCE TRIPS	1	LS	\$13,400.00	\$13,400.00
2.3	2027 MAINTENANCE TRIPS	1	LS	\$13,400.00	\$13,400.00
CARPENTERS CREEK NORTH & SOUTH SUBTOTAL					\$34,575.00
3 WHITE OAKS DETENTION					
3.1	2026 PRESCRIBED BURN	1	LS	\$2,450.00	\$2,450.00
3.2	2026 MAINTENANCE TRIPS	1	LS	\$1,300.00	\$1,300.00
3.3	2027 PRESCRIBED BURN	1	LS	\$2,450.00	\$2,450.00
3.4	2027 MAINTENANCE TRIPS	1	LS	\$1,300.00	\$1,300.00
WHITE OAKS DETENTION SUBTOTAL					\$7,500.00
4 SLEEPY CREEK					
4.1	2026 MOWING	1	LS	\$1,525.00	\$1,525.00
4.2	2026 MAINTENANCE TRIPS	1	LS	\$3,600.00	\$3,600.00
4.3	2027 MOWING	1	LS	\$1,525.00	\$1,525.00
4.4	2027 MAINTENANCE TRIPS	1	LS	\$3,600.00	\$3,600.00
SLEEPY CREEK SUBTOTAL					\$10,250.00
5 NE RANDALL/HUNTLEY BASIN					
5.1	2026 MAINTENANCE TRIPS	1	LS	\$3,600.00	\$3,600.00
5.2	2027 MAINTENANCE TRIPS	1	LS	\$3,600.00	\$3,600.00
NE RANDALL/HUNTLEY BASIN SUBTOTAL					\$7,200.00
6 ECOLOGIST MONITORING					
6.1	2026 MAINTENANCE TRIPS	1	LS	\$1,700.00	\$1,700.00
6.2	2027 MAINTENANCE TRIPS	1	LS	\$1,700.00	\$1,700.00
ECOLOGIST MONITORING SUBTOTAL					\$3,400.00
TOTAL					\$79,900.00

* NOTE THAT ALL COSTS ARE NON-PREVAILING WAGE

Fee

The Owner shall pay the Ecologist for the services performed or furnished a lump sum amount of **\$79,900.00**.

This proposal is valid for 90 days from the date issued.

Standard Terms and Conditions

The attached Standard Terms and Conditions apply to this proposal.

Acceptance

If you find this proposal acceptable, please sign and return one copy for our files. If you have any questions or need additional information, please do not hesitate to contact Lane Linnenkohl at 815-529-3107 or llinnenkohl@baxterwoodman.com.

Sincerely,

BAXTER & WOODMAN NATURAL RESOURCES, LLC



Craig D. Mitchell, PE
Vice President

Village of Carpentersville, Public Works and
Engineering

ACCEPTED BY: _____

TITLE: _____

DATE: _____



STANDARD TERMS AND CONDITIONS

PLEASE READ THESE STANDARD TERMS AND CONDITIONS (“TERMS”) CAREFULLY BEFORE EXECUTING THE LETTER PROPOSAL PRESENTED BY BAXTER & WOODMAN NATURAL RESOURCES, LLC (“BWNR”). BY EXECUTING THE LETTER PROPOSAL, OWNER AGREES TO BE BOUND BY THESE TERMS, THE PROVISIONS OF THE LETTER PROPOSAL, AND THE PROVISIONS OF ANY DOCUMENT REFERRING TO THESE TERMS OR THE LETTER PROPOSAL, ALL OF WHICH SHALL COLLECTIVELY CONSTITUTE THE “AGREEMENT”.

Owner’s Responsibility – Provide BWNR with all criteria and full information for the “Project”, which is generally otherwise identified in the Letter Proposal. BWNR will rely, without liability, on the accuracy and completeness of all information provided by the Owner including its consultants, contractors, specialty contractors, subcontractors, manufacturers, suppliers and publishers of technical standards (“Owner Affiliates”) without independently verifying that information. The Owner represents and warrants that all known hazardous materials on or beneath the site have been identified to BWNR. BWNR and their consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials unless this service is set forth in the Letter Proposal.

Schedule for Rendering Services - The agreed upon services shall be completed within a reasonable amount of time. If BWNR is hindered, delayed or prevented from performing the services as a result of any act or neglect of the Owner, any Owner Affiliate, or force majeure event, BWNR’s work shall be extended and the rates and amounts of BWNR’s compensation shall be equitably adjusted in a written instrument executed by all Parties.

Invoices and Payments - The fees to perform the proposed scope of services constitutes BWNR’s estimate to perform the agreed upon scope of services. Circumstances may dictate a change in scope, and if this occurs, an equitable adjustment in compensation and time shall be agreed upon by all Parties by written agreement. No service for which added compensation will be charged will be provided without first obtaining written authorization from the Owner. BWNR invoices shall be due and owing by Owner in accordance with the terms and provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).

Opinion of Probable Construction Costs - BWNR’s opinion of probable construction costs represents its reasonable judgment as a professional engineer. Owner acknowledges that BWNR has no control over construction costs or contractor’s methods of determining prices, or over competitive bidding, or market conditions. BWNR cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from BWNR’s opinion of probable construction costs.

Standards of Performance – (1) The standard of care for all services performed or furnished by BWNR will be the same care and skill ordinarily used by professionals practicing under similar circumstances, at the same time and in the same locality on similar projects. BWNR makes no warranties, express or implied, in connection with its services; (2) BWNR shall be responsible for the technical accuracy of its services and documents; (3) BWNR shall use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards; (4) BWNR may employ such sub-consultants as BWNR deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objection by Owner; (5) BWNR is not acting as a municipal advisor as defined by the Dodd-Frank Act. BWNR shall not provide advice or have any responsibility for municipal financial products or securities.

Insurance - BWNR will maintain insurance coverage with the following limits and Certificates of Insurance will be provided to the Owner upon written request:

Worker’s Compensation	Statutory Limits	
Automobile Liability:	\$1 million combined single limit	
Commercial General Liability:	\$1 million each occurrence	\$2 million general aggregate
Excess Umbrella Liability	\$5 million each occurrence	\$5 million general aggregate
Professional Liability:	\$1 million per claim	\$2 million aggregate
Pollution Liability:	\$1 million each occurrence	\$2 million general aggregate

In no event will BWNR’s collective aggregate liability under or in connection with this Agreement or its subject matter, based on any legal or equitable theory of liability, including breach of contract, tort (including negligence), strict liability and otherwise, exceed the contract sum to be paid to BWNR’s under this Agreement. Any claim against BWNR arising out of this Agreement may be asserted by the Owner, but only against the entity and not against BWNR’s directors, officers, shareholders or employees, none of whom shall bear any liability and may not be subject to any claim.

Indemnification and Mutual Waiver – (1) To the fullest extent permitted by law, BWNR shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages (“Losses”) caused by the Project, provided that such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only

to the extent caused by any grossly negligent act or omission of BWNR; (2) To the fullest extent permitted by law, Owner shall indemnify and hold harmless BWNR and its officers, directors, employees, agents and consultants from and against any and all Losses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project provided that any such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent arising out of or occurring in connection with the Owner's, or Owner's officers, directors, employees, consultants, agents, or others retained by or under contract to the Owner, negligent act or omission, willful misconduct, or breach of this Agreement; (3) To the fullest extent permitted by law, Owner and BWNR waive against each other, and the other's employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, enhanced, punitive, or consequential damages, in each case regardless of whether such party was advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose; (4) In the event Losses or expenses are caused by the joint or concurrent fault of the BWNR and Owner, they shall be borne by each party in proportion to its respective fault, as determined by a mediator or court of competent jurisdiction; (5) The Owner acknowledges that BWNR is a business corporation and not a professional service corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees. The Owner and BWNR agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.

Termination - Either party may terminate this Agreement upon ten (10) business days' written notice to the other party in the event of failure by the other party to comply with the terms of the Agreement through no fault of the terminating party. A condition precedent to termination shall be conformance with the Dispute Resolution terms below. If this Agreement is terminated, Owner shall receive reproducible copies of drawings, developed applications and other completed documents upon written request. Owner shall be liable, and shall promptly pay BWNR, for all services and reimbursable expenses rendered through the effective date of suspension/termination of services.

Use of Documents - All BWNR documents (data, calculations, reports, Drawings, Specifications, Record Drawings and other deliverables, whether in printed form or electronic media format, provided by BWNR to Owner pursuant to this Agreement) are instruments of service and BWNR retains ownership and property interest therein (including copyright and right of reuse). Owner shall not rely on such documents unless in printed form, signed or sealed by BWNR or its consultant. Electronic format of BWNR's design documents may differ from the printed version and BWNR bears no liability for errors, omissions or discrepancies. Reuse of BWNR's design documents is prohibited and Owner shall defend and indemnify BWNR from all claims, damages, losses and expenses, including attorney's fees, consultant/expert fees, and costs arising out of or resulting from said reuse. Project documents will be kept for time periods set forth in BWNR's document retention policy after Project closeout.

Successors, Assigns, and Beneficiaries - Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or BWNR to any third party, including any lender, contractor, subcontractor, supplier, manufacturer, other individual, entity or public body, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement are for the sole and exclusive benefit of the Owner and BWNR and not for the benefit (intended, unintended, direct or indirect) of any other entity or person.

Dispute Resolution - All disputes between the Parties shall first be negotiated between executives who have authority to settle the dispute for a period of thirty (30) days. If unresolved, disputes shall be then submitted to mediation as a condition precedent to litigation. The mediation session shall be held within forty-five (45) days of the retention of the mediator, and last for at least one (1) full mediation day, before any party has the option to withdraw from the process. If mediation is unsuccessful, litigation may be pursued in the federal courts of the United States or the courts of the State of Illinois, in each case located in the County of McHenry.

Miscellaneous Provisions - (1) This Agreement is to be governed by the law of the state of Illinois without giving effect to any choice or conflict of law provision or rule that would require or permit the application of the laws of any jurisdiction other than those of the State of Illinois; (2) all notices must be in writing and shall be deemed effectively served upon the other party when sent by certified mail, return receipt requested; (3) all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion and/or termination for any reason; (4) any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and BWNR, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision; (5) a party's non-enforcement of any provision shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement; (6) to the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended; (7) this Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter; (8) no amendment to or modification of this Agreement is effective unless it is in writing and signed by each party.



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees

FROM: Kevin R. Gray, PE, CFM, Director of Public Works and Engineering

DATE: January 20, 2026

RE: A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) FORD F550 CAB AND CHASSIS THROUGH THE SUBURBAN PURCHASING COOPERATIVE PROGRAM FROM SUTTON FORD IN THE AMOUNT OF \$60,716 AND AUTHORIZING THE PURCHASE AND INSTALLATION OF A DUMP BODY, SNOW PLOW PACKAGE, AND SALTING EQUIPMENT THROUGH SOURCEWELL FROM BONNELL INDUSTRIES, INC. IN THE AMOUNT OF \$84,726.29

BACKGROUND

The 2026 budget has funding allocated for the replacement of vehicles within the Public Works Department. As part of the budget process, the Village initiated a Capital Equipment Replacement Fund (CERF) which schedules the replacement for the Village's vehicles and equipment. Methods utilized for replacement include, but are not limited to, the vehicle's age, its intended useful life expectancy, and the American Public Works Association (APWA) Vehicle Evaluation Score Sheet.

The APWA assessments were completed by Staff and took into consideration the vehicle's age, body condition, ongoing and anticipated repair costs that are required to keep the vehicle roadworthy and safe for our employees to operate and maintain. The results taken from the assessments have indicated that Vehicle No. 112, a 2014 Ford

F550 with dump, is scheduled to be replaced.

Make & Type	Vehicle Number	Year	Age	Mileage	Anticipated Salvage Value
Ford F550 with Dump	112	2014	12	49,115	\$18,000

ANALYSIS

The Village is a member of the Sourcewell Program Alliance (Sourcewell), in partnership with Suburban Purchasing Cooperative (SPC), which allows governmental agencies to take advantage of lower costs by combining purchasing powers. Through a competitive bid process, vendors submit bids to the SPC and Sourcewell who subsequently award the bid to the lowest and responsible bidder.

Based on the SPC's and Sourcewell's competitive bid process, Staff recommends purchasing one (1) Ford F-550 Cab and Chassis in the amount of \$60,716 as well as the upfitting of a dump body, snow plow package, and salting equipment from Bonnell Industries, Inc. (Bonnell) on Sourcewell Contract No. 43012 in the amount of \$84,726.29.

FISCAL IMPACT

Funding has been allocated in the 2026 budget for the purchase of vehicles and equipment within the Public Works Department. The funding for the purchase of this vehicle in the amount of \$145,442.29 (the total cost of \$60,716 for the Cab and Chassis plus \$84,726.29 for its upfitting) is located within Account No. 235370-55745. The purchase of this vehicle is under the budgeted amount of \$145,600 by \$157.71. Therefore, adequate funding has been provided for this vehicle purchase.

Additionally, the Village is not anticipating to receive the F550 Ford Cab and Chassis until the end of the FY26. So, in order to reduce the Village's liability of steel tariffs/surcharges for the up-fitting of the vehicle, it is recommended that the up-fitting of this vehicle be pre-paid in FY26 to Bonnell.

DEPARTMENT RECOMMENDATION

It is the recommendation of the Public Works Department that the Village Board approve a Resolution authorizing the purchase of one (1) Ford F550 Cab and Chassis through the Suburban Purchasing Cooperative program from Sutton Ford in the amount of \$60,716 and authorizing the purchase and installation of a dump body, snow plow package, and salting equipment through Sourcewell from Bonnell Industries, Inc. in the amount of \$84,726.29.

ATTACHMENTS

Resolution

Attachment A – Sutton Ford Proposal

Attachment B – Bonnell Industries, Inc. Proposal

RESOLUTION NO. R26-_____

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) FORD F550 CAB AND CHASSIS THROUGH THE SUBURBAN PURCHASING COOPERATIVE PROGRAM FROM SUTTON FORD IN THE AMOUNT OF \$60,716 AND AUTHORIZING THE PURCHASE AND INSTALLATION OF A DUMP BODY, SNOW PLOW PACKAGE, AND SALTING EQUIPMENT THROUGH SOURCEWELL FROM BONNELL INDUSTRIES, INC. IN THE AMOUNT OF \$84,726.29

WHEREAS, it is necessary for the Village of Carpentersville, Kane County, Illinois (“the Village”) to purchase one (1) Ford F-550 Truck and Chassis; and

WHEREAS, competitive pricing for the purchase of one (1) Ford F-550 Truck and Chassis is available through the Suburban Purchasing Cooperative Program; and

WHEREAS, Sutton Ford has provided pricing for the one (1) Ford F-550 Truck and Chassis through the Suburban Purchasing Cooperative Program as follows:

Description	Cost
2026 Ford F550 Cab and Chassis	\$60,716.00
Total Cost	\$60,716.00

WHEREAS, competitive pricing for the purchase and installation of dump box, snow plow, and salting equipment for one (1) 2026 Ford F550 Cab and Chassis by Bonnell Industries, Inc., is available through Sourcewell; and

WHEREAS, Bonnell Industries, Inc., has provided pricing for the installation of a dump box, snow plow package, and salting equipment for one (1) 2026 Ford F550 Cab and Chassis through Sourcewell as follows; and

Description	Cost
Bonnell Dump Body, Snow Plow Package, and Salting Equipment Installation	\$84,726.29
Total Cost	\$84,726.29

WHEREAS, adequate funding has been allocated within the 2026 budget to support this purchase.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Carpentersville, Kane County, Illinois, as follows:

SECTION 1: It is hereby determined that it is advisable, necessary and in the best interest of the Village of Carpentersville to authorize the purchase of one (1) Ford F-550 Cab and Chassis

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) FORD F550 CAB AND CHASSIS THROUGH THE SUBURBAN PURCHASING COOPERATIVE PROGRAM FROM SUTTON FORD IN THE AMOUNT OF \$60,716 AND AUTHORIZING THE PURCHASE AND INSTALLATION OF A DUMP BODY, SNOW PLOW PACKAGE, AND SALTING EQUIPMENT THROUGH SOURCEWELL FROM BONNELL INDUSTRIES, INC. IN THE AMOUNT OF \$84,726.29

from Sutton Ford through the Suburban Purchasing Cooperative in the amount not to exceed \$60,716.

SECTION 2: That the Village Manager is hereby authorized to purchase one (1) Ford F-550 Cab and Chassis from Sutton Ford through the Suburban Purchasing Cooperative in the amount not to exceed \$60,716.

SECTION 3: It is hereby determined that it is advisable, necessary and in the best interest of the Village of Carpentersville to authorize the purchase and installation of a dump body, snow plow package, and salting equipment from Bonnell Industries, Inc. through Sourcewell in the amount not to exceed \$84,726.29 and in order to minimize additional costs, pre-pay for the upfitting of this vehicle in FY2026.

SECTION 4: That the Village Manager is hereby authorized to purchase and pre-pay in FY2026 the installation of a dump body, snow plow package, and salting equipment from Bonnell Industries, Inc. through Sourcewell in the amount not to exceed \$84,726.29.

Motion made by Trustee _____, seconded by Trustee _____, that the Resolution be adopted.

[Signature Page Follows]

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) FORD F550 CAB AND CHASSIS THROUGH THE SUBURBAN PURCHASING COOPERATIVE PROGRAM FROM SUTTON FORD IN THE AMOUNT OF \$60,716 AND AUTHORIZING THE PURCHASE AND INSTALLATION OF A DUMP BODY, SNOW PLOW PACKAGE, AND SALTING EQUIPMENT THROUGH SOURCEWELL FROM BONNELL INDUSTRIES, INC. IN THE AMOUNT OF \$84,726.29

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES, of the Village of Carpentersville, Illinois at a regular meeting thereof held on the 20th day of January, 2026 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 20th day of January, 2026.

Village President, John Skillman

(SEAL)

ATTEST: _____
Village Clerk, Caryn Minor

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) FORD F550 CAB AND CHASSIS THROUGH THE SUBURBAN PURCHASING COOPERATIVE PROGRAM FROM SUTTON FORD IN THE AMOUNT OF \$60,716 AND AUTHORIZING THE PURCHASE AND INSTALLATION OF A DUMP BODY, SNOW PLOW PACKAGE, AND SALTING EQUIPMENT THROUGH SOURCEWELL FROM BONNELL INDUSTRIES, INC. IN THE AMOUNT OF \$84,726.29



2026 FORD F550 DRW CHASSIS CONTRACT #227



COMMERCIAL
& FLEET

WWW.SUTTONTRUCKS.COM

CONTACT: SCOTT OUREDNIK

PHONE : 708-720-8040

EMAIL: sourednik@suttonford.com

26 FORD F550 REG CAB 4X2 60 CA

BASE PRICE \$51,016



**COMMERCIAL
& FLEET**

Please enter the following information:

Agency Name & Address Village Of Carpentersville

Contact Name Mark Self

Contact phone number 224-293-1618

Purchase order number

Total Dollar amount \$60,716.00

Total number of units 1

Tax Exempt # E99960818

Delivery Address 1075 Tamarac Drive
Carpentersville Il
60110

FIN CODE

PLEASE SUBMIT P.O. & TAX EXEMPT LETTER WITH VEHICLE ORDER

**Sutton Ford Commercial Truck Center
21315 Central Ave
Matteson, IL 60443**

CONTACT : SCOTT OUREDNIK

PHONE : 708-720-8040

CELL / TEXT : 219-670-9099

EMEMAIL: sourednik@suttonford.com

MAJOR PRODUCT CHANGES

OVERVIEW

The 2026 Super Duty® Chassis Cab reinforces the long tradition of F-Series toughness and continues to meet the needs of a multitude of commercial vocations, as well as personal use towing customers. Trademark "Built Ford Tough®" attributes such as capability to get the job done, quality, reliability, power, breadth and depth of product choices are solidly behind Chassis Cab users.

To learn more about the features on this vehicle, go to www.forduniversity.com

MODEL/SERIES/AVAILABILITY

- XL, XLT, Lariat

MECHANICAL

- ★ **New/Changed**
- None
- **Deleted**
 - None

EXTERIOR

- ★ **New/Changed**
 - Tire Pressure Monitor System (TPMS) – standard
- ★ **New Colors**
 - Argon Blue Metallic (E9)
 - Marsh Gray (T9)
- **Deleted Colors**
 - Antimatter Blue Metallic
 - Darkened Bronze Metallic

INTERIOR/COMFORT

- ★ **New/Changed**
 - None

SAFETY/SECURITY

- ★ **New/Changed**
 - None
- **Deleted**
 - None

FORD CO-PILOT360® TECHNOLOGY

- ★ **New/Changed**
 - None

FUNCTIONAL

- ★ **New/Changed**
 - Ford Connectivity Package (1-year included) – standard¹
 - Ford Connectivity Package (One-time purchase – 7 years) (94D)– optional²
 - Individual Tire Pressure Monitoring System (TPMS) – standard
 - SecuriCode® Keyless Entry Keypad, Driver's Side (63B) – optional on Lariat
 - SiriusXM with 360L (3-year plan) (52E)
 - SecuriCode® Wireless Keyless Entry Keypad, Driver's Side (DIO) – now optional on XL
 - Battery Jump Start System GB70 by NOCO w/Case (DIO)
 - Windshield Sunshade by Covercraft (DIO)
 - Super Duty Tool Kit – by AllTrade (DIO)
 - Illuminated Front Emblem (DIO)
 - Kicker Subwoofer (DIO)
 - Vehicle Integration System 2.0 – now optional on XL

PACKAGES

- ★ **New/Changed**
 - Payload Plus Upgrade Package 2 (68H)

NOTE: Ford is restricting sales of 6.7L Diesel (99T) on F-550 with Payload Plus Upgrade Package 2 (68H) and F-600 6.7L Diesel (99T) to customers for registration outside of California, Massachusetts, Oregon, New York, Vermont and Washington.

Additionally, Ford is restricting sales of F-550 6.7L Diesel (99T) with Payload Plus Upgrade Package 1 (68M) to customers for registration in California, Massachusetts, Oregon, New York, Vermont and Washington only.

¹ Ford Connectivity Package included for one-year from warranty start date. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. To activate the one-year complimentary trial, retail modem authorization and credit card authorization for auto renewal is required; customer may cancel at any time.

² Select option for a one-time purchase of Ford Connectivity Package. Ford Connectivity Package will be active for 7 years on this vehicle (non-transferrable to another VIN) from warranty start date. Requires activation via FordPass® app. Not available for fleet orders. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Ford may temporarily slow data speeds if such data usage reaches or exceeds 50GB within a billing cycle or due to network limitations. If a customer uses more than 50% of their data usage in a roaming country during a 60-day period, Ford may remove or limit the customer's data plan.

Product Changes and Features Availability

Features, options, and package content subject to change. Please check www.fmcdealer.com for the most current information.

★ = New for this model year

2026 SUPER DUTY® CHASSIS CAB (F-350CC / F-450CC / F-550 / F-600) STANDARD EQUIPMENT

The following features are standard on every 2026 SUPER DUTY® Chassis Cab vehicle:

<p>MECHANICAL</p> <ul style="list-style-type: none"> ● Brakes – Four-wheel Disc Brakes with Anti-Lock Brake System (ABS) ● Operator Commanded Regeneration (OCR) (6.7L Power Stroke® Diesel Engine Only) ● Transmission Power Take-Off Provision <p>EXTERIOR</p> <ul style="list-style-type: none"> ● <u>Doors</u> <ul style="list-style-type: none"> — Two (Regular Cab only) — Four (SuperCab/Crew Cab only) ● <u>Fuel Tank</u> <ul style="list-style-type: none"> — 40 gallon aft axle — Diesel Exhaust Fluid (DEF) Tank Location: <ul style="list-style-type: none"> ○ Aft-of-axle fuel tank is paired with the DEF tank located in the mid ship location, between the frame rails. ○ Mid ship fuel tank is paired with the DEF tank located outside of the frame rail ○ Dual tanks are paired with the DEF tank located outside of the frame rail ● <u>Glass</u> <ul style="list-style-type: none"> — Solar-tinted complete (Std. on XL) — Privacy (Std. on XLT and Lariat; NA front-seat windows) ● Manual Locking Hub (4x4) ● Scuff plates – front, color-coordinated ● “Three-Blink” lane change signal ● Tow hooks – front, (two) (2) ● Trailer wiring – 7 wire harness w/relays, blunt cut and labeled ● Windshield wipers – intermittent <p>INTERIOR/COMFORT</p> <ul style="list-style-type: none"> ● <u>Convenience</u> <ul style="list-style-type: none"> — Coat hooks, LH/RH color-coordinated — Dash top tray — Dome lamp – LH/RH door activated & I/P switch operated w/delay — Handles, grab – driver & front-passenger — Handles, roof ride – front-passenger (also over rear-doors on Crew Cab) — Map lights – dual (front and rear w/Crew Cab) — 12V Powerpoint, auxiliary ● Door-trim – color-coordinated molded w/grab handle & reflector ● Gauges and Meters – Fuel, Transmission Temperature, Engine Coolant Temperature, Oil Pressure (Gas engine) and Turbo (Diesel engine) Gauges; Speedometer, Odometer and Tachometer ● Headliner – color-coordinated cloth ● Instrument panel – color-coordinated w/ glove box, four (4) air registers w/positive shut-off and powerpoint 	<p>INTERIOR/COMFORT (continued)</p> <ul style="list-style-type: none"> ● <u>Instrumentation Center</u> <ul style="list-style-type: none"> — 4.2” LCD Productivity Screen in IP Cluster (standard on XL and XLT) — 12” LCD Productivity Screen in IP Cluster (Standard on Lariat) ● Power Equipment Group – 1st row (front-seat) windows w/ one-touch up/down, power 2nd row (rear-seat) windows (Super/Crew Cab); power/door-locks w/backlit switches & accessory delay ● Overhead Console with 6 Upfitter Switches ● Steering – power ● Steering damper <p>SAFETY/SECURITY</p> <ul style="list-style-type: none"> ● AdvanceTrac® with RSC® (Roll Stability Control™) ● <u>Airbags</u> <ul style="list-style-type: none"> — Driver and Passenger frontal and side airbag/curtain — Passenger side airbag deactivation switch ● Child tethers (Regular Cab front-passenger and all rear-seating positions) ● Lamps – LED Roof marker/clearance ● <u>Safety Belts</u> <ul style="list-style-type: none"> — Belt-Minder® (front safety belt reminder) – chime and flashing warning lights on I/P if belts not buckled — Color-coordinated safety belts w/height adjustment (front-outboard seating positions only) ● SecuriLock® Passive Anti-Theft System (PATS) ● SOS Post-Crash Alert System™ ● Stationary Elevated Idle Control (SEIC) ● Ford Security Package (1-year included with activation) <p>FORD CO-PILOT360® TECHNOLOGY</p> <ul style="list-style-type: none"> ● AutoLamp – Auto On/Off Headlamps ● Cruise Control (steering wheel-mounted) <p>FUNCTIONAL</p> <ul style="list-style-type: none"> ● <u>Alternator</u> <ul style="list-style-type: none"> — XL: <ul style="list-style-type: none"> ○ 7.3L 2 Valve Gas – 190 AMP ○ 6.7L 4 Valve Diesel – 250 AMP — XLT: <ul style="list-style-type: none"> ○ 7.3L 2 Valve Gas – 410 AMP Dual ○ 6.7L 4 Valve Diesel – 350 AMP Dual — Lariat: <ul style="list-style-type: none"> ○ 7.3L 2 Valve Gas – 410 AMP Dual ○ 6.7L 4 Valve Diesel – 350 AMP Dual ● Hood release ● Horn – dual electric ● Oil minder system ● Shock absorbers – heavy-duty gas ● Springs, rear auxiliary ● Stabilizer bar – front and rear
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The following features are standard on selected 2026MY SUPER DUTY® Chassis Cab vehicles:

MECHANICAL	XL	XLT	LARIAT
Engine			
7.3L 2V DEVCT NA PFI V8 Gas (F-350/F-450/F-550/F-600)	●	●	●
Drivetrain			
4x2	●	●	
4x4			●
Transmission			
Ten-Speed Automatic Transmission with Selectable Drive Modes: Normal, Tow/Haul, Eco, Slippery Roads, Tow/Haul, Trail (4x2), Off-Road (4x4)	●	●	●
Base Alternator			
190 Amp (F-350/F-450/F-550/F-600 Std. on 7.3L Gas Engine)	●		
250 Amp (F-350/F-450/F-550/F-600 w/ 6.7L Diesel Engine)	●		
350 Amp Dual (F-350/F-450/F-550/F-600 w/ 6.7L Diesel)		●	●
410 Amp (F-350/F-450/F-550/F-600 w/ 7.3L Engine)		●	●
Axle			
Monobeam front axle w/coil spring suspension (F-350 4x4, F-450, F-550 and F-600)	●	●	●
Independent Twin-I-beam front axle w/coil spring suspension (F-350 4x2)	●	●	

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2026 SUPER DUTY® CHASSIS CAB
(F-350CC / F-450CC / F-550 / F-600)
STANDARD EQUIPMENT

MECHANICAL (continued)	XL	XLT	LARIAT
Battery			
750 CCA, 68AH grp65 AGM Battery	•		
Dual 750 CCA, 68AH grp65 AGM Batteries		•	•
Fuel Tanks			
40 gallon aft axle	•	•	•
KEY EXTERIOR FEATURES			
Bumper – Front			
Black painted steel w/grained MIC top cover and black lower air dam	•		
Chrome w/grained MIC top cover and black lower air dam		•	•
Grille			
Black MIC	•		
Bright Chrome – two (2) bar		•	
Chrome – two (2) bar (includes additional chrome inserts)			•
Handles – Door and Tailgate			
Black	•	•	
Body-color			•
Headlamps/Taillamps/Lamps			
Quad-beam halogen jewel effect	•	•	
LED Reflector			•
Halogen Taillamps	•	•	•
Halogen Fog Lamps		•	
LED Fog lamps			•
LED Roof Marker/Clearance Lamps	•	•	•
Utility Lighting System (LED Side-mirror Spotlights) (see mirror descriptions below)			•
Mirrors			
Manually telescoping/folding trailer tow with power/heated glass, heated convex spotter mirror, Integrated Clearance Lamps/Turn Signals	•	•	
Power-folding with Autofold, PowerScope® Telescoping, Power Glass Trailer Tow Mirrors with Heat, Turn Signal, High-Intensity LED Security Approach Lamps, Utility Lighting System (LED Side-mirror Spotlights)			•
Wheels (SRW)			
18" Argent Painted Steel w/painted hub covers/center ornaments (F-350)	•		
18" Sparkle Silver Painted Cast Aluminum w/bright hub covers/center ornaments (F-350)		•	
18" Bright Machined Cast Aluminum w/Carbonized Gray Painted Pockets and bright hub covers/center ornaments (F-350)			•
Wheels (DRW)			
17" Argent Painted Steel (hub covers/center ornaments not included (F-350)	•	•	
17" Forged Polished Aluminum w/bright hub covers/center ornaments (F-350)			•
19.5" Argent Painted Steel (F-450/F-550/F-600)	•	•	
19.5" Forged Polished Aluminum w/bright hub covers/center ornaments (F-450/F-550)			•
Windows and Glass			
1 st Row (front-seat) – Power w/one-touch up/down	•	•	•
2 nd Row (rear-seat) – Power	•(2,3)	•(2,3)	•(2,3)
Rear (backlight) – Fixed	•	•	
Rear (backlight) – Fixed w/defrost			•
Solar-tinted glass (complete)	•		
Privacy glass, (rear backlight on all cabs; 2 nd Row (rear-seat) windows on SuperCab and Crew Cab. Other glass is solar-tinted.)		•	•
KEY INTERIOR/COMFORT FEATURES			
Air Conditioning			
Manual, Single Zone	•	•	
Dual-Zone Electronic Automatic Temperature Control (DEATC)			•

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STANDARD EQUIPMENT

KEY INTERIOR/COMFORT FEATURES (continued)	XL	XLT	LARIAT
Audio			
AM/FM stereo MP3 player (speakers; four (4) with Regular Cab, six (6) with SuperCab and Crew Cab)	•	•	
SiriusXM with 360L Note: Trial Length: A 3-month trial subscription is included for all new SiriusXM-equipped Ford vehicles SiriusXM with 360L Trial Subscription: Service will automatically stop at the end of your trial subscription period unless you decide to continue service. Trial is non-transferable. If you do not wish to enjoy your trial, you can cancel by calling the number below. All SiriusXM services require a subscription, each sold separately by SiriusXM after the trial period. Service subject to the SiriusXM Customer Agreement and Privacy Policy, visit siriusxm.com for complete terms and how to cancel which includes online methods or calling 1-866-635-2349. Some services and features are subject to device capabilities and location availability. Satellite service not available in AK & HI. Certain features and/or content may not be available in vehicles with SiriusXM with 360L unless an active data connection is enabled in the vehicle. Content varies by SiriusXM subscription plan. All fees, content and features are subject to change. SiriusXM and related logos are trademarks of Sirius XM Radio Inc. and its respective subsidiaries.			•
B&O® Sound System by Bang & Olufsen w/ HD Radio™ (eight (8) speakers including subwoofer)			•
★5G Modem ¹	•	•	•
★Ford Connectivity Package (1-year included ²) Ford Connectivity Package includes (features may vary by make and model): – Unlimited Wi-Fi Hotspot	•	•	
★Ford Connectivity Package (1-year included ²) Ford Connectivity Package includes (features may vary by make and model): – Unlimited Wi-Fi Hotspot – Connected Navigation – Audio and Video Streaming – Voice Assistant – Entertainment			•
SYNC® 4 – 8" LCD Capacitive Touchscreen with Swipe Capability – Wireless Phone Connection – Cloud Connected – AppLink® w/ App Catalog – 911 Assist® – Apple CarPlay™ and Android Auto™ Compatibility – Digital Owner's Manual	•	•	
SYNC® 4 with Enhanced Voice Recognition – 12" LCD Capacitive Touchscreen with Swipe Capability – Information On Demand Panel – Wireless Phone Connection – Cloud Connected – AppLink® w/ App Catalog – 911 Assist® – Apple CarPlay® and Android Auto™ Compatibility – Digital Owner's Manual – Conversational Voice Command Recognition			•
FordPass® app – Remotely start, lock and unlock vehicle – Schedule specific times to remotely start vehicle– Locate parked vehicle – Check vehicle health status – Activate available Connected Services	•	•	•
Cupholders			
Dual, instrument panel-mounted	•	•	•
Integrated w/armrest on rear-seat			•(3)
Door-Trim			
Armrest, grab handle and reflector	•		
Soft armrest, grab handle, power window/lock switches and reflector; front map pockets on Regular Cab and SuperCab; front and rear map pockets on Crew Cab		•	
Soft armrest, grab handle, power window/lock switches, upper applique, reflector; front and rear map pockets on Crew Cab			•

¹ Modem activation is required to enable FordPass app remote features and most Connected Services. Ford Telematics™ and Data Services Prep included for Fleet ONLY: 5G Wi-Fi Modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables telematics services through Ford or authorized providers. Activate at www.fleet.ford.com or call 833-FCS-Ford (833-327-3673)

² Ford Connectivity Package included for one-year from warranty start date. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. To activate the one-year complimentary trial, retail modem authorization and credit card authorization for auto renewal is required; customer may cancel at any time.

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STANDARD EQUIPMENT

KEY INTERIOR/COMFORT FEATURES (continued)	XL	XLT	LARIAT
Floor Covering			
Black vinyl	•		
Color-coordinated carpet and carpeted floor mats (includes rear mats on SuperCab & Crew Cab) (deleted when all-weather floor mats are ordered)		•	•
Instrumentation Center			
4.2' Productivity Screen display includes menus for Gauge Setup, Trip Computer, Fuel Economy and Towing/Off-Road applications five (5) button message control on steering wheel (included with the SYNC® and SYNC® Services)	•	•	
12" Productivity Screen display includes menus for Gauge Setup, Trip Computer, Fuel Economy and Towing/Off-Road applications; five (5) button message control on steering wheel			•
Overhead Console – with storage bin and map lights	•	•	•
Power Equipment			
Accessory delay	•	•	•
Door-locks w/backlit switches	•	•	•
Windows w/backlit switches	•	•	•
Powerpoint and 120V/400W Outlet			
One (1) Powerpoint in front center under-seat storage		•	
Two (2) Powerpoints in instrumentation center	•	•	•
Two (2) Powerpoints in rear side of Flow-through Console			•
120V/400W Outlet dash mounted		•	•
120V/400W Outlet in rear side of Flow-through Console			•
120V/400W Inverter outlet in IP		•	•
Rearview Mirror			
11.5" day/night	•	•	
Electrochromic self-dimming			•
Remote Start System			•
Seats (Front)			
HD vinyl, 40/20/40 split bench w/center armrest, cupholder and storage	•		
Cloth, 40/20/40 split bench, 20% center under-seat storage, w/center armrest, cupholder and storage		•	
ActiveX® Trimmed, 40/Console/40			•
Manual lumbar support, driver's side	•	•	
8-way power driver & power front-passenger seats (four-way power-adjustable track, two-way power recline and two-way power lumbar)			•
Two-way adjustable driver/passenger headrests	•	•	•
Easy Entry Driver's Seat w/ Memory			•
Seats (Rear) SuperCab			
Vinyl, 60/40 fold-up bench seat	•		
Cloth, 60/40 fold-up bench seat		•	
Seats (Rear) Crew Cab			
60/40 bench w/flip-up/fold-down w/2 outboard head restraints and a center head restraint	•		
60/40 bench w/flip-up seats & fold-down backrests, two (2) outboard head restraints and a center head restraint.		•	
60/40 bench w/flip-up seats & fold-down backrests w/under-seat lockable fold-flat storage, two (2) outboard head restraints and a center head restraint. Dual integrated cupholders in armrest			•
Vinyl	•		
Cloth		•	
Leather			•
Steering Wheel			
Urethane – Black – w/redundant audio and SYNC® controls	•	•	
Wrapped – w/redundant audio and SYNC® controls			•
Heated Steering Wheel			•
Cruise Control (steering wheel-mounted)	•	•	•
Tilt and Telescoping steering wheel/column (Manual)	•	•	•
Sun Visors			
Color-coordinated vinyl, driver w/pocket, passenger w/uncovered mirror	•		
Color-coordinated Cloth, both driver and passenger w/covered mirrors		•	
Color-coordinated Cloth; both driver and passenger w/covered illuminated visor vanity mirror			•
SAFETY/SECURITY	XL	XLT	LARIAT
AdvanceTrac® with RSC® (Roll Stability Control™)	•	•	•
AutoLamp (Auto On/Off Headlamps), Rainlamp Wiper Activated Headlamps	•	•	•
Autolock, Auto unlock	•	•	•
Ford Security Package (1-year included with activation)	•	•	•
Remote Keyless Entry	•	•	•
SecuriLock® Passive Anti-Theft System (PATS)	•	•	•
Trailer Sway Control and Hill Start Assist	•	•	•

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SELECT	OPTION CODE	TRUCK MODEL	PRICE
<i>F550 XL REGULAR CHASSIS CAB DRW</i>			
<input type="checkbox"/>	F5G	4X2 REG CAB 60" CA - 145" WB	\$51,016
<input type="checkbox"/>	F5G	4X2 REG CAB 84" CA - 169" WB	\$53,024
<input type="checkbox"/>	F5G	4X2 REG CAB 108" CA - 193" WB	\$53,182
<input type="checkbox"/>	F5G	4X2 REG CAB 120" CA - 205" WB	\$53,336
<input checked="" type="checkbox"/>	F5H	4X4 REG CAB 60" CA - 145" WB	\$55,488
<input type="checkbox"/>	F5H	4X4 REG CAB 84" CA - 169" WB	\$55,641
<input type="checkbox"/>	F5H	4X4 REG CAB 108" CA - 193" WB	\$55,796
<input type="checkbox"/>	F5H	4X4 REG CAB 120" CA - 205" WB	\$55,954
<i>F550 XL SUPER CHASSIS CAB DRW</i>			
<input type="checkbox"/>	X5G	4X2 SUPER CAB 60" CA - 168" WB	\$54,003
<input type="checkbox"/>	X5G	4X2 SUPER CAB 84" CA - 192" WB	\$54,157
<input type="checkbox"/>	X5H	4X4 SUPER CAB 60" CA - 168" WB	\$57,157
<input type="checkbox"/>	X5H	4X4 SUPER CAB 84" CA - 192" WB	\$57,316
<i>F550 XL CREW CHASSIS CAB DRW</i>			
<input type="checkbox"/>	W5G	4X2 CREW CAB 60" CA - 179" WB	\$54,956
<input type="checkbox"/>	W5G	4X2 CREW CAB 84" CA - 203" WB	\$55,114
<input type="checkbox"/>	W5H	4X4 CREW CAB 60" CA - 179" WB	\$58,114
<input type="checkbox"/>	W5H	4X4 CREW CAB 84" CA - 203" WB	\$58,277
<u>POWERTRAINS & AXLES</u>			
<input type="checkbox"/>	99T	6.7L POWER STROKE V8 TURBO DIESEL	\$10,006
<input type="checkbox"/>	X4N	AXLE, LIMITED SLIP 4.10 RATIO (6.7L)	\$360
<input type="checkbox"/>	X4L	AXLE, LIMITED SLIP 4.30 RATIO (6.7L)	\$360
<input checked="" type="checkbox"/>	X8L	AXLE, LIMITED SLIP 4.88 RATIO (6.7L OR 7.3L)	\$360
<u>TIRES / WHEELS</u>			
<input type="checkbox"/>	TGM	LT225/70RX19.5G BSW TRACTION (4) A/P (2)	\$173
<input checked="" type="checkbox"/>	TGK	LT225/70RX19.5G BSW TRACTION (6) 4X4	\$195
<input type="checkbox"/>	945	STAINLESS STEEL WHEEL COVER, 19.5"	\$455
<input type="checkbox"/>	512	SPARE TIRE, JACK, & WHEEL	\$319

SEATS

REGULAR & SUPER CAB

<input type="checkbox"/>	AS	VINYL 40/20/40	STD
<input type="checkbox"/>	LS	VINYL 40/CONSOLE/40	\$323
<input checked="" type="checkbox"/>	1S	CLOTH 40/20/40	\$91
<input type="checkbox"/>	4S	CLOTH 40/CONSOLE/40	\$468

CREW CAB

<input type="checkbox"/>	AS	VINYL 40/20/40	STD
<input type="checkbox"/>	LS	VINYL 40/CONSOLE/40	\$323
<input type="checkbox"/>	1S	CLOTH 40/20/40	\$286
<input type="checkbox"/>	4S	CLOTH 40/CONSOLE/40	\$559

OPTIONS

<input checked="" type="checkbox"/>	96V	XL CHROME VALUE PACKAGE	\$296
<input checked="" type="checkbox"/>	473	SNOWPLOW PACKAGE (N/A W/ 67X, 67H, 47A, 47L, 47J)	\$228
<input checked="" type="checkbox"/>	67X	SUSPENSION PACKAGE, EXTRA HEAVY SERVICE	\$114
<input type="checkbox"/>	67H	SUSPENSION PACKAGE, HEAVY SERVICE	\$114
<input type="checkbox"/>	67P	EXTRA HD FRONT END SUSPENSION - GAWR 7,500# (REQ 4.30 OR 4.88 AXLE) (N/A W/ 67H, 67X, 473)	\$260
<input type="checkbox"/>	68D	PAYLOAD DOWNGRADE PACKAGE - 17,500 GVWR	N/C
<input checked="" type="checkbox"/>	68U	PAYLOAD UPGRADE PACKAGE - 19,000 GVWR (ONLY ON 7.3L GAS W/ 145" WB) (REQ X8L)	\$741
<input type="checkbox"/>	68H	PAYLOAD PLUS UPGRADE PACKAGE 2 - 19,550 GVWR (N/A 145" WB, GAS)(REQUIRES 6.7L DIESEL-99T - 535)	\$1,051
<input type="checkbox"/>	98G	CNG/LPG FUEL CAPABLE ENGINE (7.3L GAS & REG CAB ONLY)	\$286
<input type="checkbox"/>	18B	PLATFORM RUNNING BOARDS (REG CAB)	\$291
<input type="checkbox"/>	18B	PLATFORM RUNNING BOARDS (SUPER/CREW CAB)	\$405
<input checked="" type="checkbox"/>	65M	FUEL TANK, 26.5 GAL MIDSHIP	\$114
<input type="checkbox"/>	65C	FUEL TANK, DUAL DIESEL (26.5 & 40 GAL)	\$569
<input type="checkbox"/>	41H	HEATER, ENGINE BLOCK	\$173

<input type="checkbox"/>	41P	SKID PLATE PACKAGE (4X4 ONLY)	\$91
<input type="checkbox"/>	86S	LOW DEFLECTION PACKAGE (N/A W/ 145" WB 4X4)	\$100
<input checked="" type="checkbox"/>	52B	TOW COMMAND INTEGRATED BRAKE CONTROLLER	\$273
<input type="checkbox"/>	61J	TIRE JACK, HYDRAULIC	\$50
<input type="checkbox"/>	535	HIGH CAPACITY DUTY TRAILER TOW (REQ DIESEL & 68H)	\$528
<input type="checkbox"/>	41A	RAPID-HEAT SUPPLEMENTAL CAB HEATER (DIESEL)	\$319
<input checked="" type="checkbox"/>	61L	FRONT WHEEL WELL LINERS	\$164
<input type="checkbox"/>	872	REAR VIEW CAMERA & PREP PACKAGE	\$468
<input type="checkbox"/>	59H	CENTER HIGH MOUNT STOP LAMP - CHMSL	\$91
<input type="checkbox"/>	76C	EXTERIOR BACK UP CHIME	\$210
<input type="checkbox"/>	52S	INTERIOR WORK SURFACE (REQ 40/20/40 SEATS)	\$128
<input type="checkbox"/>	43K	2kW PRO POWER (REQ 86M DUAL BATTERY)	\$897
<input type="checkbox"/>	60X	AUTOMATED EMERGENCY BRAKING (AEB) REMOVAL	N/C
<input type="checkbox"/>	86K	PROGRAMMABLE ENGINE IDLE SHUTDOWN TIMER	\$228
<input type="checkbox"/>	86M	DUAL BATTERIES	\$191
<input type="checkbox"/>	43C	110V / 400W OUTLET (REQ 86M DUAL BATTERIES W/ 7.3L GAS)	\$160
<input checked="" type="checkbox"/>	63C	AFT-AXLE FRAME EXTENSION (BEYOND WHEEL BASE) (REQ 145" OR 169" WHEEL BASE)	\$104
<input type="checkbox"/>	67B	DUAL EXTRA HEAVY-DUTY ALTERNATOR	\$104
<input type="checkbox"/>	47A	AMBULANCE PREP PACKAGE - LIMITED PRODUCTION	\$1,096
<input type="checkbox"/>	47L	AMBULANCE PREP PACKAGE (SPECIAL EMISSIONS) (REQ 6.7L DIESEL) - LIMITED PRODUCTION	\$1,096
<input type="checkbox"/>	47J	FIRE RESCUE PREP PACKAGE (SPECIAL EMISSIONS) (REQ 6.7L DIESEL) - LIMITED PRODUCTION	\$1,096

FLEET OPTIONS			
<input type="checkbox"/>	927	CUSTOMIZABLE SPEED LIMIT (75 MPH)	\$73
<input type="checkbox"/>	18A	VEHICLE INTEGRATION SYSTEM 2.0	\$364
<input type="checkbox"/>	91G	360-DEGREE DUAL BEACON LED WARNING STROBES - AMBER-WHITE (REQ 59H CHMSL)	\$600
<input type="checkbox"/>	91S	360-DEGREE DUAL BEACON LED WARNING STROBES - AMBER (REQ 59H CHMSL)	\$600
COLOR			
<input type="checkbox"/>	UM	AGATE BLACK METALLIC	N/C
<input type="checkbox"/>	E9	ARGON BLUE METALLIC	N/C
<input type="checkbox"/>	DR	AVALANCHE	N/C
<input type="checkbox"/>	M7	CARBONIZED GRAY METALLIC	N/C
<input checked="" type="checkbox"/>	Z1	OXFORD WHITE	N/C
<input type="checkbox"/>	PQ	RACE RED	N/C
<input type="checkbox"/>	GR	GREEN (FLEET)	\$600
<input type="checkbox"/>	W6	GREEN GEM (FLEET)	\$600
<input type="checkbox"/>	JS	ICONIC SILVER METALLIC	\$600
<input type="checkbox"/>	MB	ORANGE (FLEET)	\$600
<input type="checkbox"/>	BY	SCHOOL BUS YELLOW (FLEET)	\$600
<input type="checkbox"/>	E4	VERMILLION RED (FLEET)	\$600
<input type="checkbox"/>	AT	YELLOW (FLEET)	\$600
<input type="checkbox"/>	95K	SCHOOL BUS YELLOW W/ AGATE BLACK HOOD (FLEET)	\$150
DELIVERY / REGISTRATION			
<input checked="" type="checkbox"/>	DELIVERY	DELIVERY TO CUSTOMER / UPFIT- 1 WAY	\$175
<input checked="" type="checkbox"/>	PLATE	TITLE & "M" PLATES	\$173
<input checked="" type="checkbox"/>	WARRANTY	FORD PROTECT PREMIUMCARE SERVICE CONTRACT 5 YEAR/100K MILES	\$2,200 - GAS \$2,600 - DIESEL



1385 Franklin Grove Rd
 Dixon, IL 61021
 815-284-3819 * 815-284-8815 Fax
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 www.bonnell.com * info@bonnell.com

Quote

Quote Number: 0186547
Quote Date: 1/6/2026
Sourcewell ID: 43012

Sourcewell Contract Number: 062222-BNL

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 CARPENTERSVILLE, IL 60110

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 1075 TAMARAC
 CARPENTERSVILLE, IL 60110

Phone: (847) 426-3439 Fax: (847) 426-0809 mself@cville.org

Phone:
 Fax:

Confirm To: MARK SELF

Comment: 2026 BUDGET PRICING

Customer P.O.	Ship VIA	F.O.B.	Terms	Quote Expiration
			Net 30 Days	2/5/2026

Ordered	Unit	Item Number
---------	------	-------------

1.00 EACH **TRUCK PACKAGE**

SOURCEWELL # 155872 COMPLETE SNOW FIGHTER PACKAGE "SELECT LEVEL" ONE TON CLASS

\$64,101.25

CUSTOMER IS RESPONSIBLE FOR TITLE & LICENSE PROCESSING
 APPLICATION: ONE NEW FORD F550 CLASS 5 SNOW AND ICE TRUCK WITH A 60" CAB TO AXLE MEASUREMENT. AUTOMATIC TRANSMISSION WITH LIVE PTO PROVISIONS, FACTORY SNOW PLOW PREP PACKAGE, FACTORY GROUND SPEED CONNECTION POINT.
 NEED TRUCK SPECS TO VERIFY FITMENT BEFORE ORDERING

INCLUDES INSTALLATION OF THE FOLLOWING EQUIPMENT:

- DUMP BODY
- CAB SHIELD INSTALLED ON BODY
- HYDRAULIC SYSTEM
- ELECTRICAL & LIGHTING
- CONSOLE AND CONTROLS
- REAR TOWING HITCH
- PLOW HITCH
- SNOW PLOW
- UNDER TAILGATE SPEADER

THE FOLLOWING ADDITIONAL ITEMS ARE INCLUDED:

- FRAME COATING, (BLACK PPG AMERSHIELD PAINT)

INSTALLED EQUIPMENT DETAILS ARE LISTED BELOW:

1.00 EACH **DUMP BODY**

- DURACCLASS 9'-0" 201-2B STAINLESS DUMP BODY
- CROSSMEMBERLESS
- DOUBLE ACTING UNDER BODY HOIST
- SINGLE LEVER RELEASE DROP SIDES
- SINGLE HANDLE RELEASE FOR UPPER TAILGATE PINS
- 8" I-BEAM LONGSILLS OF CARBON STEEL
- 3/16" AR450 ABRASION RESISTANT FLOOR
- 18" 10 GA 201-2B STAINLESS SIDES-(SMOOTH SIDES)
- 24" 10 GA 201-2B STAINLESS FRONT
- 24" 10 GA 201-2B STAINLESS VERTICAL TAILGATE-(SINGLE PANEL)
- 201-2B STAINLESS CORNER POST



1385 Franklin Grove Rd
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 815-284-3819 * 815-284-8815 Fax
 800-851-9664
 www.bonnell.com * info@bonnell.com

Quote

Quote Number: 0186547
Quote Date: 1/6/2026
Sourcwell ID: 43012

Sourcwell Contract Number: 062222-BNL

FINANCING AVAILABLE
ASK US FOR DETAILS

Bill To: 0003439
 VILLAGE OF CARPENTERSVILLE
 1075 TAMARAC
 CARPENTERSVILLE, IL 60110

Ship To: 1
 VILLAGE OF CARPENTERSVILLE
 1075 TAMARAC
 CARPENTERSVILLE, IL 60110

Phone: (847) 426-3439 Fax: (847) 426-0809 mself@cville.org

Phone:
 Fax:

Confirm To: MARK SELF

Comment: 2026 BUDGET PRICING

Customer P.O.	Ship VIA	F.O.B.	Terms	Quote Expiration
			Net 30 Days	2/5/2026

Ordered	Unit	Item Number
1.00	EACH	<ul style="list-style-type: none"> - MANUAL OPERATED TAILGATE LATCH - UN-PAINTED STAINLESS TO BE CLEANED AND PASSIVATED - GREASABLE TAILGATE LINKAGE INCLUDING UPPER HINGE - STAINLESS STEEL TAILGATE LATCH LINKAGE - LABOR TO INSTALL CUSTOM CAB SHIELD - 2 RUNG UNDERBODY LADDER INSTALLED - LADDER INSTALLED ON CURB SIDE - TWO SHOVEL HOLDERS-1 PER SIDE INSTALLED - RIGID REAR RUBBER MUD FLAPS INSTALLED - RUBBER FRONT MUD FLAPS INSTALLED - (2) OBLONG LIGHT HOLE CUTOUTS IN EACH CORNER POST - MOUNTING HOLES FOR (1) FEDERAL MICROPULSE FLASHER IN EACH CORNER POST - CONDUIT FOR WIRING CAB SHIELD LIGHTS - PREPPED FOR NEW TAILGATE SPREADER - INTEGRAL T-GATE SHIELDS & HARDWARE FOR T-GATE PROPS - 2X6 OAK SIDE BOARDS (PAINTED) INSTALLED <p>CAB SHIELD</p> <p>CAB SHIELD - CUSTOM FABRICATED FOR SPECIFIED TRUCK AND BODY. CONFIGURED AS FOLLOWS:</p> <ul style="list-style-type: none"> *MATERIAL IS TO BE 201 STAINLESS STEEL. *PAN WIDTH- 15". *WIDTH- DETERMINED. *HEIGHT TO BE DETERMINED TO BOTTOM OF PAN. *4 FRONT FACING EVENLY SPACED OBLONG LIGHT HOLES. *6 REAR FACING EVENLY SPACED OBLONG LIGHT HOLES. *1 SIDE FACING OBLONG LIGHT HOLE IN EACH SIDE FACING OUT. *STAINLESS STEEL TO BE ELECTROCHEMICALLY CLEANED AND PASSIVATED. **LIGHTING CODE: 74112
1.00	EACH	<p>HYDRAULIC SYSTEM</p> <ul style="list-style-type: none"> - PTO: CHELSEA 210 SERIES - FORCE ONE "MONOBLOCK" VALVE TO OPERATE: HOIST, PLOW, PREWET, AUGER, SPINNER - "FORCE" 5150EX JOYSTICK - "FORCE" 5100EX ELECTRONIC SPREADER CONTROLLER - "FORCE" VT12 STAINLESS STEEL TANK AND LID - EATON HP171 SERIES HIGH PRESSURE FILTER - CLOSED LOOP GRANULAR SENSOR <p>- BONNELL CONSOLE TO INCLUDE:</p> <ul style="list-style-type: none"> - "FORCE" 5150EX JOYSTICK - "FORCE" 5100EX SPREADER CONTROLLER
1.00	EACH	<p>CUSTOMIZATION</p>



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Phone: (847) 426-3439 Fax: (847) 426-0809 mself@cville.org

Phone:
 Fax:

Confirm To: MARK SELF

Comment: 2026 BUDGET PRICING

Customer P.O.	Ship VIA	F.O.B.	Terms	Quote Expiration
			Net 30 Days	2/5/2026

Ordered Unit Item Number

- ALL LED LIGHTING UNLESS OTHERWISE NOTED
- BONNELL IGNITION ACTIVATED BATTERY RELAY DISCONNECT SYSTEM
- BODY UP SWITCH WITH INDICATOR LAMP
- BONNELL WIRE HARNESSSES

PLOW LIGHTING

- WESTERN LED PLOW LIGHTS
- WHE-TSSOP AMBER/GREEN GRILL MOUNTED FLASHERS

BODY LIGHTING

- FOUR FRONT FACING OBLONG WHELEN 500 SERIES AMBER/GREEN FLASHERS ON CABSHIELD, EVENLY SPACED
- ONE PAIR REAR FACING 500 SERIES STT ON CABSHIELD
- TWO PAIR REAR FACING 500 SERIES AMB/GREEN FLASHERS ON CABSHIELD
- ONE WHE-5V1G GREEN FLASHER ON EACH END OF CABSHIELD
- ONE PAIR 500 SERIES STT IN REAR POSTS
- ONE PAIR 500 SERIES AM/GREEN FLASHERS IN REAR POSTS
- MARKER LIGHTS PER FMVSS STANDARDS

REAR HITCH AND CHASSIS LIGHTING

- ONE PAIR 4" ROUND STT LIGHTS ON REAR HITCH
- ONE CENTER OBRROUND BACKUP LIGHT ON REAR HITCH
- PM-290C LICENSE PLATE LIGHT ON REAR HITCH
- ICC THREE LIGHT CLUSTER ON REAR HINGE OF BODY
- VEL-697112 BACK UP ALARM ON REAR HITCH OR FRAME

EQUIPMENT WORK LIGHTS AND FLASHERS

- ABL WORK LIGHT MOUNTED UNDER CORNER POST ON DRIVERS SIDE AIMED AT SPINNER
- ABL WORK LIGHT MOUNTED UNDER CORNER POST ON CURB SIDE AIMED REARWARD
- LIGHTS ON SEPARATE SWITCHES

1.00 EACH **REAR HITCH**

- CONFIGURED AS FOLLOWS: YES
- REAR HITCH TYPE: 1-TON: PINTLE & LIGHTS
 - 1/2" CARBON STEEL PLATE
 - 40K PH20 PINTLE HITCH-DIRECT MOUNTED
 - STD PINTLE MTG HEIGHT
 - TRAILER PLUG: 7 FLAT PIN RV STYLE



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Comment: 2026 BUDGET PRICING

Customer P.O.	Ship VIA	F.O.B.	Terms	Quote Expiration
			Net 30 Days	2/5/2026

Ordered	Unit	Item Number	Description
1.00	EACH		- CUTOUTS FOR (2) 4" ROUND STT & (1) BACKUP UT SPREADER
1.00	EACH		- UNDER TAILGATE SPREADER CONFIGURED AS FOLLOWS: BT-696-DD-AS
			SPREADER, BT-696-DD-AS, DIRECT DRIVE, 6" AUGER, STD MOTOR
			-UNDERTAILGATE SPREADER
			-6" AUGER X 96" WIDE
			-STAINLESS STEEL CONSTRUCTION
			-STANDARD 24" OFFSET DROP
			-DIRECT DRIVE
			-INCLUDES 18" POLY SPINNER ASSEMBLY
			-INCLUDES 24" TAILGATE SHIELDS
			-QUICK MOUNT KIT
			-SAFETY INTERLOCK
1.00	EACH	U10195	Bullet Pin Style Mounting Hardware
1.00	EACH	U10200	Single Spinner Assembly Mounted At Standard Drop Port. (Standard On All Spreaders).
			18" Poly Spinner with 2.8 Cubic Inch Spinner Motor
1.00	EACH	U10311	Short Hose Kit for Bonnell Installations. Comes With Two Spinner Hoses, Two Drive Hoses, And Quick Disconnects.
1.00	EACH	U10369	Custom Tailgate Prop/Shield Combo Installed. (Must have dump body to build and install these)
1.00	EACH	WESTERN PLOW	
1.00	EACH	*WES-32355	9' PRO PLUS HD MOLDBOARD FLEET
1.00	EACH	WES-29047	ADAPTER
1.00	EACH	WES-29070-1	3 PORT DRL LIGHTING MODULE
1.00	EACH	WES-31271-1	



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			Net 30 Days	2/5/2026

Ordered	Unit	Item Number
		ULTRAMOUNT MOUNT, 2020 FORD F-350 DRW, DIESEL PICKUPS AND F-450 PICKUPS
1.00	EACH	WES-72525 NIGHTHAWK LED HEADLIGHT KIT
1.00	EACH	WES-76910-4 BIG BOX ASSY PRO PLUS HD CENTRAL HYDRAULICS H9/H11
1.00	EACH	WES-85973-2 PLUG IN HARNESS
1.00	EACH	WES-FLAP KIT RUBBER FLAP KIT, WESTERN PLOWS, UP TO 10'
1.00	EACH	/SOURCEWELL SOURCE GOODS ADJ ALL ITEMS LISTED BELOW ARE OPEN PURCHASE REQUESTS {SOURCE GOODS} BY THE CUSTOMER TO REPLACE ITEMS ON 155871 SNOW FIGHTER PACKAGE \$20,625.04 BODY DROP SIDE ILO NO DROP SIDE SINGLE LEVER RELEASE TAILGATE ILO STANDARD TAILGATE 2 SHOVEL HOLDERS ILO NO SHOVEL HOLDERS UNDERBODY LADDER ILO NO LADDER 6 REAR CAB SHIELD LIGHTS ILO 4 LIGHTS FORCE ONE ELECTRIC HYD CONTROLS ILO CABLE CONTROLS 5100 SPREADER CONTROLLER ILO 3100 CONTROLLER STANDARD COUPLERS ILO BRASS COUPLERS CLOSED LOOP GRANULAR ILO NO CLOSED LOOP WHELEN AMBER/GREEN GRILL FLASHERS ILO STANDARD FLASHERS WHELEN AMBER/GREEN BODY FLASHERS ILO STANDARD FLASHERS BRAKE CONTROLLER ILO NO BRAKE CONTROLLER 2 REAR WORK LIGHTS ILO ONE WORK LIGHT REAR HITCH PINTEL ILO RECEIVER TUBE WESTERN HD PLOW ILO STANDARD PLOW



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Table with 5 columns: Customer P.O., Ship VIA, F.O.B., Terms, Quote Expiration. Values include Net 30 Days and 2/5/2026.

Ordered Unit Item Number

SIGNING THIS QUOTE CONSTITUTES YOUR ACCEPTANCE AND AGREEMENT TO THE FOLLOWING:

- o DUE TO THE CLIMATE OF CURRENT MARKET CONDITIONS FINAL INVOICE PRICE MAY VARY FROM ORIGINAL QUOTE PRICE.
o NO PRODUCT/SPEC. CHANGES MAY BE MADE AFTER THE DATE OF SIGNATURE. ANY CHANGES REQUESTED AFTER THE DATE OF SIGNATURE WILL BE QUOTED SEPARATELY AND, IF APPLICABLE, WILL BE COMPLETED ON A SEPARATELY SCHEDULED TIME FRAME.
o 15% RESTOCKING FEE ON RETURNED ITEMS. NO RETURNS ON ELECTRICAL ITEMS
o THIS QUOTE IS VALID FOR 30 DAYS. ALL QUOTES OVER 30 DAYS OLD ARE SUBJECT TO CHANGE AND REQUIRE A REQUOTE PRIOR TO ACCEPTANCE OF A PURCHASE ORDER.

Summary table with 2 columns: Description, Amount. Includes Net Order (84,726.29), Less Discount (0.00), Freight (0.00), Sales Tax (0.00), and Quote Total (84,726.29).

AUTHORIZED APPROVAL CONTACT NAME (PRINTED): _____

AUTHORIZED APPROVAL CONTACT (SIGNATURE): _____

APPROVAL DATE: _____

CUSTOMER PO NUMBER: _____



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees

FROM: Ed Szydlowski, Assistant Director of Public Works and Engineering

DATE: January 20, 2026

RE: A RESOLUTION APPROVING AN AGREEMENT FOR PHASE III CONSTRUCTION ENGINEERING SERVICES FOR PRIVATE DEVELOPMENT FOR THE HABITAT FOR HUMANITY CARTER CROSSING SUBDIVISION WITH HR GREEN, INC. OF MCHENRY, ILLINOIS, IN THE AMOUNT OF \$34,109.00

BACKGROUND

On July 15, 2025, the Village Board approved the Final Planned Unit Development and the Plat of Subdivision for the proposed Carter Crossing Subdivision. The development is on a 16.24-acre parcel at the northeast corner of Kings and Williams Roads. Habitat for Humanity now plans to begin construction of this subdivision in the near future. This would include certain on-site and off-site infrastructure improvements that, after final acceptance, the Village would own and maintain.

Together with Village Staff, HR Green, Inc. (HR Green) has been involved with the plan review for this development throughout Habitat for Humanity's design process. Staff reviewed the inspection services needed for the construction of this development and then discussed the scope with HR Green. HR Green then prepared and submitted an

Engineering Services Agreement to complete the Construction Engineering Services. Due to the fact that the engineering services are being provided as a result of Habitat for Humanity's project, all fees paid to HR Green would be paid out of an escrow account, funded by Habitat for Humanity.

ANALYSIS

Staff requested and negotiated an engineering services agreement with HR Green to provide Construction Engineering Services. After the scope of services and terms were agreed upon, HR Green prepared the Final Agreement attached for your consideration. The scope of services as described in the agreement include, but are not limited to the following:

- Attend pre-construction meeting.
- Act as Resident Construction Engineer and coordinate with Village Staff.
- Submit daily and/or weekly inspection reports to the Village.
- Provide quality control of the construction work in progress and enforcement of the standards and details on the approved construction plans.
- Complete weekly erosion control inspections after 0.5" of rain and provide report to the Village.

The proposal submitted by HR Green demonstrates a full understanding of the scope of work to complete this project. HR Green has provided supplemental Construction Engineering Services on developer site improvements for the Village for over 20 years. It is the opinion of engineering staff that HR Green should provide the required engineering services.

FISCAL IMPACT

The cost for the Construction Engineering Services is \$34,109.00. These services would be funded with developer escrow funds provided by Habitat for Humanity, deposited in the Community Development Escrow Account Fund No. 001-20551.

Habitat for Humanity is required to fund the inspection services with an escrow fee at 3% of their performance bond as part of their permit fees. Permit fees would be paid at the time the Community Development Department issues the construction permit. The engineering service fees would then be paid directly from these escrow funds and are replenished by a developer if needed.

DEPARTMENT RECOMMENDATION

It is the recommendation of the Public Works Department that the Village Board of Trustees approve the Resolution Approving an agreement for Phase III Construction Engineering Services for private development for the Habitat for Humanity Carter Crossing Subdivision with HR Green, Inc. of McHenry, Illinois, in the amount of \$34,109.00.

RESOLUTION NO. R25-_____

A RESOLUTION APPROVING AN AGREEMENT FOR PHASE III CONSTRUCTION ENGINEERING SERVICES FOR PRIVATE DEVELOPMENT FOR THE HABITAT FOR HUMANITY CARTER CROSSING SUBDIVISION WITH HR GREEN, INC. OF MCHENRY, ILLINOIS IN THE AMOUNT OF \$34,109.00

WHEREAS, the Village has determined that it is necessary to provide Construction Engineering Services to assist in the private development construction of the Carter Crossing Subdivision within the Village; and

WHEREAS, the Village has selected HR Green, Inc. (HR Green) to provide the Phase III Construction Engineering Services based on their submitted Engineering Services Agreement (“Contract”); and

WHEREAS, Habitat for Humanity is required to fund the Construction Engineering Services with an escrow fee at 3% of their performance bond; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with HR Green will serve and be in the best interest of the Village.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Carpentersville, Kane County, Illinois, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: APPROVAL OF CONTRACT. The Contract by and between the Village and HR Green is hereby approved in the amount of \$34,109.00, in substantially the form attached to this Resolution as **Exhibit A**, and in a final form to be approved by the Village Manager.

SECTION 3: EXECUTION OF CONTRACT. The Village President and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by HR Green provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

Motion made by Trustee _____, seconded by Trustee _____, that the Resolution be adopted.

[Signature Page Follows]

A RESOLUTION APPROVING AN AGREEMENT FOR PHASE III CONSTRUCTION ENGINEERING SERVICES FOR PRIVATE DEVELOPMENT FOR THE HABITAT FOR HUMANITY CARTER CROSSING SUBDIVISION WITH HR GREEN, INC. OF MCHENRY, ILLINOIS IN THE AMOUNT OF \$34,109.00

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES, of the Village of Carpentersville, Illinois at a regular meeting thereof held on the 20th day of January, 2026 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 20th day of January, 2026.

Village President, John Skillman

(SEAL)

ATTEST: _____
Village Clerk, Caryn Minor

A RESOLUTION APPROVING AN AGREEMENT FOR PHASE III CONSTRUCTION ENGINEERING SERVICES FOR PRIVATE DEVELOPMENT FOR THE HABITAT FOR HUMANITY CARTER CROSSING SUBDIVISION WITH HR GREEN, INC. OF MCHENRY, ILLINOIS IN THE AMOUNT OF \$34,109.00



PROFESSIONAL SERVICES AGREEMENT

For

**Carter Crossing Subdivision
Construction Engineering Services**

Ed Szydlowski
Assistant Director of Public Works and Engineering
Village of Carpentersville
1075 Tamarac Drive
Carpentersville, IL 60110
224.293.1637

Todd Destree, P.E., CPESC
HR Green, Inc.
1391 Corporate Drive, Suite 203
McHenry, IL 60050
Project Number: 2302939.01

April 18, 2025

TABLE OF CONTENTS

- 1.0 PROJECT UNDERSTANDING
- 2.0 SCOPE OF SERVICES
- 3.0 SERVICES BY OTHERS
- 4.0 DELIVERABLES AND SCHEDULES INCLUDED IN THIS AGREEMENT
- 5.0 CLIENT RESPONSIBILITIES
- 6.0 PROFESSIONAL SERVICES FEE
- 7.0 TERMS AND CONDITIONS



THIS **AGREEMENT** is between (Village of Carpentersville) (hereafter "CLIENT") and HR GREEN, INC. (hereafter "COMPANY").

1.0 Project Understanding

1.1 General Understanding

COMPANY will provide CLIENT with construction engineering services in accordance with the Scope of Services noted below.

2.0 Scope of Services

The CLIENT agrees to employ COMPANY to perform the following services:

COMPANY will provide part-time Construction Observation Services on a time and material, not-to-exceed contract amount basis. The man-hours provided for construction observation are based upon COMPANY providing the Village with part-time construction observation services for fifty (50) working days. Any additional work due to an extended schedule dictated by the contractor's performance or unanticipated work due to site conditions shall warrant a contract addendum.

The following is a breakdown of the various tasks associated with the construction observation which will be completed by COMPANY.

A. Construction Observation

COMPANY will be on-site to observe and verify that items being constructed and materials being utilized are in general conformance with the approved plans and specifications, the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction and applicable Village Ordinances.

COMPANY will complete and provide the Village with Inspector's Daily Reports (IDRs) for the subdivision work being completed, complete weekly erosion control inspections and complete erosion control inspections after 0.5" of rain. COMPANY will verify that all materials incorporated into this project are in conformance with the materials specified in the plans and specification and Village Ordinance requirements. COMPANY will verify all storm, sanitary and water main testing to ensure compliance with Village, IDPH and IEPA testing requirements and limits. COMPANY shall keep the CLIENT informed as to the progress of construction.

COMPANY anticipates that a Construction Technician will be onsite approximately four (4) hours per working day for fifty (50) working days. A total of two hundred (200) hours have been allotted for construction observation for this project.



Disclaimer

COMPANY shall not supervise, direct or have any control over the contractor's work. COMPANY shall not have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the contractor. Also, COMPANY is not responsible for the contractor's safety precautions or programs in connection with this work. These rights and responsibilities are solely those of the contractor.

COMPANY shall not be responsible for any acts or omissions of the contractor, subcontractor or any entity performing any portion or the work, or any agents or employees of any of them. COMPANY does not guarantee the performance of the contractor and shall not be responsible for the contractor's failure to perform its work in accordance with the contract drawings and documents.

3.0 Services by Others

The following items are not included as part of this AGREEMENT:

- Construction staking and the submission of Record Drawings to the Village of Carpentersville for this project will be completed by the contractor or Developer.
- Material testing is not included in this contract. Material testing, quality control, compaction testing and geotechnical engineering services are not included in this contract but may be provided by others under a separate contract.

Supplemental services not included in the AGREEMENT can be provided by COMPANY under separate agreement, if desired.

4.0 Deliverables and Schedules Included in this Agreement

- Construction Observation/Reporting/Testing Verification

5.0 Client Responsibilities

None

6.0 Professional Services Fee

6.1 Fees

The fee for services will be based on COMPANY standard hourly rates current at the time the AGREEMENT is signed. These standard hourly rates are subject to change upon 30 days' written notice. Non-salary expenses directly attributable to the project such as: (1) living and traveling expenses of employees when away from the home office on business connected with the project; (2) identifiable communication expenses; (3) identifiable reproduction costs applicable to the work; and (4) outside services will be charged in accordance with the rates current at the time the service is done.



6.2 Invoices

Invoices for COMPANY'S services will be submitted, on a monthly basis. Invoices will be due and payable upon receipt in accordance with the Illinois Prompt Payment Act 50ILCS 505.

6.3 Extra Services

Any service required but not included as part of this AGREEMENT shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.

6.4 Exclusion

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the Scope of Services. These service items are considered extra and are billed separately on an hourly basis.

6.5 Payment

The CLIENT AGREES to pay COMPANY on the following basis:

Time and material basis with a Not to Exceed fee of \$34,109.00.

See attached Exhibit A for man-hours, payroll and contract cost.



7.0 Terms and Conditions

The following Terms and Conditions are incorporated into this AGREEMENT and made a part of it.

7.1 Standard of Care

Services provided by COMPANY under this AGREEMENT will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

7.2 Entire Agreement

This AGREEMENT and its attachments constitute the entire understanding between CLIENT and COMPANY relating to COMPANY's services. Any prior or contemporaneous agreements, promises, negotiations, or representations not expressly set forth herein are of no effect. Subsequent modifications or amendments to this AGREEMENT shall be in writing and signed by the parties to this AGREEMENT. If the CLIENT, its officers, agents, or employees request COMPANY to perform extra services pursuant to this AGREEMENT, CLIENT will pay for the additional services even though an additional written agreement is not issued or signed.

7.3 Time Limit and Commencement of Services

This AGREEMENT must be executed within ninety (90) days to be accepted under the terms set forth herein. The services will be commenced immediately upon receipt of this signed AGREEMENT.

7.4 Suspension of Services

If the Project or the COMPANY'S services are suspended by the CLIENT for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this AGREEMENT, the COMPANY shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the CLIENT shall compensate the COMPANY for expenses incurred as a result of the suspension and resumption of its services, and the COMPANY'S schedule and fees for the remainder of the Project shall be equitably adjusted.

If the COMPANY'S services are suspended for more than ninety (90) days, consecutive or in the aggregate, the COMPANY may terminate this AGREEMENT upon giving not less than five (5) calendar days' written notice to the CLIENT.

If the CLIENT is in breach of this AGREEMENT, the COMPANY may suspend performance of services upon five (5) calendar days' notice to the CLIENT. The COMPANY shall have no liability to the CLIENT, and the CLIENT agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this AGREEMENT by the CLIENT. Upon receipt of payment in full of all outstanding sums due from the CLIENT, or curing of such other breach which caused the COMPANY to suspend services, the COMPANY shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

7.5 Books and Accounts

COMPANY will maintain books and accounts of payroll costs, travel, subsistence, field, and incidental expenses for a period of five (5) years. Said books and accounts will be available at all reasonable times for examination by CLIENT at the corporate office of COMPANY during that time.

7.6 Insurance

COMPANY will maintain insurance for claims under the Worker's Compensation Laws, and from General Liability and Automobile claims for bodily injury, death, or property damage, and Professional Liability insurance caused by the negligent performance by COMPANY's employees of the functions and services required under this AGREEMENT.

7.7 Termination or Abandonment

Either party has the option to terminate this AGREEMENT. In the event of failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, then the obligation to provide further services under this AGREEMENT may be terminated upon seven (7) days' written notice. If any portion of the services is terminated or abandoned by CLIENT, the provisions of this Schedule of Fees and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the services not



terminated or abandoned. If said termination occurs prior to completion of any phase of the project, the fee for services performed during such phase shall be based on COMPANY's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse COMPANY for termination costs.

7.8 Waiver

COMPANY's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.

7.9 Severability

If any provision of this AGREEMENT is declared invalid, illegal, or incapable of being enforced by any Court of competent jurisdiction, all of the remaining provisions of this AGREEMENT shall nevertheless continue in full force and effect, and no provision shall be deemed dependent upon any other provision unless so expressed herein.

7.10 Successors and Assigns

All of the terms, conditions, and provisions hereof shall inure to the benefit of and are binding upon the parties hereto, and their respective successors and assigns, provided, however, that no assignment of this AGREEMENT shall be made without written consent of the parties to this AGREEMENT.

7.11 Third-Party Beneficiaries

Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the COMPANY. The COMPANY's services under this AGREEMENT are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against the COMPANY because of this AGREEMENT or the performance or nonperformance of services hereunder. The CLIENT and COMPANY agree to require a similar provision in all contracts with contractors, subcontractors, sub-consultants, vendors and other entities involved in this project to carry out the intent of this provision.

7.12 Governing Law and Jurisdiction

The CLIENT and the COMPANY agree that this AGREEMENT and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Illinois without regard to any conflict of law provisions, which may apply the laws of other jurisdictions.

It is further agreed that any legal action between the CLIENT and the COMPANY arising out of this AGREEMENT or the performance of the services shall be brought in a court of competent jurisdiction in the State of Illinois.

7.13 Dispute Resolution

Mediation. In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the CLIENT and COMPANY agree that all disputes between them arising out of or relating to this AGREEMENT shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The CLIENT and COMPANY further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

7.14 Attorney's Fees

If litigation arises for purposes of collecting fees or expenses due under this AGREEMENT, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the party justly entitled thereto. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

7.15 Ownership of Instruments of Service

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by COMPANY as instruments of service shall remain the property of COMPANY. COMPANY shall retain these records for a period of five (5) years following

completion/submission of the records, during which period they will be made available to the CLIENT at all reasonable times.

7.16 Reuse of Documents

All project documents including, but not limited to, plans and specifications furnished by COMPANY under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by COMPANY, shall be at the CLIENT's sole risk, and CLIENT shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorneys' fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the CLIENT be deemed a sale by the COMPANY, and the COMPANY makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the COMPANY be liable for indirect or consequential damages as a result of the CLIENT's use or reuse of the electronic files.

7.17 Failure to Abide by Design Documents or To Obtain Guidance

The CLIENT agrees that it would be unfair to hold COMPANY liable for problems that might occur should COMPANY'S plans, specifications or design intents not be followed, or for problems resulting from others' failure to obtain and/or follow COMPANY'S guidance with respect to any errors, omissions, inconsistencies, ambiguities or conflicts which are detected or alleged to exist in or as a consequence of implementing COMPANY'S plans, specifications or other instruments of service. Accordingly, the CLIENT waives any claim against COMPANY, and agrees to defend, indemnify and hold COMPANY harmless from any claim for injury or losses that results from failure to follow COMPANY'S plans, specifications or design intent, or for failure to obtain and/or follow COMPANY'S guidance with respect to any alleged errors, omissions, inconsistencies, ambiguities or conflicts contained within or arising as a result of implementing COMPANY'S plans, specifications or other instruments of service. The CLIENT also agrees to compensate COMPANY for any time spent and expenses incurred remedying CLIENT's failures according to COMPANY'S prevailing fee schedule and expense reimbursement policy.

7.18 Opinion of Probable Construction Cost

As part of the Deliverables, COMPANY may submit to the CLIENT an opinion of probable cost required to construct work recommended, designed, or specified by COMPANY, if required by CLIENT. COMPANY is not a construction cost estimator or construction contractor, nor should COMPANY'S rendering an opinion of probable construction costs be considered equivalent to the nature and extent of service a construction cost estimator or construction contractor would provide. This requires COMPANY to make a number of assumptions as to actual conditions that will be encountered on site; the specific decisions of other design professionals engaged; the means and methods of construction the contractor will employ; the cost and extent of labor, equipment and materials the contractor will employ; contractor's techniques in determining prices and market conditions at the time, and other factors over which COMPANY has no control. Given the assumptions which must be made, COMPANY cannot guarantee the accuracy of its opinions of cost, and in recognition of that fact, the CLIENT waives any claim against COMPANY relative to the accuracy of COMPANY'S opinion of probable construction cost.

7.19 Design Information in Electronic Form

Because electronic file information can be easily altered, corrupted, or modified by other parties, either intentionally or inadvertently, without notice or indication, COMPANY reserves the right to remove itself from its ownership and/or involvement in the material from each electronic medium not held in its possession. CLIENT shall retain copies of the work performed by COMPANY in electronic form only for information and use by CLIENT for the specific purpose for which COMPANY was engaged. Said material shall not be used by CLIENT or transferred to any other party, for use in other projects, additions to this project, or any other purpose for which the material was not strictly intended by COMPANY without COMPANY'S express written permission. Any unauthorized use or reuse or modifications of this material shall be at CLIENT'S sole risk. Furthermore, the CLIENT agrees to defend, indemnify, and hold COMPANY harmless from all claims, injuries, damages, losses, expenses, and attorneys' fees arising out of the modification or reuse of these materials.

The CLIENT recognizes that designs, plans, and data stored on electronic media including, but not limited to computer disk, magnetic tape, or files transferred via email, may be subject to undetectable alteration and/or uncontrollable deterioration. The CLIENT, therefore, agrees that COMPANY shall not be liable for the completeness or accuracy of any materials provided on electronic media after a 30-day inspection period, during which time COMPANY shall correct any errors detected by the CLIENT to complete the design in accordance

with the intent of the contract and specifications. After 40 days, at the request of the CLIENT, COMPANY shall submit a final set of sealed drawings, and any additional services to be performed by COMPANY relative to the submitted electronic materials shall be subject to separate agreement. The CLIENT is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the COMPANY and electronic files, the signed or sealed hard-copy construction documents shall govern.

7.20 Information Provided by Others

The CLIENT shall furnish, at the CLIENT's expense, all information, requirements, reports, data, surveys and instructions required by this AGREEMENT. The COMPANY may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. The COMPANY shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the CLIENT and/or the CLIENT's consultants and contractors.

COMPANY is not responsible for accuracy of any plans, surveys or information of any type including electronic media prepared by any other consultants, etc. provided to COMPANY for use in preparation of plans. The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the COMPANY from any damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising out of or connected in any way with the services performed by other consultants engaged by the CLIENT.

COMPANY is not responsible for accuracy of topographic surveys provided by others. A field check of a topographic survey provided by others will not be done under this AGREEMENT unless indicated in the Scope of Services.

7.21 Force Majeure

The CLIENT agrees that the COMPANY is not responsible for damages arising directly or indirectly from any delays for causes beyond the COMPANY's control. CLIENT agrees to defend, indemnify, and hold COMPANY, its consultants, agents, and employees harmless from any and all liability, other than that caused by the negligent acts, errors, or omissions of COMPANY, arising out of or resulting from the same. For purposes of this AGREEMENT, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; disease epidemic or pandemic; failure of any government agency to act in a timely manner; failure of performance by the CLIENT or the CLIENT'S contractors or consultants; or discovery of any hazardous substances or differing site conditions. Severe weather disruptions include but are not limited to extensive rain, high winds, snow greater than two (2) inches and ice. In addition, if the delays resulting from any such causes increase the cost or time required by the COMPANY to perform its services in an orderly and efficient manner, the COMPANY shall be entitled to a reasonable adjustment in schedule and compensation.

7.22 Job Site Visits and Safety

Neither the professional activities of COMPANY, nor the presence of COMPANY'S employees and sub-consultants at a construction site, shall relieve the general contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. COMPANY and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The CLIENT agrees that the general contractor is solely responsible for job site safety, and warrants that this intent shall be made evident in the CLIENT's AGREEMENT with the general contractor. The CLIENT also agrees that the CLIENT, COMPANY and COMPANY'S consultants shall be indemnified and shall be made additional insureds on the general contractor's and all subcontractor's general liability policies on a primary and non-contributory basis.

7.23 Hazardous Materials

CLIENT hereby understands and agrees that COMPANY has not created nor contributed to the creation or existence of any or all types of hazardous or toxic wastes, materials, chemical compounds, or substances, or any other type of environmental hazard or pollution, whether latent or patent, at CLIENT's premises, or in connection with or related to this project with respect to which COMPANY has been retained to provide professional services. The compensation to be paid COMPANY for said professional services is in no way commensurate with, and has not been calculated with reference to, the potential risk of injury or loss which may

be caused by the exposure of persons or property to such substances or conditions. Therefore, to the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold COMPANY, its officers, directors, employees, and consultants, harmless from and against any and all claims, damages, and expenses, whether direct, indirect, or consequential, including, but not limited to, attorney fees and Court costs, arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acid, alkalis, toxic chemicals, liquids gases, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

It is acknowledged by both parties that COMPANY'S Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event COMPANY or any other party encounters asbestos or hazardous or toxic materials at the job site, or should it become known in any way that such materials may be present at the job site or any adjacent areas that may affect the performance of COMPANY'S services, COMPANY may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until the CLIENT retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrants that the job site is in full compliance with applicable laws and regulations.

Nothing contained within this AGREEMENT shall be construed or interpreted as requiring COMPANY to assume the status of a generator, storer, transporter, treater, or disposal facility as those terms appear within the Resource Conservation and Recovery Act, 42 U.S.C.A., §6901 et seq., as amended, or within any State statute governing the generation, treatment, storage, and disposal of waste.

7.24 Certificate of Merit

The CLIENT shall make no claim for professional negligence, either directly or in a third party claim, against COMPANY unless the CLIENT has first provided COMPANY with a written certification executed by an independent design professional currently practicing in the same discipline as COMPANY and licensed in the State in which the claim arises. This certification shall: a) contain the name and license number of the certifier; b) specify each and every act or omission that the certifier contends is a violation of the standard of care expected of a design professional performing professional services under similar circumstances; and c) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation. This certificate shall be provided to COMPANY not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any judicial proceeding.

7.25 Limitation of Liability

In recognition of the relative risks and benefits of the Project to both the CLIENT and the COMPANY, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants shall not exceed \$50,000.00, or the COMPANY'S total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

7.26 Construction Observation

COMPANY shall visit the project at appropriate intervals (as described in the scope of services) during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. The CLIENT has not retained COMPANY to make detailed inspections or to provide exhaustive or continuous project review and observation services. COMPANY does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the project.

If the CLIENT desires more extensive project observation or full-time project representation, the CLIENT shall request in writing such services be provided by COMPANY as Additional Services in accordance with the terms of the AGREEMENT.



7.27 Soliciting Employment

Neither party to this AGREEMENT will solicit an employee of the other nor hire or make an offer of employment to an employee of the other that is working on this PROJECT, without prior written consent of the other party, during the time this AGREEMENT is in effect.

7.28 Municipal Advisor

The COMPANY is not a Municipal Advisor registered with the Security and Exchange Commission (SEC) as defined in the Dodd-Frank Wall Street Reform and Consumer Protection Act. When the CLIENT is a municipal entity as defined by said Act, and the CLIENT requires project financing information for the services performed under this AGREEMENT, the CLIENT will provide the COMPANY with a letter detailing who their independent registered municipal advisor is and that the CLIENT will rely on the advice of such advisor. A sample letter can be provided to the CLIENT upon request.



This AGREEMENT is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the AGREEMENT. Services will not begin until COMPANY receives a signed agreement. COMPANY's services shall be limited to those expressly set forth in this AGREEMENT and COMPANY shall have no other obligations or responsibilities for the Project except as agreed to in writing. The effective date of the AGREEMENT shall be the last date entered below.

Sincerely,

HR GREEN, INC.

Adam Borhart, PE

Approved by: _____

Printed/Typed Name: Todd Destree, PE, CPESC

Title: Vice President Date: April 18, 2025

Village of Carpentersville

Accepted by: _____

Printed/Typed Name: _____

Title: _____ Date: _____



Local Public Agency Carpentersville	County Kane	Section Number
Consultant / Subconsultant Name HR Green		Job Number

AVERAGE HOURLY PROJECT RATES
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Construction Observation			SHEET 1 OF 1					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg			
Administrative Office Manag	40.92	0.0											
Construction Engineer I	37.29	0.0											
Construction Engineer II	45.08	0.0											
Construction Engineer III	60.01	0.0											
Area Manager - Constructio	87.55	0.0											
Construction Technician I	32.83	0.0											
Construction Technician II	38.51	0.0											
Construction Technician III	50.36	200.0	100.00%	50.36	200	100.00%	50.36	0.0	0%	\$0.00	0.0	0%	\$0.00
Construction Technician IV	62.97	0.0											
		0.0											
		0.0											
		0.0											
		0.0											
		0.0											
		0.0											
		0.0											
		0.0											
		0.0											
		0.0											
		0.0											
		0.0											
TOTALS		200.0	100%	\$50.36	200.0	100%	\$50.36	0.0	0%	\$0.00	0.0	0%	\$0.00



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees

FROM: Ed Szydlowski, Assistant Director of Public Works and Engineering

DATE: January 20, 2026

RE: A RESOLUTION APPROVING AN AGREEMENT FOR PHASE III CONSTRUCTION ENGINEERING SERVICES FOR THE MENARDS COMMERCIAL CENTER AND RANDALL ROAD RIGHT-IN/RIGHT-OUT IMPROVEMENT PROJECT WITH HR GREEN, INC. OF MCHENRY, ILLINOIS IN THE AMOUNT OF \$39,987.00

BACKGROUND

Previously, the Village Board approved an Engineering Services Agreement with HR Green, Inc. (HR Green) to complete the design and specifications for the improvements for right-out access onto Randall Road at the Menards commercial center. The design is finalized and the Village has selected ALamp Concrete Contractors, Inc. to complete this project.

ANALYSIS

Staff requested and negotiated an engineering services agreement with HR Green to provide construction engineering services. After the scope of services and terms were agreed upon, HR Green prepared the Final Agreement attached for your consideration. The scope of services as described in the Engineering Services Agreement include,

but are not limited to the following:

- Attend pre-construction meeting.
- Act as Resident Construction Engineer and coordinate with Village Staff.
- Inspection of all materials and submit inspection reports to the Village in accordance with IDOT's "Project Procedures Guide."
- Provide quality control of the construction work in progress and enforcement of the contract provisions, Village standards and the IDOT's Construction Manual.
- Measurement and computation of construction pay items as constructed.
- Maintain a daily record of the Contractor's activities throughout construction including sufficient information to permit verification of the nature and costs of changes in plans and authorized extra work.
- Prepare and submit to the Village all partial and final payment estimates, change orders, records, documentation and reports required by the Village.

FISCAL IMPACT

The cost for Phase III Engineering Services is \$39,987.00. These services were budgeted in FY2026 in the amount of \$40,000.00 in the Capital Improvement Fund through Account No. 299370-56303-72074.

DEPARTMENT RECOMMENDATION

It is the recommendation of the Public Works Department that the Village Board of Trustees approve the Resolution accepting an Agreement for Phase III Construction Engineering Services for the Menards Commercial Center and Randall Road Right-In/Right-Out Improvement Project with HR Green, Inc. of McHenry, Illinois in the amount of \$39,987.00.

RESOLUTION NO. R25-_____

A RESOLUTION APPROVING AN AGREEMENT FOR PHASE III CONSTRUCTION ENGINEERING SERVICES FOR THE MENARDS COMMERCIAL CENTER AND RANDALL ROAD RIGHT-IN/RIGHT-OUT IMPROVEMENT PROJECT WITH HR GREEN, INC. OF MCHENRY, ILLINOIS IN THE AMOUNT OF \$39,987.00

WHEREAS, the Village has determined that it is necessary to provide construction engineering services to assist in the construction of the Menards Commercial Center and Randall Road Right-in/Right-out Improvement Project within the Village; and

WHEREAS, the Village has selected HR Green, Inc. (HR Green) to provide the Phase III Construction Engineering Services based on their submitted Engineering Services Agreement (“Contract”); and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with HR Green will serve and be in the best interest of the Village.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Carpentersville, Kane County, Illinois, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: APPROVAL OF CONTRACT. The Contract by and between the Village and HR Green is hereby approved in the amount of \$39,987.00, in substantially the form attached to this Resolution as **Exhibit A**, and in a final form to be approved by the Village Manager.

SECTION 3: EXECUTION OF CONTRACT. The Village President and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by HR Green provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[Signature Page Follows]

Motion made by Trustee _____, seconded by Trustee _____, that the Resolution be adopted.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES, of the Village of Carpentersville, Illinois at a regular meeting thereof held on the ____ day of _____, 2026 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of _____, 2026.

Village President, John Skillman

(SEAL)

ATTEST: _____
Village Clerk, Caryn Minor



PROFESSIONAL SERVICES AGREEMENT

For

**Randall Road Right Out Access
Construction Engineering Services**

Ed Szydlowski
Assistant Director of Public Works and Engineering
Village of Carpentersville
1075 Tamarac Drive
Carpentersville, IL 60110
224.293.1637

Todd Destree, P.E., CPESC
HR Green, Inc.
1391 Corporate Drive, Suite 203
McHenry, IL 60050
Project Number: 2303491.02

December 10, 2025

TABLE OF CONTENTS

- 1.0 PROJECT UNDERSTANDING
- 2.0 SCOPE OF SERVICES
- 3.0 SERVICES BY OTHERS
- 4.0 CLIENT RESPONSIBILITIES
- 5.0 PROFESSIONAL SERVICES FEE
- 6.0 TERMS AND CONDITIONS



THIS **AGREEMENT** is between Village of Carpentersville (hereafter "CLIENT") and HR GREEN, INC. (hereafter "COMPANY").

1.0 Project Understanding

1.1 General Understanding

COMPANY will provide CLIENT with construction engineering services in accordance with the Scope of Services noted below.

2.0 Scope of Services

The CLIENT agrees to employ COMPANY to perform the following services:

COMPANY will provide Construction Observation Services on a time and material, not-to-exceed contract amount basis. The man-hours provided for construction observation are based upon COMPANY providing the Village with construction observation services for twenty-five (25) working days. Any additional work due to an extended schedule dictated by the contractor's performance or unanticipated work due to site conditions shall warrant a contract addendum.

The following is a breakdown of the various tasks associated with the construction observation which will be completed by COMPANY.

A. Construction Observation

COMPANY will be on-site to observe and verify that items being constructed and materials being utilized are in general conformance with the approved plans and specifications and the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction.

COMPANY will complete Inspector's Daily Reports (IDRs) and a daily diary, measure and document contract quantities, complete payment estimates, change orders, and weekly reports. COMPANY will verify that all materials incorporated into this project are IDOT approved, and evidence of material inspection is in compliance with the Project Procedures Guide and Special Provisions of this contract. COMPANY shall keep the CLIENT informed as to the progress of construction.

COMPANY anticipates that a Construction Technician will be on site approximately one hundred ninety (190) hours during the construction of this project. A total of one hundred ninety (190) hours have been allotted for daily field construction observation for this project.

B. Meetings

COMPANY will attend the preconstruction meeting at the CLIENT with the contractor and subcontractors. A total of five (5) hours have been allotted for the Area Manager

- Construction to attend the preconstruction meeting, prepare the preconstruction meeting agenda and complete the meeting minutes for the meeting.

C. Project Close Out

COMPANY anticipates approximately four (4) hours to complete the project closeout and final documentation for this project. This task includes the preparation of final job records, completion of punchlist, final payment estimate, and final change order.

D. Material Testing

Rubino Engineering will provide the Quality Assurance Material Testing Services for this project. Quality Assurance testing for asphalt and concrete shall be completed in accordance with IDOT QC/QA requirement.

Disclaimer

COMPANY shall not supervise, direct or have any control over the contractor's work. COMPANY shall not have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the contractor. Also, COMPANY is not responsible for the contractor's safety precautions or programs in connection with this work. These rights and responsibilities are solely those of the contractor.

COMPANY shall not be responsible for any acts or omissions of the contractor, subcontractor or any entity performing any portion or the work, or any agents or employees of any of them. COMPANY does not guarantee the performance of the contractor and shall not be responsible for the contractor's failure to perform its work in accordance with the contract drawings and documents.

3.0 Services by Others

Quality Assurance material testing will be completed by Rubino Engineering.

4.0 Client Responsibilities

None

5.0 Professional Services Fee

5.1 Fees

The fee for services will be based on COMPANY standard hourly rates current at the time the AGREEMENT is signed. These standard hourly rates are subject to change upon 30 days' written notice. Non-salary expenses directly attributable to the project such as: (1) living and traveling expenses of employees when away from the home office on business connected with the project; (2) identifiable communication expenses; (3) identifiable reproduction costs applicable to the work; and (4) outside services will be charged in accordance with the rates current at the time the service is done.



5.2 Invoices

Invoices for COMPANY'S services will be submitted, on a monthly basis. Invoices will be due and payable upon receipt in accordance with the Illinois Prompt Payment Act 50ILCS 505.

5.3 Extra Services

Any service required but not included as part of this AGREEMENT shall be considered extra services. Extra services will be billed on a Time and Material basis with prior approval of the CLIENT.

5.4 Exclusion

This fee does not include attendance at any meetings or public hearings other than those specifically listed in the Scope of Services. These service items are considered extra and are billed separately on an hourly basis.

5.5 Payment

The CLIENT AGREES to pay COMPANY on the following basis:

Time and material basis with a Not to Exceed fee of \$39,987.

See attached Exhibit A for man-hours, payroll and contract cost.



6.0 Terms and Conditions

The following Terms and Conditions are incorporated into this AGREEMENT and made a part of it.

6.1 Standard of Care

Services provided by COMPANY under this AGREEMENT will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing at the same time and in the same or similar locality.

6.2 Entire Agreement

This AGREEMENT and its attachments constitute the entire understanding between CLIENT and COMPANY relating to COMPANY's services. Any prior or contemporaneous agreements, promises, negotiations, or representations not expressly set forth herein are of no effect. Subsequent modifications or amendments to this AGREEMENT shall be in writing and signed by the parties to this AGREEMENT. If the CLIENT, its officers, agents, or employees request COMPANY to perform extra services pursuant to this AGREEMENT, CLIENT will pay for the additional services even though an additional written agreement is not issued or signed.

6.3 Time Limit and Commencement of Services

This AGREEMENT must be executed within ninety (90) days to be accepted under the terms set forth herein. The services will be commenced immediately upon receipt of this signed AGREEMENT.

6.4 Suspension of Services

If the Project or the COMPANY'S services are suspended by the CLIENT for more than thirty (30) calendar days, consecutive or in the aggregate, over the term of this AGREEMENT, the COMPANY shall be compensated for all services performed and reimbursable expenses incurred prior to the receipt of notice of suspension. In addition, upon resumption of services, the CLIENT shall compensate the COMPANY for expenses incurred as a result of the suspension and resumption of its services, and the COMPANY'S schedule and fees for the remainder of the Project shall be equitably adjusted.

If the COMPANY'S services are suspended for more than ninety (90) days, consecutive or in the aggregate, the COMPANY may terminate this AGREEMENT upon giving not less than five (5) calendar days' written notice to the CLIENT.

If the CLIENT is in breach of this AGREEMENT, the COMPANY may suspend performance of services upon five (5) calendar days' notice to the CLIENT. The COMPANY shall have no liability to the CLIENT, and the CLIENT agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this AGREEMENT by the CLIENT. Upon receipt of payment in full of all outstanding sums due from the CLIENT, or curing of such other breach which caused the COMPANY to suspend services, the COMPANY shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

6.5 Books and Accounts

COMPANY will maintain books and accounts of payroll costs, travel, subsistence, field, and incidental expenses for a period of five (5) years. Said books and accounts will be available at all reasonable times for examination by CLIENT at the corporate office of COMPANY during that time.

6.6 Insurance

COMPANY will maintain insurance for claims under the Worker's Compensation Laws, and from General Liability and Automobile claims for bodily injury, death, or property damage, and Professional Liability insurance caused by the negligent performance by COMPANY's employees of the functions and services required under this AGREEMENT.

6.7 Termination or Abandonment

Either party has the option to terminate this AGREEMENT. In the event of failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, then the obligation to provide further services under this AGREEMENT may be terminated upon seven (7) days' written notice. If any portion of the services is terminated or abandoned by CLIENT, the provisions of this Schedule of Fees and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the services not terminated or abandoned. If said termination occurs prior to completion of any phase of the project, the fee for



services performed during such phase shall be based on COMPANY's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse COMPANY for termination costs.

6.8 Waiver

COMPANY's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.

6.9 Severability

If any provision of this AGREEMENT is declared invalid, illegal, or incapable of being enforced by any Court of competent jurisdiction, all of the remaining provisions of this AGREEMENT shall nevertheless continue in full force and effect, and no provision shall be deemed dependent upon any other provision unless so expressed herein.

6.10 Successors and Assigns

All of the terms, conditions, and provisions hereof shall inure to the benefit of and are binding upon the parties hereto, and their respective successors and assigns, provided, however, that no assignment of this AGREEMENT shall be made without written consent of the parties to this AGREEMENT.

6.11 Third-Party Beneficiaries

Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the COMPANY. The COMPANY's services under this AGREEMENT are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against the COMPANY because of this AGREEMENT or the performance or nonperformance of services hereunder. The CLIENT and COMPANY agree to require a similar provision in all contracts with contractors, subcontractors, sub-consultants, vendors and other entities involved in this project to carry out the intent of this provision.

6.12 Governing Law and Jurisdiction

The CLIENT and the COMPANY agree that this AGREEMENT and any legal actions concerning its validity, interpretation and performance shall be governed by the laws of the State of Illinois without regard to any conflict of law provisions, which may apply the laws of other jurisdictions.

It is further agreed that any legal action between the CLIENT and the COMPANY arising out of this AGREEMENT or the performance of the services shall be brought in a court of competent jurisdiction in the State of Illinois.

6.13 Dispute Resolution

Mediation. In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the CLIENT and COMPANY agree that all disputes between them arising out of or relating to this AGREEMENT shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The CLIENT and COMPANY further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, sub-consultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.

6.14 Attorney's Fees

If litigation arises for purposes of collecting fees or expenses due under this AGREEMENT, the Court in such litigation shall award reasonable costs and expenses, including attorney fees, to the party justly entitled thereto. In awarding attorney fees, the Court shall not be bound by any Court fee schedule, but shall, in the interest of justice, award the full amount of costs, expenses, and attorney fees paid or incurred in good faith.

6.15 Ownership of Instruments of Service

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents including all documents on electronic media prepared by COMPANY as instruments of service shall remain the property of COMPANY. COMPANY shall retain these records for a period of five (5) years following completion/submission of the records, during which period they will be made available to the CLIENT at all reasonable times.

6.16 Reuse of Documents

All project documents including, but not limited to, plans and specifications furnished by COMPANY under this project are intended for use on this project only. Any reuse, without specific written verification or adoption by COMPANY, shall be at the CLIENT's sole risk, and CLIENT shall defend, indemnify and hold harmless COMPANY from all claims, damages and expenses including attorneys' fees arising out of or resulting therefrom.

Under no circumstances shall delivery of electronic files for use by the CLIENT be deemed a sale by the COMPANY, and the COMPANY makes no warranties, either express or implied, of merchantability and fitness for any particular purpose. In no event shall the COMPANY be liable for indirect or consequential damages as a result of the CLIENT's use or reuse of the electronic files.

6.17 Failure to Abide by Design Documents or To Obtain Guidance

The CLIENT agrees that it would be unfair to hold COMPANY liable for problems that might occur should COMPANY'S plans, specifications or design intents not be followed, or for problems resulting from others' failure to obtain and/or follow COMPANY'S guidance with respect to any errors, omissions, inconsistencies, ambiguities or conflicts which are detected or alleged to exist in or as a consequence of implementing COMPANY'S plans, specifications or other instruments of service. Accordingly, the CLIENT waives any claim against COMPANY, and agrees to defend, indemnify and hold COMPANY harmless from any claim for injury or losses that results from failure to follow COMPANY'S plans, specifications or design intent, or for failure to obtain and/or follow COMPANY'S guidance with respect to any alleged errors, omissions, inconsistencies, ambiguities or conflicts contained within or arising as a result of implementing COMPANY'S plans, specifications or other instruments of service. The CLIENT also agrees to compensate COMPANY for any time spent and expenses incurred remedying CLIENT's failures according to COMPANY'S prevailing fee schedule and expense reimbursement policy.

6.18 Opinion of Probable Construction Cost

As part of the Deliverables, COMPANY may submit to the CLIENT an opinion of probable cost required to construct work recommended, designed, or specified by COMPANY, if required by CLIENT. COMPANY is not a construction cost estimator or construction contractor, nor should COMPANY'S rendering an opinion of probable construction costs be considered equivalent to the nature and extent of service a construction cost estimator or construction contractor would provide. This requires COMPANY to make a number of assumptions as to actual conditions that will be encountered on site; the specific decisions of other design professionals engaged; the means and methods of construction the contractor will employ; the cost and extent of labor, equipment and materials the contractor will employ; contractor's techniques in determining prices and market conditions at the time, and other factors over which COMPANY has no control. Given the assumptions which must be made, COMPANY cannot guarantee the accuracy of its opinions of cost, and in recognition of that fact, the CLIENT waives any claim against COMPANY relative to the accuracy of COMPANY'S opinion of probable construction cost.

6.19 Design Information in Electronic Form

Because electronic file information can be easily altered, corrupted, or modified by other parties, either intentionally or inadvertently, without notice or indication, COMPANY reserves the right to remove itself from its ownership and/or involvement in the material from each electronic medium not held in its possession. CLIENT shall retain copies of the work performed by COMPANY in electronic form only for information and use by CLIENT for the specific purpose for which COMPANY was engaged. Said material shall not be used by CLIENT or transferred to any other party, for use in other projects, additions to this project, or any other purpose for which the material was not strictly intended by COMPANY without COMPANY's express written permission. Any unauthorized use or reuse or modifications of this material shall be at CLIENT'S sole risk. Furthermore, the CLIENT agrees to defend, indemnify, and hold COMPANY harmless from all claims, injuries, damages, losses, expenses, and attorneys' fees arising out of the modification or reuse of these materials.

The CLIENT recognizes that designs, plans, and data stored on electronic media including, but not limited to computer disk, magnetic tape, or files transferred via email, may be subject to undetectable alteration and/or uncontrollable deterioration. The CLIENT, therefore, agrees that COMPANY shall not be liable for the completeness or accuracy of any materials provided on electronic media after a 30-day inspection period, during which time COMPANY shall correct any errors detected by the CLIENT to complete the design in accordance with the intent of the contract and specifications. After 40 days, at the request of the CLIENT, COMPANY shall submit a final set of sealed drawings, and any additional services to be performed by COMPANY relative to the

submitted electronic materials shall be subject to separate agreement. The CLIENT is aware that differences may exist between the electronic files delivered and the printed hard-copy construction documents. In the event of a conflict between the signed construction documents prepared by the COMPANY and electronic files, the signed or sealed hard-copy construction documents shall govern.

6.20 Information Provided by Others

The CLIENT shall furnish, at the CLIENT's expense, all information, requirements, reports, data, surveys and instructions required by this AGREEMENT. The COMPANY may use such information, requirements, reports, data, surveys and instructions in performing its services and is entitled to rely upon the accuracy and completeness thereof. The COMPANY shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by the CLIENT and/or the CLIENT's consultants and contractors.

COMPANY is not responsible for accuracy of any plans, surveys or information of any type including electronic media prepared by any other consultants, etc. provided to COMPANY for use in preparation of plans. The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless the COMPANY from any damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising out of or connected in any way with the services performed by other consultants engaged by the CLIENT.

COMPANY is not responsible for accuracy of topographic surveys provided by others. A field check of a topographic survey provided by others will not be done under this AGREEMENT unless indicated in the Scope of Services.

6.21 Force Majeure

The CLIENT agrees that the COMPANY is not responsible for damages arising directly or indirectly from any delays for causes beyond the COMPANY's control. CLIENT agrees to defend, indemnify, and hold COMPANY, its consultants, agents, and employees harmless from any and all liability, other than that caused by the negligent acts, errors, or omissions of COMPANY, arising out of or resulting from the same. For purposes of this AGREEMENT, such causes include, but are not limited to, strikes or other labor disputes; severe weather disruptions or other natural disasters or acts of God; fires, riots, war or other emergencies; disease epidemic or pandemic; failure of any government agency to act in a timely manner; failure of performance by the CLIENT or the CLIENT'S contractors or consultants; or discovery of any hazardous substances or differing site conditions. Severe weather disruptions include but are not limited to extensive rain, high winds, snow greater than two (2) inches and ice. In addition, if the delays resulting from any such causes increase the cost or time required by the COMPANY to perform its services in an orderly and efficient manner, the COMPANY shall be entitled to a reasonable adjustment in schedule and compensation.

6.22 Job Site Visits and Safety

Neither the professional activities of COMPANY, nor the presence of COMPANY'S employees and sub-consultants at a construction site, shall relieve the general contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. COMPANY and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The CLIENT agrees that the general contractor is solely responsible for job site safety, and warrants that this intent shall be made evident in the CLIENT's AGREEMENT with the general contractor. The CLIENT also agrees that the CLIENT, COMPANY and COMPANY'S consultants shall be indemnified and shall be made additional insureds on the general contractor's and all subcontractor's general liability policies on a primary and non-contributory basis.

6.23 Hazardous Materials

CLIENT hereby understands and agrees that COMPANY has not created nor contributed to the creation or existence of any or all types of hazardous or toxic wastes, materials, chemical compounds, or substances, or any other type of environmental hazard or pollution, whether latent or patent, at CLIENT's premises, or in connection with or related to this project with respect to which COMPANY has been retained to provide professional services. The compensation to be paid COMPANY for said professional services is in no way commensurate with, and has not been calculated with reference to, the potential risk of injury or loss which may be caused by the exposure of persons or property to such substances or conditions. Therefore, to the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold COMPANY, its officers, directors,

employees, and consultants, harmless from and against any and all claims, damages, and expenses, whether direct, indirect, or consequential, including, but not limited to, attorney fees and Court costs, arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acid, alkalis, toxic chemicals, liquids gases, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

It is acknowledged by both parties that COMPANY'S Scope of Services does not include any services related to asbestos or hazardous or toxic materials. In the event COMPANY or any other party encounters asbestos or hazardous or toxic materials at the job site, or should it become known in any way that such materials may be present at the job site or any adjacent areas that may affect the performance of COMPANY'S services, COMPANY may, at its option and without liability for consequential or any other damages, suspend performance of services on the project until the CLIENT retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrants that the job site is in full compliance with applicable laws and regulations.

Nothing contained within this AGREEMENT shall be construed or interpreted as requiring COMPANY to assume the status of a generator, storer, transporter, treater, or disposal facility as those terms appear within the Resource Conservation and Recovery Act, 42 U.S.C.A., §6901 et seq., as amended, or within any State statute governing the generation, treatment, storage, and disposal of waste.

6.24 Certificate of Merit

The CLIENT shall make no claim for professional negligence, either directly or in a third party claim, against COMPANY unless the CLIENT has first provided COMPANY with a written certification executed by an independent design professional currently practicing in the same discipline as COMPANY and licensed in the State in which the claim arises. This certification shall: a) contain the name and license number of the certifier; b) specify each and every act or omission that the certifier contends is a violation of the standard of care expected of a design professional performing professional services under similar circumstances; and c) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation. This certificate shall be provided to COMPANY not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any judicial proceeding.

6.25 Limitation of Liability

In recognition of the relative risks and benefits of the Project to both the CLIENT and the COMPANY, the risks have been allocated such that the CLIENT agrees, to the fullest extent permitted by law, to limit the liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert witness fees and costs, so that the total aggregate liability of the COMPANY and COMPANY'S officers, directors, partners, employees, shareholders, owners and sub-consultants shall not exceed \$50,000.00, or the COMPANY'S total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

6.26 Construction Observation

COMPANY shall visit the project at appropriate intervals (as described in the scope of services) during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. The CLIENT has not retained COMPANY to make detailed inspections or to provide exhaustive or continuous project review and observation services. COMPANY does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the project.

If the CLIENT desires more extensive project observation or full-time project representation, the CLIENT shall request in writing such services be provided by COMPANY as Additional Services in accordance with the terms of the AGREEMENT.

6.27 Soliciting Employment

Neither party to this AGREEMENT will solicit an employee of the other nor hire or make an offer of employment to an employee of the other that is working on this PROJECT, without prior written consent of the other party, during the time this AGREEMENT is in effect.



6.28 Municipal Advisor

The COMPANY is not a Municipal Advisor registered with the Security and Exchange Commission (SEC) as defined in the Dodd-Frank Wall Street Reform and Consumer Protection Act. When the CLIENT is a municipal entity as defined by said Act, and the CLIENT requires project financing information for the services performed under this AGREEMENT, the CLIENT will provide the COMPANY with a letter detailing who their independent registered municipal advisor is and that the CLIENT will rely on the advice of such advisor. A sample letter can be provided to the CLIENT upon request.

This AGREEMENT is approved and accepted by the CLIENT and COMPANY upon both parties signing and dating the AGREEMENT. Services will not begin until COMPANY receives a signed agreement. COMPANY's services shall be limited to those expressly set forth in this AGREEMENT and COMPANY shall have no other obligations or responsibilities for the Project except as agreed to in writing. The effective date of the AGREEMENT shall be the last date entered below.

Sincerely,

HR GREEN, INC.

Adam Borhart, PE

Approved by:

Printed/Typed Name: Todd Destree, PE, CPESC

Title: Vice President

Date: December 10, 2025

Village of Carpentersville

Accepted by:

Printed/Typed Name:

Title:

Date:



Local Public Agency Carpentersville	County Kane	Section Number
Consultant / Subconsultant Name		Job Number

AVERAGE HOURLY PROJECT RATES
 EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

PAYROLL CLASSIFICATION	AVG HOURLY RATES			TOTAL PROJ. RATES			Meetings			Construction Observation			Project Close Out			SHEET 1 OF 1				
	Hours	%	Part.	Hours	%	Part.	Hours	%	Part.	Hours	%	Part.	Hours	%	Part.	Hours	%	Part.		
	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg	Wgtd Avg		
Area Manager	90.00	2.51%	2.26	5.0	100.00%	90.00	5	100.00%												
Construction Engineer I	40.63			0.0																
Construction Engineer II	49.12			0.0																
Construction Engineer III	65.41			0.0																
Construction Technician I	35.77			0.0																
Construction Technician II	42.30			0.0																
Construction Technician III	54.88	97.49%	53.50	194.0	100.00%	54.88	190	100.00%	54.88	4	100.00%	54.88	100%	4.0	100%	54.88	0%	0.0	0%	
Construction Technician IV	68.62			0.0																
Administrative Office Manag	44.59			0.0																
	0.0			0.0																
	0.0			0.0																
	0.0			0.0																
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	0.0			0.0																
TOTALS				199.0	100%	\$55.76	5.0	100.00%	\$90.00	190.0	100%	\$54.88	4.0	100%	\$54.88	0.0	0%	0.0	0%	\$0.00



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees
FROM: Ben Mason, Assistant Village Manager & Finance Director
DATE: January 20, 2026
RE: A RESOLUTION ACCEPTING A PROFESSIONAL SERVICES AGREEMENT FOR AUDITING SERVICES WITH SIKICH CPA LLC OF NAPERVILLE, IL FOR FISCAL YEARS 2025 THROUGH 2029

BACKGROUND

The Village's current 5-year audit services contract with Sikich concluded with the 2023 audit, and the Board may recall approving a 1-year extension for the 2024 audit back in September 2024.

The Village Board is being asked to consider entering into an agreement with the auditing firm of Sikich CPA LLC to conduct the annual audit for the Village of Carpentersville for the fiscal years 2025 through 2029.

ANALYSIS

Village Staff received proposals from three qualified public accounting firms, in response to a Request for Proposals that was issued in October 2025. The three proposals that were submitted were as follows:

Firm	5-Year Proposal Fee
Sikich CPA LLC	\$306,110
GW & Associates, PC	\$332,550
Baker Tilly US, LLP	\$391,675

In addition to providing the lowest cost proposal, Staff believes Sikich CPA LLC will offer top quality services, as their firm has provided audit services to the Village for many years now. As a best practice, Staff has indicated to Sikich, that we would want to request rotation of managing partners on the audit engagement during the course of the agreement. That would help ensure multiple individuals from their firm are engaging on the audit over the next five years, and ideally offer refreshed perspectives on the village's financial statements and overall financial condition. Sikich has stated affirmatively, that they would indeed rotate managing partners during the engagement.

Attached is the audit services agreement with Sikich CPA LLC, for the fiscal years 2025 through 2029, as well as the corresponding exhibits:

- Exhibit A – Statement of Work
- Exhibit B – Village's Request for Proposals
- Exhibit C – Auditor Proposal
- Exhibit D – Fee Payment Schedule

FISCAL IMPACT

Below is a cost summary, by year, of the proposal provided by Sikich CPA LLC:

	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Total Fee, including Village Option item	\$57,310	\$59,030	\$60,800	\$63,220	\$65,750

It should be noted that the annual fee for FY25, is a three (3) percent increase over the previous year's rate, and each of the subsequent years reflect a modest increase between 3-4 percent annually, which is reasonable in light of annual CPI increases.

The audit service fees outlined above, will be charged to the General Fund and Water and Sewer Fund. The 2025 audit fees noted above are included in the Village's adopted Fiscal Year 2026 budget.

DEPARTMENT RECOMMENDATION

It is the recommendation of the Finance Department that the Village Board approve the Resolution Accepting a Professional Services Agreement for Auditing Services with Sikich CPA LLC of Naperville, IL for Fiscal Years 2025 through 2029.

RESOLUTION NO. R26-___

**A RESOLUTION ACCEPTING A PROFESSIONAL SERVICES AGREEMENT FOR
AUDITING SERVICES WITH SIKICH CPA LLC OF NAPERVILLE, IL
FOR FISCAL YEARS 2025 THROUGH 2029**

WHEREAS, the Village of Carpentersville, Kane County, Illinois (the “Village”), is a home rule municipality as contemplated under Article VII, Section 6, of the Constitution of the State of Illinois, and the passage of this Resolution constitutes an exercise of the Village’s home rule powers and functions as granted in the Constitution of the State of Illinois, as well as state statutes; and

WHEREAS, the Village of Carpentersville is required to have an annual audit performed by independent certified public accountants; and

WHEREAS, the Village requested proposals for a new, multi-year term for the provision of audit services and received proposals from three independent, qualified certified public accounting firms to provide audit services for the fiscal years 2025 through 2029; and

WHEREAS, Village Staff evaluated the proposals, and is recommending entering into an agreement with Sikich CPA LLC, due to their quality of work with the Village in the past, as well as the fact that their firm’s proposal was the lowest cost of any of the qualifying submittals.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Carpentersville, Kane County, Illinois, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: APPROVAL OF AGREEMENT. The Agreement by and between the Village and Sikich CPA LLC is hereby approved in substantially the form attached to this Resolution.

SECTION 3: EXECUTION OF AGREEMENT. The Village Manager is hereby authorized and directed to execute and the Village Clerk is authorized to attest, on behalf of the Village, the Agreement and all documentation related thereto upon receipt by the Village Clerk of at least one original copy of the Agreement executed by Sikich CPA LLC; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage as provided by law.

[Signature Page Follows]

**A RESOLUTION ACCEPTING A PROFESSIONAL SERVICES AGREEMENT FOR
AUDITING SERVICES WITH SIKICH CPA LLC OF NAPERVILLE, IL
FOR FISCAL YEARS 2025 THROUGH 2029**

Motion made by Trustee _____, seconded by Trustee _____, that the Resolution be adopted.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of Carpentersville, Illinois at a regular meeting thereof held on the ____ day of _____ 2026, pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of _____, 2026

John Skillman, Village President

(SEAL)

ATTEST:

Caryn Minor, Village Clerk

Attachment to Resolution

**AUDITING SERVICES AGREEMENT
BETWEEN THE VILLAGE OF CARPENTERSVILLE
AND SIKICH CPA LLC**

THIS AUDITING SERVICES AGREEMENT ("Agreement") is made and entered into as of the ___ day of _____, 2026 ("**Effective Date**"), by and between the **VILLAGE OF CARPENTERSVILLE**, an Illinois home rule municipal corporation ("**Village**"), and **Sikich CPA LLC** Virginia limited liability company ("**Auditor**").

IN CONSIDERATION OF, and in reliance upon, the recitals and the mutual covenants set forth in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Village and the Auditor mutually agree as follows:

SECTION ONE. RECITALS.*

- A.** The Village is an Illinois home rule municipal corporation.
- B.** The Auditor is a licensed **CPA firm** in Illinois.
- C.** On October 10, 2025, the Village issued a Professional Auditing Services Request for Proposals ("**RFP**"), requesting submission of proposals for the provision of audit services to the Village in accordance with certain specifications.
- D.** The Village has reviewed the responses to the RFP, and has determined that the proposal submitted by the Auditor is the most appropriate for the provision of audit services to the Village.
- E.** The Parties desire to enter into an agreement for the provision of audit services by the Auditor to the Village, in accordance with certain specifications.
- F.** The Parties desire to enter into this Agreement in order to memorialize the Parties' respective rights and responsibilities.

SECTION TWO. DEFINITIONS.

A. Definitions. Whenever used in this Agreement, the following terms shall have the following meanings:

"Parties": The Village and the Auditor, collectively.

"Person": Any natural individual, corporation, partnership, individual, joint venture, trust, estate, association, business, enterprise, proprietorship, or other legal entity of any kind, either public or private, and any legal successor, agent, representative, or authorized assign of the above, or other entity capable of holding title to, or any lesser interest in, real property.

* All capitalized words and phrases throughout this Agreement shall have the meanings set forth in the preamble above and in Section 2 and in the other provisions of this Agreement.

"Requirements of Law": All applicable federal, state, and Village laws, statutes, codes, ordinances, resolutions, orders, rules, and regulations, as the same have been and may from time to time hereafter be amended.

B. Rules of Construction.

1. **Grammatical Usage and Construction.** In construing this Agreement, pronouns include all genders, and the plural includes the singular and vice versa.

2. **Headings.** The headings, titles, and captions in this Agreement have been inserted only for convenience and in no way define, limit, extend, or describe the scope or intent of this Agreement.

3. **Calendar Days.** Unless otherwise provided in this Agreement, any reference in this Agreement to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Agreement falls on a Saturday, Sunday, or federal holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, or federal holiday.

SECTION THREE. SELECTION OF, AND ACCEPTANCE BY, THE AUDITOR.

The Village shall, and does hereby, confirm the selection of the Auditor as the party designated to provide audit services to the Village in the manner set forth in this Agreement. The Auditor shall, and does hereby, accept the selection and agrees to provide audit services to the Village in the manner set forth in this Agreement.

SECTION FOUR. PROVISION OF AUDIT SERVICES.

A. General Provisions of Agreement. Except as specifically provided in the text of this Agreement, the Auditor shall, and does hereby agree to, provide audit services to the Village in the manner set forth in the following documents (collectively, "**Services**"):

1. The Statement of Work, a copy which is attached hereto as Exhibit A;
2. The RFP, a copy of which is attached to this Agreement as **Exhibit B**; and
3. The Auditor's Proposal, a copy of which is attached to this Agreement as **Exhibit C ("Auditor Proposal")**.

B. Conflicts.

1. **Conflict Between an Exhibit and Text of Agreement.** In the event of a conflict between an Exhibit and the text of this Agreement, the text of this Agreement shall control.

2. **Conflict Between Exhibits.** In the event of a conflict between the RFP and the Auditor Proposal, the RFP shall control.

C. Quality of Work. The Auditor shall provide, perform, and complete all of its obligations under this Agreement, or cause all of its obligations to be provided, performed and

completed, in a proper and professional manner, consistent with the standards of professional practice and in full compliance with, and as required by or pursuant to, this Agreement.

D. Commencement of Investigation. The Auditor agrees to begin the examination of the Village's financial statements and financial operations as soon after the acceptance of this Agreement to the mutual convenience of the Village and the Auditor. The Auditor further agrees that it will conduct said examination with diligence as to insure its completion at the earliest possible date with such efficiency and thoroughness as is expected under Generally Accepted Auditing Standards. The examination and Auditor's report shall be completed and a report delivered to the Village prior to June 15 of each year during the Term. The Auditor shall file a State Comptroller's report prior to June 30 of each year of the Term. The Auditor shall not be liable for any delays caused by the Village.

E. Auditor's Working Papers. The Auditor agrees to adopt reasonable procedures as to insure the safe custody of its working papers. The Auditor agrees to make the working papers available for examination by the Village as requested, and to provide copies of such working papers at the request of the Village.

F. Corrections. The Auditor shall be responsible for the quality, technical accuracy, completeness and coordination of all reports, documents, data, information and other items and services under this Agreement. The Auditor shall promptly provide, to the satisfaction of the Village, all corrective services necessary as a result of the Auditor's errors, omissions, negligent acts, or failure to meet warranty.

SECTION FIVE. TERM.

This Agreement shall be in full force and effect from the Effective Date of this Agreement until the time that Auditor provides the Village a final and complete audit of the Village's 2029 fiscal year ("**Term**"), during which Term the Auditor shall provide Services for the fiscal years ending December 31, 2025, 2026, 2027, 2028, and 2029. The Village shall have the right to terminate this Agreement in its sole discretion, provided that the Village provides the Auditor written notice not later than December 1 of the year following the fiscal year to be audited next by the Auditor pursuant to this Agreement. Notwithstanding anything contained in this Section to the contrary, the Village shall also have the right to terminate the Agreement upon failure of Auditor to meet any of its obligations under this Agreement.

SECTION SIX. COSTS AND FEES.

A. Agreement Amount. The total amount to be paid by the Village for all Services provided by the Auditor pursuant to this Agreement shall not exceed \$_____ ("**Agreement Amount**"). The Auditor acknowledges and agrees that the Agreement Amount includes all applicable federal, state, and Village taxes of every kind and nature applicable to the services provided pursuant to this Agreement, as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits. All claims or rights to claim additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty, or fee are hereby waived and released by the Auditor.

B. Payment Schedule. The Parties acknowledge and agree that the Village shall pay the Auditor based on services rendered according to **Exhibit D**. Payment will be made upon receipt of progress billings with final payment made after receipt of the Annual Financial Report and other audits as applicable.

C. Changes in Costs and Fees. The Parties acknowledge and agree that all costs and fees specified in this Agreement or in Exhibit D shall not increase or decrease during the Term without the prior express written consent of each of the Parties.

D. Additional Services. The Auditor shall not implement or provide any services outside the scope of this Agreement or any Exhibit thereto prior to (1) delivery by the Auditor to the Village of a written proposal, including costs and fees, for the additional services, and (2) receipt of prior written consent by the Village of the proposal.

SECTION SEVEN. WAIVER OF BREACH.

A waiver by the Village or the Auditor of a breach by any party to this Agreement of any covenant or condition of this Agreement shall not impair the right of the party or parties not in default to avail itself or themselves of any subsequent breach thereof. Leniency, delay, or failure of the party or parties to insist upon strict performance of any agreement, covenant, or condition of this Agreement, or to exercise any right within this Agreement given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition, or right.

SECTION EIGHT. REPRESENTATIONS AND WARRANTIES.

A. By the Village. The Village represents and warrants to the Auditor as follows:

1. The Village has the authority and the legal right to make, deliver, and perform this Agreement, and has taken or will take all necessary actions and obtain all required consents and approvals to authorize the execution, delivery, and performance of this Agreement.

2. To the best of the knowledge of the legal representatives of the Village, the execution, delivery, and performance of this Agreement is not prohibited by any requirement of law or under any contractual obligation of the Village, will not result in a breach or default under any agreement to which the Village is a party or is bound, and will not violate any restriction, court order, or agreement to which the Village is subject.

3. The parties executing this Agreement on behalf of the Village and executing and delivering any other agreement or other item contemplated by this Agreement or otherwise required to fulfill the Village's obligations under this Agreement, have full authority to bind the Village to such obligations and to so act on behalf of the Village.

4. To the best of the knowledge of the legal representatives of the Village, as of the Effective Date of this Agreement, there are no actions or proceedings by or before any court, governmental commission, board or bureau or any other administrative agency pending or being threatened against the Village that would impair the Village's ability to perform its obligations under this Agreement.

B. By the Auditor. The Auditor represents and warrants to the Village as follows:

1. The Auditor has the authority and the legal right to make, deliver, and perform this Agreement, and has taken or will take all necessary actions and obtain all required consents and approvals to authorize the execution, delivery, and performance of this Agreement.

2. To the best of the knowledge of the legal representatives of the Auditor, the execution, delivery, and performance of this Agreement is not prohibited by any requirement of law or under any contractual obligation of the Auditor, will not result in a breach or default under any agreement to which the Auditor is a party or is bound, and will not violate any restriction, court order, or agreement to which the Auditor is subject.

3. The parties executing this Agreement on behalf of the Auditor and executing and delivering any other agreement or other item contemplated by this Agreement or otherwise required to fulfill the Auditor's obligations under this Agreement, have full authority to bind the Auditor to such obligations and to so act on behalf of the Auditor.

4. To the best of the knowledge of the legal representatives of the Auditor, as of the Effective Date of this Agreement, there are no actions or proceedings by or before any court, governmental commission, board or bureau or any other administrative agency pending or being threatened against the Auditor that would impair the Auditor's ability to perform its obligations under this Agreement.

SECTION NINE. INDEMNIFICATION; LIMITATION OF LIABILITY.

A. The Auditor shall, without regard to the availability or unavailability of any insurance of the Village, indemnify the Village, and its respective officers, members, officials, employees, agents, attorneys, and representatives against, and hold the Village, and its respective officers, members, officials, employees, agents, attorneys, and representatives, harmless from, any and all third party lawsuits, claims, demands, damages, liabilities, losses, and expenses (including reasonable attorneys' fees and administrative expenses), that may be sustained or incurred as a result of or in connection with the Auditor's performance of, or failure to perform, its obligations under this Agreement, whether or not due or claimed to be due in whole or in part to the active, passive, or concurrent negligence or willful misconduct of the Auditor, but not including third party lawsuits, claims, demands, damages, liabilities, losses, and expenses (including reasonable attorneys' fees and administrative expenses) sustained or incurred solely as a result of the acts or omissions of the Village. The Auditor's obligations required pursuant to this Section 9 shall survive the termination of this Agreement.

B. Village agrees that Auditor's maximum liability to Village for any negligent errors or omissions committed by Auditor in the performance of the Services will be limited to the total amount of fees Auditor receives from Village under the applicable SOW for the Services provided under such SOW giving rise to the liability, except to the extent determined to result from Auditor's gross negligence or willful misconduct. Village agrees that this limitation applies to any and all liability or causes of action against Auditor, however alleged or arising, unless otherwise prohibited by law or professional standards. Additionally, Auditor's liability as accountants shall be limited to the period covered by Auditor's Services and shall not extend to later periods for which Auditor is not engaged as accountants or prior periods before Auditor was engaged as accountants. In no event will Auditor be liable to Village or any third party, whether a claim be in tort, contract or otherwise, for any amount in excess of the total professional fees paid pursuant to this Agreement for the Services provided under this Agreement giving rise to the liability, or for any special, consequential, exemplary, incidental indirect, lost profit, punitive or similar damages of any kind.

C. No (i) direct or indirect holder of any equity interests or securities of Auditor, (ii) affiliate of Auditor, member of the Auditor structure or (iii) director, officer, employee, representative, or agent of Auditor, or of an affiliate of Auditor, member of the Auditor structure,

or of any such direct or indirect holder of any equity interests or securities of Auditor (collectively, the "Auditor Affiliates") shall have any liability or obligation of any nature whatsoever in connection with or under this Agreement or the transactions contemplated hereby, and Client waives and releases all claims against such Auditor Affiliates related to any such liability or obligation.

SECTION TEN. ENFORCEMENT.

A. General. The Parties may, in law or in equity, by suit, action, mandamus, or any other proceeding, enforce this Agreement.

B. No Personal Liability. The Auditor acknowledges and agrees that no elected or appointed official, agent, representative, employee or attorney of the Village shall be personally liable, in law or in contract, to the Auditor as the result of the execution of this Agreement.

SECTION ELEVEN. GENERAL PROVISIONS.

A. Notices. All notices required or permitted to be given under this Agreement shall be given by the Parties by (i) personal delivery, (ii) deposit in the United States mail, enclosed in a sealed envelope with first class postage thereon, or (iii) deposit with a nationally recognized overnight delivery service, addressed as stated in this Section. The address of any Party may be changed by written notice to the other Parties. Any mailed notice shall be deemed to have been given and received within three days after the same has been mailed and any notice given by overnight courier shall be deemed to have been given and received within 24 hours after deposit. Notices and communications to the Parties shall be addressed to, and delivered at, the following addresses:

If to the Village: Village of Carpentersville
1200 L.W. Besinger Drive
Carpentersville, IL 60110
Attention: Village Manager

If to the Auditor: _____

Attention: _____

B. Time of the Essence. Time is of the essence in the performance of all terms and provisions of this Agreement.

C. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other rights, remedies, and benefits allowed by law.

D. Binding Effect. This Agreement and the privileges, obligations, and provisions contained herein shall inure to the benefit of, and be binding upon, the Village, the Auditor, and their heirs, personal representatives, and successors.

E. Assignment. Neither the Village nor the Auditor shall assign this Agreement, in whole or in part, or any of its rights or obligations under this Agreement, without the prior express written approval of the other party, which approval may be withheld in the sole and unfettered discretion of the other party.

F. Consents. Unless otherwise provided in this Agreement, whenever the consent, permission, authorization, approval, acknowledgement, or similar indication of assent of any Party, or of any duly authorized officer, employee, agent, or representative of any Party, is required in this Agreement, the consent, permission, authorization, approval, acknowledgement, or similar indication of assent shall be in writing.

G. Documents. Notwithstanding the Auditor's possession of any documents, data, or information, in any form, prepared, collected, or received by the Auditor from the Village in connection with any or all of the Services to be performed under this Agreement ("**Village Documents**"), the Village Documents shall be and remain the exclusive property of the Village. At the Village's request, or any time after termination of this Agreement, the Auditor shall cause any Village Documents or copies thereof to be promptly delivered to the Village in accordance with the Auditor's usual and customary practices for the retention, storage, and destruction of such Documents. This provision shall survive termination of the Agreement.

H. Governing Law. This Agreement shall be governed by, construed, and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.

I. Severability. It is hereby expressed to be the intent of the Parties that should any provision, covenant, agreement, or portion of this Agreement or its application to any Person or property be held invalid by a court of competent jurisdiction, the remaining provisions of this Agreement and the validity, enforceability, and application to any Person or property shall not be impaired thereby, but the remaining provisions shall be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Agreement to the greatest extent permitted by applicable law.

J. Entire Agreement. This Agreement and the Exhibits thereto constitute the entire agreement of the Parties relative to the subject matter of this Agreement, expressly superseding all prior agreements and negotiations between and among the Parties, whether written or oral, relating to the subject matter of this Agreement.

K. Interpretation. This Agreement shall be construed without regard to the identity of the Party who drafted the various provisions of this Agreement. Moreover, each and every provision of this Agreement shall be construed as though all parties to this Agreement participated equally in the drafting of this Agreement. As a result of the foregoing, any rule or construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

L. Exhibits. Exhibits A, B, C and D attached to this Agreement are, by this reference, incorporated into, and made a part of, this Agreement.

M. Amendments and Modifications. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by the Village and the Auditor in accordance with all applicable statutory procedures.

N. Changes in Laws. Unless otherwise provided in this Agreement, any reference to existing law shall be deemed to include any modifications of, or amendments to, existing law that may occur in the future.

O. Alternative Practice Structure. Sikich LLC ("Sikich LLC") and Auditor (collectively, "Sikich") currently practice as an alternative practice structure in accordance with the AICPA

Professional Code of Conduct and applicable law, regulations and professional standards. Auditor is a licensed CPA firm and provides audit and attest services to its clients. Sikich LLC is not a licensed CPA firm and does not perform audit or attest services.

Sikich LLC has a contractual arrangement with Auditor whereby Sikich LLC provides Auditor with professional and support personnel and other support services to allow Auditor to perform its professional services. From time to time, Auditor may consult with Sikich LLC in the provision of services pursuant to this engagement. Village hereby consents to Auditor sharing its Client information with Sikich LLC in support of the services to be provided by Sikich LLC for the purpose of performing the Services for which Auditor is engaged hereunder. Unless Village indicates otherwise, Village's acceptance of the terms of this engagement shall be understood by Auditor as Village's consent to make disclosures to Sikich LLC and its employees of confidential information that Auditor may obtain in the course of our engagement.

As part of the alternative practice structure, Sikich LLC has agreed to comply with the AICPA Code of Professional Conduct, as applied to an alternative practice structure, and applicable federal, state and local rules with respect to the confidentiality of client information. Accordingly, neither Sikich LLC nor Auditor will disclose confidential client information without Village's consent, except (i) to any government agency or regulatory body to the extent and in the form or manner necessary or required to comply with any rule, regulation or order of such government agency or regulatory order, of (ii) pursuant to subpoena or other legal process. Sikich LLC and Auditor utilize appropriate safeguards, policies and procedures to maintain the confidentiality of confidential client information.

P. No Third Party Beneficiaries. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation shall be made, or be valid, against the Village or the Auditor.

Q. Counterpart Signatures. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

ATTEST:

VILLAGE OF CARPENTERSVILLE

Village Clerk

By: _____
Village Manager

ATTEST:

SIKICH CPA LLC

Its: _____

By: _____
Its: _____

ACKNOWLEDGMENTS

STATE OF ILLINOIS)
) SS.
COUNTY OF KANE)

This instrument was acknowledged before me on _____, 2026,
by Bradford S. Stewart, the Village Manager of the **VILLAGE OF CARPENTERSVILLE**, an Illinois
municipal corporation, and by Caryn Minor, the Village Clerk of said Municipal Corporation.

Signature of Notary

SEAL
My Commission expires:

STATE OF ILLINOIS)
) SS.
COUNTY OF _____)

The foregoing instrument was acknowledged before me on
_____ 2026, by _____, the _____ of _____, an
Illinois _____, and by _____, the _____ of said
_____.

Signature of Notary

SEAL
My Commission expires:

EXHIBIT A
STATEMENT OF WORK
(See attached)

STATEMENT OF WORK
No. 400118-2025-AUD

This Statement of Work (this "SOW") dated January 20, 2026 is entered into by and between Sikich CPA LLC ("Sikich", "we," "us," or "our") and Village of Carpentersville ("Client", "you," or "your") pursuant to the Master Professional Services Agreement dated January 20, 2026 between Sikich and the Client (the "Agreement"), all terms of which are hereby incorporated herein by reference.

NOW, THEREFORE, for and in consideration of the foregoing premises, and the agreements of the parties set forth below, Sikich and Client agree as follows:

AUDIT SCOPE AND OBJECTIVES

The Services to be provided under this SOW will include an audit of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information, and the related notes to the financial statements of the Client as of and for the year ended December 31, 2025 (the "financial statements").

Accounting standards generally accepted in the United States of America provide for certain required supplementary information ("RSI"), such as management's discussion and analysis ("MD&A"), to supplement the Client's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our Services, we will apply certain limited procedures to the Client's RSI in accordance with auditing standards generally accepted in the United States of America ("GAAS"). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by accounting principles generally accepted in the United States of America and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis.
- Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual, for the General Fund and any major special revenue funds.
- Schedule of Changes in the Employer's Total OPEB Liability and Related Ratios.
- Schedule of Changes in the Employer's Net Pension Liability and Related Ratios for the Illinois Municipal Retirement Fund and Police and Firefighters' Pension Funds.
- Schedule of Employer Contributions for the Illinois Municipal Retirement Fund and Police and Firefighters' Pension Funds.
- Schedule of Investment Returns for the Police and Firefighters' Pension Funds.
- Notes to Required Supplementary Information.

We have also been engaged to report on supplementary information other than RSI that accompanies the Client's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- Combining and Individual Fund Financial Statements and Schedules.
- Consolidated Year End Financial Report (CYEFR), if required.
- Schedule of Expenditures of Federal Awards, if required.

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

- Introductory Section
- Statistical Section

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America and report on the fairness of the supplementary information referred to in the paragraph above when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, and if required, the standards for financial audits contained in the *Government Auditing Standards*, issued by the Comptroller General of the United States, will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*, if applicable.

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

We will conduct our audit in accordance with GAAS and, if applicable, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the Client. Because the determination of waste and abuse is subjective, *Government Auditing Standards* (if applicable), do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and, if required, *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will request written representations from your attorneys as part of the provision of Services, and they may bill you for responding to this inquiry.

Our audit of the financial statements does not relieve you of your responsibilities.

AUDIT PROCEDURES – INTERNAL CONTROL

We will obtain an understanding of Client and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards* (if applicable). The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, and if required *Government Auditing Standards*.

AUDIT PROCEDURES - COMPLIANCE

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Client's compliance with provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*, if applicable.

EXAMINATION OF MANAGEMENT'S ASSERTION OF COMPLIANCE

We will also examine management's assertion that the Client complied with the provisions of the annual audit requirements included in the Clerks of Court Act ("Act") and the Circuit Clerk Audit Guidelines as noted by the Act during the year ended December 31, 2025. The objectives of our examination are to (1) obtain reasonable assurance about whether management's assertion is free from material misstatement based on the Act. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Accordingly, it will include examining on a test basis, your records and other procedures to obtain evidence necessary to enable us to express our opinion. We will issue a written report upon completion of our examination. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination, or are unable to form or have not formed an opinion, we may decline to express an opinion or may withdraw from this Agreement.

Because of inherent limitations of an examination engagement, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements may not be detected, even though the examination is properly planned and performed in accordance with the attestation standards.

Our report will be intended solely for the information and use of Client, the appropriate local governments within that County, the pass-through agencies of the State of Illinois, the Illinois General Assembly, and the Governor of the State of Illinois and is not intended to be and should not be used by anyone other than these specified parties.

We will plan and perform the examination to obtain reasonable assurance about whether management's assertion of compliance is free from material misstatement, based on the Act. Our Services will not include a detailed inspection of every transaction and cannot be relied on to disclose all material errors; known and suspected fraud; internal control deficiencies or noncompliance with laws or regulations that may exist.

We understand that you will provide us with the information required for our examination and that you are responsible for the accuracy and completeness of that information.

Management of the Client is responsible for its assertion and for its compliance with the provisions of the annual audit requirements included in the Act and the Circuit Clerk Audit Guidelines as noted by the Act. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the measurement, evaluation, or disclosure of the subject matter (2) additional information that we may request for the purpose of the examination, and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence.

At the conclusion of the examination engagement, you agree to provide us with certain written representations in the form of a representation letter which can be included with the representations made in relation to the audit of the financial statements.

NONATTEST SERVICES

Nonattest services expected to be performed by us or an affiliate are as follows:

- Assistance in preparing the financial statements based on information provided by you

These and other nonattest services provided do not constitute an audit under GAAS and, if required, *Government Auditing Standards* and such services will not be conducted in accordance with GAAS and *Government Auditing Standards*.

We will perform the nonattest services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will advise management with regard to the nonattest services listed above, but management must make all decisions with regard to those matters.

You agree to assume all management responsibilities for the nonattest services we provide. You will be required to acknowledge in the management representation letter the nonattest services provided and that you have evaluated the adequacy of our nonattest services and have reviewed and approved the results of those services prior to their completion and have accepted responsibility for them. Further, you agree to oversee the nonattest services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; to evaluate the adequacy and results of those services; and accept responsibility for them.

RESPONSIBILITIES OF MANAGEMENT FOR THE FINANCIAL STATEMENTS

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements, in accordance with GAAS and *Government Auditing Standards* (if required).

Management is responsible for making drafts of financial statements, all financial records and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Client from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain representation from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*, if required.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Client involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Client received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the Client complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report in accordance with GAAS and *Government Auditing Standards* (if required).

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with accounting principles generally accepted in the United States of America; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to publishing the financial statements on your website (if applicable), you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or consider the consistency of other information on the website with the original document.

You are responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this Agreement. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information, in accordance with GAAS and *Government Auditing Standards* (if required).

If our auditor's report will be included within a document containing other information, such as an annual report, you will be asked to provide the final version of the other information, prior to the date of our auditor's report so that required audit procedures can be completed prior to issuance. If the final version of the other information cannot be obtained prior to the date of our auditor's report, the other information shall be provided as soon as practicable, and you will not issue the annual report prior to providing them to us. If other information is provided after the date of the auditor's report, we may need to take appropriate action in accordance with GAAS, including performing required procedures as soon as practical, communicating the matter to those charged with governance and considering the need to obtain legal advice. If the other information is materially misstated, we will ask management to correct the information or communicate with those charged with governance if management does not correct the information or take other appropriate action to have the uncorrected material misstatement brought to the attention of anyone in receipt of the annual report and the auditor's report.

REPORTING

We will issue a written report upon completion of our audit of the financial statements. Our report will be addressed to the Honorable Village President and Members of the Board of Trustees of Client. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the Agreement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Client is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

ENGAGEMENT ADMINISTRATION, FEES AND OTHER

The assistance to be supplied by Client personnel is described in the workpaper request lists for preliminary (interim) and final fieldwork, which outline the specific schedules and information we are requesting for this Agreement. The workpaper request lists will be discussed and coordinated with Benjamin Mason, Assistant Village Manager and Finance Director. The timely and accurate completion of this work is an essential condition to our completion of the audit, financial statement preparation, and issuance of our audit report. This SOW assumes all records, documentation, and information we requested in connection with our audit and performance of nonattest services (and outlined in the workpaper request lists) are complete and available at the beginning of the respective phases of the provision of Services. It also assumes key personnel are available to us for the duration of the audit and performance of nonattest services. We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

We are committed to the timely completion of the audit, performance of nonattest services as described above, and delivery of final reports for the fee set forth in this SOW. The fees quoted in this SOW are based on certain assumptions. Circumstances may arise during the engagement that may significantly affect the targeted completion dates or our fee estimate. As a result, changes to the fees may be necessary. Such circumstances include but are not limited to the following:

1. All requested information is not (a) provided by you on the date requested, (b) completed in a format acceptable to Sikich, (c) mathematically correct, (d) complete and accurate, or (e) in agreement with the appropriate Client records (e.g. general ledger accounts, completed trial balance). Sikich will provide you with a separate listing of required schedules, information requests and the dates such items are needed.
2. Changes to the timing of the engagement due to lack of timeliness by you, or at your request. Changes to the timing of the engagement usually require reassignment of personnel used by Sikich in the performance of services hereunder. However, because it is often difficult to reassign individuals to other engagements, Sikich may incur significant unanticipated costs.
3. Significant delays in responding to our requests for information, such as reconciling variances, providing requested supporting documentation (e.g. invoices, contracts, and other documents), or responding to our inquiries of Client management.
4. Requests by you for Sikich to complete schedules or obtain information previously mutually agreed to be completed by or provided by you.

In addition, certain circumstances warranting an adjustment to the fees or a modification to this SOW may include, but are not limited to the following:

1. Requests by you for Sikich to perform nonattest services in addition to those identified and described in the "Nonattest Services" section above.
2. Other time deemed outside the scope of services of the engagement as set forth in this SOW.

You may request that we perform additional services not contemplated by this Agreement. If this occurs, we will communicate with you regarding the scope of the additional services and will bill you a mutually agreed upon amount. We may also issue a separate Statement of Work or Change Order covering the additional services. In the absence of any other communication from us outlining such additional services, our services will continue to be governed by the terms of this SOW.

Our fees for the Services are detailed in the attached Addendum 1.

Final reports will be issued upon your approval of the preliminary drafts. Our engagement ends on delivery of our final report. Any follow-up services that might be required will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service. Jim Savio is the engagement Principal and is responsible for supervising the provision of Services and signing the report or authorizing another individual to sign it. We expect to begin our audit on approximately January 31, 2026.

We will provide copies of our reports to you; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Sikich and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the granting agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of our personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a regulatory agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

In accordance with professional standards, any discussions during the period of the audit engagement between Client and a member of the Sikich audit engagement team regarding potential employment or association with Client creates an impairment of independence for the Sikich employee and possibly the firm. Such a situation could require us to temporarily or permanently remove that person from your audit engagement or to perform additional procedures or re-perform procedures, which would increase our fees. Should we not become aware of the impairment until after the conclusion of the provision of Services, our independence would be deemed to have been impaired. Please inform appropriate Client personnel to refrain from any such discussions with any Sikich staff while the audit Services are ongoing and notify Jim Savio immediately if Client becomes aware that any such discussions may have occurred.

This SOW is governed by the terms and conditions of the Agreement. The terms of the Agreement are hereby expressly incorporated by reference into and made a part of this SOW. In the event of a conflict between the terms and conditions of the Agreement and this SOW, the terms of the Agreement shall take precedence and control over those of this SOW unless otherwise expressly and specifically set forth herein. In the event of a conflict between the terms and conditions of this SOW and any related exhibits, attachments, or proposals, the terms of this SOW shall take precedence and control over those of the exhibit, attachment, or proposal hereto unless otherwise expressly and specifically set forth herein. Any capitalized terms not otherwise defined herein shall have the meanings set forth in the Agreement. This SOW may be executed (including by facsimile and PDF signature) in one or more counterparts, with the same effect as if the parties had signed the same document. This SOW may be modified or amended only by a written document signed by both parties.

ACCEPTANCE

You acknowledge having read this SOW in its entirety, have had full opportunity to consider its terms in consultation with your attorney, have had full and satisfactory explanation of the same, and fully understand and agree to be bound by the terms of this SOW.

Please indicate your understanding and acceptance of this SOW and your intention to be legally bound hereby by executing this SOW in the space provided below and return it to our offices, indicating your authorization for us to proceed on the above terms and conditions.

We appreciate the opportunity to be of service to you. If you have any questions, please let us know.

Sincerely,

Jim Savio, CPA
Principal
On behalf of Sikich CPA LLC

Acknowledged:
Village of Carpentersville

Name:

Title:

Date:

ADDENDUM 1
SCHEDULE OF SERVICES & FEES

Audit of the financial statements	\$47,060
Additional procedures associated with an audit in compliance with Government Auditing Standards	\$580
TIF compliance report	<u>\$5,120</u>
	\$52,760

Invoices for fixed fee services will be rendered as the work progresses.

The fees listed above include all anticipated expenses such as travel and other out-of-pocket costs (i.e. mileage, postage, etc.) associated with the performance of the listed services.

EXHIBIT B

RFP



VILLAGE OF CARPENTERSVILLE

**PROFESSIONAL AUDITING SERVICES
REQUEST FOR PROPOSALS**

**1200 LW BESINGER DRIVE
CARPENTERSVILLE, IL 60110**

VILLAGE OF CARPENTERSVILLE

REQUEST FOR PROPOSALS

I. INTRODUCTION

A. General Information

The Village of Carpentersville ("Village") is requesting proposals from qualified firms of certified public accountants to audit its financial statements for the fiscal years ending December 31, 2025, 2026, 2027, 2028, and 2029. These audits are to be performed in accordance with generally accepted auditing standards, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); in accordance with *30 ILCS 708 Grant Accountability and Transparency Act*; and pursuant to the terms and conditions of the Auditing Services Agreement attached hereto as Exhibit B.

The Village reserves the right to make clarifications, corrections, or changes in this Request for Proposals ("RFP") at any time prior to the deadline for the submission of proposals. All proposers or prospective proposers that register with the Village will be informed of said clarifications, corrections, or changes.

During the evaluation process, the Village reserves the right, where it may serve the Village's best interest, to request additional information or clarification from proposers, or to allow proposers to correct errors or omissions. At the discretion of the Village, firms submitting proposals may be requested to make oral presentations as part of the evaluation process.

B. Subcontracting

The selected auditor shall not be permitted to use subcontractors to provide auditing services to the Village without the prior consent of the Village, which consent the Village may withhold in its discretion.

C. Key Dates

- Request for Proposals issued: October 9, 2025
- Questions from proposers due to the Village's Finance Director: October 20, 2025
- Issuance of answers to questions provided to all registered proposers: October 24, 2025
- **PROPOSAL DUE DATE:** **Noon on November 6, 2025**
- Expected selection of auditor: November 18, 2025

II. DESCRIPTION OF THE GOVERNMENT

A. The Village's principal contact for the auditor will be Ben Mason, Finance Director, or his designated representative, who will coordinate the assistance to be provided by the Village to the auditor.

B. Background Information

The Village is located in the northwest suburban area of Chicago, Illinois. Present population is 37,983 residents, occupying a land area of roughly 9.5 square miles. The Village is a home-rule municipality under the State of Illinois Constitution.

The Village provides general services including community development, human services, engineering, public works and police and fire protection. The Village employs approximately 200 full-time equivalent employees.

The accounting and financial reporting functions of the Village are centralized, with the exception of the pension funds.

The Village's fiscal year begins on January 1st and ends on December 31st.

More detailed information on the government and its finances can be found on the Village's website <https://www.cville.org/409/Financial-Transparency>

C. Magnitude of Finance Operations

The Finance Department is directed by Benjamin Mason, Assistant Village Manager and Finance Director, and consists of seven employees. The principal functions performed and the number of employees assigned to each is as follows:

<u>Function</u>	<u>Number of Employees</u>
Finance Director	1
Assistant Finance Director	1
Accountant	1
Utility Billing Clerk	1
Office Manager	1
Fiscal Assistant	1
Customer Service Clerk	1

D. Computer Systems

The Village uses MUNIS for its financial accounting, with PC's networked and utilizes Microsoft office products.

E. Audit Preparation

The Finance Department will prepare all year-end entries to the best of their ability and provide a trial balance and all supporting documentation at the commencement of the audit. The Village will prepare all audit confirmations as requested.

III. SCOPE OF SERVICES

A. Entity

The Village comprises all functions and activities of municipal operations. The Village's financial statements include all funds, departments, agencies, boards, commissions and other organizations over which the Village officials exercise oversight responsibility.

B. Scope of Work to be Performed

The Village desires the auditor to express an opinion on the fair presentation of the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information in conformity with generally accepted accounting principles.

The examination is to be performed in accordance with generally accepted auditing standards, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), as applicable.

It will be the responsibility of the successful proposer to obtain any of the standards or guides governing this audit.

The auditor is not required to audit the supporting schedules contained in the Annual Comprehensive Financial Report. However, the auditor is to provide an "in-relation-to" opinion on the supporting schedules based on the auditing procedures applied during the audit of the financial statements that collectively comprise the Village as a whole.

The auditor is not required to audit the introductory section of the report or the statistical section of the report. The auditor shall, however, complete those sections of the statistical report that are derived from the resulting audit work.

The auditor shall also be responsible for performing certain limited procedures involving required supplementary information required by the Governmental Accounting Standards Board as mandated by generally accepted auditing standards.

Following the completion of the audit of the fiscal year's financial statements, the auditor shall issue the following reports:

1. A report on the fair presentation of the financial statements in conformity with generally accepted accounting principles, including an opinion on the fair presentation of the supplementary schedule of expenditures of federal awards "in relation to" the audited financial statements. Fifteen (15) bound copies of the ACFR and a PDF file are to be provided by the auditor;
2. A report on compliance and internal control over financial reporting based on an audit of the financial statements. A PDF file is to be provided by the auditor;
3. If required, a separate report in accordance with Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).
4. If required, an "in-relation-to" opinion on the Consolidated Year-end Financial Report (CYEFR) in accordance with the *30 ILCS 708 Grant Accountability and Transparency Act*.
5. The Village also has four Tax Increment Financing (TIF) Districts that require Annual Financial / Compliance Reports that the selected auditing firm will be responsible for. Three of the TIF Districts have had revenues over \$100,000.
6. Other reports and related services as mutually agreed to by the audit firm selected and the Village; and
7. The auditors shall be required to make an immediate written report of all irregularities and illegal acts of which they become aware and present such report to the Village Manager.

In addition, the firm shall respond to the reasonable inquiries of successor auditors and allow successor auditors to review working papers relating to matters of continuing accounting significance.

Additional Services (Village Option)

1. The Annual Financial Report that must be filed with the State of Illinois shall be prepared by the auditor and filed by the auditor with two copies provided to the Village.
 2. The auditor will provide rates by employee type for any additional accounting services that the Village will potentially require over the term of the agreement.
- C. The Village accounts for its financial activity on a fund accounting basis. Currently, the following funds are maintained and subject to being audited:

<u>Type of Fund</u>	<u>Number of Funds</u>
General Fund.....	1
Special Revenue Funds.....	12
Debt Service Funds.....	1
Capital Projects Funds	2
Internal Service Funds	1
Water/Sewer Enterprise Funds	1
Permanent Fund	1
Pension Trust Funds.....	2

The General Fund has an annual budget of \$39.9 million and the Enterprise Fund has an annual budget of \$15.9 million. Prior Financial Statements are available on the Village's website and provide additional information on the Village's fund structure. The internal service fund for Health and Liability Insurance was created during fiscal year 2014.

Accounting for the pension funds is provided by Lauterbach & Amen, as contracted by both the police and fire pension funds. The combined annual budget of the pension funds is just over \$6.7 million.

D. Financial Reporting

The auditor will prepare individual fund statements and supporting schedules for GASB 34 adjustments from the Village's trial balance.

Report preparation, editing and printing shall be the responsibility of the auditor including supply of all items necessary for printing of the documents such as covers, dividers, and spines. The Transmittal letter, organizational chart and Management's Discussion and Analysis section, along with any necessary letterhead will be provided by the Village.

The auditor will meet with the Village for a pre-audit discussion as soon as possible, after auditor selection, for the first contract year and for every year after in December to outline the audit calendar for the fiscal year.

While final responsibility for the financial statements rests with the Village, the Village expects that the auditor possess and demonstrate sufficient expertise in governmental accounting and reporting to assure that all reporting requirements are met.

The auditor shall express an unmodified opinion on the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information and accept "in relation to" responsibility for supplemental data. If an unmodified opinion cannot be expressed, the auditor shall bring such matter to the

attention of the Village before issuance of the report to determine whether or not the problems leading to a modification can be resolved.

If required, a separate report in accordance with Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

E. Management Letter

If, during the course of the examination, the auditor finds any weaknesses in the Village's internal controls, the auditor shall summarize such findings and recommendations in the form of a separate management letter to the Village.

The auditor shall be available to meet with elected officials at evening meetings to answer questions regarding the proposal, the completed audit or management letter, if requested.

A partner or manager of the auditor shall be available not only during the audit preparation period, but also on an as-needed basis to answer questions or provide guidance on any particular issue that may arise throughout the agreement period.

F. Single Audits, Pension Audits and TIF audits.

It is anticipated that a single audit will be required one or more times in the five year period. Please provide an estimate of a standard single audit price.

The Village has four TIF Districts. The Village's auditor will also prepare the TIF audits and provide TIF assurance letters. Please provide a price for these audits separately.

G. Special Considerations

The Village will prepare and submit the application for the Village's annual comprehensive financial report to the Government Finance Officers Association of the United States and Canada for review in its Certificate of Achievement for Excellence in Financial Reporting program along with the necessary paperwork and responses. While the Village is responsible for submitting the report and paying the applicable fee, the auditor shall assure that the Village's ACFR conforms to the provisions of the program and that all appropriate and reasonable changes required by the prior year's comments are incorporated in the current year's report.

H. Date Audit May Commence

The Village will have all records ready for audit and all management personnel available to meet with the selected firm's personnel at a mutually agreed upon schedule.

The final audit must be completed and a report received by the Village no later than June 15th of each year. Filing of the State Comptroller's report must be done prior to June 30th of each year. Failure to deliver or file a final report in a timely manner may result in the Village terminating the engagement.

IV. PROPOSAL REQUIREMENTS

A. Inquiries

Any inquiries concerning the Request for Proposals and the subject of the Request for Proposals shall be submitted in writing and shall be emailed to the Finance Director no later than October 20, 2025 at the following email address: bmason@cville.org

All answers responding to inquiries and questions from proposers will be compiled and submitted to all proposers electronically in one general response memorandum by October 24, 2025.

In order to enable the Village to equitably respond to proposer questions, the Village requests that prospective proposers register in advance with the Village via e-mail to bmason@cville.org

B. Submission of Proposals

Please deliver one digital copy of the proposal via email to: bmason@cville.org
The subject line of the email shall be clearly marked "FY2025 AUDIT RFP".

Proposals must be received no later than **Noon CDT, November 6, 2025** ("**Deadline**"). Proposals will not be opened publicly. Proposals submitted after the Deadline will not be opened. No oral, telephone, or facsimile proposals will be considered.

Each proposal shall include the following:

1. Table of Contents - Clearly identify the material by section and page number.

2. Letter of Transmittal (limited to three pages) - Briefly outline and summarize the key elements of the proposal as to experience, qualifications, references, technical expertise, audit standards, understanding of the work to be performed, timing and fee.
3. Profile of the Proposer – Provide all information requested pursuant to Section V.C of this RFP.
4. Audit Process – Describe the audit process and indicate the percentage of time spent by each individual on the audit team, as set forth in Section V.D of this RFP.
5. Fee Proposal – the proposed fees should be presented using Exhibit A to this RFP. The proposed fees shall be the maximum, not to exceed fee for each fiscal year shown.

C. Profile of the Proposer

1. Describe the services that will be provided.
2. State the location of the office that will be providing services.
3. Identify the Partners, Managers/Supervisors and In-Charge Accountants who will perform the audit. Include resumes for each person listed detailing educational background, years of experience and client names for audits similar to the proposed examination that they have worked on.
4. Describe firm audit experience similar to the proposed examination. Provide client names and contact information of all Illinois municipal audit clients who have been served in the last two years. Please provide at least five total references (whether municipal clients or otherwise).
5. Provide the firm's most recent peer review.
6. Provide a recent Annual Comprehensive Financial Report prepared by your firm for a similar organization (if available).
7. Discuss the firm's governmental industry experience. Include training programs provided to the governmental entity by your firm.

D. Audit Process

1. Describe your audit approach.
2. List the percentage of time to be allocated on the audit:

Partner/Manager	_____
In-Charge Accountants (Seniors)	_____
Staff Accountants (Junior)	_____
Total	100%

E. Fee Proposal

1. The Fee proposal should contain all pricing information relative to performing the audit engagement as described in this RFP on a “not to exceed” basis for the years ending December 31, 2025, 2026, 2027, 2028 and 2029. The total all-inclusive maximum price proposed is to contain all direct and indirect costs including all out-of-pocket expenses.
2. The proposer shall complete Exhibit A. This is a maximum “not to exceed” fee in a series of one-year segments for a total of five years.
3. At the end of each one-year segment, the Village shall have the right, in its sole discretion, to terminate the agreement. To terminate the agreement, the Village must notify the selected auditor of such termination in writing no later than December 1st of the fiscal year to be audited.
4. It is the Village’s desire and expectation that the successful proposer will be retained for five years.

F. Standard Terms and Conditions

Proposals submitted are offers only, and the decision to accept or reject is a function of quality, reliability, capability, reputation, and expertise of the firms’ submitting proposals. Issuance of this RFP does not obligate the Village to pay any costs incurred by a proposer in its submission of a proposal or for the preparation of that proposal.

A proposer may withdraw its proposal, either personally or by written request, at any time prior to the deadline for submittals. No proposal shall be withdrawn for 30 days after the date set for opening proposals. Proposals shall be subject to acceptance during this period.

The Village reserves the right to accept the proposal that is, in its judgment, the best and most favorable to the interests of the Village and to the public; to reject

the proposal with the lowest fees; to accept any item of any proposal; to reject any and all proposals; and to waive irregularities and informalities in any proposal submitted or in the RFP process; provided, however, that the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defect or informality. Proposers should not rely upon, or anticipate, such waivers in submitting their proposal.

VI. EVALUATION OF PROPOSALS

- A. Proposals will be evaluated on the basis of which proposer best meets the requirements and needs of the Village. Critical factors to be considered by the Village include the proposers' technical expertise, qualifications of the firms and the firms' audit teams, and fees proposed.
- B. The Village reserves the right to interview proposing firms, if necessary. Please clearly list a contact person with the phone number and e-mail address in the event questions arise.

The Village Board of Trustees will consider final acceptance of the proposal, under the recommendation of the Village Manager and Finance Director. The Village anticipates that the selection will be made by the Village Board at its November 18, 2025 regular meeting.

- C. All proposing firms will be notified of the result of this RFP via the e-mail address provided by each proposer in Exhibit A.

VII. AUDITING SERVICES AGREEMENT

The selected proposer will be invited to enter into an Auditing Services Agreement, on a form to be provided by the Village, in substantially the same form as Exhibit B to this RFP. The Village Board of Trustees has the ultimate authority to approve a proposal and to authorize the execution of the Agreement.



ADDENDUM

Project Title: **Professional Auditing Services – Request for Proposals**
Village of Carpentersville, IL

This addendum is to provide answers to questions that were submitted in writing prior to October 24, 2025. This Addendum is also being posted on the Village's website.

The following questions and responses are provided:

1. Auditing standards require the auditors to gain an understanding of the entity's internal controls in order to assess the operating effectiveness and efficiency of the controls over significant process cycles. Does the Village have documentation of its processes and controls over significant process cycles such as payroll, cash disbursements, and utility billing?
RESPONSE: YES
2. What have been the Village's biggest pain points in preparing for the annual audit? Are there any additional services the Village will expect the auditors to perform to support the Village in preparing for the audit?
RESPONSE: The last few years, the Finance department has had significant staff turnover which made timely completion of the audit difficult. The Finance department has been fully staffed for the last year and it is anticipated that this will not be an issue.
3. Is it anticipated that your former auditor will be proposing on this RFP?
RESPONSE: YES
4. What financial accounting software does the Village use? Does the Village centrally maintain its financial records?
RESPONSE: YES, the village maintains its financial records. The Enterprise Resource Program (ERP) the Village uses is Tyler MUNIS.
5. How does the Village track capital assets?
RESPONSE: The Public Works department uses an inventory software and Finance uses excel spreadsheets to calculate additions, deletions and depreciation and construction in progress.
6. Has the Village typically had all requested items ready for the auditors when they first arrive for final fieldwork? If not, what areas are more difficult for the Village to prepare?
RESPONSE: No, the Village has had about 80% of items ready, but working on items as the audit progressed.

7. Does the Village prepare fund-level accrual entries (AP, accrued payroll, receivables, etc.)? Are there any entries that the auditor prepares on the Village's behalf, excluding the GASB 34 entries?

RESPONSE: YES the Village prepared the large majority of adjusting entries. The one area that the auditor has performed entries on behalf of the village, has historically consisted of Pension and OPEB adjusting entries.

8. When and how long have the prior auditors usually spent at the Village for the various stages of fieldwork? How many people are typically on-site during these periods? Does the Village have a preference with regard to on-site vs. remote vs. hybrid work?

RESPONSE: The Village is comfortable with a blend of remote and on-site fieldwork. Final fieldwork in the most recent reporting year consisted of two on-site days, over a two-week period that was predominantly conducted via remote media such as email and / or conference calls. The Village would be open to how each auditing firm that is submitting a proposal might choose to assign their own staff, both in terms of number of personnel and presence on-site or remote.

9. What significant issues were there for fiscal year 2025 or in future years? For example, are there any major activities or changes to your operations or organization makeup since the date of your last financial statement, which could have an impact on our audit?

RESPONSE: NO

10. Can you provide a copy of the most recently issued TIF reports?

RESPONSE: Below is the link to the last two years of the Village's TIF reports. TIF 3 and TIF 5 include the audited financial reports due to those funds accumulating greater than \$100,000 in increment.

<https://illinoiscomptroller.gov/constituent-services/local-government/local-government-warehouse/landingpage?code=045/025/32&searchtype=TIFSearch&originalSearchString=Carpentersville%20-%20a%20Village%20in%20Kane%20County%20-%20045/025/32>

11. For the audit services agreement, if there are terms requiring further discussion and/or identified exceptions, would you like these listed out specifically in the proposal or will a general statement suffice?

RESPONSE: A general statement would be sufficient

12. Does the Village expect to require a single audit in 2025 and future years?

RESPONSE: YES

--END OF ADDENDUM--

EXHIBIT C

AUDITOR PROPOSAL

The background of the cover features a photograph of a classical building with columns and an American flag flying. A teal geometric pattern is overlaid on the left side, and a dark blue rectangular area is at the bottom.

SERVICE PROPOSAL

PROFESSIONAL AUDITING SERVICES FOR
VILLAGE OF CARPENTERSVILLE

SUBMITTED BY:
Sikich CPA LLC

James R. Savio, CPA, MAS
Principal
630.566.8516
jim.savio@sikich.com

1415 West Diehl Road, Suite 400
Naperville, IL 60563

TABLE OF CONTENTS

TRANSMITTAL LETTER	1
EXECUTIVE SUMMARY	2
SIKICH EXPERTS	3
OUR CLIENT SERVICE APPROACH	6
WHY SIKICH	9
OUR PROACTIVE APPROACH	11
SCOPE OF SERVICES	12
ADDITIONAL RESOURCES & SERVICES	17
PROPOSAL EXHIBITS	18

TRANSMITTAL LETTER

Ben Mason
Assistant Village Manager & Finance Director
Village of Carpentersville
1200 LW Besinger Drive
Carpentersville, IL 60110

November 6, 2025

Sikich is pleased to be considered for reappointment as independent auditors for the Village of Carpentersville (the Village). We believe that our qualifications, experience and expertise are clearly distinguishable as indicated in the following proposal. The expertise we possess in the local government industry is demonstrated by our clients' successes, our staff's involvement in the industry and our leadership roles in various government associations. Our clients receive the quality and timeliness only available from a company of our caliber.

We have received the Request for Proposal and are prepared to commit the resources necessary to provide services to the Village. We will not only perform the audit, but we will also provide governmental accounting and financial reporting expertise and technical assistance throughout the year. We understand the scope of the work to be performed and the timing requirements as specified in the Request for Proposal and are committed to performing the specified services within that timeframe.

We appreciate the opportunity to present this proposal, which is a firm and irrevocable offer for 30 days and look forward to the possibility of continuing to serve the Village.

Sincerely,



James R. Savio, CPA, MAS
Principal
630.566.8516
Jim.savio@sikich.com



Rafal Pacanek, CPA
Manager
331.229.5464
rafal.pacanek@sikich.com

EXECUTIVE SUMMARY

SIKICH'S NUMBER ONE GOAL IS TO STRENGTHEN THE VILLAGE OF CARPENTERSVILLE. WE'LL ACHIEVE THIS BY COMBINING CUSTOMIZED SOLUTIONS WITH OUR TEAM'S DEEP EXPERTISE AND THE LATEST TOOLS AND TECHNOLOGY IN ORDER TO ACHIEVE LONG-TERM SUCCESS, AS YOU DEFINE IT.

UNDERSTANDING YOUR CURRENT CHALLENGES

Before we can make recommendations or start any engagement, it's essential that we have a full understanding of the challenges you're facing and the goals you want to achieve. We understand that you are looking to partner with a company that will keep up with the ever-changing standards from the Governmental Accounting Standards Board. We have decades of experience serving the local government industry and look forward to the opportunity of continuing our partnership with you to help meet your objectives and to drive your organization forward.

DEFINING YOUR FUTURE SUCCESS

Collaboration is at the core of our work. Our priority is to serve as your trusted advisor and provide meaningful advice and support to your accounting function. The strategies we outline in this proposal are uniquely crafted for you, as we believe they will produce meaningful results and position your organization for success.

GET TO KNOW US

Sikich is comprised of one of the country's top 30 Certified Public Accounting firms and a top 10 value-added reseller of technology products. We've reached this caliber of service by investing in our people.

By prioritizing talent and arming them with innovative technology, we create a dynamic, top-notch team. Your engagement team is comprised of senior-level local government experts that will stop at nothing to exceed your expectations and help your organization succeed.

SCOPE

Our scope of services is outlined in this proposal. In addition to these services, we're committed to a synergistic, lasting relationship with the Village

HERE TO HELP YOU UNCOVER SUCCESS

Sikich combines deep industry knowledge, dedicated client service and cutting-edge technology to drive results for our clients. Our team of more than 1,900 experts – serving clients across all 50 states – offers a range of professional services to support any need. We look forward to uncovering solutions to your challenges and supporting the lasting success of the Village



SIKICH EXPERTS

WE LIKE SOLVING COMPLEX PROBLEMS. MOST IMPORTANTLY, **WE BASK IN THE ABILITY TO HELP OUR CLIENTS THRIVE.**

A crucial component to your success is working with a team that is completely dedicated to the government industry, ensuring that those individuals understand your challenges and what it takes to realize success. The Village will receive unparalleled levels of expertise, insights, and responsiveness from a team of senior professionals who have significant experience working with government entities. Our company offers several employee retention programs, including tuition reimbursement, CPA review and exam assistance, a computer purchase program, travel assistance and more. We have been named as a Best Place to Work for several years, both on a local and national level. We make every effort to recruit and retain quality staff. However, employee turnover is inevitable.

Your key engagement team members will be supported by staff on the company's government services team. **Please refer to the Exhibits section to read biographies of the engagement team for the Village**



JAMES R. SAVIO, CPA, MAS ENGAGEMENT PRINCIPAL

Jim will be the primary point of contact for the Village and will be directly responsible for all aspects of the engagement. Because we are committed to building a long-term relationship with the Village, Jim will be actively involved in all phases of the audit process and will be available as a resource to your organization throughout the year.



RAFAL PACANEK, CPA AUDIT MANAGER

As the audit manager, Rafal will be another contact for anything related to the successful audit of your organization.



MATTHEW A. GEERDES, CPA, MBA QUALITY CONTROL PRINCIPAL

The quality control principal will provide a second review of the audit workpapers and the Village's annual comprehensive financial report.



NICK BAVA, CPA, MAS RESOURCE PRINCIPAL

Nick will be available to the engagement team and serve as an additional resource for the Village.



ADDITIONAL PROFESSIONAL STAFF

Other professional staff assigned to the engagement will be full-time employees of the company. In addition, all professional staff assigned to government engagements meet and usually exceed the CPE requirements contained in the U.S. Government Accountability Office, Government Auditing Standards (2018 or 2024 revision as applicable). Moreover, our government staff possess a specific knowledge of local government accounting and reporting requirements and their application for local governments. This is achieved by attending at least 40 hours per year of a combination of external and internal courses.

This enables our company to staff our governmental engagements with qualified professionals in the industry, providing valuable services to our governmental clients during the audit and throughout the year. We can assure you that our professional staff would not need any “on the job accounting or financial reporting training” by your staff. Moreover, we can assure the Village the quality of staffing for a multi-year engagement, even if a change in personnel is required.

STATEMENT OF INDEPENDENCE

Sikich has evaluated its independence from the Village (and its component units) in accordance with generally accepted auditing standards, the Governmental Auditing Standards, 2018 or 2024 revision as applicable, published by the U.S. General Accounting Office, and the AICPA Code of Professional Conduct. Based upon our evaluation, Sikich is free of any personal and external impairment with respect to the Village (and its component units) and is independent with respect to any non-attest services provided to the Village and its component units, both in fact and in appearance to any knowledgeable third party.

LICENSE TO PRACTICE IN ILLINOIS

Sikich CPA LLC is a licensed Public Accountant Limited Liability Company in Illinois (license #066.005528). All of the principals assigned to this engagement are licensed Certified Public Accountants (CPAs) in Illinois.



SIMILAR ENGAGEMENTS WITH OTHER GOVERNMENT ENTITIES

The following is a list of significant engagements performed last year that are similar to the engagement proposed for the Village.

NAME	LENGTH OF SERVICE	CONTACT
City of Aurora* 44 East Downer Place Aurora, IL 60505	40 years	Ms. Stacey Peterson CFO, Treasurer 630.256.3500 petersons@aurora.il.us
City of Elgin* 150 Dexter Court Elgin, IL 60120	25 years	Ms. Debra Nawrocki CFO 847.931.5624 Nawrocki_d@cityofelgin.org
Village of Palatine* 200 East Wood Street Palatine, IL 60067	23 years	Mr. Andrew Brown Finance Director 847.359.9018 abrown@palatine.il.us
Village of Plainfield* 24401 West Lockport Street Plainfield, IL 60544	24 years	Ms. Traci Pleckham Assistant Village Administrator 815.436.7093 tpleckham@goplainfield.com
Village of Algonquin* 2200 Harnish Drive Algonquin, IL 60102	10 years	Mr. Michael Kumbera Assistant Village Manager 847.658.2700 michaelkumbera@algonquin.org

**These governments participate in GFOA's Certificate of Achievement for Excellence in Financial Reporting Program.*

Single Audits of Federal Expenditures were performed for each of the municipalities above and many others.

A list of all Illinois municipal audit clients is available upon request.

The City of Elgin's annual comprehensive financial report can be found at [Annual Comprehensive Financial Report \(ACFR\) | City of Elgin, Illinois - Official Website](#)

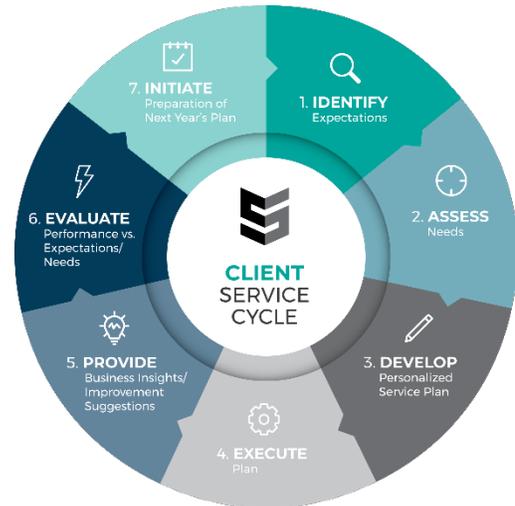


OUR CLIENT SERVICE APPROACH

COLLABORATION IS A TWO-WAY STREET

We work closely with you from the start. From setting expectations to executing the plan and preparing for next year, communication and collaboration are always front and center.

- Our approach starts with obtaining an understanding of your expectations and your operational and strategic objectives. We will design our approach to exceed your expectations.
- We utilize our experience to ensure that your engagement is tailored to the risks inherent in your organization and the environment in which you operate, with eyes on identifying financial and operational improvements.
- Communication is key to collaboration; we will seek to avoid any surprises and keep you apprised of our progress and any findings on a timely basis.



OUR AUDIT APPROACH

At the core of our business, we have been and always will be an organization with a focused audit methodology supported by a robust technology platform. We're proud to boast the latest technological resources, world-class subject-matter experts and sought-after credentials to support your audit team.

Measure twice and cut once. Sound planning on the front-end of the engagement allows our team to plan and create efficiencies that benefit you. Our multi-faceted approach will begin prior to your year-end with certain preliminary and planning procedures, such as an internal controls assessment and documentation, tests of controls and audit correspondence. The conclusion of our planning efforts will be the development of detailed audit programs for all significant elements of the financial statements, as well as significant compliance matters. Our detailed audit programs will include procedures designed to obtain maximum audit efficiencies. The second phase, our substantive fieldwork, will be performed after year-end on a schedule that is flexible to your needs and reporting requirements.



Sikich's audit approach includes, but is not limited to, the following procedures:

- Audit plan development
- Determination of materiality
- Audit risk evaluation
- Interviews with management to provide information for detailed documentation of the internal control structure
- Interviews and analysis of audit evidence to identify and assess risks that may result in material misstatement due to fraud
- Measurement of accounting presentation and compliance reporting by identifying and focusing on areas sensitive to organizations like the Village
- Performance of testing to evaluate your organization's internal control structure
- Confirmation of various accounts, performance of substantive testing and analytical procedures

AUDIT STANDARDS

The objective of our audit is to issue an unmodified opinion on the Village's governmental activities, business-type activities, each major fund and the aggregate remaining fund information that collectively comprise the Village's basic financial statements. The audit will be conducted in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants, and, if necessary, generally accepted government auditing standards issued by the United States Government Accountability Office (GAO, 2018 or 2024 as applicable), the Single Audit Act of 1996 and the Uniform Guidance. We will issue an opinion on the basic financial statements and will subject the combining and individual fund financial statements and schedules and any other supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the basic financial statements as a whole.

In addition, we will apply certain limited procedures to the Required Supplementary Information. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

We will not audit the introductory or statistical sections of the annual comprehensive financial report and accordingly, will not express an opinion on the information contained in these sections.

Wherever possible, we will utilize your schedules to maximize efficiencies and contain audit costs. We request that the Village provide us with the basic information required for our audit.



PRACTICAL AND CONSTRUCTIVE MANAGEMENT LETTER COMMENTS

We believe the management letter is an important part of the engagement, and we encourage all members of our engagement team to give thoughtful consideration toward developing constructive comments within the constraints of the overall engagement. Our policies regarding management letters adhere to the Professional Standards of the AICPA. If significant deficiencies and material weaknesses in internal controls are noted during the audit, they are required to be communicated in writing to those charged with governance. Items of an immaterial nature (i.e., clerical problems, minor procedures or reporting problems, etc.) are communicated to management. In both cases, we adhere to a strict company policy that all comments and recommendations are discussed in preliminary form with appropriate personnel prior to their communication. This allows for clarification of misunderstandings, miscommunication or compensating controls or factors which may be in place.

QUALITY CONTROL

At Sikich, we are committed to providing the highest quality audits in the industry. The Village can be assured of receiving the highest level of quality and ethical professional services. Quality control is so important to us that our company has been a member of the Private Companies Practice Section of the Division for CPA Firms of the AICPA since our formation in 1982. As such, we have voluntarily submitted our audit and accounting practice to quality control reviews of our compliance with professional standards as established by the AICPA and, more recently, by the United States Government Accountability Office, for more than 30 years. Since our company's inception, our CPA firm and its predecessor parties have received unmodified ("pass") peer review reports. As required by professional standards, we undergo a peer review every three years. A "pass" peer review report is the highest level of recognition conferred upon a public accounting firm for its quality control systems. Also, we go beyond the external reviews and maintain strong internal reviews of procedures and processes with oversight by our Quality Assurance Committee. Please refer to the Exhibits section for a copy of our most recent peer review which included a review of specific government engagements since this accounts for a significant segment of our practice.

In addition, our reports have been reviewed by numerous federal and state oversight bodies and professional organizations. Sikich has not been the subject of any disciplinary action or inquiry during the past five years. Sikich is a member of the AICPA's Governmental Audit Quality Center (GAQC), which is a company-based voluntary membership center designed to promote the importance of quality governmental audits and the value of these audits to purchasers of government audit services. As a member of the GAQC, Sikich has access to key information and comprehensive resources that we use to help ensure our compliance with appropriate professional standards and laws and regulations that affect our audits. Through our membership in the GAQC, we also adhere to membership requirements designed to enhance the quality of our audit practice.



WHY SIKICH

WE STAND OUT IN OUR INDUSTRY AND WE ARE PROUD OF THAT FACT. WHAT STARTED IN HUMBLE BEGINNINGS AS A SMALL ACCOUNTING FIRM HAS GROWN INTO AN INDUSTRY-LEADING, TECHNOLOGY-ENABLED COMPANY OF THE FUTURE. AND WE'RE NOT LETTING OFF THE GAS.

IN SHORT, HERE'S WHAT WE BRING TO YOU:

INDUSTRY EXPERIENCE

Sikich's local government team provides services to more than 450 units of government. Many of these have been long-standing clients and are evidence of our dedication to the local government industry and our ability to provide high quality, timely services within this specialized industry. These clients and related work have enabled our company to develop an extensive nationally recognized expertise in governmental accounting, auditing and financial reporting procedures and practices.

Senior members of our government services team presently hold memberships and are actively involved in numerous governmental organizations, including:

- AICPA Government Audit Quality Center
- American Institute of Certified Public Accountants (AICPA)
- GFOA Special Review Committee (SRC)
- Government Finance Officers Association of the United States and Canada (GFOA)
- Illinois CPA Society Governmental Report Review Committees
- Illinois Government Finance Officers Association (IGFOA) Technical Accounting Review Committee
- Illinois CPA Society (ICPAS)
- Illinois Government Finance Officers Association (IGFOA)
- Illinois Municipal Treasurers Association (IMTA)

ACCESS TO SENIOR RESOURCES

You will gain confidence in your operations by working with a team of articulate professionals who have received the highest recognition in their fields. To demonstrate the importance of our relationship, we pledge to provide you with unparalleled access to our most senior resources. Our principals are available year-round for direct consultation as issues occur.

360 DEGREE VIEW

Many professional services companies look alike, but we pride ourselves in being different. We bring 360 degrees of business acumen to our approach, which means you have access to experts in a multitude of disciplines. Our teams don't just care about providing timely work product, we care about your organization's goals, your legacy, your people—and we have a deep bench of experts to help with any challenge you have. Nothing makes us happier than to see our clients succeed and your organization flourish.



A COMPANY ROOTED IN CORE VALUES

Our dynamic work culture fosters learning, growth and innovation, attracting top-notch team members who see the big picture. Sikich's culture is built on a flexible, trusting work environment and the key pillars of Absolute Integrity, Bias for Action, Continuous Innovation and Servant Leadership. We believe our people are our greatest asset and work hard to ensure that all team members feel empowered, comfortable and valued.

ACCESS TO EDUCATION

The Village will remain aware of regulatory changes and best organizational practices as Sikich's team receives ongoing continuing education they will directly apply to the Village's engagement. We accomplish this by anticipating your needs based on our experience with you and your industry and using a variety of communication channels: timely responses to your questions; informal discussions; thought leadership on topics of interest to you; and relevant seminars, all of which are complimentary for our clients. Past topics of thought leadership have included:

- Governmental Accounting and Financial Reporting Update
- GASB Statement No. 87 Leases
- GASB Statement No. 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements
- GASB Statement No. 96, Subscription-Based Information Technology Arrangements (SBITA)
- GASB Statement No. 100, Accounting Changes and Error Corrections
- GASB Statement No. 101, Compensated Absences
- GASB Statement No. 102, Risk Disclosure
- GASB Statement No. 103, Financial Reporting Model Improvements
- Accounting & Report for Cash and Investments
- Preparing a Management's Discussion and Analysis
- Capital Assets including Asset Retirement Obligations and Impairments
- Long-Term Debt and Leases
- Financial Reporting Entity
- Accounting for Insurance and Employee Benefits
- Payroll Reporting for Government Entities
- Year-End Payroll Updates
- Leveraging AI in Human Resources
- Fraud and Internal Controls
- Fraud and Cybersecurity in the Remote Environment
- Workforce Violence Prevention Fundamentals

IT'S PERSONAL FOR US

We approach every engagement with a dedicated team, built from our deep bench of industry experts and designed for optimal performance. We treat our clients like family and build relationships that survive the test of time. Don't believe us? Ask our clients!

EXPERIENCE IN GOVERNMENT OPERATIONS

Because of our large, diverse client base and our ability to attract talent from a variety of professional backgrounds, Sikich has an established reputation as one of the leading providers of professional services for governmental entities. Our team of professionals specializes in the management, operations and financing of general-purpose local governments. This focus and our exemplary reputation assure the Village the highest quality work and the most cost-effective delivery of services.



OUR PROACTIVE **APPROACH**

ONE OF OUR STRENGTHS AT SIKICH IS OUR NEED TO BE PROACTIVE. WE FIND POTENTIAL ISSUES BEFORE YOU HAVE TO WORRY ABOUT THEM, BECAUSE WE'RE READY WITH A SOLUTION.

INITIATIVE FOR CUSTOMIZED SOLUTIONS

One-on-one, you will receive customized solutions based on your unique needs, and only your unique needs. You will find that achieving financial stability and growth, as well as uncovering new opportunities to improve performance, is possible through the strategies that Sikich experts will recommend and on which they will educate you.

As part of our ongoing service and commitment to the Village, we keep you informed of regulatory changes and best practices to ensure we identify crucial opportunities that will benefit the Village.

INITIATIVE FOR YOUR SATISFACTION

The Village's success is built upon the quality services and value you feel you receive from Sikich, which is why we will continually gauge your satisfaction to enhance our relationship. At various checkpoints during the engagement, a Sikich representative will meet with you to discuss how satisfied you have been with our services, our team and the value we provide. Areas stressed during these meetings will include:

- What can we do to make our services more valuable to you?
- What specific part of our service exceeded your expectations?
- In which areas do you feel we need improvement?
- Do you feel like a valued client?
- What is your vision for the Village?



SCOPE OF SERVICES

NOW FOR THE PART THAT YOU'VE BEEN WAITING FOR! WE'LL BRING YOU THE TEAM AND THE PROCESS TO DELIVER RESULTS, AIMING TO EXCEED EXPECTATIONS EVERY STEP OF THE WAY. **OUR SCOPE AND FEES ARE CLEAR, UP-FRONT AND ALWAYS FAIR.**

We are proposing to provide the following services to the Village as specified in the RFP:

- Audit of basic financial statements of the Village for the fiscal year ending December 31, 2025.
- Preparation of fifteen (15) bound copies and an electronic copy (.pdf) of the annual comprehensive financial report (report covers, dividers, introductory section, MD&A and certain statistical data to be provided by the Village);
- Preparation of fifteen (15) bound copies and an electronic copy (.pdf) of the management letter for the Village, communicating any material weaknesses and significant deficiencies found during the audit and our recommendations for improvement;
- Preparation of fifteen (15) bound copies and an electronic copy (.pdf) of the report on compliance with Public Act 85-1142 (each TIF);
- Preparation of three (3) copies of the Annual Financial Report (AFR) filed with the County Clerk and State Comptroller (one electronic and two bound copies);
- Preparation of fifteen (15) bound copies and an electronic copy (.pdf) of the “in-relation-to” opinion on the Consolidated Year-End Financial Report (CYEFR) in accordance with 30 ILCS 708 Grant Accountability and Transparency Act, if applicable;
- Preparation of fifteen (15) bound copies and an electronic copy (.pdf) of the Single Audit Report, if applicable;
- Preparation of Data Collection Form to be submitted to the Federal Audit Clearinghouse, if applicable
- Assistance in completing and filing the required application and supporting documents to apply for the Certificate of Achievement for Excellence in Financial Reporting;
- Retain workpapers for seven (7) years in accordance with company standards;
- Reporting to the Board of Trustees in accordance with generally accepted auditing standards; and
- Exit conference(s) with Village Officials to present the completed audit and related materials.



CLIENT SERVICE TIMELINE

TIMEFRAME	EVENT	PERSON(S) ASSIGNED
PRELIMINARY PLANNING		
DECEMBER	<ul style="list-style-type: none"> • We would meet with representatives of the Village to discuss the approach we would take during the audit, focusing on areas of particular concern to the Village as well as areas of high audit risk, and develop the time schedule for completing the subsequent phases of the audit. 	The meeting would be attended by the engagement principal and engagement manager.
PRELIMINARY FIELDWORK		
JANUARY	<ul style="list-style-type: none"> • We would develop an understanding and documentation of The Village’s accounting and administrative controls using its accounting procedures manual, EDP documentation and by interviewing staff. • We may perform compliance testing of those controls to determine which controls, if any, that we could rely on during later phases of the audit. Sample sizes would be determined during this phase and generally would range between 25 and 60. • We would develop our planning materiality on an opinion unit basis and complete a preliminary analytical review of the Village’s financial position as a whole. • We would: <ul style="list-style-type: none"> ○ Review all minutes from the meetings of the Board of Trustees and the Pension Boards; review all ordinances adopted by Village during the year. ○ Review any debt agreements entered into during the year and analyze any other unique transactions entered into by the Village. ○ Perform our fraud interviews in accordance with auditing standards. ○ Finalize all necessary confirmations the Village will prepare. ○ Review all proposed client assisted work papers and the timing of preparation by the Village. ○ Develop our audit programs for the next phase of the audit and review and document any changes to the Village’s annual comprehensive financial report ○ Prepare the schedule for the remainder of the audit. 	This phase would be completed by the engagement principal, engagement manager and one-two professional staff.



CLIENT SERVICE TIMELINE

TIMEFRAME	EVENT	PERSON(S) ASSIGNED
FIELDWORK		
APRIL/MAY	<ul style="list-style-type: none"> We would complete all of our substantive testing of the account balances and prepare the draft of the Village's financial statements with a rough draft of the financial statements provided to the Village at the conclusion of field work. We would also prepare the draft of the management report. An exit conference would be held with officials from the Village to discuss the preliminary results of the fieldwork, review any proposed audit adjustments, final adjusted trial balances that agree to the financial statements and any significant findings. 	This phase would be completed by the engagement principal, engagement manager and one- two professional staff.
WORKPAPER REVIEW AND REPORT PRODUCTION		
MAY	<ul style="list-style-type: none"> The workpapers, drafts of all financial reports and the management letter will be reviewed by the resource principal and the quality control principal. All workpapers are reviewed by the engagement principal during fieldwork to ensure that all necessary information is compiled during this phase to avoid imposing upon the Village's staff after fieldwork has been completed. 	This phase would be completed by the engagement principal, resource principal and the quality control principal.
DRAFTS DELIVERED		
MAY/JUNE	<ul style="list-style-type: none"> We will deliver a preliminary draft of the Annual Comprehensive Financial Report at the end of fieldwork. A revised draft will be delivered by the engagement principal and reviewed in-depth with representatives of the Village within three weeks of the preliminary draft. A revised draft, if necessary, will be delivered to the Village no later than three business days after receiving all proposed changes. 	This phase would be completed by the engagement principal.
COMPLETION OF AUDIT		
JUNE	<ul style="list-style-type: none"> Upon approval of the drafts by the Village, we will present the signed, bound copies of the annual comprehensive financial report, the management letter and the additional reports described in this proposal. The engagement principal will be available for meetings with representatives of the Village, including the President, the Board of Trustees and management for formal presentations of the reports. 	This phase would be completed by the engagement principal.



CLIENT SERVICE TIMELINE

TIMEFRAME	EVENT	PERSON(S) ASSIGNED
ONGOING SUPPORT TO THE VILLAGE		
ONGOING	<ul style="list-style-type: none"> Our company does not believe that the engagement ends with the exit conference. We stress that we are available throughout the year to provide technical accounting and financial reporting assistance and support to the Village. In addition, we constantly monitor recent events in the local government industry, including new pronouncements that may impact our government clients, and communicate the effect of any proposed changes throughout the year. Moreover, our letter of recommendations each year will alert the Village to any new pronouncements that may become effective in the next one to three years, including the potential effect that the pronouncement may have on the financial position and/or changes in the financial position of the Village. 	This phase would be completed by the engagement principal.

IDENTIFICATION OF POTENTIAL AUDIT PROBLEMS

Our company's approach to resolving any problems that arise during the audit is the same as our overall approach to the audit—professionalism. Professionalism in performing the audit is the cornerstone to our philosophy during all phases of the audit. Any problems encountered during the audit, except for irregularities and illegal acts, will be discussed and documented with the Finance Director. The timing of this discussion will provide the Village with ample time to rectify any situations that may otherwise result in the issuance of a qualified audit opinion. Irregularities and illegal acts detected or of which we become aware of will be communicated in writing to the Board President or the appropriate level as defined in our professional standards.

Our company's philosophy on additional fees and/or billings is based on an understanding between Sikich and the client of the scope of the work to be performed. We have proposed a "not-to-exceed fee" for the audit, the scope and timing of which was specified by the Village. The billings for the audit would not exceed this fee unless the Village specifically requests that the scope of the engagement be expanded and the Village and Sikich reach a mutual agreement, in writing, as to the expanded scope of the engagement and the fee, if any, for the expanded scope.

Sikich will comply with all relevant rules and regulations of authoritative bodies and the AICPA Code of Professional Conduct regarding access to our working papers and audit documentation. Reasonable requests for access will not be denied.



EXCEPTIONS TO REQUEST FOR PROPOSALS

We have a history of negotiating mutually agreed-upon terms and conditions with our clients. We noted the following exceptions during our review of the Village’s Request for Proposals:

Page 8, Part III, H - Sikich can't be held to 'no later than dates' if the Village does not fulfill their obligations in a timely manner or for delays caused by the Village.

Page 11, Part VII – as an existing Sikich client, the Master Service Agreement (MSA) dated March 13, 2024 would continue to govern the relationship.

FEE PROPOSAL

See Exhibit A

These fees assume that the Village will provide the auditors with electronic copies of adjusted trial balances by individual funds, a year-to-date general ledger with details of postings to all accounts, subsidiary ledgers that agree or are reconciled to the general ledger and will prepare certain schedules of account analysis and confirmations of account balances.

We invoice our clients on a monthly basis as services are provided. Payments for all services are due in accordance with applicable state statutes.

TIME ALLOCATION BY STAFF LEVEL

STAFF LEVEL	PERCENTAGE
Principal/Manager	37%
Senior	40%
Staff Accountant/Clerical	23%
TOTAL	100%



ADDITIONAL RESOURCES & SERVICES

WITH A COMPREHENSIVE SUITE OF SERVICES, OUR AREAS OF EXPERTISE ARE OFTENTIMES COMPLEMENTARY OF ONE ANOTHER. HOW ELSE CAN WE HELP YOU STRENGTHEN YOUR ORGANIZATION?

Many times, the challenges for which you enlist Sikich's help may be faced more effectively by integrating several of our services. Take a look at what we offer and talk to your engagement principal about how these services may complement what you are already seeking.

DISPUTE ADVISORY

Disputes of any kind or size can be difficult to handle on your own. For example, what would happen if you began suspecting employee fraud within your organization? A dispute advisory expert can handle every aspect, from insurance claim preparation and being the liaison with law authorities, to creating a fraud prevention program and improving your organization's internal controls.

THE AGENCY AT SIKICH

Position your brand for optimal coverage across your client base, industry and target audience all while telling a captivating story that builds relationships and enhances customer retention. From design and website development to media coverage and product launches, your organization deserves ample opportunity to boost brand awareness and reach a wide range of future, long-term consumers.

TECHNOLOGY: IT SERVICES

Staying ahead of, or even simply keeping up with, continually changing and complex technology developments can be challenging. Business management software, cloud solutions, strategic information technology and IT consulting can all drive your organization toward increased productivity and profits—if implemented the right way.

TECHNOLOGY: SECURITY AND COMPLIANCE

Keeping your organization safe from data breaches and other information security concerns is critical, especially given the vast number of organizations that have been compromised in the last couple of years. Understand where the vulnerabilities in your network lie by obtaining independent, unbiased and technically qualified security assessments—from penetration testing to forensic analyses.

WORKFORCE RISK MANAGEMENT

Reduce your risk while protecting your people and enhancing the quality and performance of your workplace by creating or improving proactive violence prevention policies, programs and training. Add a layer of assurance and readiness through active threat management capabilities – both internally and through urgent expert threat support.



PROPOSAL **EXHIBITS**

WE KNOW YOU LIKELY HAVE MANY MORE QUESTIONS FOR US. TAKE A LOOK AT THE ATTACHED DOCUMENTS FOR ADDITIONAL INFORMATION ABOUT SIKICH AND THOSE WHO WILL WORK WITH YOU.

EXHIBIT A - FEE PROPOSAL

ENGAGEMENT TEAM BIOGRAPHIES

- James R. Savio, CPA, MAS
- Rafal Pacanek, CPA
- Matthew A. Geerdes, CPA, MBA
- Nick Bava, CPA, MAS

SIKICH RESOURCES

LOCAL GOVERNMENT SERVICES

COMPANY PROFILE

PEER REVIEW



EXHIBIT A

FEE PROPOSAL

Fiscal year Ended December 31,

BASE PROPOSAL:	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
* Preparation of the Annual Comprehensive Financial Report (15)	<u>\$ 47,060</u>	<u>\$ 48,470</u>	<u>\$ 49,920</u>	<u>\$ 51,920</u>	<u>\$ 54,000</u>
* TIF Compliance Reports (3)	<u>5,120</u>	<u>5,270</u>	<u>5,430</u>	<u>5,650</u>	<u>5,880</u>
* CYEFR "In-Relation-To" (If necessary)	<u>580</u>	<u>600</u>	<u>620</u>	<u>640</u>	<u>670</u>
* Single Audit Report (If necessary)	<u>3,650</u>	<u>3,760</u>	<u>3,870</u>	<u>4,020</u>	<u>4,180</u>
TOTAL BASE PROPOSAL FEE	<u>\$ 56,410</u>	<u>\$ 58,100</u>	<u>\$ 59,840</u>	<u>\$ 62,230</u>	<u>\$ 64,730</u>
*Specific fees included in base proposal					

ADDITIONAL SERVICE (Village Option):

Preparation and filing of Annual Financial Report to State Comptroller	<u>900</u>	<u>930</u>	<u>960</u>	<u>990</u>	<u>1,020</u>
TOTAL FEE:	<u>\$ 57,310</u>	<u>\$ 59,030</u>	<u>\$ 60,800</u>	<u>\$ 63,220</u>	<u>\$ 65,750</u>

AUDIT HOURS SUMMARY

Principal	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>
Manager	<u>80</u>	<u>80</u>	<u>80</u>	<u>80</u>	<u>80</u>
Staff	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
Clerical	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>
Total Hours	<u>350</u>	<u>350</u>	<u>350</u>	<u>350</u>	<u>350</u>

ADDITIONAL SERVICE RATES

Principal	<u>\$ 257</u>	<u>\$ 264</u>	<u>\$ 272</u>	<u>\$ 283</u>	<u>\$ 295</u>
Manager	<u>196</u>	<u>202</u>	<u>208</u>	<u>217</u>	<u>225</u>
Staff	<u>145</u>	<u>150</u>	<u>154</u>	<u>160</u>	<u>167</u>
Clerical	<u>132</u>	<u>135</u>	<u>140</u>	<u>145</u>	<u>151</u>

Company Name: Sikich CPA LLC

Address: 1415 W. Diehl Road, Suite 400
Naperville, IL 60563

Web Page: Sikich.com

Signature: 

Printed Name: James R. Savio

Title: Principal

Email: jim.savio@sikich.com

Date: November 6, 2025

JAMES R. SAVIO

CPA, MAS

Principal

James R. Savio, CPA, MAS, is responsible for providing technical services to Sikich's governmental clients in all areas of governmental accounting, auditing, financial reporting, revenue and expenditure forecasting and cash and debt management. Jim has participated in hundreds of audits of municipalities and other governmental units since he began his career with Sikich in 1995. He has also been responsible in developing and serving as lead instructor for governmental accounting, auditing, financial reporting and cash management courses both internally and externally.

Jim serves on the Illinois Government Finance Officers Association's Technical Accounting Review Committee and the Illinois CPA Society Governmental Executive Committee. He also serves as a committee member for Sikich's mentoring program and assists in the development and implementation of Sikich's new hire training program.

SERVICE AREAS

- Governmental Audit, Accounting
- Governmental Financial Reporting

AFFILIATIONS

- American Institute of Certified Public Accountants
- Illinois CPA Society, Governmental Executive Committee
- Illinois Government Finance Officers Association
Technical Accounting Review Committee
- Greater Aurora Chamber of Commerce Leadership Academy,
Class of 1998

EDUCATION

- Master of Accounting Sciences, Northern Illinois University
- Bachelor's Degree in Accounting, Northern Illinois University



LOCATION:

NAPERVILLE OFFICE

1415 W. Diehl Road
Suite 400
Naperville, IL 60563

P: 630.566.8516
jim.savio@sikich.com

RAFAL PACANEK

CPA

Audit Manager

Rafal Pacanek, CPA, is an audit manager with experience working closely with government entities to meet their diverse, unique needs. Rafal provides audit, accounting and financial reporting solutions, offering a depth of knowledge in the intricacies of the industry.

SERVICE AREAS

- Governmental Audit & Accounting
- Governmental Financial Reporting

AFFILIATIONS

- Illinois CPA Society

EDUCATION

- Bachelor's Degree, Accounting, Lewis University
- Associate's Degree, Science, Moraine Valley Community College
- Certified Public Accountant (CPA)



LOCATION:

NAPERVILLE, IL

P: 331.229.5464

rafal.pacanek@sikich.com

MATTHEW A. GEERDES

CPA, MBA

Principal

A principal at Sikich, Matt Geerdes, CPA, MBA, is a public accounting leader with nearly 24 years of experience providing auditing and consulting services. Matt works closely with entities in the government and not-for-profit sectors, including municipalities, state agencies and state universities, community colleges, school districts, special districts, and educational foundations. He regularly serves as a subject-matter expert on specific accounting topics pertaining to the Governmental Accounting Standards Board and the Financial Accounting Standards Board, authoring technical whitepapers and accounting memos, instructing educational courses on accounting and auditing topics, and speaking at industry events across the country.

Before joining Sikich, Matt spent years providing and leading public sector audit and consulting engagements at a large public accounting firm.

SERVICE AREAS

- Government Services
- Not-for-Profit Services

AFFILIATIONS

- American Institute of Certified Public Accountants (AICPA), Member
- Illinois CPA Society, Member & Chair, Government Report Review Committee Member
- Illinois Association of School Business Officials, Member, Accounting & Audit Professional Development Committee
- Government Finance Officers Association, Member, Special Review Committee
- Illinois Government Finance Officers Association, Past Member
- Lemont High School Educational Foundation, Board Member
- Releve Dance Company Boosters Club, Inc., Treasurer
- RiskLink.org Charitable Foundation, Treasurer

EDUCATION & CERTIFICATIONS

- Master of Business Administration, Finance, Lewis University
- Bachelor of Arts, Accounting, Lewis University
- Certified Public Accountant (CPA)

AWARDS

- Distinguished Service Award, Illinois CPA Society, 2021
- Above and Beyond Award, Illinois Association of School Business Officials, 2021



LOCATION:

NAPERVILLE OFFICE

1415 W. Diehl Rd.
Suite 400
Naperville, IL 60563

P: 630.364.7968
matt.geerdes@sikich.com

[LinkedIn](#)

NICK BAVA

CPA, MAS

Principal

Nick Bava, CPA, MAS, is an audit principal at Sikich, where he provides assurance and advisory services to a variety of governmental entities, with a focus on cities, villages, and park districts. He also works with not-for-profit entities including community colleges. He is responsible for providing technical services to Sikich's government clients in all areas of governmental accounting, auditing, financial reporting, budget development, internal controls, revenue and expenditure forecasting, and cash and debt management. Acting as the liaison between the client and engagement team, Nick conducts audit engagements, prepares and reviews financial statements, and assesses clients' business processes.

SERVICE AREAS

- Governmental Audit, Accounting
- Governmental Financial Reporting
- Not-for-Profit Audit, Accounting

AFFILIATIONS

- Illinois Government Finance Officers Association, Conference Planning Committee
- Illinois CPA Society
- Government Finance Officers Association
- Metro West Council of Government
- Illinois City/County Management Association

EDUCATION

- Bachelor's Degree in Accounting, Illinois State University
- Master of Accounting Sciences, Northern Illinois University



LOCATION:

NAPERVILLE OFFICE

1415 W. Diehl Road
Suite 400
Naperville, IL 60563

P: 630.210.3092

F: 630.499.7337

nick.bava@sikich.com

LOCAL GOVERNMENT RESOURCES



ANTHONY M. CERVINI CPA, CFE
Principal, Audit Leader
T: 630.566.8574
E: anthony.cervini@sikich.com



BRIAN D. LEFEVRE CPA, MBA
Principal, Industry Vertical Leader
T: 630.566.8505
E: brian.lefevre@sikich.com



CHAD LUCAS CPA
Principal
T: 217.862.1724
E: chad.lucas@sikich.com



NICK BAVA CPA, MAS
Principal
T: 630.210.3092
E: nick.bava@sikich.com



ANNA CADMUS CPA
Principal
T: 217.862.1743
E: anna.cadmus@sikich.com



VICTORIA DAILEY CPA
Principal
T: 314.590.2407
E: victoria.dailey@sikich.com



LINDSEY FISH CPA
Principal
T: 630.210.3142
E: lindsey.fish@sikich.com



MATT GEERDES CPA, MBA
Principal
T: 630.364.7968
E: matt.geerdes@sikich.com



JAMES R. SAVIO CPA, MAS
Principal
T: 630.566.8516
E: jim.savio@sikich.com



MARTHA TROTTER CPA
Principal
T: 630.566.8581
E: martha.trotter@sikich.com



MIKE WILLIAMS CPA
Principal
T: 314.275.7277
E: mike.williams@sikich.com



RAYMOND E. KROUSE JR. CPA
Principal, Uniform Guidance
T: 630.566.8515
E: ray.krouse@sikich.com



LAURA BABULA CPA, MAS
Director
T: 630.566.8410
E: laura.babula@sikich.com



KELLEN O'MALLEY CPA
Director
T: 630.210.3083
E: kellen.omalley@sikich.com



TOM SIWICKI CPA
Director
T: 630.566.8433
E: tom.siwicki@sikich.com



LAUREN ALLEN CPA
Senior Audit Manager
T: 630.566.8518
E: lauren.allen@sikich.com



GINA KING MPA
Senior Audit Manager
T: 630.566.8561
E: gina.king@sikich.com



SARAH MONTANARI CPA, MAS
Senior Audit Manager
T: 630.566.8412
E: sarah.montanari@sikich.com



STEVE TRIPI CPA
Senior Audit Manager
T: 314.590.2410
E: steve.tripi@sikich.com



BRADLEY JOHNSON CPA
Senior Manager
T: 630.328.7902
E: bradley.johnson@sikich.com



RAFAL PACANEK CPA
Audit Manager
T: 331.229.5464
E: rafal.pacanek@sikich.com



NIWANA BECKER
Audit Manager
T: 331.229.5465
E: niwana.becker@sikich.com



JENNY CHO CPA
Audit Manager
T: 314.648.6561
E: jenny.cho@sikih.com



HANNAH YEKU MPA
Audit Manager
T: 331.229.5474
E: hannah.yeku@sikich.com

LOCAL GOVERNMENT SERVICES

Government agencies experience increasing pressure to be more effective, efficient and transparent.

As a government leader, you know how important it is to find a professional services partner that can strategize, plan and implement solutions to meet the goals of your organization.

SERVICES SIKICH PROVIDES:

- Accounting, Audit, Assurance & Tax
- Business Valuation
- Fraud Services for Governments
- ERP & CRM Software
- Human Capital Management & Payroll
- Insurance Services
- IT Services
- Marketing & Communications
- Pension Fund Accounting & Consulting Services
- Retirement Planning

Whether you represent a general purpose local government or special district, Sikich will help you meet your goals by providing professional guidance in your accounting, marketing, human resources, technology and other advisory functions.

Experience unparalleled commitment and high-quality, timely services when you partner with the experts at Sikich. For more than 30 years, we have provided:

- A highly skilled staff and management team entirely dedicated to government services
- An in-depth understanding of the governmental fiscal, management, operating and regulatory environments
- Timely and cost-effective service delivery

WHO WE SERVE:

Our government clients represent a wide range of industry sectors including:

- Counties
- Cities
- Villages
- Townships
- Other Special Districts
- Pension Plans
- Park Districts
- Forest Preserve Districts
- Public Libraries
- Community Colleges
- School Districts
- Water Authorities
- Water Reclamation Districts

LOCAL GOVERNMENT AUDIT LEADER



ANTHONY CERVINI

CPA, CFE
PRINCIPAL

T: 630.566.8574

E: anthony.cervini@sikich.com

WHY SELECT SIKICH?

Our team works devotedly with units of local government like yours to provide the resources required to help you focus on managing your organization, while we take care of everything behind-the-scenes.



LOCAL GOVERNMENT SERVICES

OUR EXPERTS



NICK BAVA
CPA, MAS
PRINCIPAL

T: 630.210.3092
E: nick.bava@sikich.com



ANNA CADMUS
CPA
PRINCIPAL

T: 217.862.1743
E: anna.cadmus@sikich.com



VICTORIA DAILEY
CPA
PRINCIPAL

T: 314.590.2407
E: victoria.dailey@sikich.com



LINDSEY FISH
CPA
PRINCIPAL

T: 630.566.8518
E: lindsey.fish@sikich.com



MATT GEERDES
CPA, MBA
PRINCIPAL

T: 630.364.7968
E: matt.geerdes@sikich.com



BRIAN LEFEVRE
CPA, MBA
PRINCIPAL

T: 630.566.8505
E: brian.lefevre@sikich.com



CHAD LUCAS
CPA
PRINCIPAL

T: 217.862.1724
E: chad.lucas@sikich.com



JIM SAVIO
CPA, MAS
PRINCIPAL

T: 630.566.8516
E: jim.savio@sikich.com



MARTHA TROTTER
CPA
PRINCIPAL

T: 630.566.8581
E: martha.trotter@sikich.com



MIKE WILLIAMS
CPA
PRINCIPAL

T: 314.590.2401
E: mike.williams@sikich.com



LAURA BABULA
CPA, MAS
DIRECTOR

T: 630.566.8410
E: laura.babula@sikich.com



KELLEN O'MALLEY
CPA
DIRECTOR

T: 630.210.3083
E: kellen.omalley@sikich.com



TOM SIWICKI
CPA
DIRECTOR

T: 630.566.8433
E: tom.siwicki@sikich.com

Sikich practices in an alternative practice structure in accordance with the AICPA Professional Code of Conduct and applicable law, regulations, and professional standards. Sikich CPA LLC is a licensed CPA firm that provides audit and attest services to its clients, and Sikich LLC and its subsidiaries provide tax and business advisory services to its clients. Sikich CPA LLC has a contractual arrangement with Sikich LLC under which Sikich LLC supports Sikich CPA LLC's performance of its professional services. Sikich LLC and its subsidiaries are not licensed CPA firms.

"Sikich" is the brand name under which Sikich CPA LLC and Sikich LLC provide professional services. The entities under the Sikich brand are independently owned and are not liable for the services provided by any other entity providing services under the Sikich brand. The use of the terms "our company", "we" and "us" and other similar terms denote the alternative practice structure of Sikich CPA LLC and Sikich LLC.

Investment advisory services offered through Sikich Financial, an SEC Registered Investment Advisor.

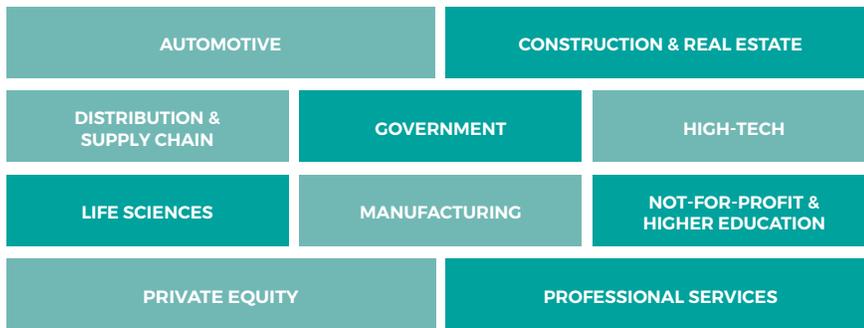


Sikich is a global company specializing in technology-enabled professional services.

Now with more than 1,900 employees, Sikich draws on a diverse portfolio of technology solutions to deliver transformative digital strategies and ranks as one of the largest CPA firms in the United States. From corporations and not-for-profits to state and local governments and federal agencies, Sikich clients utilize a broad spectrum of services and products to help them improve performance and achieve long-term, strategic goals.

INDUSTRIES

Sikich provides services and solutions to a wide range of industries. We have devoted substantial resources to develop a significant base of expertise and experience in:



SPECIALIZED SERVICES

ACCOUNTING, AUDIT, TAX & CONSULTING SERVICES

- Outsourced Accounting
- Audit & Assurance
- Consulting Services
- Employee Benefit Plan Audits
- International Tax
- Tax

TECHNOLOGY

- Business Application
- Cloud & Infrastructure
- Consulting & Implementation
- Cybersecurity & Compliance
- Digital Transformation Consulting

ADVISORY

- Forensic & Valuation Services
- Governance, Risk & Compliance Services
- Human Capital Management & Payroll Consulting
- Insurance Services
- Investment Banking
- Marketing & Communications
- Retirement Plan Services
- Regulatory, Quality & Compliance
- Site Selection & Business Incentives
- Succession Planning
- Supply Chain
- Transaction Advisory Services
- Wealth Management
- Workforce Risk Management

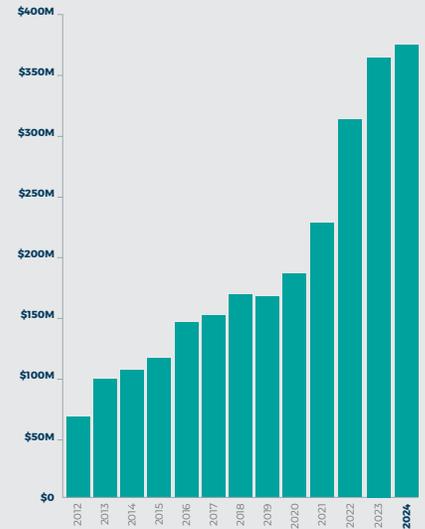
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Securities offered through Sikich Corporate Finance LLC, member FINRA/SIPC. Investment advisory services offered through Sikich Financial, an SEC Registered Investment Advisor.

WHO WE ARE

TOTAL PERSONNEL **1,900+**
 2024 REVENUE **\$375M**



OFFICE LOCATIONS

Ahmedabad, GJ	Los Angeles, CA*
Alexandria, VA	877.279.1900
703.836.1350	Sacramento, CA*
703.836.6701	925.577.5144
Bangalore, KA	Milwaukee, WI
Boston, MA	262.754.9400
508.485.5588	Naperville, IL
Chattanooga, TN	630.566.8400
423.954.3007	Peoria, IL
Chicago, IL	309.694.4251
312.648.6666	Princeton, NJ
Cleveland, OH	609.285.5000
330.864.6661	Springfield, IL
Coimbatore, TN	217.793.3363
Decatur, IL	St. Louis, MO
217.423.6000	314.275.7277
Indianapolis, IN	
317.842.4466	

**Perform only Technology and Advisory services*

CULTURE

Our dynamic work culture fosters learning, growth and innovation, attracting top-notch team members who see the big picture. Sikich's culture is built on a flexible, trusting work environment and the key pillars of Absolute Integrity, Bias for Action, Continuous Innovation and Servant Leadership. We believe our people are our greatest asset and work hard to ensure that all team members feel empowered, comfortable and valued.



CERTIFICATIONS & AWARDS

All professional accounting staff with more than one year of experience have earned or are working toward earning the Certified Public Accountant designation. Sikich is a member of the **American Institute of Certified Public Accountants' Governmental Audit Quality Center** and the **Employee Benefit Plan Audit Quality Center**.



We adhere to the strict requirements of membership, which assure we meet the highest standards of audit quality. **In 2023, Sikich received its 12th consecutive unmodified ("pass") peer review report**, the highest level of recognition conferred upon a public accounting firm for its quality control systems.



Sikich ranks among the **top 30 firms nationally** on the **Accounting Today Top 100 Firms list**.

Sikich is among the **50 firms that place on Inside Public Accounting's 2024 Best of the Best Firms**, an exclusive list that ranks organizations on key areas of management, growth and strategic vision.



Sikich is a **Microsoft Dynamics' 2023/2024 Inner Circle** award recipient, a recognition that places Sikich in the **top 1% of all Microsoft Business Applications partners globally**.



We also maintain the **Oracle NetSuite 5 Star Award** and are among the **top three U.S. partners of Oracle NetSuite**.



Sikich ranks on the **Redmond Channel Partner Magazine's top 350 Microsoft partners in the U.S.**, **CRN's Top 500 Managed Service Providers**, **CRN's Top 500 Solution Providers** and **Channel Futures' MSP 501**.



NET PROMOTER SCORE

The firm's overall Net Promoter Score (NPS) is 87%.

This is a measure of our clients' willingness to recommend Sikich's services and products. An NPS of 50% is considered excellent, and 70% NPS is considered world-class.



PEER REVIEW REPORT



Report on the Firm's System of Quality Control

September 29, 2025

To the Partners of Sikich CPA LLC
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Sikich CPA LLC (the firm) in effect for the year ended December 31, 2024. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at <http://www.aicpa.org/prsummary>. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of the applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Audit Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans, and examinations of service organizations [SOC 1 and SOC 2 engagements].

THE POWER TO DREAM BIG

St. Louis
800 Market Street, Suite 500
St. Louis, MO 63101-2501

Chesterfield
16090 Swingley Ridge Road, Suite 220
Chesterfield, MO 63017-2064

p 314.655.5500
f 314.655.5501
anderscpa.com

As part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Sikich CPA LLC in effect for the year ended December 31, 2024, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Sikich CPA LLC has received a peer review rating of *pass*.

A handwritten signature in blue ink that reads "Anders Minkler Huber & Helm LLP". The signature is written in a cursive, flowing style.

ANDERS MINKLER HUBER & HELM LLP
Certified Public Accountants
St. Louis, Missouri

THANK YOU

Sikich is a global company specializing in technology-enabled professional services. With more than 1,900 employees, Sikich draws on a diverse portfolio of technology solutions to deliver transformative digital strategies. From corporations and not-for-profits to local governments and federal agencies, Sikich clients utilize a broad spectrum of services and products to help them improve performance and achieve long-term, strategic goals.

[SIKICH.COM](https://www.sikich.com)



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EXHIBIT D

PAYMENT SCHEDULE

EXHIBIT A

FEE PROPOSAL

Fiscal year Ended December 31,

BASE PROPOSAL:	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
* Preparation of the Annual Comprehensive Financial Report (15)	<u>\$ 47,060</u>	<u>\$ 48,470</u>	<u>\$ 49,920</u>	<u>\$ 51,920</u>	<u>\$ 54,000</u>
* TIF Compliance Reports (3)	<u>5,120</u>	<u>5,270</u>	<u>5,430</u>	<u>5,650</u>	<u>5,880</u>
* CYEFR "In-Relation-To" (If necessary)	<u>580</u>	<u>600</u>	<u>620</u>	<u>640</u>	<u>670</u>
* Single Audit Report (If necessary)	<u>3,650</u>	<u>3,760</u>	<u>3,870</u>	<u>4,020</u>	<u>4,180</u>
TOTAL BASE PROPOSAL FEE	<u>\$ 56,410</u>	<u>\$ 58,100</u>	<u>\$ 59,840</u>	<u>\$ 62,230</u>	<u>\$ 64,730</u>
*Specific fees included in base proposal					

ADDITIONAL SERVICE (Village Option):

Preparation and filing of Annual Financial Report to State Comptroller	<u>900</u>	<u>930</u>	<u>960</u>	<u>990</u>	<u>1,020</u>
TOTAL FEE:	<u>\$ 57,310</u>	<u>\$ 59,030</u>	<u>\$ 60,800</u>	<u>\$ 63,220</u>	<u>\$ 65,750</u>

AUDIT HOURS SUMMARY

Principal	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>
Manager	<u>80</u>	<u>80</u>	<u>80</u>	<u>80</u>	<u>80</u>
Staff	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>
Clerical	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>
Total Hours	<u>350</u>	<u>350</u>	<u>350</u>	<u>350</u>	<u>350</u>

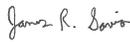
ADDITIONAL SERVICE RATES

Principal	<u>\$ 257</u>	<u>\$ 264</u>	<u>\$ 272</u>	<u>\$ 283</u>	<u>\$ 295</u>
Manager	<u>196</u>	<u>202</u>	<u>208</u>	<u>217</u>	<u>225</u>
Staff	<u>145</u>	<u>150</u>	<u>154</u>	<u>160</u>	<u>167</u>
Clerical	<u>132</u>	<u>135</u>	<u>140</u>	<u>145</u>	<u>151</u>

Company Name: Sikich CPA LLC

Address: 1415 W. Diehl Road, Suite 400
Naperville, IL 60563

Web Page: Sikich.com

Signature: 

Printed Name: James R. Savio

Title: Principal

Email: jim.savio@sikich.com

Date: November 6, 2025



VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees
FROM: Nikki Ang, MPA, Public Works Management Analyst
THRU: Kevin R. Gray, PE, CFM, Director of Public Works and Engineering
DATE: January 20, 2026
RE: A RESOLUTION ACCEPTING A PROFESSIONAL SERVICES AGREEMENT FOR AN INTEGRATED INFRASTRUCTURE MASTER PLAN WITH ENGINEERING ENTERPRISES, INC. OF SUGAR GROVE, ILLINOIS, IN THE AMOUNT NOT TO EXCEED \$131,201

BACKGROUND

The Public Works Department consists of various divisions of Water, Wastewater, Construction Maintenance (Underground, Streets, Parks, and Fleet), and Engineering. Within these divisions are individualized systems for planning Village capital improvements for water works, sanitary sewerage, storm water collection and conveyance, and transportation, respectively. As such, Staff seeks to streamline current and future capital improvements tracking into an Integrated Infrastructure Master Plan (IIMP) for each division under one Public Works Department.

Recently, the Village Board prioritized a short-term goal for a Capital Improvement Plan (CIP) as part of the Village's Strategic Plan. Without a CIP in place, critical infrastructure and facility improvements are addressed on an annual basis reactively,

rather than through proactive planning. This methodology has the potential to put tremendous strain on Staff and budgets, which could ultimately result in forced, difficult, or unplanned financial decisions. Because capital projects often account for a significant share of budgeted expenditures year-to-year, they must be evaluated within a broader financial framework. A five- to ten-year financial plan would allow the Village to project both capital and operating costs over time and help guide responsible budget planning.

ANALYSIS

The Water, Wastewater, Construction Maintenance, and Engineering divisions operate separately within the Public Works Department. Although each division is responsible for its own unique tasks, the process in developing capital improvement needs remains unchanged among all divisions.

Engineering Enterprises, Inc. (EEI) is a well-known civil engineering consultant of the Village whom has assisted in numerous projects and has provided valuable recommendations regarding future developments as well as extensive capital improvements within the Village. As such, Staff contacted EEI for the coordination of an IIMP that identifies capital improvement needs throughout the course of one to five years (Immediate), six to 15 years (Near Future), and needs 15 years and over (Long Term). The plan will include formulating project schedules for the Water, Wastewater, Construction Maintenance, and Engineering divisions into a singular planning resource for the Village. Tools used in creation of the IIMP include tabular, geodatabase, and StoryMaps that will help generate a planning summary that meets the needs of the Village, and can be adjusted to meet any future needs.

EEI's response to Staff's request has detailed the following scope of services, as described in Attachment A of the Professional Services Agreement (PSA):

Capital Improvements Planning for Water Works System, Sanitary and Storm Sewer System, and Transportation:

- Project Management, facilities site visits, and the initiation of meetings.
- Review systems planning reports.
- Prepare inventory.
- Collate GIS data, prepare geodatabase, and maps.
- CIP planning workshops (inventory and current review).
- Review current and upcoming regulations to determine potential impacts.
- Prepare cost estimates of routine maintenance.
- Development of 10-year CIP.

Upon collecting division data, EEI will provide the following services:

- Draft a tabular and geodatabase IIMP.
- Conduct workshops with the Village and revise IIMP based upon Village feedback.

- Develop IIMP StoryMaps.
- Prepare Village Board presentation.
- Finalize IIMP with tabular, geodatabase, and StoryMaps.
- Draft executive summary.
- Finalize executive summary.

With an understanding of the Village's needs for an infrastructure master plan, EEI has submitted a comprehensive proposal outlining sufficient scope of services along with an adequate agreement. Therefore, Staff recommends approving a professional services agreement with EEI for the Village's IIMP.

FISCAL IMPACT

The cost for a Professional Services Agreement with EEI is \$131,201. Funds for such services were budgeted into FY2026 in the amount of \$140,000 within the Capital Improvement Fund Account No. 299370-56302-72051. Sufficient funding for the agreement leaves a remaining balance in the account in the amount of \$8,799. Staff anticipates the remaining funds will be used for an external review of the IIMP by a secondary civil engineering consultant to ensure an absolute plan that is conclusive of the Village's needs.

DEPARTMENT RECOMMENDATION

It is the recommendation of the Public Works Department that the Village Board approve a Resolution accepting a Professional Services Agreement for an Integrated Infrastructure Master Plan with Engineering Enterprises, Inc. of Sugar Grove, Illinois, in the amount not to exceed \$131,201.

ATTACHMENTS

Resolution

Attachment A – EEI Proposal

RESOLUTION NO. R25-_____

A RESOLUTION ACCEPTING A PROFESSIONAL SERVICES AGREEMENT FOR AN INTEGRATED INFRASTRUCTURE MASTER PLAN WITH ENGINEERING ENTERPRISES, INC. OF SUGAR GROVE, ILLINOIS, IN THE AMOUNT NOT TO EXCEED \$131,201

WHEREAS, the Public Works Department (Department) consists of various divisions including Water, Wastewater, Construction Maintenance, and Engineering; and

WHEREAS, the Department seeks to streamline the individualized systems for these divisions into an Integrated Infrastructure Master Plan (IIMP); and

WHEREAS, Engineering Enterprises, Inc. (EEI) has provided scope of services for an IIMP that identifies capital improvement needs throughout the course of one to five years (Immediate), six to 15 years (Near Future), and needs 15 years and over (Long Term); and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Carpentersville, Kane County, Illinois, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: APPROVAL OF CONTRACT. The Contract by and between the Village and EEI is hereby approved in the amount of \$131,201, in substantially the form attached to this Resolution as Attachment A, and in a final form to be approved by the Village Manager.

SECTION 3: EXECUTION OF CONTRACT. The Village President and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by EEI provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

Motion made by Trustee _____, seconded by Trustee _____, that the Resolution be adopted.

[Signature Page Follows]

A Resolution Accepting a Professional Services Agreement for an Integrated Infrastructure Master Plan with Engineering Enterprises, Inc. of Sugar Grove, Illinois, in the Amount Not to Exceed \$131,201

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES, of the Village of Carpentersville, Illinois at a regular meeting thereof held on the 20th day of January, 2026 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 20th day of January, 2026.

Village President, John Skillman

(SEAL)

ATTEST: _____
Village Clerk, Caryn Minor

A Resolution Accepting a Professional Services Agreement for an Integrated Infrastructure Master Plan with Engineering Enterprises, Inc. of Sugar Grove, Illinois, in the Amount Not to Exceed \$131,201



ENGINEERING ENTERPRISES, INC.

52 Wheeler Road, Sugar Grove, IL 60554
Ph: 630.466.6700 • Fx: 630.466.6701
www.eeiweb.com

January 9, 2026

Mr. Kevin Gray, P.E., CFM
Director of Public Works and Engineering
Village of Carpentersville
1075 Tamarac Drive
Carpentersville, IL 60110

**Re: *Integrated Infrastructure Master Plan
Village of Carpentersville, Kane Co., IL***

Dear Mr. Gray:

Enclosed for your review and consideration is our proposed agreement for the Integrated Infrastructure Master Plan, based on previous discussions with the Village.

The attached agreement includes a detailed scope of services, estimate of level of effort and associated cost, and proposed schedule for the project. We are proposing to provide our professional engineering services on a fixed fee basis for a not-to-exceed cost of \$131,201.

We look forward to the opportunity to work with you and members of your staff on this project. If you have any questions or require any additional information, please do not hesitate to contact me.

Respectfully submitted,

ENGINEERING ENTERPRISES, INC.

A handwritten signature in blue ink that reads 'Jeffrey W. Freeman'.

Jeffrey W. Freeman, P.E., CFM, LEED AP
Chief Executive Officer

pc: Edward Szydlowski – Village of Carpentersville (via email)
Nikki Ang – Village of Carpentersville (via email)
STD, CRW, ARS, DMT, DRA – EEI (via email)

**VILLAGE OF CARPENTERSVILLE
PROFESSIONAL SERVICES AGREEMENT**

This **PROFESSIONAL SERVICES AGREEMENT** ("**Agreement**") is dated as of the _____ day of _____, _____, and is by and between the **VILLAGE OF CARPENTERSVILLE**, an Illinois home rule municipal corporation ("**Village**"), and the Consultant identified in Section 1.A of this Agreement.

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in this Agreement, and pursuant to the Village's statutory and home rule powers, the parties agree as follows:

SECTION 1. CONSULTANT.

A. Engagement of Consultant. The Village desires to engage the Consultant identified below to perform and to provide all necessary professional consulting services to perform the work in connection with the project identified below:

Consultant Name ("<i>Consultant</i>"):	Engineering Enterprises, Inc.
Address:	52 Wheeler Road Sugar Grove, Illinois 60554
Telephone No.:	(630) 466-6700
Email:	jfreeman@eeiweb.com
Project Name/Description:	Integrated Infrastructure Master Plan
Agreement Amount:	\$131,201

B. Project Description. Professional Service Agreement to provide engineering services for the Integrated Infrastructure Master Plan, as more fully described in the proposal attached to this Agreement as **Exhibit A ("*Proposal*")**.

C. Representations of Consultant. The Consultant represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the consulting services that are set forth in the Proposal ("**Services**") in a manner consistent with the standards of professional practice by recognized consulting firms providing services of a similar nature.

SECTION 2. SCOPE OF SERVICES.

A. Retention of the Consultant. The Village retains the Consultant to perform, and the Consultant agrees to perform, the Services.

B. Services. The Consultant shall provide the Services pursuant to the terms and conditions of this Agreement.

C. Commencement; Time of Performance. The Consultant shall commence the Services immediately upon receipt of written notice from the Village that this Agreement has been fully executed by the Parties ("***Commencement Date***"). The Consultant shall diligently and continuously prosecute the Services until the completion of the Services or upon the termination of this Agreement by the Village, but in no event later than the date that is **365** days after the Commencement Date ("***Time of Performance***"). The Village may modify the Time of Performance at any time upon 15 days prior written notice to the Consultant. Delays caused by the Village shall extend the Time of Performance in equal proportion to the delay caused by the Village; provided, however, that the Consultant shall be responsible for completion of all work within the Time of Performance, notwithstanding any strike or other work stoppage by employees of either the Consultant or the Village.

D. Reporting. The Consultant shall regularly report to the Village Manager, or his designee, regarding the progress of the Services during the term of this Agreement.

SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

A. Agreement Amount. The total amount paid by the Village for the Services pursuant to this Agreement shall not exceed the amount identified as the Agreement Amount in Section 1.A of this Agreement. No claim for additional compensation shall be valid unless made in accordance with Sections 3.D or 3.E of this Agreement.

B. Invoices and Payment. The Consultant shall submit invoices in an approved format to the Village for costs incurred by the Consultant in performing the Services. The amount billed in each invoice for the Services shall be based solely upon the rates set forth in the Proposal. The Village shall pay to the Consultant the amount billed within 45 days after receiving such an invoice.

C. Records. The Consultant shall maintain records showing actual time devoted and costs incurred, and shall permit the Village to inspect and audit all data and records of the Consultant for work done pursuant to this Agreement. The records shall be made available to the Village at reasonable times during the term of this Agreement, and for one year after the termination of this Agreement.

D. Claim In Addition To Agreement Amount.

1. The Consultant shall provide written notice to the Village of any claim for additional compensation as a result of action taken by the Village, within 15 days after the occurrence of such action.

2. The Consultant acknowledges and agrees that: (a) the provision of written notice pursuant to Section 3.D.1 of this Agreement shall not be deemed or interpreted as entitling the Consultant to any additional compensation; and (b) any changes in the Agreement Amount shall be valid only upon written amendment pursuant to Section 8.A of this Agreement.

3. Regardless of the decision of the Village relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the work required to complete the Services under this Agreement, as determined by the Village, without interruption.

E. Additional Services. The Consultant acknowledges and agrees that the Village shall not be liable for any costs incurred by the Consultant in connection with any services provided by the Consultant that are outside the scope of this Agreement ("***Additional Services***"), regardless of whether such Additional Services are requested or directed by the Village, except upon the prior written consent of the Village.

F. Taxes, Benefits, and Royalties. Each payment by the Village to the Consultant includes all applicable federal, state, and Village taxes of every kind and nature applicable to the Services, as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits, and all costs, royalties, and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claims or rights to claim additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty, or fee are hereby waived and released by the Consultant.

G. Final Acceptance. The Services, or, if the Services are to be performed in separate phases, each phase of the Services, shall be considered complete on the date of final written acceptance by the Village of the Services or each phase of the Services, as the case may be, which acceptance shall not be unreasonably withheld or delayed.

SECTION 4. PERSONNEL; SUBCONTRACTORS.

A. Key Project Personnel. The Key Project Personnel identified in the Proposal shall be primarily responsible for carrying out the Services on behalf of the Consultant. The Key Project Personnel shall not be changed without the Village's prior written approval.

Engineering Enterprises, Inc.
1. Jeffrey W. Freeman, P.E., CFM, LEED AP
2. Christopher R. Walton, P.E.

B. Availability of Personnel. The Consultant shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Consultant shall notify the Village as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Consultant shall have no claim for damages and shall not bill the Village for additional time

and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassignment, or resignation.

C. Approval and Use of Subcontractors. The Consultant shall perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved in advance by the Village in writing. All subcontractors and subcontracts used by the Consultant shall be acceptable to, and approved in advance by, the Village. The Village's approval of any subcontractor or subcontract shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by this Agreement. All Services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" shall be deemed also to refer to all subcontractors of the Consultant, and every subcontract shall include a provision binding the subcontractor to all provisions of this Agreement.

D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the Village and consistent with commonly accepted professional practices, the Consultant shall immediately upon notice from the Village remove and replace such personnel or subcontractor. The Consultant shall have no claim for damages, for compensation in excess of the amount contained in this Agreement, or for a delay or extension of the Time of Performance as a result of any such removal or replacement.

SECTION 5. CONFIDENTIAL INFORMATION.

A. Confidential Information. The term "*Confidential Information*" shall mean information in the possession or under the control of the Village relating to the technical, business, or corporate affairs of the Village; Village property; user information, including, without limitation, any information pertaining to usage of the Village's computer system, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. Village Confidential Information shall not include information that can be demonstrated: (1) to have been rightfully in the possession of the Consultant from a source other than the Village prior to the time of disclosure of such information to the Consultant pursuant to this Agreement ("*Time of Disclosure*"); (2) to have been in the public domain prior to the Time of Disclosure; (3) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant or the Village; or (4) to have been supplied to the Consultant after the Time of Disclosure without restriction by a third party who is under no obligation to the Village to maintain such information in confidence.

B. No Disclosure of Confidential Information by the Consultant. The Consultant acknowledges that it shall, in performing the Services for the Village under this Agreement, have access, or be directly or indirectly exposed, to Confidential Information. The Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without the express prior written consent of the Village. The Consultant shall use reasonable measures at least as strict as those the Consultant uses to protect its own confidential

information. Such measures shall include, without limitation, requiring employees and subcontractors of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information.

SECTION 6. STANDARD OF SERVICES AND INDEMNIFICATION.

A. Representation and Certification of Services. The Consultant represents and certifies that the Services shall be performed in accordance with the standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in existence at the Time of Performance. The representations and certifications expressed shall be in addition to any other representations and certifications expressed in this Agreement, or expressed or implied by law, which are hereby reserved unto the Village.

B. Indemnification. The Consultant shall, and does hereby agree to, indemnify, save harmless, and defend the Village against all damages, liability, claims, losses, and expenses (including attorneys' fees) that may arise, or be alleged to have arisen, out of or in connection with the Consultant's performance of, or failure to perform, the Services or any part thereof, or any failure to meet the representations and certifications set forth in Section 6.A of this Agreement.

C. Insurance. The Consultant shall provide, at its sole cost and expense, liability insurance in the aggregate amount of \$1,000,000, which insurance shall include, without limitation, protection for all activities associated with the Services. The insurance shall be for a minimum of \$1,000,000 per occurrence for bodily injury and \$1,000,000 per occurrence for property damage. The Consultant shall cause the Village to be named as an additional insured on the insurance policy described in this Section 6.C. Not later than 10 days after the Commencement Date, the Consultant shall provide the Village with either: (a) a copy of the entire insurance policy; or (b) a Certificate of Insurance along with a letter from the broker issuing the insurance policy to the effect that the Certificate accurately reflects the contents of the insurance policy. The insurance coverages and limits set forth in this Section 6.C shall be deemed to be minimum coverages and limits, and shall not be construed in any way as a limitation on the Consultant's duty to carry adequate insurance or on the Consultant's liability for losses or damages under this Agreement.

D. No Personal Liability. No elected or appointed official or employee of the Village shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement.

SECTION 7. CONSULTANT AGREEMENT GENERAL PROVISIONS.

A. Relationship of the Parties. The Consultant shall act as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Agreement shall be construed: (1) to create the relationship of principal and agent, employer and employee, partners, or joint venturers between the Village and Consultant; or (2) to create any relationship between the Village and any subcontractor of the Consultant.

B. Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge: (1) no elected or appointed Village official, employee or agent has a personal financial interest in the business of the Consultant or in this Agreement, or has personally received payment or other consideration for this Agreement; (2) as of the date of this Agreement, neither Consultant

nor any person employed or associated with Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither Consultant nor any person employed by or associated with Consultant shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

C. No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue, unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq.* The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

D. Termination. Notwithstanding any other provision hereof, the Village may terminate this Agreement at any time upon 15 days written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed, which shall be determined on the basis of the rates set forth in the Proposal.

E. Compliance With Laws and Grants.

1. **Compliance with Laws.** The Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including, without limitation: any applicable prevailing wage laws; the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes requiring preference to laborers of specified classes; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.* The Consultant shall also comply with all conditions of any federal, state, or local grant received by the Village or the Consultant with respect to this Agreement or the Services. Further, the Consultant shall have a written sexual harassment policy in compliance with Section 2-105 of the Illinois Human Rights Act.

2. **Liability for Noncompliance.** The Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or

body that may arise, or be alleged to have arisen, out of or in connection with the Consultant's, or any of its subcontractors, performance of, or failure to perform, the Services or any part thereof.

3. Required Provisions. Every provision of law required by law to be inserted into this Agreement shall be deemed to be inserted herein.

F. Default. If it should appear at any time that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other requirement of this Agreement ("***Event of Default***"), and fails to cure any such Event of Default within ten business days after the Consultant's receipt of written notice of such Event of Default from the Village, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Cure by Consultant. The Village may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this Agreement.

2. Termination of Agreement by Village. The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement after the effective date of termination.

3. Withholding of Payment by Village. The Village may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default by the Consultant or as a result of actions taken by the Village in response to any Event of Default by the Consultant.

G. No Additional Obligation. The Parties acknowledge and agree that the Village is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant or with any vendor solicited or recommended by the Consultant.

H. Village Board Authority. Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by the Consultant to, vendors shall be subject to the approval of the Village Board of Trustees. For purposes of this Section 7.H, "vendors" shall mean entities engaged in subcontracts for the provision of additional services directly to the Village. The Village shall not be liable to any vendor or third party for any agreements made by the Consultant without the knowledge and approval of the Village Board of Trustees.

I. Mutual Cooperation. The Village agrees to cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with such non-confidential information that the Village may have that may be relevant and helpful to the Consultant's performance of the Services. The Consultant agrees to cooperate with the Village in the performance and completion of the Services and with any other consultants engaged by the Village.

J. News Releases. The Consultant shall not issue any news releases, advertisements, or other public statements regarding the Services without the prior written consent of the Village Manager.

K. Ownership. Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received from the Village by the Consultant in connection with any or all of the Services to be performed under this Agreement ("**Documents**") shall be and remain the exclusive property of the Village. At the Village's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the Village.

SECTION 8. GENERAL PROVISIONS.

A. Amendment. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by the Village and the Consultant in accordance with all applicable statutory procedures.

B. Assignment. This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other party.

C. Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Village, the Consultant, and their agents, successors, and assigns.

D. Notice. All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered (1) personally, (2) by a reputable overnight courier, or by (3) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of: (a) actual receipt; (b) one business day after deposit with an overnight courier, as evidenced by a receipt of deposit; or (c) four business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section 8.D, each party shall have the right to change the address or the addressee, or both, for all future notices and communications to the other party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Carpentersville
Village Hall
1200 L.W. Besinger Drive
Carpentersville, Illinois 60110
Attention: Public Works Director

Notices and communications to the Consultant shall be addressed to, and delivered at, the following address:

Jeffrey W. Freeman, PE, CFM, LEED AP, CEO
Engineering Enterprises, Inc.

52 Wheeler Road
Sugar Grove, IL 60554

E. Third Party Beneficiary. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation shall be made or be valid against the Village.

F. Provisions Severable. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

G. Time. Time is of the essence in the performance of all terms and provisions of this Agreement.

H. Calendar Days and Time. Unless otherwise provided in this Agreement, any reference in this Agreement to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Agreement falls on a Saturday, Sunday, or federal holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, or federal holiday.

I. Governing Laws. This Agreement shall be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois, and any dispute would have an exclusive venue in the Kane County Judicial Courthouse.

J. Authority to Execute.

1. **The Village.** The Village hereby warrants and represents to the Consultant that the persons executing this Agreement on its behalf have been properly authorized to do so by its corporate authorities.

2. **The Consultant.** The Consultant hereby warrants and represents to the Village that the persons executing this Agreement on its behalf have the full and complete right, power, and authority to enter into this Agreement and to agree to the terms, provisions, and conditions set forth in this Agreement and that all legal actions needed to authorize the execution, delivery, and performance of this Agreement have been taken.

K. Entire Agreement. This Agreement constitutes the entire agreement between the parties to this Agreement and supersedes all prior agreements and negotiations between the parties, whether written or oral, relating to the subject matter of this Agreement.

L. Waiver. Neither the Village nor the Consultant shall be under any obligation to exercise any of the rights granted to them in this Agreement except as it shall determine to be in its best interest from time to time. The failure of the Village or the Consultant to exercise at any time any such rights shall not be deemed or construed as a waiver of that right, nor shall the failure void or affect the Village's or the Consultant's right to enforce such rights or any other rights.

M. Consents. Unless otherwise provided in this Agreement, whenever the consent, permission, authorization, approval, acknowledgement, or similar indication of assent of any party

to this Agreement, or of any duly authorized officer, employee, agent, or representative of any party to this Agreement, is required in this Agreement, the consent, permission, authorization, approval, acknowledgement, or similar indication of assent shall be in writing.

N. Grammatical Usage and Construction. In construing this Agreement, pronouns include all genders and the plural includes the singular and vice versa.

O. Interpretation. This Agreement shall be construed without regard to the identity of the party who drafted the various provisions of this Agreement. Moreover, each and every provision of this Agreement shall be construed as though all parties to this Agreement participated equally in the drafting of this Agreement. As a result of the foregoing, any rule or construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

P. Headings. The headings, titles, and captions in this Agreement have been inserted only for convenience and in no way define, limit, extend, or describe the scope or intent of this Agreement.

Q. Exhibits. Exhibit A, and its attachments, attached to this Agreement are, by this reference, incorporated in and made a part of this Agreement. In the event of a conflict between an Exhibit and the text of this Agreement, the text of this Agreement shall control.

R. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other rights, remedies, and benefits allowed by law.

S. Counterpart Execution. This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement this _____ day of _____, 20__.

ATTEST:

**VILLAGE OF
CARPENTERSVILLE**

By: _____

By: _____

ATTEST:

CONSULTANT

By: Christopher Walton
Title: Project Manager

By: Jeffrey W. Freeman
Its: CEO

EXHIBIT A
Integrated Infrastructure Master Plan
Village of Carpentersville
Professional Services Agreement

THIS AGREEMENT, by and between the Village of Carpentersville, hereinafter referred to as the "Village" or "OWNER" and Engineering Enterprises, Inc. hereinafter referred to as the "Contractor" or "ENGINEER" agrees as follows:

A. Services:

ENGINEER agrees to furnish to the Village the following services: The ENGINEER shall provide any and all necessary engineering services to the Village as indicated on the Scope of Services (Attachment B). Services to be provided include preparing an Integrated Infrastructure Master Plan for the Village, including the work items specified in the attachments herein.

B. Term:

Services will be provided beginning on the date of execution of this agreement and continuing, until terminated by either party upon 7 days written notice to the non-terminating party or upon completion of the Services. Upon termination the ENGINEER shall be compensated for all work performed for the Village prior to termination.

C. Compensation and maximum amounts due to ENGINEER:

ENGINEER shall receive as compensation for all work and services to be performed herein an amount based on the Estimate of Level of Effort and Associated Cost included in Attachment C. Engineering services shall be paid for as a Fixed Fee (FF) in the amount of \$131,201. The hourly rates for this project are shown in the rate schedule identified in Attachment C. All payments will be made within 45 days of receipt of invoice described in the Professional Services Agreement.

D. Changes in Rates of Compensation:

In the event that this contract is designated in Section B hereof as an Ongoing Contract, ENGINEER, on or before February 1st of any given year, shall provide written notice of any change in the rates specified in Section C hereof (or on any attachments hereto) and said changes shall only be effective on and after May 1st of that same year.

E. Ownership of Records and Documents:

ENGINEER agrees that all books and records and other recorded information developed specifically in connection with this agreement shall remain the property of the Village. ENGINEER agrees to keep such information confidential and not to disclose or



disseminate the information to third parties without the consent of the Village. This confidentiality shall not apply to material or information, which would otherwise be subject to public disclosure through the freedom of information act or if already previously disclosed by a third party. Upon termination of this agreement, ENGINEER agrees to return all such materials to the Village. The Village agrees not to modify any original documents produced by ENGINEER without contractors consent. Modifications of any signed duplicate original document not authorized by ENGINEER will be at OWNER's sole risk and without legal liability to the ENGINEER. Use of any incomplete, unsigned document will, likewise, be at the OWNER's sole risk and without legal liability to the ENGINEER.

F. Governing Law:

This contract shall be governed and construed in accordance with the laws of the State of Illinois. Venue shall be in Kane County, Illinois.

G. Independent Contractor:

ENGINEER shall have sole control over the manner and means of providing the work and services performed under this agreement. The Village's relationship to the ENGINEER under this agreement shall be that of an independent contractor. ENGINEER will not be considered an employee to the Village for any purpose.

H. Certifications:

Employment Status: The Contractor certifies that if any of its personnel are an employee of the State of Illinois, they have permission from their employer to perform the service.

Anti-Bribery: The Contractor certifies it is not barred under 30 Illinois Compiled Statutes 500/50-5(a) - (d) from contracting as a result of a conviction for or admission of bribery or attempted bribery of an officer or employee of the State of Illinois or any other state.

Loan Default: If the Contractor is an individual, the Contractor certifies that he/she is not in default for a period of six months or more in an amount of \$600 or more on the repayment of any educational loan guaranteed by the Illinois State Scholarship Commission made by an Illinois institution of higher education or any other loan made from public funds for the purpose of financing higher education (5 ILCS 385/3).

Felony Certification: The Contractor certifies that it is not barred pursuant to 30 Illinois Compiled Statutes 500/50-10 from conducting business with the State of Illinois or any agency as a result of being convicted of a felony.

Barred from Contracting: The Contractor certifies that it has not been barred from contracting as a result of a conviction for bid-rigging or bid rotating under 720 Illinois Compiled Statutes 5/33E or similar law of another state.



Drug Free Workplace: The Contractor certifies that it is in compliance with the Drug Free Workplace Act (30 Illinois Compiled Statutes 580) as of the effective date of this contract. The Drug Free Workplace Act requires, in part, that Contractors, with 25 or more employees certify and agree to take steps to ensure a drug free workplace by informing employees of the dangers of drug abuse, of the availability of any treatment or assistance program, of prohibited activities and of sanctions that will be imposed for violations; and that individuals with contracts certify that they will not engage in the manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the contract.

Non-Discrimination, Certification, and Equal Employment Opportunity: The Contractor agrees to comply with applicable provisions of the Illinois Human Rights Act (775 Illinois Compiled Statutes 5), the U.S. Civil Rights Act, the Americans with Disabilities Act, Section 504 of the U.S. Rehabilitation Act and the rules applicable to each. The equal opportunity clause of Section 750.10 of the Illinois Department of Human Rights Rules is specifically incorporated herein. The Contractor shall comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375, and as supplemented by U.S. Department of Labor regulations (41 C.F.R. Chapter 60). The Contractor agrees to incorporate this clause into all subcontracts under this Contract.

International Boycott: The Contractor certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act (30 ILCS 582).

Record Retention and Audits: If 30 Illinois Compiled Statutes 500/20-65 requires the Contractor (and any subcontractors) to maintain, for a period of 3 years after the later of the date of completion of this Contract or the date of final payment under the Contract, all books and records relating to the performance of the Contract and necessary to support amounts charged to the Village under the Contract. The Contract and all books and records related to the Contract shall be available for review and audit by the Village and the Illinois Auditor General. If this Contract is funded from contract/grant funds provided by the U.S. Government, the Contract, books, and records shall be available for review and audit by the Comptroller General of the U.S. and/or the Inspector General of the federal sponsoring agency. The Contractor agrees to cooperate fully with any audit and to provide full access to all relevant materials.

United States Resident Certification: (This certification must be included in all contracts involving personal services by non-resident aliens and foreign entities in accordance with requirements imposed by the Internal Revenue Services for withholding and reporting federal income taxes.) The Contractor certifies that he/she is a: United States Citizen Resident Alien Non-Resident Alien The Internal Revenue Service requires that taxes be withheld on payments made to non resident aliens for the performance of personal services at the rate of 30%.



Tax Payer Certification : Under penalties of perjury, the Contractor certifies that its Federal Tax Payer Identification Number or Social Security Number is (provided separately) and is doing business as a (check one): Individual Real Estate Agent Sole Proprietorship Government Entity Partnership Tax Exempt Organization (IRC 501(a) only) Corporation Not for Profit Corporation Trust or Estate Medical and Health Care Services Provider Corp.

I. Indemnification:

ENGINEER shall indemnify and hold harmless the Village and Village's agents, servants, and employees against all loss, damage, and expense which it may sustain or for which it will become liable on account of injury to or death of persons, or on account of damage to or destruction of property resulting from the performance of work under this agreement by ENGINEER or its Subcontractors, or due to or arising in any manner from the wrongful act or negligence of ENGINEER or its Subcontractors of any employee of any of them. In the event that the either party shall bring any suit, cause of action or counterclaim against the other party, the non-prevailing party shall pay to the prevailing party the cost and expenses incurred to answer and/or defend such action, including reasonable attorney fees and court costs. In no event shall the either party indemnify any other party for the consequences of that party's negligence, including failure to follow the ENGINEER's recommendations.

J. Insurance:

The ENGINEER agrees that it has either attached a copy of all required insurance certificates or that said insurance is not required due to the nature and extent of the types of services rendered hereunder. (Not applicable as having been previously supplied)

K. Additional Terms or Modification:

The terms of this agreement shall be further modified as provided on the attachments. Except for those terms included on the attachments, no additional terms are included as a part of this agreement. All prior understandings and agreements between the parties are merged into this agreement, and this agreement may not be modified orally or in any manner other than by an agreement in writing signed by both parties. In the event that any provisions of this agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties. The list of exhibits is as follows:

Attachment A:	Standard Terms and Conditions
Attachment B:	Scope of Services
Attachment C:	Estimate of Level of Effort and Associated Cost
Attachment D:	Estimated Project Schedule



L. Notices:

All notices required to be given under the terms of this agreement shall be given mail, addressed to the parties as follows:

For the Village:

Village of Carpentersville
1200 L.W. Besinger Drive
Carpentersville, IL 60110
Attn: Kevin R. Gray, PE, CFM
Director of Public Works and Engineering

For the Contractor:

Engineering Enterprises, Inc.
52 Wheeler Road
Sugar Grove, IL 60554
Attn: Jeffrey W. Freeman, P.E. CFM, LEED AP
Chief Executive Officer

Either of the parties may designate in writing from time to time substitute addresses or persons in connection with required notices.



Attachment A

STANDARD TERMS AND CONDITIONS

Agreement: These Standard Terms and Conditions, together with the Professional Services Agreement, constitute the entire integrated agreement between the OWNER and Engineering Enterprises, Inc. (EEI) (hereinafter "Agreement"), and take precedence over any other provisions between the Parties. These terms may be amended, but only if both parties consent in writing. However, to the extent that the ~~Scope of Work~~ Professional Services Agreement differs from the Standard Terms and Conditions, the ~~Scope of Work~~ Professional Services Agreement document controls.

Standard of Care: In providing services under this Agreement, the ENGINEER will endeavor to perform in a matter consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under same circumstances in the same locality. ENGINEER makes no other warranties, express or implied, written or oral under this Agreement or otherwise, in connection with ENGINEER'S service.

~~**Construction Engineering and Inspection:** The ENGINEER shall not supervise, direct, control, or have authority over any contractor work, nor have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety of the site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.~~

~~The ENGINEER neither guarantees the performance of any contractor nor assumes responsibility for contractor's failure to furnish and perform the work in accordance with the contract documents.~~

~~The ENGINEER is not responsible for the acts or omissions of any contractor, subcontractor, or supplies, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work.~~

~~Shop drawing and submittal review by the ENGINEER shall apply to only the items in the submissions and only for the purpose of assessing if upon installation or incorporation in the project work they are generally consistent with the construction documents. OWNER agrees that the contractor is solely responsible for the submissions and for compliance with the construction documents. OWNER further agrees that the ENGINEER'S review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend or safety programs or precautions. The ENGINEER'S consideration of a component does not constitute acceptance of the assembled items.~~

~~The ENGINEER'S site observation during construction shall be at the times agreed upon in the Project Scope. Through standard, reasonable means the ENGINEER will become generally familiar with observable completed work. If the ENGINEER observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and OWNER for them to address.~~

Opinion of Probable Construction Costs: ENGINEER'S opinion of probable construction costs represents ENGINEER'S best and reasonable judgment as a professional engineer. OWNER acknowledges that ENGINEER has no control over construction costs of contractor's methods of determining pricing, or over competitive bidding by contractors, or of market conditions or changes thereto. ENGINEER cannot and does not guarantee that proposals, bids or actual construction costs will not vary from ENGINEER'S opinion of probable construction costs.

Copies of Documents & Electronic Compatibility: Copies of Documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to OWNER are only for convenience of OWNER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of the project.

Changed Conditions: If, during the term of this Agreement, circumstances or conditions that were not originally contemplated by or known to the ENGINEER are revealed, to the extent that they affect the scope of services, compensation, schedule, allocation of risks, or other material terms of this Agreement, the ENGINEER may call for renegotiation of appropriate portions of this Agreement. The ENGINEER shall notify the OWNER of the changed conditions necessitating renegotiation, and the ENGINEER and the OWNER shall promptly and in good faith enter into renegotiation of this Agreement to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this Agreement, in accordance with the termination provision hereof.

Hazardous Conditions: OWNER represents to ENGINEER that to the best of its knowledge no Hazardous Conditions (environmental or otherwise) exist on the project site. If a Hazardous Condition is encountered or alleged, ENGINEER shall have the obligation to notify OWNER and, to the extent of applicable Laws and Regulations, appropriate governmental officials. It is acknowledged by both parties that ENGINEER's scope of services does not include any services related to a Hazardous Condition. In the event ENGINEER or any other party encounters a Hazardous Condition, ENGINEER may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the project affected thereby until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Condition; and (ii) warrants that the project site is in full compliance with applicable Laws and Regulations. ENGINEER



agrees to cooperate with the OWNER, as necessary, to remediate a Hazardous Condition, but same may result in additional costs to the OWNER.

Consequential Damages: Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective officers, directors, partners, employees, contractors, or subcontractors shall be liable to the other or shall make any claim for any incidental, indirect, or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract, and breach of strict or implied warranty. Both the OWNER and the ENGINEER shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

~~**Termination:** This Agreement may be terminated for convenience, without cause, upon fourteen (14) days written notice of either party. In the event of termination, the ENGINEER shall prepare a final invoice and be due compensation as set forth in the Professional Services Agreement for all costs incurred through the date of termination.~~

~~Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar days' written notice for the following reasons:-~~

- ~~(a) Substantial failure by the other party to comply with or perform in accordance with the terms of the Agreement and through no fault of the terminating party;~~
- ~~(b) Assignment of the Agreement or transfer of the project without the prior written consent of the other party;~~
- ~~(c) Suspension of the project or the ENGINEER'S services by the OWNER for a period of greater than ninety (90) calendar days, consecutive or in the aggregate;~~
- ~~(d) Material changes in the conditions under which this Agreement was entered into, the scope of services or the nature of the project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.~~

~~**Payment of Invoices:** Invoices are due and payable within 30 days of receipt unless otherwise agreed to in writing.~~

Third Party Beneficiaries: Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the OWNER or the ENGINEER. The ENGINEER'S services under this Agreement are being performed solely and exclusively for the OWNER'S benefit, and no other party or entity shall have any claim against the ENGINEER because of this Agreement or the performance or nonperformance of services hereunder. The OWNER and ENGINEER agree to require a similar provision in all contracts with contractors, subcontractors, vendors and other entities involved in this Project to carry out the intent of this provision.

Force Majeure: Each Party shall be excused from the performance of its obligations under this Agreement to the extent that such performance is prevented by force majeure (defined below) and the nonperforming party promptly provides notice of such prevention to the other party. Such excuse shall be continued so long as the condition constituting force majeure continues. The party affected by such force majeure also shall notify the other party of the anticipated duration of such force majeure, any actions being taken to avoid or minimize its effect after such occurrence, and shall take reasonable efforts to remove the condition constituting such force majeure. For purposes of this Agreement, "force majeure" shall include conditions beyond the control of the parties, including an act of God, acts of terrorism, ~~voluntary or involuntary compliance with any regulation, law or order of any government~~, war, acts of war (whether war be declared or not), labor strike or lock-out, civil commotion, epidemic, failure or default of public utilities or common carriers, destruction of production facilities or materials by fire, earthquake, storm or like catastrophe. The payment of invoices due and owing hereunder shall in no event be delayed by the payer because of a force majeure affecting the payer.

Additional Terms or Modification: All prior understandings and agreements between the parties are merged into this Agreement, and this Agreement may not be modified orally or in any manner other than by an Agreement in writing signed by both parties. In the event that any provisions of this Agreement shall be held to be invalid or unenforceable, the remaining provisions shall be valid and binding on the parties.

Assignment: Neither party to this Agreement shall transfer or assign any rights or duties under or interest in this Agreement without the prior written consent of the other party. Subcontracting normally contemplated by the ENGINEER shall not be considered an assignment for purposes of this Agreement.

Waiver: A party's waiver of, or the failure or delay in enforcing any provision of this Agreement shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

Attorney's Fees: In the event of any action or proceeding brought by either party against the other under this Agreement, the prevailing party shall be entitled to recover from the other all costs and expenses including without limitation the reasonable fees of its attorneys in such action or proceeding, including costs of appeal, if any, in such amount as the Court may adjudge reasonable.

Fiduciary Duty: Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed to either party to the other party. ~~EEL makes no warranty, express or implied, as to its professional services rendered.~~

Headings: The headings used in this Agreement are inserted only as a matter of convenience only, and in no way define, limit, enlarge, modify, explain or define the text thereof nor affect the construction or interpretation of this Agreement.





ATTACHMENT B – SCOPE OF SERVICES INTEGRATED INFRASTRUCTURE MASTER PLAN

Village of Carpentersville, Kane Co., IL

Introduction:

The Village has previously completed Water Works System, Sanitary and Storm Sewer System, and Transportation planning, and is seeking to combine those separate planning reports into an Integrated Infrastructure Master Plan. This coordinated planning effort will identify the Immediate (1-5 years), Near Future (6-15 years), and Long Term (15+ years) capital improvement needs across these different planning silos and combine them into a singular planning resource for the Village. The plan will be summarized using various tools including tabular, geodatabase, and StoryMaps together with an executive summary. The executive summary shall summarize the Village's existing infrastructure (water, wastewater, and transportation), and shall include a brief discussion of the methods used to develop the infrastructure CIP and a brief description of the projects included in the CIP. The plan will be adaptable and able to be updated to meet the future changing needs and priorities of the Village that may arise.

The scope of services includes the following:

PROJECT FACILITATION:

- 0.1 Project Management and Administration
- 0.2 Project Initiation Meetings (Internal and Village)
- 0.3 Facilities Site Visits

WATER WORKS SYSTEM CAPITAL IMPROVEMENT PLAN:

- 1.1 Review Existing Water Works System Planning Reports
- 1.2 Prepare Water Works System Inventory
- 1.3 Collate Water Works System GIS Data & Prepare Geodatabase and Maps
- 1.4 Water Works System CIP Planning Workshop With Village – Inventory & Current CIP Review
- 1.5 Review Current and Upcoming Water Works System Regulations To Determine Potential Impacts
- 1.6 Prepare General Concept Level Cost Estimates For Water Works System Routine Maintenance
- 1.7 Develop 10-Year CIP For Water Works System - Tabular & Geodatabase

SANITARY AND STORM SEWER SYSTEM CAPITAL IMPROVEMENT PLAN:

- 2.1 Review Existing Sanitary and Storm Sewer Systems Planning Reports
- 2.2 Prepare Sanitary and Storm Sewer Systems Inventory
- 2.3 Collate Sanitary and Storm Sewer Systems GIS Data & Prepare Geodatabase and Maps
- 2.4 Sanitary and Storm Sewer Systems CIP Planning Workshop With Village - Inventory & Current CIP Review
- 2.5 Review Current and Upcoming Sanitary and Storm Sewer Systems Regulations To Determine Potential Impacts



ENGINEERING ENTERPRISES, INC.

52 Wheeler Road, Sugar Grove, IL 60554
Ph: 630.466.6700 • Fx: 630.466.6701
www.eeiweb.com

- 2.6 Prepare General Concept Level Cost Estimates For Sanitary and Storm Sewer Systems Routine Maintenance
- 2.7 Develop 10-Year CIP For Sanitary and Storm Sewer Systems - Tabular & Geodatabase

TRANSPORTATION CAPITAL IMPROVEMENT PLAN:

- 3.1 Review Existing Planning Reports
- 3.2 Review Existing Pavement Condition Index Information
- 3.3 Prepare Geodatabase and Maps
- 3.4 Transportation CIP Development Workshop No. 1 With the Village
- 3.5 Develop Draft 10-Year Road Improvement Plan - Tabular and Geodatabase
- 3.6 Transportation CIP Development Workshop No. 2 With the Village (Online)
- 3.7 Finalize Draft 10-Year Road Improvement Plan - Tabular and Geodatabase

INTEGRATED INFRASTRUCTURE MASTER PLAN COMPLETION, STORYMAPS, PRESENTATION, AND EXECUTIVE SUMMARY:

- 4.1 Develop Draft Integrated Infrastructure Master Plan - Tabular & Geodatabase
- 4.2 Integrated Infrastructure Master Plan Workshop With the Village
- 4.3 Revised Integrated Infrastructure Master Plan - Tabular & Geodatabase
- 4.4 Develop Draft Integrated Infrastructure Master Plan StoryMaps
- 4.5 Develop Draft Village Board Presentation
- 4.6 Draft StoryMap and Presentation Review Meeting with Village (Online)
- 4.7 Village Board Presentation
- 4.8 Finalize Integrated Infrastructure Master Plan - Tabular, Geodatabase & StoryMaps
- 4.9 Prepare Draft Executive Summary
- 4.10 Prepare Final Executive Summary

EXCLUSIONS:

The above scope of services excludes the following:

- Population and Water Demand Projections
- Completing Detailed Master Planning Analysis (assumes utilizing existing planning reports)
- Any Phase II (Design) or Phase III (Construction) Engineering Services
- Additional Project Meetings beyond those identified in the above scope of services

ADDITIONAL SERVICES:

The above scope summarizes the work items that will be completed for this contract. Additional work items, including additional meetings beyond those defined in the above scope, shall be considered outside the scope of the base contract, and will be billed in accordance with the Standard Schedule of Charges.

**ATTACHMENT C: ESTIMATE OF LEVEL OF EFFORT AND ASSOCIATED COST
PROFESSIONAL ENGINEERING SERVICES**

CLIENT		PROJECT NUMBER	
Village of Carpentersville		CA2512	
PROJECT TITLE		DATE	PREPARED BY:
Integrated Infrastructure Master Plan		1/7/26	JWF/CRW

TASK NO.	TASK DESCRIPTION	ROLE RATE	PIC \$266	PM \$227	SR PE II \$216	PE \$182	GIS \$152	ADMIN \$78	HOURS	COST
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PROJECT FACILITATION											
0.1	Project Management and Administration		12		6					18	\$ 4,488
0.2	Project Initiation Meetings (Internal and Village)		8		4	4				16	\$ 3,720
0.3	Facilities Site Visits		8		8	8				24	\$ 5,312
Project Facilitation Subtotal:			28	-	18	12	-	-	58	\$ 13,520	

WATER WORKS SYSTEM CAPITAL IMPROVEMENT PLAN											
1.1	Review Existing Water Works System Planning Reports		3		6	6				15	\$ 3,186
1.2	Prepare Water Works System Inventory		1		6	20				27	\$ 5,202
1.3	Collate Water Works System GIS Data & Prepare Geodatabase and Maps				4	4	20			28	\$ 4,632
1.4	Water Works System CIP Planning Workshop With Village - Inventory & Current CIP Review		6		4	4				14	\$ 3,188
1.5	Review Current and Upcoming Water Works System Regulations To Determine Potential Impacts		1		4	4				9	\$ 1,858
1.6	Prepare General Concept Level Cost Estimates For Water Works System Routine Maintenance		1		4	12				17	\$ 3,314
1.7	Develop 10-Year CIP For Water Works System - Tabular & Geodatabase		1		8	16				25	\$ 4,906
Water Works System CIP Subtotal:			13	-	36	66	20	-	135	\$ 26,286	

SANITARY AND STORM SEWER SYSTEM CAPITAL IMPROVEMENT PLAN											
2.1	Review Existing Sanitary and Storm Sewer Systems Planning Reports		3		6	6				15	\$ 3,186
2.2	Prepare Sanitary and Storm Sewer Systems Inventory		1		6	20				27	\$ 5,202
2.3	Collate Sanitary and Storm Sewer Systems GIS Data & Prepare Geodatabase and Maps				4	4	20			28	\$ 4,632
2.4	Sanitary and Storm Sewer Systems CIP Planning Workshop With Village - Inventory & Current CIP Review		6		4	4				14	\$ 3,188
2.5	Review Current and Upcoming Sanitary and Storm Sewer Systems Regulations To Determine Potential Impacts		1		4	4				9	\$ 1,858
2.6	Prepare General Concept Level Cost Estimates For Sanitary and Storm Sewer Systems Routine Maintenance		1		4	12				17	\$ 3,314
2.7	Develop 10-Year CIP For Sanitary and Storm Sewer Systems - Tabular & Geodatabase		1		8	16				25	\$ 4,906
Sanitary and Storm Sewer Systems CIP Subtotal:			13	-	36	66	20	-	135	\$ 26,286	

TRANSPORTATION CAPITAL IMPROVEMENT PLAN											
3.1	Review Existing Planning Reports		1	4		4				9	\$ 1,902
3.2	Review Existing Pavement Condition Index Information		1	8		20				29	\$ 5,722
3.3	Prepare Geodatabase and Maps					8	16			24	\$ 3,888
3.4	Transportation CIP Development Workshop No. 1 With the Village		4	6		4				14	\$ 3,154
3.5	Develop Draft 10-Year Road Improvement Plan - Tabular and Geodatabase		1	4		20				25	\$ 4,814
3.6	Transportation CIP Development Workshop No. 2 With the Village (Online)		2	3		2				7	\$ 1,577
3.7	Finalize Draft 10-Year Road Improvement Plan - Tabular and Geodatabase		1	2		8				11	\$ 2,176
Transportation CIP Subtotal:			10	27	-	66	16	-	119	\$ 23,233	

INTEGRATED INFRASTRUCTURE MASTER PLAN COMPLETION, STORYMAPS, PRESENTATION, AND EXECUTIVE SUMMARY											
4.1	Develop Draft Integrated Infrastructure Master Plan - Tabular & Geodatabase		2	4	4	20	20			50	\$ 8,984
4.2	Integrated Infrastructure Master Plan Workshop With the Village		6		4	4				14	\$ 3,188
4.3	Revised Integrated Infrastructure Master Plan - Tabular & Geodatabase		1	2	2	8				13	\$ 2,608
4.4	Develop Draft Integrated Infrastructure Master Plan StoryMaps		2		8	8	40			58	\$ 9,796
4.5	Develop Draft Village Board Presentation		4		20	6				30	\$ 6,476
4.6	Draft StoryMap and Presentation Review Meeting with Village (Online)		2		2	2	2			8	\$ 1,632
4.7	Village Board Presentation		4		4					8	\$ 1,928
4.8	Finalize Integrated Infrastructure Master Plan - Tabular, Geodatabase & StoryMaps		2		4	4	10			20	\$ 3,644
4.9	Prepare Draft Executive Summary		1	1		8				10	\$ 1,949
4.10	Prepare Final Executive Summary		1	1		4				6	\$ 1,221
IIMP Completion, StoryMaps, Presentation, and Executive Summary Subtotal:			25	8	48	64	72	-	217	\$ 41,426	

PROJECT TOTAL: | 89 | 35 | 138 | 274 | 128 | - | 664 | \$ 130,751

EEl STAFF
 PIC Principal-in-Charge
 PM Project Manager
 SR PE II Senior Project Engineer II
 PE Project Engineer
 GIS GIS Analyst
 ADMIN Administrative Assistant

DIRECT EXPENSES	
Printing/Scanning =	\$ 250
Mileage =	\$ 200
DIRECT EXPENSES =	\$ 450

LABOR SUMMARY	
EEl Labor Expenses =	\$ 130,751
TOTAL LABOR EXPENSES	\$ 130,751

TOTAL COSTS \$ 131,201



ATTACHMENT D: ESTIMATED PROJECT SCHEDULE

CLIENT		PROJECT NUMBER											
Village of Carpentersville		CA2512											
PROJECT TITLE		DATE	PREPARED BY										
Silverstone Lift Station and Force Main Modifications		11/18/25	CRW										
TASK NO.	TASK DESCRIPTION	2026											
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
PROJECT FACILITATION & MEETINGS													
0.1	Project Management and Administration												
0.2	Project Initiation Meetings (Internal and Village)												
0.3	Facilities Site Visits												
WATER WORKS SYSTEM CAPITAL IMPROVEMENT PLAN													
1.1	Review Existing Water Works System Planning Reports												
1.2	Prepare Water Works System Inventory												
1.3	Collate Water Works System GIS Data & Prepare Geodatabase and Maps												
1.4	Water Works System CIP Planning Workshop With Village - Inventory & Current CIP Review												
1.5	Review Current and Upcoming Water Works System Regulations To Determine Potential Impacts												
1.6	Prepare General Concept Level Cost Estimates For Water Works System Routine Maintenance												
1.7	Develop 10-Year CIP For Water Works System - Tabular & Geodatabase												
SANITARY AND STORM SEWER SYSTEM CAPITAL IMPROVEMENT PLAN													
2.1	Review Existing Sanitary and Storm Sewer Systems Planning Reports												
2.2	Prepare Sanitary and Storm Sewer Systems Inventory												
2.3	Collate Sanitary and Storm Sewer Systems GIS Data & Prepare Geodatabase and Maps												
2.4	Sanitary and Storm Sewer Systems CIP Planning Workshop With Village - Inventory & Current CIP Review												
2.5	Review Current and Upcoming Sanitary and Storm Sewer Systems Regulations To Determine Potential Impacts												
2.6	Prepare General Concept Level Cost Estimates For Sanitary and Storm Sewer Systems Routine Maintenance												
2.7	Develop 10-Year CIP For Sanitary and Storm Sewer Systems - Tabular & Geodatabase												
TRANSPORTATION CAPITAL IMPROVEMENT PLAN													
3.1	Review Existing Planning Reports												
3.2	Review Existing Pavement Condition Index Information												
3.3	Prepare Geodatabase and Maps												
3.4	Transportation CIP Development Workshop No. 1 With the Village												
3.5	Develop Draft 10-Year Road Improvement Plan - Tabular and Geodatabase												
3.6	Transportation CIP Development Workshop No. 2 With the Village (Online)												
3.7	Finalize Draft 10-Year Road Improvement Plan - Tabular and Geodatabase												
INTEGRATED INFRASTRUCTURE MASTER PLAN COMPLETION, STORYMAPS, PRESENTATION, AND EXECUTIVE SUMMARY													
4.1	Develop Draft Integrated Infrastructure Master Plan - Tabular & Geodatabase												
4.2	Integrated Infrastructure Master Plan Workshop With the Village												
4.3	Revised Integrated Infrastructure Master Plan - Tabular & Geodatabase												
4.4	Develop Draft Integrated Infrastructure Master Plan StoryMaps												
4.5	Develop Draft Village Board Presentation												
4.6	Draft StoryMap and Presentation Review Meeting with Village (Online)												
4.7	Village Board Presentation												
4.8	Finalize Integrated Infrastructure Master Plan - Tabular, Geodatabase & StoryMaps												
4.9	Prepare Draft Executive Summary												
4.10	Prepare Final Executive Summary												





VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: Village President and Board of Trustees
FROM: Kevin R. Gray, PE, CFM, Director of Public Works and Engineering
DATE: January 20, 2026

RE: A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) PETERBILT 548 SINGLE AXLE CAB AND CHASSIS THROUGH SOURCEWELL FROM JX TRUCK CENTER IN THE AMOUNT OF \$138,120.97 AND AUTHORIZING THE PURCHASE AND INSTALLATION THROUGH SOURCEWELL TO FABRICATE AND INSTALL A DUMP BODY, SNOW PLOW PACKAGE AND PRE-WETTING EQUIPMENT ON ONE (1) TRUCK CHASSIS FROM BONNELL INDUSTRIES, INC. IN THE AMOUNT OF \$147,073.85

BACKGROUND

The 2026 budget has funding allocated for the replacement of vehicles within the Public Works Department. As part of the budget process, the Village initiated a Capital Equipment Replacement Fund (CERF) which schedules the replacement for the Village's vehicles and equipment. Methods utilized for replacement include, but are not limited to, the vehicle's age, its intended useful life expectancy, and the American Public Works Association (APWA) Vehicle Evaluation Score Sheet.

The APWA assessments were completed by Staff and took into consideration the

vehicle's age, body condition, ongoing and anticipated repair costs that are required to keep the vehicle roadworthy and safe for our employees to operate and maintain. The results taken from the assessments have indicated that Vehicle No. 428, a 1996 International Tandem Axle Dump Truck, is scheduled to be replaced.

Make & Type	Vehicle Number	Year	Age	Mileage	Anticipated Salvage Value
International Tandem Axle Dump Truck	428	1996	30	65,040	\$5,000

ANALYSIS

The Village is a member of the Sourcewell Program Alliance (Sourcewell), in partnership with Suburban Purchasing Cooperative (SPC), which allows governmental agencies to take advantage of lower costs by combining purchasing powers. Through a competitive bid process, vendors submit bids to the SPC and Sourcewell who subsequently award the bid to the lowest and responsible bidder.

Based on Sourcewell's competitive bid process, Staff recommends purchasing one (1) Peterbilt 548 Cab and Chassis in the amount of \$138,120.97 as well as the upfitting of a dump body, snow plow package, salting equipment from Bonnell Industries, Inc. (Bonnell) on Sourcewell Contract No. 43012 in the amount of \$147,073.85.

FISCAL IMPACT

Funding has been allocated in the 2026 budget for the purchase of vehicles and equipment within the Public Works Department. The funding for the purchase of this vehicle in the amount of \$285,194.82 (the total cost of \$138,120.97 for the Cab and Chassis plus \$147,073.85 for its upfitting) is located within Account No. 235370-55745. The purchase of this vehicle is under the budgeted amount of \$291,200 by \$6,005.18. Therefore, adequate funding has been provided for this vehicle purchase.

Additionally, the Village is not anticipating to receive the Peterbilt 548 Cab and Chassis until the end of the FY26, and in order to reduce the Village's liability of steel tariffs/surcharges for the upfitting of the vehicle, it is recommended that the upfitting of this vehicle be pre-paid in FY26 to Bonnell.

DEPARTMENT RECOMMENDATION

It is the recommendation of the Public Works Department that the Village Board approve a Resolution authorizing the purchase of one (1) Peterbilt 548 Single Axle Cab and Chassis through Sourcewell from JX Truck Center in the amount of \$138,120.97 and authorizing the purchase and installation through Sourcewell to fabricate and install a dump body, snow plow package and pre-wetting equipment on one (1) Peterbilt 548 Single Axle Cab and Chassis from Bonnell Industries, Inc. in the amount of \$147,073.85.

ATTACHMENTS: Resolution, Attachment A – JX Truck Center Proposal, Attachment B – Bonnell Industries, Inc. Proposal

RESOLUTION NO. R26-_____

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) PETERBILT 548 SINGLE AXLE CAB AND CHASSIS THROUGH SOURCEWELL FROM JX TRUCK CENTER IN THE AMOUNT OF \$138,120.97 AND AUTHORIZING THE PURCHASE AND INSTALLATION THROUGH SOURCEWELL TO FABRICATE AND INSTALL A DUMP BODY, SNOW PLOW PACKAGE AND PRE-WETTING EQUIPMENT ON ONE (1) TRUCK CHASSIS FROM BONNELL INDUSTRIES, INC. IN THE AMOUNT OF \$147,073.85

WHEREAS, it is necessary for the Village of Carpentersville, Kane County, Illinois (“the Village”) to purchase one (1) Peterbilt 548 Single-Axle Cab and Chassis; and

WHEREAS, competitive pricing for the purchase of one (1) Peterbilt 548 Single-Axle Cab and Chassis is available through Sourcewell; and

WHEREAS, JX Truck Center has provided pricing for the one (1) Peterbilt 548 Single-Axle Cab and Chassis through Sourcewell as follows:

Description	Cost
2026 Peterbilt 548 Cab and Chassis	\$138,120.97
Total Cost	\$138,120.97

WHEREAS, competitive pricing for the purchase and installation of dump box, snow plow, and salting equipment for one (1) Peterbilt 548 SA Cab and Chassis by Bonnell Industries, Inc., is available through Sourcewell; and

WHEREAS, Bonnell Industries, Inc., has provided pricing for the installation of a dump box, snow plow package, and salting equipment for one (1) Peterbilt 548 SA Cab and Chassis through Sourcewell as follows; and

Description	Cost
Bonnell Dump Body, Snow Plow Package, and Salting Equipment Installation	\$147,073.85
Total Cost	\$147,073.85

WHEREAS, adequate funding has been allocated within the 2026 budget to support this purchase.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Carpentersville, Kane County, Illinois, as follows:

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) PETERBILT 548 SINGLE AXLE CAB AND CHASSIS THROUGH SOURCEWELL FROM JX TRUCK CENTER IN THE AMOUNT OF \$138,120.97 AND AUTHORIZING THE PURCHASE AND INSTALLATION THROUGH SOURCEWELL TO FABRICATE AND INSTALL A DUMP BODY, SNOW PLOW PACKAGE AND PRE-WETTING EQUIPMENT ON ONE (1) TRUCK CHASSIS FROM BONNELL INDUSTRIES, INC. IN THE AMOUNT OF \$147,073.85

SECTION 1: It is hereby determined that it is advisable, necessary and in the best interest of the Village of Carpentersville to authorize the purchase of one (1) Peterbilt 548 Single-Axle Cab and Chassis from JX Truck Center through Sourcewell in the amount not to exceed \$138,120.97.

SECTION 2: That the Village Manager is hereby authorized to purchase one (1) Peterbilt 548 SA Cab and Chassis from JX Truck Center through Sourcewell in the amount not to exceed \$138,120.97.

SECTION 3: It is hereby determined that it is advisable, necessary and in the best interest of the Village of Carpentersville to authorize the purchase and installation of a dump body, snow plow package, and salting equipment from Bonnell Industries, Inc. through Sourcewell in the amount not to exceed \$147,073.85 and in order to minimize additional costs, pre-pay for the upfitting of this vehicle in FY2026.

SECTION 4: That the Village Manager is hereby authorized to purchase and pre-pay in FY2026 the installation of a dump body, snow plow package, and salting equipment from Bonnell Industries, Inc. through Sourcewell in the amount not to exceed \$147,073.85.

Motion made by Trustee _____, seconded by Trustee _____, that the Resolution be adopted.

[Signature Page Follows]

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) PETERBILT 548 SINGLE AXLE CAB AND CHASSIS THROUGH SOURCEWELL FROM JX TRUCK CENTER IN THE AMOUNT OF \$138,120.97 AND AUTHORIZING THE PURCHASE AND INSTALLATION THROUGH SOURCEWELL TO FABRICATE AND INSTALL A DUMP BODY, SNOW PLOW PACKAGE AND PRE-WETTING EQUIPMENT ON ONE (1) TRUCK CHASSIS FROM BONNELL INDUSTRIES, INC. IN THE AMOUNT OF \$147,073.85

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES, of the Village of Carpentersville, Illinois at a regular meeting thereof held on the 20th day of January, 2026 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this 20th day of January, 2026.

Village President, John Skillman

(SEAL)

ATTEST: _____
Village Clerk, Caryn Minor

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) PETERBILT 548 SINGLE AXLE CAB AND CHASSIS THROUGH SOURCEWELL FROM JX TRUCK CENTER IN THE AMOUNT OF \$138,120.97 AND AUTHORIZING THE PURCHASE AND INSTALLATION THROUGH SOURCEWELL TO FABRICATE AND INSTALL A DUMP BODY, SNOW PLOW PACKAGE AND PRE-WETTING EQUIPMENT ON ONE (1) TRUCK CHASSIS FROM BONNELL INDUSTRIES, INC. IN THE AMOUNT OF \$147,073.85



Peterbilt Illinois Joliet, Inc dba JX Truck Center

535 E. South Frontage Road
Bolingbrook IL 60440
(262) 709-3446

PURCHASE CONTRACT

Date: 11/26/25
Quote #: DE-08446
Type: Cash
Salesperson: Darren Simon
PO #: _____

Bill To: **26007**
Village of Carpentersville
10750TAMARAC DR
CARPENTERSVILLE IL 60110
P:(847) 854-4310

Ship To:
Village of Carpentersville
10750TAMARAC DR
CARPENTERSVILLE, IL 60110

Stock#: TBD VIN:548 SINGLE AXLE 0 PETERBILT 548 Price: \$137,580.97

Total Price \$137,580.97
Documentation Fee \$367.00
Title Fee \$165.00
Plate Fee \$8.00
Total \$138,120.97

***** Peterbilt Motors Company Sourcewell Contract #032824-PMC. *****

- Order Requirements:
- Signed specs w/ each page initialed
- Signed Purchase Contract
- Customer PO

No Flooring is included, payment for the chassis is expected upon chassis delivery/inspection to the body builder.
(body will be invoiced separately when delivered complete)

Quote is valid for 60 days or while supplies last at this price level.
Price is not protected.
Delivery timeframe is not guaranteed.
Trade values subject to change depending on usage/condition.

Global supply chain constraints, force majeure actions, tariffs, and other world events continue to present challenges to production and the industry as a whole; which continue to affect prices and lead times. This quote is presented with the most current information we have at the present time and is subject to change at any time prior to final invoice from Peterbilt Motors Co.

IMPORTANT BUYER INFORMATION

1. **AS IS SALE.** Any warranties from a Manufacturer or other supplier, including warranties on any Dealer-installed Non-Manufacturer accessories, are direct from such Manufacturer or supplier, not Dealers, and only such Manufacturer or other supplier will be liable for performance under those warranties. All goods, services and Vehicles sold by Dealer are sold "AS IS." SEE TERMS AND CONDITIONS SECTION 10 ON REVERSE SIDE.
2. **TERMS AND CONDITIONS.** The terms and conditions for this purchase and sale are attached.
3. **NO ORAL AGREEMENTS.** There are no oral agreements regarding the Vehicle(s). Employees, salespersons and managers are not authorized to make any oral representations, agreements or promises about the Vehicle that are not in writing. Any oral representation, agreement or promise not in writing is not a part of this Order and is not binding on Dealer.
4. **NON-CANCELLABLE.** This transaction is non-cancellable after the Dealer and Buyer sign this Order except as otherwise provided herein.

Purchaser's Initials

Date

BUYER'S REPRESENTATIONS

I have read all terms printed on the front and back of this Order, and I understand and agree to them as part of this Order. I understand that the front and back of this Order, including the Terms and Conditions, comprise the entire agreement for this purchase, and no other agreement or understanding of any nature concerning the same has been made or entered into, or will be recognized. I also certify that there are no unwritten agreements or understandings and that no credit has been extended by Dealer nor arranged by Dealer for the cash down payment unless it appears in writing on the face of this Order. There are no blanks on this Order. I certify that I am at least 18 years old and acknowledge receipt of a copy of this Order. By signing below, I authorize outside parties to release financial information to the Dealer that includes, but is not limited to, information regarding lien amounts and details regarding the financing of the equipment listed on the face of this Order.

Purchaser's Initials

Date

TERMS AND CONDITIONS OF SALE

The Order on the reverse side hereof includes, and is subject to, the following terms and conditions:

1. **DEFINITIONS AND RELATIONSHIP:** As used in this Order, the terms (a) "Dealer" means the dealership that owns or has a right to sell the Vehicle being sold; (b) "Buyer" means the party(ies) named on the reverse side as Buyer; (c) "Manufacturer" means the company that manufactured the Vehicle or chassis; and (d) "Vehicle(s)" shall mean the vehicle(s) being purchased by Buyer listed on the reverse side of this Order. Dealer is not the agent of Manufacturer. Dealer and Buyer are the only parties to this Order. Reference to Manufacturer is for the purpose of explaining generally the contractual relationships between Dealer and Manufacturer regarding new vehicles.
2. **PRICE CHANGES; MANUFACTURER, BODY-BUILDER OR UPFITTER FEES, COSTS OR SURCHARGES:** Manufacturer, and certain body-builders and upfitters, have reserved the right to change the price to Dealer of new vehicles and or to impose fees, costs or surcharges, without notice. In the event the price to Dealer of the Vehicle(s) is increased by Manufacturer, or a body-builder or upfitter, if applicable, prior to delivery of the Vehicle(s) ordered by Buyer, or Manufacturer, a body-builder or upfitter imposes fees, costs or surcharges, Dealer reserves the right to change the total delivered price of the Vehicle(s) to Buyer to pass thru such fees, costs or surcharges, accordingly, but without markup, overhead or profit to Dealer. Dealer will use reasonable efforts to promptly notify Buyer on receipt of notice of such increase, or imposition of fees costs or surcharges. Any such increase, or imposition of fees, costs or surcharges will not give rise to any right to cancel the Order, provided, however, that as a courtesy, and not as a matter of contractual obligation, Dealer may work with Buyer, and the applicable Manufacturer, bodybuilder or upfitter, regarding any available opportunity to cancel the Order.
3. **TRADE-IN REAPPRAISAL:** If a trade-in for the Vehicle(s) ordered by Buyer is not delivered to Dealer until delivery to Buyer of the ordered Vehicle(s), the trade-in will be reappraised at that time, and such reappraised value will determine the allowance made for the trade-in. If the reappraised value is lower than the original trade-in allowance shown on the front of this Order, Buyer may, if dissatisfied, cancel this Order, provided, however, that the right to cancel must be exercised prior to both the delivery to Buyer of the Vehicle(s) ordered and the surrender of the trade-in Vehicle to Dealer.
4. **EVIDENCE OF TITLE FOR TRADE-IN; REQUIREMENTS FOR TRADE:** Buyer agrees to deliver to Dealer evidence of unrestricted title to any trade-in as a part of the down payment for the Vehicle(s) ordered. Buyer warrants and represents any trade-in to be Buyer's property free and clear of all liens and encumbrances, except as expressly noted on the front of this Order. Buyer warrants and represents that the trade-in was not in a prior accident or has not incurred any frame damage nor is it a municipal, salvage, damaged, rebuilt or flood vehicle, nor has it been the subject of any "lemon" claim. The Buyer further warrants and represents that the odometer of the trade-in was not altered or tampered with prior to its transfer to the Dealer. Additionally, the buyer certifies that all emissions including, but not limited to, the diesel particulate filter, EGR valves, and EGR coolers function properly and will pass industry tests and inspections. When equipped, model year 2008 and newer trade-ins must have a fully functional particulate filter capable of regeneration at normal factory intervals.
5. **TRADE-IN ALLOWANCE.** The trade-in allowance shown on the reverse side may not represent the actual cash value of the Buyer's trade-in(s). Buyer acknowledges that such allowance may be an over allowance for said trade-in(s) in lieu of an additional discount on the purchase price of the Vehicle(s). In the event of any dispute between Buyer and Dealer as it may relate to any trade-in(s) or return of any trade-in or rescission of this Order, Dealer's only obligation as to the trade-in(s) shall be the actual amount received from the sale of the trade-in, less a selling commission of 15% and any expenses incurred in storing, insuring, conditioning or advertising the trade-in for sale, will be returned to Buyer.
6. **TRADE IN PAYOFF.** Dealer has relied on information from Buyer and/or the lien holder of Buyer's trade-in(s) to determine the "Est. Lien Payoff" shown. Buyer understands that the such payoff is only an estimate and may not be the actual amount owed. Buyer directs Dealer to pay off the lien on the trade-in as soon as practical after closing on this transaction. If the payoff balance on the trade-in is greater than the estimated payoff shown, Buyer agrees upon demand to promptly pay the difference to Dealer. If the payoff balance is less than the estimated payoff shown, Dealer shall promptly pay the difference, in Dealer's sole discretion, to either Buyer's lender or Buyer. Buyer acknowledges and agrees that as of the date of this Order that Buyer is or will be transferring title to and ownership of the trade-in(s) to Dealer but that Buyer, and not Dealer, will remain responsible for amounts due to Buyer's lender or lien holder for the trade-in(s) until paid in full, which may be after the date of this Order. Buyer will indemnify and hold Dealer, and any of its shareholders, directors, officers, members, managers, employees, agents, representatives, attorneys, insurers, affiliates, parents, successors and assigns, from any and all claims arising out of, or relating to, amounts that are or become due to Buyer's trade-in lender or lien holder after the date of this Order and prior to the lender or lienholder being paid in full.
7. **BUYER INDEMNITY.** Buyer agrees to indemnify and hold Dealer, its directors, officers, agents, and employees harmless from any and all claims of liability and expenses, including but not limited to, injury to person or property, loss of profit, and reasonable attorney fees, arising out of or in connection with any breach of this Order, or of the Buyer's warranties, representations, and agreements contained in this Order, including but not limited to the representations concerning any trade-ins.
8. **BUYER DEFAULT PRIOR TO DELIVERY; LIQUIDATED DAMAGES:** Unless this Order is canceled by Buyer as allowed by these Terms and Conditions, upon failure or refusal of Buyer to accept delivery of the Vehicle(s) ordered or to otherwise comply with the terms of this Order, Dealer may, at its sole option and discretion cancel the Order and either: a) assess against Buyer liquidated damages of the greater of (i) 5% of the total price which would have been chargeable to Buyer at delivery, or (ii) the actual amount of any cash deposit made by Buyer; or b) decline such liquidated damages and to reserve its claims against Buyer for actual damages and for such other expenses and losses as Dealer may incur or suffer as a result of such default by Buyer, including consequential damages and lost profits. On either election, Dealer will be entitled to offset any cash deposit made by Buyer and, may further sell any trade-in and may offset the proceeds against the amounts due from Buyer. Buyer agrees and acknowledges that it has ordered the Vehicle(s) based on its own needs and for its own purposes and that such Vehicle(s) may not be subject to prompt resale, and that as such determination of actual damages may be delayed or difficult, and that as such the above stated liquidated damages are reasonable and appropriate for this transaction. Buyer further acknowledges and agrees that based on market conditions, such liquidated damages may prove insufficient to compensate Dealer for Buyer's failure to take delivery or other breach and that as such, Buyer has agreed to the above election of remedies as additional consideration to Dealer in agreeing to the Order.
9. **DESIGN CHANGES:** Manufacturer has reserved the right to change the design of any new Vehicle, chassis, accessory, or part at any time without notice, without the obligation to make the same or any similar change upon any Vehicle, chassis, accessory, or part previously purchased by or shipped to Dealer or being manufactured or sold in accordance with Dealer's orders. In the event of any such change by Manufacturer, Dealer has no obligation to Buyer to make the same or any similar change in any Vehicle, chassis, accessory, or part covered by this Order, either before or after delivery to Buyer.
10. **DELIVERY LIABILITY LIMITATION:** Dealer will not be liable for failure to deliver or delay in delivering the Vehicle(s) where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of Dealer. Buyer agrees that Buyer is not entitled to recover from Dealer any consequential damages, damages to property, damages for the loss of use of the Vehicle(s), loss of time, loss of profits or income, or any other incidental damages which may result from failure to deliver or delay in delivery of the Vehicle(s) where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of Dealer, including, but not limited to, Manufacturer's failure to produce or deliver the Vehicle(s).

11. TAXES: The total taxable price for the Vehicle(s) ordered does not include sales, use, excise, or other taxes (Federal, State or local). Buyer assumes and agrees to pay, unless prohibited by law, any such taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability.

12. WARRANTY DISCLAIMER:

A. IN THE EVENT A VEHICLE IS EITHER A NEW VEHICLE, DEMONSTRATOR, OR A USED VEHICLE STILL SUBJECT TO A MANUFACTURER'S WARRANTY, DEALER EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED (INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE) ON SUCH VEHICLE. FURTHER, DEALER NEITHER MAKES NOR AUTHORIZES ANY OTHER PERSON TO MAKE ON DEALER'S BEHALF, ANY WARRANTY IN CONJUNCTION WITH THE SALE OF ANY VEHICLE. AS TO ANY MANUFACTURER'S WARRANTY WHICH MAY BE EXTENDED TO BUYER BY MANUFACTURER, DEALER SPECIFICALLY DISCLAIMS ANY LIABILITY THEREUNDER, SUCH MANUFACTURER'S WARRANTY BEING BETWEEN BUYER AND MANUFACTURER ONLY.

B. UNLESS A SEPARATE WRITTEN INSTRUMENT SHOWING THE TERMS OF ANY DEALER WARRANTY OR SERVICE CONTRACT IS FURNISHED BY DEALER TO BUYER, ALL VEHICLES ARE SOLD "AS IS," AND THE DEALER DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

C. IN THE EVENT A VEHICLE IS A USED VEHICLE SUBJECT TO FEDERAL TRADE COMMISSION RULES REQUIRING THE POSTING OF A "BUYER'S GUIDE" THE INFORMATION ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT, INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THIS ORDER.

D. Buyer has selected the Vehicle(s) and any configuration or options, and has not relied on the Dealer for such selection.

E. Dealer is not part of any aftermarket or third-party service contract or warranty which may be sold by Dealer. Buyer will look only to the third-party seller of any such aftermarket service contract or warranty, and not to Dealer, for any remedy or recourse.

13. DAMAGE DISCLOSURE:

A. NEW VEHICLE. DEMONSTRATOR. EXECUTIVE OR MANUFACTURER'S VEHICLE OR PROGRAM VEHICLE: Damage to a new Vehicle (including to all mechanical components, electrical components, sheet metal, paint, trim or other appearance items) may occur either at the factory during assembly, while the Vehicle is being transported to Dealer, or while in Dealer's possession awaiting sale. Normally, any damage which occurs during assembly is detected and corrected at the factory during the inspection process. Damage which has been repaired by the Manufacturer prior to delivery to Dealer, since generally unknown to Dealer, will not be disclosed.

B. USED VEHICLES: Since a used Vehicle has been subject to use and possibly to body and mechanical damages, the Vehicle may have been subject to repairs for mechanical reasons or to enhance appearance for sale. Such repairs may include body work and painting of the Vehicle. Since (i) Buyer has the right to inspect the Vehicle, (ii) Dealer generally lacks knowledge of all prior repairs, and (iii) there is uncertainty as to what may be deemed material to Buyer. Dealer makes no representations as to former damage or as to whether the Vehicle was in a prior accident, bad frame damage or incurred any other damage that would affect the condition of the vehicle or its value.

14. ODOMETER DISCLAIMER: The mileage shown on the odometer of the Vehicle(s) sold or leased is believed by Dealer to be the actual mileage of the Vehicle(s) unless otherwise disclosed. However, Dealer makes no warranties or representations as to the actual mileage that the Vehicle has been driven, and expressly disclaims any liability for damages which may be asserted by Buyer, or Buyer's transferees or assigns, in the event the mileage shown is incorrect. Should the vehicle subject to this Agreement be subject to the Federal Odometer Statute, the Odometer Statement provided by the Dealer shall control.

15. COLOR OR EQUIPMENT CHANGE: If the Vehicle(s) ordered is received by Dealer with a different color or equipment, Buyer will be notified. If Dealer and Buyer reach an agreement as to purchase of the Vehicle(s), a new Order shall be completed by Dealer and Buyer covering the Vehicle(s) received; and the new Order will take the place of this Order and this Order will be null and void.

16. OTHER DOCUMENTS: The Buyer, before or at the time of delivery of the Vehicle, will sign such other documents as may be required by the terms and conditions of payment indicated on the front of this Order.

17. SAVINGS CLAUSE. GOVERNING LAW AND VENUE: Any provisions of this Order prohibited by State or Federal Law will be ineffective to the extent of such prohibition, but shall not invalidate the remaining provisions of this Order. This Order shall be governed by the laws of the State in which it is written, and Buyer agrees that the state court of the county in which the Dealer is located shall be the court of exclusive jurisdiction and venue with respect to any disputes arising from or related to this Order.

18. ARBITRATION: Any dispute arising out of or relating to this Order shall be resolved by binding arbitration before a single arbitrator pursuant to the Arbitration Rules of Resolute Systems, Inc. in effect on the date of this Order. Buyer acknowledges that in partial consideration for the agreements, covenants and representations of the parties hereto that he/she/it has or shall upon signing this Order or thereafter upon presentment by Dealer sign a separate arbitration agreement with Dealer, the terms and conditions of which are incorporated in this Order and made a part hereof.

19. FINANCING. Dealer intends to assign to a third-party lender any retail installment contract executed by Buyer for the purchase of the Vehicle(s). Buyer understands and agrees that Dealer SHALL NOT BE OBLIGATED TO SELL the Vehicle(s) to him/her/it unless a third-party lender accepts the assignment of the retail installment contract signed by the Buyer. The Order and retail installment contract may be cancelled at any time by Dealer, if Dealer determines in its sole discretion that it cannot obtain third party lender approval and may be cancelled by either party within twenty-one (21) days hereafter if such approval is not obtained on the agreed terms within such time. Additional terms may apply as set out in the retail installment contract and/or a finance rider. Buyer agrees to provide Dealer with a true, correct and complete credit application and cooperates fully in obtaining financing, including providing supporting documentation and Buyer acknowledges that Dealer is solely relying on the accuracy of such information. In the event the Order is terminated as provided herein, Dealer shall return any monetary deposit made by Buyer to Dealer and Buyer agrees to return the Vehicle(s) to Dealer upon demand. In the event that Buyer does not return the Vehicle(s) as required herein, the Dealer may repossess the Vehicle(s) and Buyer shall be liable for all costs, expenses and reasonable attorneys' fees incurred by Dealer related to such repossession and any damages to the Vehicle(s).

20. FAILURE TO DELIVER TRADE-IN VEHICLE OR TITLE. If Buyer fails to deliver any trade-in or good title to such Vehicle(s) on or before the time of delivery of the Vehicle(s) to Buyer, this Order shall remain in full force and effect unless cancelled by the Dealer, except that at the election of the Dealer, there shall be immediately due and payable from the Buyer to Dealer the amount of the gross-trade in allowance plus all applicable taxes.

21. SECURITY INTEREST IN TRADE-IN. By signing this Order, Buyer grants to Dealer a security interest in the trade-in Vehicle(s) to secure Buyer's obligations under this Order and the other documents executed herewith. In the event of a breach of the Order by the Buyer, Dealer may exercise all rights of a secured party under the Uniform Commercial Code with respect to the trade-in. Buyer agrees to execute any and all documents reasonably required by Dealer to perfect Dealer's security interest granted herein.

22. **PROMISSORY NOTE/ADDITIONAL CHARGES.** Any additional sums due pursuant to the terms of this transaction may be evidenced by a promissory note executed by Buyer in favor of Dealer. In the event any payment made by Buyer to Dealer is in the form of a check which is dishonored for any reason, Buyer shall pay a service charge to Dealer in the amount of \$100.00 plus any and all other compensatory and any other credit related costs under applicable law.

23. **SUCCESSION.** This Order is binding and shall inure to the benefit of the parties hereto and their respective heirs, executors, personal representatives, successors, and assigns, except that Buyer may not assign this Order or any interest therein, in whole or in part, without the prior written consent of Dealer.

24. **REBATE.** If a rebate from the Manufacturer is reflected on the reverse side of this Order, Buyer understands that such rebate is being subtracted from the total amount due as a courtesy to the Buyer. If Buyer does not qualify for the Manufacturer's rebate indicated on this Order, Buyer agrees to pay the amount of the rebate plus applicable taxes to Dealer within three (3) days after demand by Dealer.

25. **OTHER DOCUMENTS; CORRECTION.** The Buyer shall at any time upon demand by Dealer, even if such demand is after the date of this Order, execute such forms, agreements, or other documents as may be reasonably required to complete the transaction contemplated by this Order, or to evidence correction of mathematical or scrivener's errors.

26. **REPOSSESSION.** In addition to any other remedies that may be available to Dealer, in the event Buyer is unable to secure financing to purchase the Vehicle(s), Buyer's down payment check(s) do not clear or are not honored, or Buyer is otherwise in default of this Order or other written agreement related hereto, prior to full payment to dealer, and Buyer refuses to return the Vehicle(s) as required herein, Buyer authorizes Dealer to repossess the Vehicle(s) with or without legal process pursuant to applicable law.

27. **RIGHT TO INSPECT-FINAL ACCEPTANCE OF VEHICLE.** The Buyer acknowledges that he/she/it has been given an opportunity to thoroughly inspect the Vehicle(s) prior to taking delivery and that by taking delivery the Buyer accepts the Vehicle(s) in the condition on the date of this Order with all defects or non-conformities. For pre-owned Vehicle(s), except as otherwise required by law, Buyer accepts the Vehicle(s) in an "AS IS" condition. Receipt of delivery of the Vehicle(s) hereunder constitutes the Buyer's acknowledgment that the Vehicle(s) conforms to this Order and constitutes the Buyer's unqualified acceptance of the Vehicle(s), including pursuant to Section 2-606 of the Uniform Commercial Code.

28. **LIMITATIONS ON TIME PERIOD IN WHICH BUYER CAN FILE A LAWSUIT OR ARBITRATION CLAIM (AS APPLICABLE) AGAINST THE DEALER:** Buyer agrees that any arbitration claim (if applicable) or lawsuit arising out of or related to the purchase or lease of the Vehicle(s) described herein against the Dealer must be filed no more than 365 days after the date of the delivery of the Vehicle. While Buyer understands that the statute of limitations for claims arising out of the purchase of the Vehicle(s) may be longer than 365 days, Buyer agrees to be bound by the 365 day period of limitations as set forth herein, and BUYER WAIVES ANY STATUTE OF LIMITATIONS TO THE CONTRARY. This provision shall not apply to any action to enforce any retail installment contract, if any, executed in connection herewith.

29. **NOTICE TO DEALER OF DEFECTS OR CLAIM.** Buyer agrees to give Dealer prompt written notice, but in no event more than twenty-one (21) days after discovery, of any alleged defect or nonconformity related to the Vehicle(s) and afford Dealer, in its sole discretion, the reasonable opportunity to correct or repair such defect or nonconformity.

30. **TITLE.** The parties hereto agree that the title to the Vehicle(s) shall not pass to the Buyer until such time as Buyer has fully performed all of his/hers/its obligations contained herein.

31. **VEHICLE EMISSION LAW.** Dealer makes no representations or warranty that the Vehicle(s) sold hereunder passed, or will pass, any inspection required by any state vehicle emission inspection law. Compliance is the responsibility of the Buyer.

32. **CONSEQUENTIAL DAMAGES.** Buyer shall not be entitled to recover from Dealer any consequential or incidental damages for loss of use, loss of time, loss of profit or income, or any other incidental damages including, without limitations, any damages arising from liability on breach of warranty, contract, tort, strict liability or any other statutory or common law theory of liability or punitive damages.

33. **ATTORNEYS FEES.** In the event of any breach of this Order or default by Buyer, Dealer shall be entitled to collect all costs and expenses incurred by Dealer, including, but not limited to, reasonable attorneys' fees from Buyer, in addition to any other damages permitted by law, related to the enforcement of this Order.

34. **SEVERABILITY.** Buyer and Dealer agree that if any portion of this Order is deemed unenforceable, or is contrary to any applicable statute, administrative code, or state mandated form of agreement or contract, then only that portion of the Order shall fail, the remainder of the Order shall remain in force.

35. **WAIVER OF CLASS ACTION.** TO THE EXTENT PERMITTED BY LAW, BUYER AGREES NOT TO BRING, JOIN, OR PARTICIPATE IN ANY CLASS ACTION AS TO ANY CLAIM, DISPUTE, OR CONTROVERSY AGAINST DEALER, ITS EMPLOYEES, OFFICERS, DIRECTORS, AND ASSIGNS. BUYER AGREES TO THE ENTRY OF INJUNCTIVE RELIEF BARRING ANY SUCH ACTION AND TO PAY ALL OF DEALER'S ATTORNEYS' FEES AND COURT COSTS INCURRED IN SEEKING SUCH RELIEF. THIS PROVISION DOES NOT CONSTITUTE A WAIVER OF BUYER'S RIGHTS AND REMEDIES TO PURSUE A CLAIM INDIVIDUALLY AS OTHERWISE AGREED TO BETWEEN THE PARTIES.

36. **WAIVER OF JURY TRIAL.** THE PARTIES WAIVE ANY RIGHT TO TRIAL BY JURY IN ANY ACTION OR PROCEEDING TO ENFORCE OR DEFEND ANY RIGHTS UNDER THIS ORDER OR RELATED, DIRECTLY OR INDIRECTLY, TRANSACTION HEREUNDER AND AGREES THAT ANY ACTION OR PROCEEDING SHALL BE TRIED BEFORE A COURT AND NOT BEFORE A JURY.

THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE MANAGER.

Village of Carpentersville

Purchaser's Name

Sales Representative

Purchaser's Signature

Date

Manager

AGREEMENT AND ACKNOWLEDGMENT
REGARDING PRICE INCREASES, SURCHARGES, FEES AND COSTS

Vehicle Order: _____ DE-08446 _____

Buyer: Village of Carpentersville

Dealer: Peterbilt Illinois Joliet, Inc dba JX Truck Center

Date: _____ 11/26/25 _____

Dealer, and its manufacturers, bodybuilders, upfitters and other suppliers are experiencing unprecedented cost increases resulting from global supply shortages, including the pandemic, increased demand for electronic chips, and scarcity of certain raw materials. Dealer is faced with incredible volatility in its business, accordingly, particularly for non-commodity units and chassis. In order to manage that volatility, and to enter into the above vehicle order, Dealer requires the right to pass such increases through to the Buyer. Accordingly, and as additional consideration to Dealer relative to the above-referenced sale, the parties agree that Manufacturer, and certain bodybuilders and upfitters, have reserved the right to change the price to Dealer of new vehicles and or to impose fees, costs or surcharges, without notice. In the event the price to Dealer of the Vehicle(s) is increased by Manufacturer, or a body-builder or upfitter, if applicable, prior to delivery of the Vehicle(s) ordered by Buyer, or Manufacturer, a body-builder or upfitter imposes fees, costs or surcharges, Dealer reserves the right to change the total delivered price of the Vehicle(s) to Buyer to pass thru such fees, costs or surcharges, accordingly, but without markup, overhead or profit to Dealer. Dealer will use reasonable efforts to promptly notify Buyer on receipt of notice of such increase, or imposition of fees costs or surcharges. Any such increase, or imposition of fees, costs or surcharges will not give rise to any right to cancel the Order, provided, however, that as a courtesy, and not as a matter of contractual obligation, Dealer may work with Buyer, and the applicable Manufacturer, body-builder or upfitter, regarding any available opportunity to cancel the Order.

This Agreement and Acknowledgment Regarding Price Increases, Surcharges, Fees and Costs will govern over any other or conflicting document on the issue of pricing and price increases.

DEALER:
Peterbilt Illinois Joliet, Inc dba JX Truck Center
535 E. South Frontage Road
Bolingbrook IL 60440

BUYER:
Village of Carpentersville
10750 TAMARAC DR
CARPENTERSVILLE, IL 60110

By: _____
Print: _____

By: _____
Print: _____



Peterbilt Illinois-Joliet (P128)
 535 East S. Frontage Rd
 Bolingbrook, Illinois 60440

Village Of Carpentersville
 1075 Tamarac Dr
 CARPENTERSVILLE, Illinois 60110
 United States of America

Darren Simon
 Cell Phone: 815-375-1490
 Office Phone: (630)516-3560
 Email: dsimon@jxe.com

MARK SELF

Vehicle Summary

Unit		Chassis	
Model:	Model 548	Fr Axle Load (lbs):	20000
Type:	Full Truck	Rr Axle Load (lbs):	23000
Description 1:	SA PLOW 2026 build	G.C.W. (lbs):	60000
Description 2:	REF 739307 Model 548		
Application		Road Conditions:	
Intended Serv.:	Snowplow	Class A (Highway)	100
Commodity:	Other Commodity	Class B (Hwy/Mtn)	0
		Class C (Off-Hwy)	0
		Class D (Off-Road)	0
Body		Maximum Grade:	6
Type:	End Dump	Wheelbase (in):	172
Length (ft):	24	Overhang (in):	65
Height (ft):	13.5	Fr Axle to BOC (in):	69.5
Max Laden Weight (lbs):	1000		
		Cab to Axle (in):	102.5
		Cab to EOF (in):	167.5
		Overall Comb. Length (in):	277
		Special Req.	
Trailer			
No. of Trailer Axles:	0		
Type:			
Length (ft):	0		
Height (ft):	0		
Kingpin Inset (in):	0		
Corner Radius (in):	0		
Restrictions			
Length (ft):	40		
Width (in):	102		
Height (ft):	13.5		

Approved by: _____

Date: _____

Note: All sales are F.O.B. designated plant of manufacture.



Sales Code	Std/Opt	Description	Weight
Base Model			
0005481	S	Model 548 The Model 548 meets and exceeds the demands of Class 8 specialty application markets that require a rugged workhorse for durability and a wide range of optional content. The Model 548 is available in configurations with a GVW from 33,001 to 66,000 lbs. to suit most vocational applications. The 548 also offers all-wheel-drive. From construction and crane service to utility and delivery services in Class 8 markets, the 548 is in a class of its own.	10,860
0091200	S	Other Commodity	0
0093150	O	Snowplow Truck which is configured for mounting a snowplow to the front. May also have dump or other body.	0
0095170	O	End Dump	0
0098170	S	United States Registry Canadian Registry Package Requires Air Conditioning Excise Tax Canada, Speedometer to be KPH ipo MPH, Daytime Running Lights and Rubber Battery Pad in Bottom of Battery Box.	0
Configuration			
0200700	S	Not Applicable Secondary Manufacturer	0
Frame & Equipment			
0514000	O	10-3/4" Steel Rails To 354" 10.75x3.5x.375 Dimension, 2,136,000 RBM; Yield Strength: 120,000 psi. Section Modulus: 17.8 cubic inches. Weight: 1.74 lbs/inch pair	373
0611300	S	Heavy Duty 5-Piece Crossmember BOC IPO Standard Class 5, 6, 7	0
0611330	O	Zinc Coated Anti Corrosion Treated Frame Rails Requires Frame Rail Code. Zinc Phosphate coating will replace the standard frame rail primer and provide added corrosion prevention for your customer's operating in severe conditions or in climates where vehicle rust is common.	2
0611790	S	Aluminum Frame Rail Crossmembers Excludes suspension	0
0612230	O	Custom Wheelbase or Overhang Engineering approval may be required.	0
0620545	O	24" Bumper Extension, W/O Adapter	90
0644090	S	EOF Square without Crossmember End-of-frame square without crossmember. For use with body builder installed crossmember.	0
0651090	O	Omit Rear Mudflaps and Hangers	-25
Front Axle & Equipment			

Price Level: January 1, 2026

100% Complete

Date: November 26, 2025

Deal: SA PLOW 2026 build

Quote Number: QUO-1174723-S6B2N1

Printed On: 11/26/2025 5:36:56 AM



Sales Code	Std/ Opt	Description	Weight
1011890	O	PACCAR FX-20 Steer Axle 20,000 lbs. 4" Drop Axle is designed for applications with a gross axle weight rating (GAWR) of 20,000 pounds. Front axle is designed for demanding applications such as construction, heavy haul, refuse, and other vocational uses. Robust forged steel beam construction for long-lasting performance. It utilizes innovative tapered kingpin roller bearings for more efficient operation and improved steering efficiency. The PACCAR Steer Axle comes standard with the PACCAR warranty of 5 years, 750,000 miles.	174
1114030	O	Taper Leaf Springs, Shocks 20,000 lb Standard with Heavy Resistance Shocks.	118
1243050	O	Power Steering Sheppard HD94 Dual Gear For use with 16,000 to 20,000 lb. axle ratings.	80
1250250	O	Power Steering Reservoir Frame Mounted w/Cooler A power steering cooler helps reduce the heat of the power steering fluid. This is commonly used with systems that may experience more stress from towing or off-road driving.	2
1354850	O	PHP10 Iron PreSet PLUS Hubs - Air Disc Preset iron hub assemblies are designed for demanding conditions and require less maintenance while still offering dependability and superior performance. Precisely engineered to minimize roller stress under heavy loads and increase bearing life when used in demanding conditions such as wide-based single wheels and misalignment due to spindle wear.	27
1380070	O	Greasable Front Spring Pins	0
1380290	O	Bendix Air Disc Front Brakes Bendix air disc front brakes use a floating caliper design to provide foundation braking on all axles and complies with reduced stopping distance regulations.	30
1380490	O	PACCAR FX Wide Track IPO Standard 71in KPI IPO 69in front axle for improved turning radius.	15
1391480	O	Pad Dust Shields for Air Disc Brakes; Front Axle Pad dust shields for air disc brakes can increase brake life. Brake dust shields reduce the buildup of road grime, extend brake system life and prevent premature failure.	2
Rear Axle & Equipment			
1511440	O	Meritor RS23-161 23,000 lb Laser factory axle alignment to improve handling & reduce tire wear. Magnetic rear axle oil drain plug captures & holds any metal fragments in drive axle lube to extend service life. Parking brakes on all drive axles for optimal performance. Cognis EMGARD® FE 75W-90 synthetic axle lube provides over 1% fuel economy improvement. Reduces wear & extends maintenance intervals, resulting in increased uptime. Provides improved fluid flow to protect components in extreme cold conditions & withstand the stress from high temperatures, extending component life.	7
1616305	O	PHP10 Iron Preset + Hubs - Air Disc	0

Price Level: January 1, 2026

100% Complete

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Deal: SA PLOW 2026 build

Quote Number: QUO-1174723-S6B2N1

Printed On: 11/26/2025 5:36:56 AM



Sales Code	Std/ Opt	Description	Weight
1660040	O	Pad Dust Shields for Air Disc Brakes, Drive Axle(s)	0
1680500	S	SBM Valve Full trucks require a spring brake modulation (SBM) system for emergency braking application. This system requires an SBM valve and a relay valve with spring brakes on the rear axles. The SBM valve allows the foot valve to operate the rear axle spring brakes if a failure exists in the rear air system.	0
1680525	O	Pneumatic Park Brake	0
1680795	O	Diff Lock, Single Drive Axle with Speed Interlock	30
1680950	S	Stability System Not Selected Or Not Available	0
1682430	S	Anti-Lock Braking System (ABS) 4S4M ABS-6. Includes air braking system.	0
1684200	S	Synthetic Axle Lubricant All Axles Peterbilt heavy duty models include Fuel Efficient Cognis EMGARD FE75W-90 which provides customers performance advantages over current synthetic lubricants with reduced gear wear and extended maintenance intervals, resulting in increased uptime. In addition, the lubricant provides improved fluid flow to protect gears in extreme cold conditions and withstand the stress from high temperatures, extending component life.	0
1687080	O	Air Disc Rear Brakes, Single Drive Axle	0
1706140	O	Ratio 6.14 Rear Axle	0
1811210	O	Peterbilt Air Trac 23,000 lb Light Weight	110
1920385	O	Air Springs, Internal Bumpers Air Trac / Air Leaf suspensions	0
1922260	O	Dash Mtd Dump Switch with Indicator Light Dash mounted dump switch with indicator light for suspension.	2

Engine & Equipment

2074805	O	PACCAR PX-9 330@2000 GOV@2200 1000@1200 Productivity (2024 Emissions)	0
		N21350 C121 64....Maximum Accelerator Pedal Ve	
		N21370 C128 64....Maximum Cruise Speed (P059)	
		N21460 C132 1400..Max PTO Speed (P046)	
		N21520 C133 5.....Timer Setting (P030)	
		N21610 C188 39....Low Ambient Temperature Thre	
		N21620 C189 60....Intermediate Ambient Tempera	
		N21630 C190 80....High Ambient Temperature Thr	
		N21550 C206 35....Engine Load Threshold (P516)	
		N21340 C209 120...Hard Maximum Speed Limit (P1	
		N21510 C225 YES...Enable Idle Shutdown Park Br	

Price Level: January 1, 2026

100% Complete

Date: November 26, 2025

Deal: SA PLOW 2026 build

Quote Number: QUO-1174723-S6B2N1

Printed On: 11/26/2025 5:36:56 AM



Sales Code	Std/Opt	Description	Weight
		N21450 C231 NO....Gear Down Protection (P026)	
		N21570 C233 NO....Idle Shutdown Manual Overrul	
		N21440 C234 NO....Engine Protection Shutdown (
		N21480 C238 NO....Auto Engine Brake in Cruise	
		N21470 C239 NO....Cruise Control Auto Resume (
		N21430 C333 0.....Reserve Speed Limit Offset (
		N21410 C334 0.....Maximum Cycle Distance (N202	
		N21590 C382 YES...Enable Hot Ambient Automatic	
		N21500 C395 0.....Expiration Distance (N209)	
		N21530 C396 YES...Enable Impending Shutdown Wa	
		N21540 C397 60....Timer For Impending Shutdown	
		N21320 C399 100...Standard Maximum Speed Limit	
		N21400 C400 252...Reserve Speed Function Reset	
		N21420 C401 10....Maximum Active Distance (N20	
		N21330 C402 0.....Expiration Distance (N207)	
2091120	S	EMUX Electronics Architecture	0
2091310	O	Engine Idle Shutdown Timer Disabled	0
2091315	O	Enable EIST Ambient Temp Overrule	0
2091372		Eff EIST NA Expiration Miles	0
2091640		Effective VSL Setting NA	0
2092013	O	Typical Operating Speed 60 MPH	0
2092032	O	Powertrain Optimized for Performance Best analysis for vehicles used in vocational applications or with heavy GCWRs.	0
2140450	O	Remote PTO/Throttle, 12-Pin Eng Bay Remote Control Provision	0
2140670	O	EPA Emission Warranty	0
2140700	S	EPA Engine Idling Compliance	0
2513060	S	PACCAR 160 Amp Alternator, Brushed PACCAR 160 AMP alternator, brushed producing 160 Amps at road speed and 100 Amps at idle.	0
2521090	O	Immersion Type Block Heater 110-120V Standard location is left-hand under cab, Model 520 is in bumper, and for Model 220 it is at the driver step. Plug includes a weather-proof cover that protects the receptacle. This pre-heater keeps the coolant in the engine block from freezing when the engine is not running.	2
2522110	S	PACCAR 12V Starter, N/A PACCAR MX Engines PACCAR 12-volt electrical system. With centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-volt light system w/circuit protection circuits number & color coded.	0
2538120	O	3 PACCAR AGM 12V Batteries 2775 CCA	62

Price Level: January 1, 2026

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Quote Number: QUO-1174723-S6B2N1

Printed On: 11/26/2025 5:36:56 AM



Sales Code	Std/ Opt	Description	Weight
2539720	O	Low Voltage Disconnect System	0
2539840	O	MD - Battery Disconnect Switch Mounted on Battery Box	9
2621130	O	Belt Driven Variable Speed Fan Clutch PX9 Engine PX7/ PX9/L9N/B6.7N. The belt-driven fully variable speed fan drives communicate directly with the PX9 ECM through the included electronic controller, managing the fan speed to match the exact amount of cooling required. The optimized setup creates smoother engagements, reduces noise and frees up available horsepower. These fan drives are also maintenance-free. A belt, additional pulleys, idlers, tensioners, and a drive hub are included to drive the fan.	0
2723210	S	18.7 CFM Air Compressor N/A X15. Furnished on engine. Teflon lined stainless steel braided compressor discharge line.	0
2812210	S	VGT Exhaust Brake (Variable Geometry Turbo). Provides approximately 90-100 HP of retardation and is part of the turbocharger.	0
2921110	S	PACCAR Fuel/Water Separator Standard Service PACCAR Fuel/Water separator standard service intervals. High efficiency media protects critical engine components.	0
2921210	S	No Fluid Heat Option for Fuel Filter	0
2921320	O	12V Heat for Fuel Filter Fuel filter heaters help ensure a seamless flow of diesel from the tank to the combustion chamber. Eliminating any possibility of moisture freezing within the fuel filter while simultaneously increasing the fuel temperature for atomization within the engine.	0
3010400	O	Engine Protection Shutdown w/ Label Includes oil pressure, oil temperature, coolant temperature, and intake manifold temperature.	0
3114270	S	High Efficiency Cooling System Cooling module is a combination of steel and aluminum components, with aluminum connections to maximize performance and cooling capability. Silicone radiator & heater hoses enhance value, durability, & reliability. Constant tension band clamps reduce leaks. Chevron Delo Extended Life Coolant (NOAT) extends maintenance intervals reducing maintenance costs. Anti-freeze effective to -30 degrees F helps protect the engine. Low coolant level sensor warns of low coolant condition to prevent engine damage. Radiator Size by Model: 520 1242 sq in, 579 1325 sq in, 535/536/537/548 949.3 sq in, 537/548 VOC 1000.3 sq in, 567 1440 sq in, 589 1604 sq in.	0
3211140	S	(1) Air Cleaner Engine Mounted	0
3281290	O	Inside/Outside Air Intake Cab mounted controls	2
3367160	O	Exhaust Single RH Side of Cab DPF/SCR RH Under Cab, Single Module	40
3381770	O	Curved Tip Standpipe(s)	1

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100% Complete

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Printed On: 11/26/2025 5:36:56 AM



Sales Code	Std/ Opt	Description	Weight
3387610	O	18" Ht, 5" Dia Chrome, Clear Coat Standpipe(s)	0
Transmission & Equipment			
4052920	O	Allison 3000 RDS-P Transmission, Gen 6 Rugged Duty Series	459
4210080	S	1710 HD Driveline, 1 Midship Bearing	0
4230080	O	PTO F/O Chelsea	0
4233910	O	(1) Dash Mounted Single Acting EOH PTO Control Electric-over-hydraulic, spec'ing PTO switch does not ensure the PTO will fit. Sends signal to Allison to engage PTO.	1
4240020	O	Automatic Transmission Oil Cooler Vocational Hood Only	13
4250320	U	PROGRAMMING ALLISON SNOWPLOW	0
4252170	O	Auto Neutral Activates With Parking Brake Auto Neutral helps improve jobsite safety by reducing the possibility of the truck moving due to throttle application.	0
4252890	O	Allison FuelSense Not Desired Dynamic Shift Sensing	0
4252940	O	Allison Neutral At Stop Neutral at Stop features and benefits: Reduces or eliminates the load on the engine when vehicle is stopped, can help lower fuel consumption and CO2 emissions, and is included in FuelSense 2.0 Plus and Max packages only.	0
4256640	O	Allison 6-Speed Configuration, Close Ratio Gears 3000 Series Transmissions.	0
4256920	O	Dash Mounted Push Button Shifter Available with Allison transmissions	3
4257110	O	LH Mounted Trans PTO Provisions	0
Air & Trailer Equipment			
4510210	O	Bendix AD-HF EP Air Dryer, Heater Coalescing filter, extended purge. Bendix AD-HF air filters protects the life of your engine system and components. Proven PuraGuard oil coalescing technology in the the air dryer cartridge. This oil coalescing filter ensures the removal of oil and oil aerosols before they can contaminate the moisture removing desiccant.	0
4520420	O	Pull Cords All Air Tanks	0
4540420	S	Nylon Chassis Hose	0
4543340	O	Aluminum Painted Air Tanks All air tanks are aluminum with painted finish except when Code 4543330 Polish Aluminum Air Tanks is also selected (then exposed air	-45

Price Level: January 1, 2026

100% Complete

Date: November 26, 2025

Deal: SA PLOW 2026 build

Quote Number: QUO-1174723-S6B2N1

Printed On: 11/26/2025 5:36:56 AM



Sales Code	Std/ Opt	Description	Weight
		tanks outside the frame rails will be polished aluminum). Peterbilt will determine the optimal size and location of required air tanks. Narratives requesting a specific air tank size or location will not be accepted for factory installation. See ECAT to determine number or location of air tanks installed.	
4611730	O	7-Way Electric Harness, Socket Mounted EOF	10
4611930	O	Body Connections 5' BOC Junction box contains light and power circuits for body connections located 5' from back-of-cab	4
Tires & Wheels			
5058970	O	FF: MN 20ply 315/80R22.5 XZUS2 Efficiency Rating: Fair All-position, wide base single designed for significant weight and fuel savings in urban regional applications. Diameter = 42.9 inches; SLR = 19.8 inches. Compares to Goodyear G289 WHA and Bridestone M860 tread.	98
5104080	O	RR: CN 16ply 11R22.5 HDC3 Includes TPMS sensor.	124
5190004	O	Code-rear Tire Qty 04	0
5220520	O	FF: Alcoa 89U637 22.5 X 9.00 High Polish Aluminum, Ultra ONE technology that saves more than 50 lbs. versus a comparable steel wheel. Built for refuse, logging, mining and other heavy haul applications that demand a tough wheel. Each wheel offers a 10,000 lbs. load rating.	-30
5320410	O	RR: Alcoa 885657 22.5X8.25 High Polish Aluminum wheel severe service.	-56
5390004	O	Code-rear Rim Qty 04	0
5409310	O	Wheel Guards, Steer Axle Between brake drum and wheel. Wheel guards provide a protective barrier to maintain the integrity between the brake drums and wheels to ensure the maximum life for your polished wheels.	0
5409325	O	Wheel Guards, Single Axle Wheel guards provide a protective barrier to maintain the integrity between the brake drums and wheels to ensure the maximum life for your polished wheels.	0
5409680	O	Schrader Double Sealing Extensions Schrader on tire valve extensions provide a seal against contaminants while extending the valve mouth for convenient access. Fits standard .305-32" valve cap threads. Maximum operating pressure, 150 psi.	0
Fuel Tanks			
5584100	O	D-Shaped Aluminum 70 Gallon Fuel Tank LH U/C Non-slip step LH under cab	0
5602070	O	Location LH U/C 70 Gallon	0

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Sales Code	Std/ Opt	Description	Weight
5650540	O	Polish (1) Non-Slip Fuel Tank Step, U/C Tank Only	0
5650810	O	Polish (1) Aluminum Fuel Tank	0
5652830	O	Polish All Fuel / Hydraulic Tank Straps Does not apply to rectangular DEF tank straps	0
5652900	O	DEF Tank Mounted LH Under Cab	0
5652980	S	DEF To Fuel Ratio Between 1:1 And 2:1	0
5653000	O	Polished Stainless Steel Cover For DEF Tank	0
5655019	S	DEF Tank Small, HD 14 Gal 2.1M MD 5.5 Gal	0
Battery Box & Bumper			
6010780	O	Aluminum Space Saver Battery Box RH BOC Battery access from side	-84
6030540	O	Polish Battery/Tool Box(s) Aftertreatment Cab Entry, complete	0
6040550	S	Aftertreatment Aluminum Non-Slip Cab Entry Aftertreatment right-hand under cab step. DPF/SCR for diesel engines, catalyst for natural gas engines. On Models 579 specifying chassis fairings, the box is aerodynamic.	0
6121770	O	Steel Bumper Tapered Painted Two tow points, painted same color as frame. ***Warning*** Due to a new legal regulations, all New Medium Duty trucks require headlights to be located in the bumper when the chassis height is GREATER than the following chassis height: Measurement to bottom of frame at front of frame: for the 107 Aero Hood 32.6, for the 109 Aero Hood 31.4, for the 109 Vocational Hood 26.7. Work with applications if your chassis height is unacceptable.	40
Cab & Equipment			
6510170	O	109" Fepto Hood w/Stationary Grille, 3pc Metton	15
6540160	O	Thermal Insulation Package in Cab The thermal insulation package is designed to make the cab thermally efficient in extreme temperatures. The model 520 adds insulation surrounding the doghouse to reduce engine heat transmitted to the cab.	0
6800180	O	Hood Crown - Bright Finish ipo Molded Gray	-6
6800340	O	Rubber Fender Lips 4" Extra Wide	8
6914180	S	Sears Driver Seat	0
6924180	S	Sears Passenger Seat	0

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Printed On: 11/26/2025 5:36:56 AM



Sales Code	Std/ Opt	Description	Weight
6930500	O	Drivers Armrest - RH Only	2
6930590	O	Passenger Armrest - LH only Required with Evolution LX seats, optional with Evolution ST Seats.	2
6930800	O	Black Seat Color IPO Standard Color	0
6937040	O	Cloth Driver	0
6937050	O	Cloth Passenger	0
6939400	S	Air Ride Driver	0
6939420	O	High Back Driver	0
6939500	O	Air Ride Passenger	0
6939520	O	High Back Passenger	0
7000045	O	High-Visibility Interior Grabhandles, Painted Bright yellow interior grabhandle for vocational vehicles.	0
7001520	S	Adjustable Steering Column - Tilt/Telescope	0
7001620	S	Steering Wheel With Peterbilt Logo Steering Wheel with embossed Peterbilt logo over horn button.	0
7036130	O	Probilt Interior Charcoal Gray - Curved Roof	0
7110680	O	Exterior Cab Entry Grabhandle Textured; NFPA compliant. Available on Day Cab specifications only.	0
7210540	S	Day Cab Rear Window Day cab rear window flush to back of cab.	0
7210550	S	1-Piece Glass Rear Cab Window Fixed	0
7230060	S	1-Piece Curved Windshield	0
7230360	S	Power Door Locks and Power Window Lifts Standard	0
7322010	S	Combo Fresh Air Heater/Air Conditioner With radiator mounted condenser, dedicated side window defrosters, Bi-Level Heater/Defroster Controls, 54,500 BTU/HR, and silicone heater hoses.	0
7410040	O	Outside Sunvisor - Stainless Steel Not available with 2.1M high roof sleeper.	4
7510060	O	Aero Rear View Mirror Housing, Bright Finish	3
7514010	O	Peterbilt Aero Rear View Mirror, Motorized	3

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Sales Code	Std/ Opt	Description	Weight
		Includes top mirror with motorized, adjustable dual axis heated glass. Bottom mirror is an integrated convex surface. Includes black textured arms with breakaway feature.	
7514050	S	Look Down Mirror Over Passenger Door with Black Housing	0
7610500	S	Air Horn Mounted Under Cab	0
7722120	O	ConcertClass, AM/FM, Weatherband, 3.5 Aux	11
7725710	O	Standard Speaker Package For Cab (2) Speakers	4
7728030	O	Radio Mute When In Reverse For automatic or automated transmission	0
7728040	O	Bluetooth Phone and Audio Requires USB Port	0
7728050	O	USB Port	0
7743030	O	CB Antenna Mounting, Dual LH/RH Mirror	2
7748145	O	CB Terminals/Wiring Mounted Under Header With mounting bracket	2
7788335	S	Global Telematics Hardware	0
7850015	O	Rear Wall Deep Record/Map Pocket	2
7851480	S	Peterbilt Electric Windshield Wipers With Intermittent Feature.	0
7852020	O	Cab Air Suspension	15
7852050	O	Auto Reset Circuit Protection Daycab and Sleeper	0
7900090	O	Triangle Reflector Kit, Ship Loose Florescent triangle emergency road flares are designed to meet and exceed all DOT standards.	13
7900310	O	Fire Extinguisher, Mounted Outboard Driver Seat Hazmat approval UL listed/rated ABC	9
7900401	O	Cruise Control Inactive With Wipers On	0
7900970	O	Backup Alarm Wiring To EOF	6
8011850	O	Transmission Oil Temperature (Main) Located in Digital Cluster Display.	0
8021380	S	Air Restriction Indicator Mounted on air cleaner, intake piping, or firewall	0
8041200	O	Dual Scale Speedometer MPH Over KPH	0
8070250	O	Switch & Wiring For F/O Snow Plow Light Install.	0

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Sales Code	Std/ Opt	Description	Weight
		Switch and wiring for furnished by owner snow plow light installation. J168 on chassis harness.	
8070390	O	Engine Hourmeter Gauge Located in Digital Cluster Display	0
8070810	O	Engine Manifold Pressure (Turbo Boost) Located in Digital Cluster Display	0
8070820	O	Engine Percent Torque Located in Digital Cluster Display	0
8070860	S	Main Instrumentation Panel Digital Cluster 7" Display includes: Physical (Analog) - Speedometer, Tachometer, Oil Pressure, Coolant Temp and Display Gauges - Fuel Level, DEF Level, DPF Filter Status, Fuel Economy, Volts Telltale, OAT and Primary Air Pressure, Secondary Air Pressure for air brake trucks.	0
8070940	O	Voltmeter Gauge (MD/520 Only) Located in Digital Cluster Display	0
8076100	O	(4) Additional Dash Switches, Wiring At BOC/BOS	3
8111110	S	Headlights Composite Fender Mounted Integral DRL/Park, Turn, and Side Marker	0
8121210	O	(5) Marker Lights, Chrome Housing Aero LED	0
8133450	O	(2) Brackets F/O Beacon/Strobe, Roof Mounted (2) brackets for furnished by owner beacon / strobe lights roof mounted. Located above each door toward rear, includes switch and wiring.	4
8134160	S	Self-Canceling Turn Signal	0
8134180	O	Daytime Running Lights, Mounted In Bumper Driven by chassis height	0
8140080	S	LED Stop/Turn/Tail/Backup Bracket mounted left-hand / right-hand end of frame	0
8140850	S	Moveable EOF Crossmember For Mounting Tail Lights Square end of frame with or without end of frame crossmember	0
Paint			
8500710	S	Standard Paint Color Selection	0
8530770	S	(1) Color Axalta Two Stage - Cab/Hood Base Coat/Clear Coat N85020 A - L0006EY WHITE N85700 BUMPER L0001EA BLACK N85500 CAB ROOF L0006EY WHITE N85300 FENDER L0006EY WHITE N85200 FRAME L0001EA BLACK N85400 HOOD TOP L0006EY WHITE	0

Shipping Destination

Options Not Subject To Discount

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100% Complete

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Sales Code	Std/Opt	Description	Weight
9400091	S	Peterbilt Class 7 Standard Coverage 1 year/Unlimited Miles/km	0
9400094	S	PACCAR PX-9 Standard Coverage 2 yrs/250,000 mi (402,336 km)/6,250 hrs	0
9408634	O	SmartLINQ RD - 5YR Sub PACCAR PX Engines	0
9408703	O	Base Warr: Emissions 5YR/100K MI-EPA Engine	0
Miscellaneous			
9409046	O	109" Stationary Grille Hood (MODEL 548)	0
9409063	O	State Of Registry: Illinois	0
9409645	O	Model Year 2025 Engine	0
9409749	O	2024 Series Emissions Engine	0
9409843	O	Peterbilt Sourcewell Program Code Applicable with Marketing Programs Only. No CAR allowed	0

Promotions

Special Requirements

- Special Requirement 1 0098170
- Special Requirement 2
- Special Requirement 3
- Special Requirement 4

Order Comments



Total Weight (lbs)

12,652

Any price increase as the result of force majeure, rising costs of components (including but not limited to material shortages) or government tariffs are not included in the quoted price and will be the financial responsibility of the customer.

Prices and Specifications Subject to Change Without Notice.

Unpublished options may require review/approval.

Dimensional and performance data for unpublished options may vary from that displayed in CRM.

PRICING DISCLAIMER

While we make every effort to maintain the web site to preserve pricing accuracy, prices are subject to change without notice. Although the information in this price list is presented in good faith and believed to be correct at the time of printing, we make no representations or warranties as to the completeness or accuracy of this information. We reserve the right to change, delete or otherwise modify the pricing information which is represented herein without any prior notice. We carefully check pricing specifications, but occasionally errors can occur, therefore we reserve the right to change such prices without notice. We disclaim all liability for any errors or omissions in the materials. In no event will we be responsible for any damages of any nature whatsoever from the reliance upon information from these materials. Please check your order prebills to confirm your pricing information



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Shipping Destinations

Intermediate Destination: NONE

Final Destinations	Quantity
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Quote

Quote Number: 0186529
 Quote Date: 1/6/2026
 Sourcwell ID: 43012

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 VILLAGE OF CARPENTERSVILLE
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Phone: (847) 426-3439 Fax: (847) 426-0809 mself@cville.org

Phone:
 Fax:

Confirm To: MARK SELF

Comment: 2026 BUDGET PRICING

Customer P.O.	Ship VIA	F.O.B.	Terms	Quote Expiration
			Net 30 Days	2/5/2025

Ordered	Unit	Item Number
---------	------	-------------

1.00 EACH **TRUCK PACKAGE**

SOURCEWELL # 155876 COMPLETE SNOW FIGHTER PACKAGE "SELECT LEVEL" SINGLE AXLE CLASS

\$106,534.90

CUSTOMER IS RESPONSIBLE FOR TITLE & LICENSE PROCESSING APPLICATION: ONE NEW PETERBILT 548 SINGLE AXLE CLASS 7 SNOW AND ICE TRUCK WITH A 102" CAB TO AXLE MEASUREMENT. AUTOMATIC TRANSMISSION WITH LIVE PTO PROVISIONS, FACTORY SNOW PLOW PREP PACKAGE, FACTORY GROUND SPEED CONNECTION POINT. FEPTO PACKAGE IS REQUIRED FOR THIS APPLICATION.

INCLUDES INSTALLATION OF THE FOLLOWING EQUIPMENT:

- DUMP BODY
- CAB SHIELD INSTALLED ON BODY
- HYDRAULIC SYSTEM
- ELECTRICAL & LIGHTING
- CONSOLE AND CONTROLS
- REAR TOWING HITCH
- PLOW HITCH
- SNOW PLOW
- UNDER TAILGATE SPEADER
- PREWET SYSTEM, (MOUNTED BEHIND CAB)

THE FOLLOWING ADDITIONAL ITEMS ARE INCLUDED:

- VIBRATOR INSTALLED (NEW VIBRATOR)
- STAINLESS FULL COVER FENDERS MANUFACTURED BY BETTS
- FRAME COATING, (BLACK PPG AMERSHIELD PAINT)

INSTALLED EQUIPMENT DETAILS ARE LISTED BELOW:

1.00 EACH **DUMP BODY**

- DURACCLASS 10'-0" 201-2B STAINLESS DUMP BODY
- CROSSMEMBERLESS
- DOUBLE ACTING UNDER BODY HOIST
- 10" I-BEAM LONGSILLS OF CARBON STEEL
- 1/4" AR450 ABRASION RESISTANT FLOOR
- 30" 10 GA 201-2B STAINLESS SIDES-(ONE HORIZONTAL BRACE)
- 40" 10 GA 201-2B STAINLESS FRONT
- 40" 3/16" 201-2B STAINLESS VERTICAL TAILGATE-(ONE HORIZONTAL BRACE)



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Ordered	Unit	Item Number
1.00	EACH	<ul style="list-style-type: none"> - 201-2B STAINLESS CORNER POST - ELECTRIC OVER AIR T-GATE LATCH - UN-PAINTED STAINLESS TO BE CLEANED AND PASSIVATED - GREASABLE TAILGATE LINKAGE INCLUDING UPPER HINGE - STAINLESS STEEL TAILGATE LATCH LINKAGE - LABOR TO INSTALL CUSTOM CAB SHIELD - 2 RUNG UNDERBODY LADDER INSTALLED - HAND HOLDS ABOVE LADDER INSTALLED - TWO SHOVEL HOLDERS-1 PER SIDE INSTALLED - RIGID REAR RUBBER MUD FLAPS INSTALLED - STAINLESS CHAIN HOOKS ON LOWER CENTER OF T-GATE - (3) OBLONG LIGHT HOLE CUTOUTS IN EACH CORNER POST - CONDUIT FOR WIRING CAB SHIELD LIGHTS - 2" WIDE GRIP STRUT SIDE RAIL INSTALLED - PREPPED FOR NEW TAILGATE SPREADER - INTEGRAL T-GATE SHIELDS & HARDWARE FOR T-GATE PROPS - VIBRATOR INSTALLED - 201 SS TAPER SIDE BOARDS INSTALLED <p>CAB SHIELD CAB SHIELD - CUSTOM FABRICATED FOR SPECIFIED TRUCK AND BODY. CONFIGURED AS FOLLOWS:</p> <ul style="list-style-type: none"> *MATERIAL IS TO BE 201 STAINLESS STEEL. *PAN WIDTH- 22". *WIDTH- DETERMINED. *HEIGHT TO BE DETERMINED TO BOTTOM OF PAN. *4 FRONT FACING EVENLY SPACED OBLONG LIGHT HOLES. *6 REAR FACING EVENLY SPACED OBLONG LIGHT HOLES. *1 SIDE FACING OBLONG LIGHT HOLE IN EACH SIDE FACING OUT. *STAINLESS STEEL TO BE ELECTROCHEMICALLY CLEANED AND PASSIVATED. **LIGHTING CODE: 74112
1.00	EACH	<p>HYDRAULIC SYSTEM</p> <ul style="list-style-type: none"> - PTO: OMF 278 SERIES - PUMP: TXV92 - ADD-A-STACK HYDRAULIC VALVE TO OPERATE: HOIST, PLOW, PREWET, AUGER, SPINNER - APSCO AIR CONTROLS - "FORCE" 5100EX ELECTRONIC SPREADER CONTROLLER - "FORCE" VT35 STAINLESS STEEL TANK AND LID - LOW OIL/HIGH TEMP AUTO SHUTDOWN SYSTEM - EATON HP171 SERIES HIGH PRESSURE FILTER - CLOSED LOOP PREWET CABLE - CLOSED LOOP GRANULAR SENSOR



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Comment: 2026 BUDGET PRICING

Customer P.O.	Ship VIA	F.O.B.	Terms	Quote Expiration
			Net 30 Days	2/5/2025

Ordered	Unit	Item Number
1.00	EACH	<ul style="list-style-type: none"> - BONNELL CONSOLE TO INCLUDE LEVERS: - HOIST -- SINGLE AXIS LEVER W INTERLOCK - PLOW LIFT/PLOW ANGLE -- DUAL AXIS JOYSTICK WITH BLAST AND PAUSE BUTTONS <p>CUSTOMIZATION</p> <ul style="list-style-type: none"> - ALL LED LIGHTING UNLESS OTHERWISE NOTED - BONNELL IGNITION ACTIVATED BATTERY RELAY DISCONNECT SYSTEM - InPOWER STANDARD 8 SWITCH PANEL WITH 4 WARNING LAMPS AND 16 OUTPUTS - DATA SHEET REQUIRED - BODY UP SWITCH WITH INDICATOR LAMP - BONNELL WIRE HARNESSSES - ELECTRIC BRAKE CONTROLLER INSTALLED <p>CAB ROOF LIGHTING AND ACCESSORIES</p> <ul style="list-style-type: none"> - FACTORY SUPPLIED ROOF BRACKET - ONE ECCO-5550CAC 11" AMBER/WHITE MINI BAR MOUNTED ON EACH STAINLESS CAB ROOF BRACKET <p>PLOW LIGHTING</p> <ul style="list-style-type: none"> - ABL-3830-0080 LED PLOW LIGHTS ON UNIVERSAL HOOD MOUNTING BRACKETS - WHE-TSSOP AMBER/GREEN GRILL MOUNTED FLASHERS <p>BODY LIGHTING</p> <ul style="list-style-type: none"> - FOUR FRONT FACING OBLONG WHELEN 500 SERIES AMBER/GREEN FLASHERS ON CABSHIELD, EVENLY SPACED - ONE PAIR REAR FACING 500 SERIES STT ON CABSHIELD - TWO PAIR REAR FACING 500 SERIES AMB/GREEN FLASHERS ON CABSHIELD - ONE WHE-5V1G GREEN FLASHER ON EACH END OF CABSHIELD - ONE PAIR 500 SERIES STT IN REAR POSTS - ONE PAIR 500 SERIES AM/GREEN FLASHERS IN REAR POSTS - ONE PAIR OBLONG BACKUP LIGHTS IN REAR POSTS - MARKER LIGHTS PER FMVSS STANDARDS <p>REAR HITCH AND CHASSIS LIGHTING</p> <ul style="list-style-type: none"> - ONE PAIR 4" ROUND STT LIGHTS ON REAR HITCH - ONE CENTER OBROUND BACKUP LIGHT ON REAR HITCH - PM-290C LICENSE PLATE LIGHT ON REAR HITCH - ICC THREE LIGHT CLUSTER ON REAR HINGE OF BODY - VEL-697112 BACK UP ALARM ON REAR HITCH OR FRAME



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Comment: 2026 BUDGET PRICING

Customer P.O.	Ship VIA	F.O.B.	Terms	Quote Expiration
			Net 30 Days	2/5/2025

Ordered	Unit	Item Number	Description
			EQUIPMENT WORK LIGHTS AND FLASHERS
1.00	EACH		- ABL WORK LIGHT MOUNTED UNDER CORNER POST ON DRIVERS SIDE AIMED AT SPINNER - ABL WORK LIGHT MOUNTED UNDER CORNER POST ON CURB SIDE AIMED REARWARD - LIGHTS ON SEPARATE SWITCHES REAR HITCH
1.00	EACH		CONFIGURED AS FOLLOWS: YES - REAR HITCH TYPE: CUSTOM PER BELOW - 3/4" STAINLESS STEEL PLATE - 60K PH30 PINTLE HITCH-DIRECT MOUNTED - STD PINTLE MTG HEIGHT - TRAILER PLUG: 7 FLAT PIN RV STYLE - CUTOUTS FOR (2) 4" ROUND STT & (1) BACKUP - 1" STAINLESS STEEL D-RINGS PLOW HITCH
1.00	EACH		HITCH FOR SNOW PLOW PLOW HITCH FOR A KENWORTH T480/PETERBILT 548 INSTALLED ON NEW TRUCK PACKAGE HFF-QLX
1.00	EACH		Heavy Front Frame Side Plate Hitch with QLX Front Frame and Rigid Side by Side Lift Arm. (QL2 Quick Link Receiver built into Lower section) H10170 4in X 10in Double Acting Cylinder W/Nitrided Rod
1.00	EACH		H10190 Telescopic Lift Arm in Lieu of Rigid Lift Arm
1.00	EACH		H10310 Stainless Hood Mounted Light Brackets. (Side of Hood)
1.00	EACH		H10421 Cross Over Relief Valve Kit with Pressure Release feature. (Installed or uninstalled)
1.00	EACH		H10435 Steel Channel Bumpers
1.00	EACH		PLOW



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 VILLAGE OF CARPENTERSVILLE
 1075 TAMARAC
 CARPENTERSVILLE, IL 60110

Ship To: 1
 VILLAGE OF CARPENTERSVILLE
 1075 TAMARAC
 CARPENTERSVILLE, IL 60110

Phone: (847) 426-3439 Fax: (847) 426-0809 mself@cville.org

Phone:
 Fax:

Confirm To: MARK SELF

Comment: 2026 BUDGET PRICING

Customer P.O.	Ship VIA	F.O.B.	Terms	Quote Expiration
			Net 30 Days	2/5/2025

Ordered	Unit	Item Number
		CONFIGURED AS FOLLOWS: YES PAINTED: BLACK POLYURETHANE ENAMEL
1.00	EACH	11JSP42TTJ11 Base Model 11JSP42TTJ11 Straight J-Roll Snow Plow With 3/8" Polyethylene Front Sheet 11'-0" Cutting Edge X 42" Straight Height Torsion Trip Cutting Edge (6) 3/4" Square Wire Trip Springs A-Beam Table/A-Frame Assembly (2) 3-1/2X16-1/8 Sa Reversing Cylinders (4) Table To Moldboard Hookup Points
1.00	EACH	P10130 Level Raise Lift System with Lift Chains for High Country Plows (MX1 & MC1)
1.00	EACH	P10260 QL-Quick Link swivel bar (plow section installed) (Flink Style and Penn Dot)
1.00	EACH	P10425 3/8" x 12" Rubber flap kit installed
1.00	EACH	P10465 Plow stand - installed (to hold hook up point @ desired height when detached)
1.00	EACH	P10466 Extra Plow Stand Boss Welded to Plow End Rib for Plow Stand Storage.
1.00	EACH	P10470 36" Blaze orange markers
1.00	EACH	P10528 PolarFLEX Carbide Cutting Edge System, Direct Mount. (Installed on plow)
1.00	EACH	P10555 1/2" Quick Couplers installed (one set/per plow) pioneer PHD-4000-4
1.00	EACH	P10626 5/8" x 8" Carbide Universal 3-Bolt Bull Nose Curb Shoe (Installed on Right end of Plow)
1.00	EACH	P10627 5/8" x 8" Carbide Universal 3-Bolt Bull Nose Curb Shoe (Installed on Left end of Plow)



Sourcwell Contract Number: 062222-BNL

1385 Franklin Grove Rd
 Dixon, IL 61021
 815-284-3819 * 815-284-8815 Fax
 800-851-9664
 www.bonnell.com * info@bonnell.com

Quote

Quote Number: 0186529
 Quote Date: 1/6/2026
 Sourcwell ID: 43012

FINANCING AVAILABLE
ASK US FOR DETAILS

Bill To: 0003439
 VILLAGE OF CARPENTERSVILLE
 1075 TAMARAC
 CARPENTERSVILLE, IL 60110

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Phone: (847) 426-3439 Fax: (847) 426-0809 mself@cville.org

Phone:
 Fax:

Confirm To: MARK SELF

Comment: 2026 BUDGET PRICING

Customer P.O.	Ship VIA	F.O.B.	Terms	Quote Expiration
			Net 30 Days	2/5/2025

Ordered	Unit	Item Number	Description
1.00	EACH	UT SPREADER	
1.00	EACH	BT-696-DD-AS	- UNDER TAILGATE SPREADER CONFIGURED AS FOLLOWS: SPREADER, BT-696-DD-AS, DIRECT DRIVE, 6" AUGER, STD MOTOR -UNDERTAILGATE SPREADER -6" AUGER X 96" WIDE -STAINLESS STEEL CONSTRUCTION -STANDARD 24" OFFSET DROP -DIRECT DRIVE -INCLUDES 18" POLY SPINNER ASSEMBLY -INCLUDES 24" TAILGATE SHIELDS -QUICK MOUNT KIT -SAFETY INTERLOCK
1.00	EACH	U10195	Bullet Pin Style Mounting Hardware
1.00	EACH	U10200	Single Spinner Assembly Mounted At Standard Drop Port. (Standard On All Spreaders). 18" Poly Spinner with 2.8 Cubic Inch Spinner Motor
1.00	EACH	U10311	Short Hose Kit for Bonnell Installations. Comes With Two Spinner Hoses, Two Drive Hoses, And Quick Disconnects.
1.00	EACH	U10369	Custom Tailgate Prop/Shield Combo Installed. (Must have dump body to build and install these)
1.00	EACH	U10390	72" Spray Bar Installed In Spreader Body
1.00	EACH	PREWET SYSTEM	BONNELL CONFIGURED PREWET SYSTEM CONFIGURED AS FOLLOWS: YES - PREWET SYSTEM CONFIGURED AS FOLLOWS:
1.00	EACH	BC-240P-2-150	Behind the Cab Prewet System with two 120 Gallon Poly Tanks, Stainless Steel Tank Brackets, and 1-1/2in Plumbing.
1.00	EACH	L10120	Hydraulic Prewet Pump in a Stainless Enclosure to Operate a Closed Loop System. Includes an IP68 Wire Connection for Feedback Signal.



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Confirm To: MARK SELF

Comment: 2026 BUDGET PRICING

Customer P.O.	Ship VIA	F.O.B.	Terms	Quote Expiration
			Net 30 Days	2/5/2025

Ordered	Unit	Item Number	
1.00	EACH	L10315	2in Male Quick Fill Kit Installed.
1.00	EACH	L10355	Flush Kit. (Includes small poly flush tank) Installed.
1.00	EACH	/SOURCEWELL SOURCE GOODS ADJ	ALL ITEMS LISTED BELOW ARE OPEN PURCHASE REQUESTS {SOURCE GOODS} BY THE CUSTOMER TO REPLACE ITEMS ON 155876 SNOW FIGHTER PACKAGE \$40,538.95 STAINLESS FULL COVER FENDERS ILO NO FENDERS SPECIAL BODY HEIGHTS ILO STANDARD HEIGHTS 3/16 TAILGATE MATERIAL ILO 10GA 2 RUNG UNDERBODY LADER ILO STANDARD LADDER LADDER HAND HOLDS ILO NO HAND HOLDS TWO SHOVEL HOLDERS ILO NO SHOVEL HOLDERS 3 LIGHTS IN CORNER POST ILO 2 LIGHTS GRIP STRUT WALK RAIL ILO STANDARD RAIL BODY VIBRATOR ILO NO VIBRATOR STAINLES TAPERED SIDE BOARDS ILO OAK SIDE BOARDS 6 REAR CAB SHIELD LIGHTS ILO 4 LIGHTS AIR HYD CONTROLS ILO ELECTRIC ULTRA HYD CONTROLS STANDARD COUPLERS ILO BRASS COUPLERS CLOSED LOOP PREWET AND GRANULAR ILO NO CLOSED LOOP WHELEN AMBER/GREEN GRILL FLASHERS ILO STANDARD FLASHERS WHELEN AMBER/GREEN BODY FLASHERS ILO STANDARD FLASHERS BRAKE CONTROLLER ILO NO BRAKE CONTROLLER CAB MOUNTED MINI LIGHT BARS ILO NO LIGHT BARS 2 REAR WORK LIGHTS ILO ONE WORK LIGHT HFF-QLX PLOW HITCH ILO HFF-QX HITCH 11JSP42TTJ11 PLOW ILO 11ST42MX1 PLOW POLAR FLEX PLOW BLADES ILO STANDARD BLADES QL2 SWIVEL BAR ILO QA LOOP CARBIDE CURB SHOES ILO NO CURB SHOES SPREADER SPRAY BAR ILO NO SPRAY BAR BC-240P-2-150 BEHIND CAB PREWET ILO NO PREWET FLUSH KIT ILO NO FLUSH KIT QUICK FILL KIT ILO NO QUICK FILL



Sourcwell Contract Number: 062222-BNL

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815-284-3819 * 815-284-8815 Fax
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Phone:
Fax:

Confirm To: MARK SELF

Comment: 2026 BUDGET PRICING

Table with 5 columns: Customer P.O., Ship VIA, F.O.B., Terms, Quote Expiration. Values include Net 30 Days and 2/5/2025.

Ordered Unit Item Number

SIGNING THIS QUOTE CONSTITUTES YOUR ACCEPTANCE AND AGREEMENT TO THE FOLLOWING:

- o DUE TO THE CLIMATE OF CURRENT MARKET CONDITIONS FINAL INVOICE PRICE MAY VARY FROM ORIGINAL QUOTE PRICE.
o NO PRODUCT/SPEC. CHANGES MAY BE MADE AFTER THE DATE OF SIGNATURE. ANY CHANGES REQUESTED AFTER THE DATE OF SIGNATURE WILL BE QUOTED SEPARATELY AND, IF APPLICABLE, WILL BE COMPLETED ON A SEPARATELY SCHEDULED TIME FRAME.
o 15% RESTOCKING FEE ON RETURNED ITEMS. NO RETURNS ON ELECTRICAL ITEMS
o THIS QUOTE IS VALID FOR 30 DAYS. ALL QUOTES OVER 30 DAYS OLD ARE SUBJECT TO CHANGE AND REQUIRE A REQUOTE PRIOR TO ACCEPTANCE OF A PURCHASE ORDER.

Summary table with 2 columns: Description, Amount. Includes Net Order (147,073.85), Less Discount (0.00), Freight (0.00), Sales Tax (0.00), and Quote Total (147,073.85).

AUTHORIZED APPROVAL CONTACT NAME (PRINTED): _____

AUTHORIZED APPROVAL CONTACT (SIGNATURE): _____

APPROVAL DATE: _____

CUSTOMER PO NUMBER: _____



Order Cancellation Policy

1. Purpose

This Cancellation Policy outlines the terms and conditions that apply when a customer requests to cancel a **sales order placed with Bonnell Industries**. Due to the nature of **custom vehicle upfitting, specialized equipment, fabricated products, and manufacturer lead times**, cancellations are subject to the following terms.

2. Deposit Policy

1. **Initial Deposit:**

A non-refundable **\$5,000 deposit** is required at the time of order to allocate the chassis.
(Applicable for all Class 6, 7, and 8 chassis, excluding Ford, Chevrolet, and Dodge.)

2. **Ford, Chevrolet, and Dodge Chassis:**

Require a **\$2,000 deposit** at the time of order.

3. **Specialty Chassis:**

Additional deposit requirements may apply for specialty configurations (including, but not limited to: 6x6, dual-speed transmissions, etc.).

4. **Chassis Invoice Deposit:**

A second deposit equal to the **full chassis invoice amount** minus the deposit must be paid within **30 days** from the date Bonnell receives the chassis invoice from the chassis manufacturer.

5. **Final Payment:**

The remaining balance of the complete truck package is due **at the time of pickup**. Upon receipt of final payment, the vehicle title will be signed and released to the customer.

3. Order Commitment

Upon execution of a sales order or purchase agreement, Bonnell Industries commits to securing **materials, equipment, and/or chassis** on behalf of the customer. Orders are considered **firm and binding** once accepted by Bonnell Industries.

4. Cancellation Requests

All cancellation requests must be **submitted in writing** and **acknowledged in writing** by Bonnell Industries to be valid. **Verbal or informal cancellation notices will not be accepted.**



5. Cancellation Charges

If a customer elects to cancel an order after acceptance, the following charges will apply:

- a. **Restocking Fee** – A **15% restocking fee** will be assessed based on the **total contracted price** of the order. This fee covers administrative costs, scheduling disruption, and loss of allocated production time.
- b. **Special-Order or Custom Components** – Any **special-order, non-returnable, or custom-fabricated items** that have been ordered, produced, or committed to prior to cancellation will be charged **in full**, regardless of order status or stage of production.
- c. **Freight and Handling** – All **freight, shipping, and handling costs** incurred up to the date of cancellation will be the **responsibility of the customer** and are **non-refundable**.

6. Chassis Orders (If Applicable)

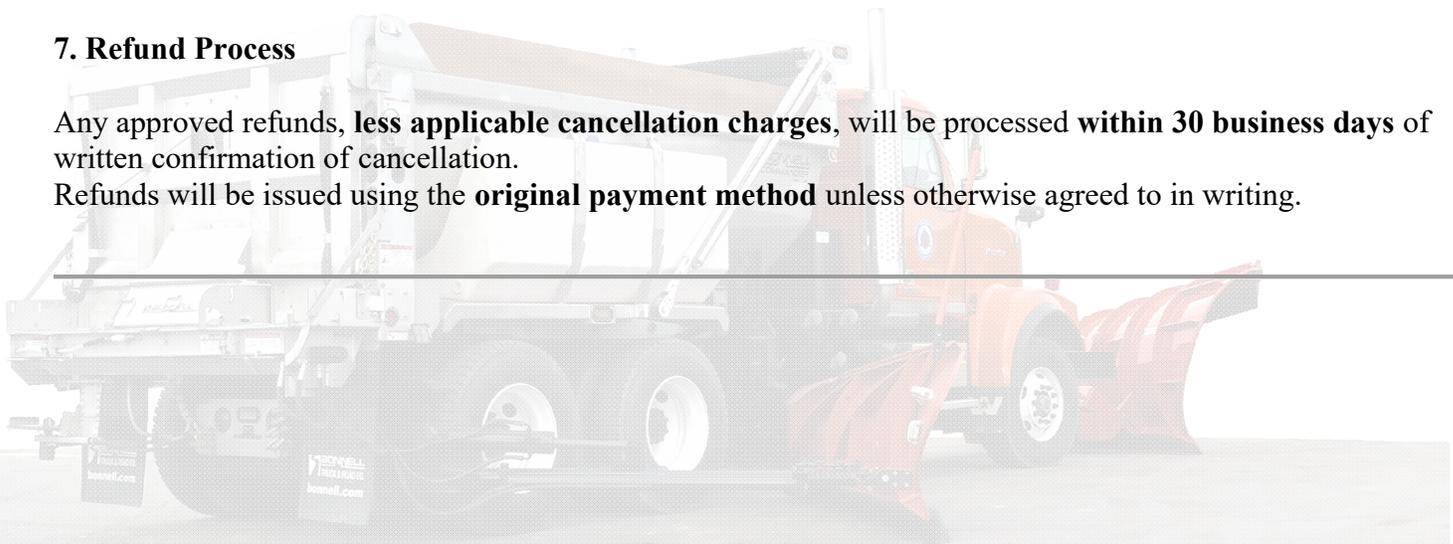
If Bonnell Industries procured a **cab chassis** or similar base vehicle on behalf of the customer, the **initial chassis deposit is non-refundable**.

If the chassis has already been **delivered, titled, or assigned**, the **full chassis cost** may be charged to the customer.

7. Refund Process

Any approved refunds, **less applicable cancellation charges**, will be processed **within 30 business days** of written confirmation of cancellation.

Refunds will be issued using the **original payment method** unless otherwise agreed to in writing.





8. Reservation of Rights

Bonnell Industries reserves the right to apply **additional charges** if cancellation occurs after work has begun or materials have been substantially committed.

The company also reserves the right to increase the pricing to current pricing before charges are applied.

The company also reserves the right to **retain ownership of any incomplete or in-progress work** until all outstanding balances are settled.

9. Acknowledgment

By signing below, the customer acknowledges that they have read, understand, and agree to the terms of this **Order Cancellation Policy**.

Customer Name: _____

Company (if applicable): _____

Signature: _____

Date: _____

Authorized Representative (Bonnell Industries): _____

Title: _____

Signature: _____

Date: _____





VILLAGE OF CARPENTERSVILLE
1200 L. W. Besinger Drive
Carpentersville, Illinois 60110
847-426-3439

Village President

John Skillman

Village Clerk

Caryn Minor

Village Manager

Brad Stewart

Village Trustees

Jeff Frost

Jim Malone

Humberto Garcia

Dickie Abbott

Sam Gupta

Josephine Maniscalco

BOARD REPORT

TO: President and Board of Trustees

FROM: Ed Szydlowski, Assistant Director of Public Works and Engineering

DATE: January 20, 2026

RE: **RECOMMENDATION THAT THE VILLAGE BOARD OF TRUSTEES APPROVE THE RESOLUTION TO AWARD THE CONTRACT FOR THE MENARDS COMMERCIAL CENTER RIGHT-IN / RIGHT-OUT ACCESS IMPROVEMENTS TO A LAMP CONCRETE CONTRACTORS, INC. OF SCHAUMBURG, ILLINOIS IN THE AMOUNT OF \$499,991.00.**

BACKGROUND

The Village and its engineering consultant, HR Green, have developed a plan to improve access and traffic flow to and from the Menards Commercial Center located at the northwest corner of Miller Road and Randall Road. The existing driveway along Randall Road is 13-feet wide and is situated within an existing 30-foot utility and access easement that staddles the common property line between the existing McDonald's Restaurant to the north and the former Wendy's Restaurant to the south. The new outbound lane would be 13-feet wide and will require the existing easement to be widened by an additional 11-feet to the south. The property owner has agreed to the additional encumbrance, and staff has worked closely with the new tenant, 7 Brew Coffee, to ensure that the proposed driveway improvements would not impact their efforts to demolish the existing building and redevelop the site with a new drive-through coffee shop.

Plans and specifications have been prepared to address these issues. By modifying the Randall Road entrance to include a new outbound lane, this would allow vehicles to exist by turning right (southbound) onto Randall Road.

To coordinate the construction of the access drive modifications concurrent with the new 7 Brew Coffee development, the Village Board, at the December 16, 2025 Village Board Meeting, waived the competitive bid process and authorized Village staff to directly negotiate with a select group of contractors that have experience with these types of roadway projects and comport with the apprenticeship program guidelines stated in the purchasing policies of our Code. Prevailing Wage applies to this project which A Lamp has confirmed.

ANALYSIS

Village staff contacted three contractors to request cost proposals for the proposed improvements. These contractors were selected as they each have experience with these types of projects and have recently completed projects for the Village as the prime contractor. On December 19th the three quote proposals received were:

<u>Contractor</u>	<u>Amount</u>
Martam Construction	\$668,128.50
Copenhaver Construction	\$561,135.04
A Lamp Concrete Contractors	\$554,991.04

Village staff met with Copenhaver Construction on December 22nd to discuss this project and the possibility of cost reductions if Copenhaver was to proceed with this project as well as the civil site improvement portion of the Riverfront Park project, which had been formally bid twice without the Village receiving a bid which met the budgetary parameter for the project. Unfortunately, Copenhaver offered no cost reduction in the updated scope of the Riverfront Park project and was still more than \$110,000 above the budget of \$400,000 for the right in/right out access lane improvements.

Staff then communicated with A Lamp to specifically identify if further cost savings could be achieved for the right in/right out access lane, and A Lamp provided an updated proposal to complete the project for \$499,991. While this amount is still approximately \$100,000 over the estimate and budget for this project, it is the lowest price we are able to negotiate with an established contractor willing and able to complete the work before Spring and the anticipated opening of 7 Brew.

FISCAL IMPACT

Funds have been allocated in the amount of \$400,000 for this project. The remaining funds, \$99,991, would be allocated through the capital projects contingency fund which was funded, in large part, to address situations like this.

DEPARTMENT RECOMMENDATION

It is the recommendation of the Public Works Department that the Village Board of Trustees award the contract for the Menards commercial center right-in / right-out access improvements to A Lamp Concrete Contractors, Inc. of Schaumburg, Illinois, in the amount of \$499,991.

RESOLUTION NO. R26-_____

A RESOLUTION TO AWARD THE CONTRACT FOR THE MENARDS COMMERCIAL CENTER RIGHT-IN / RIGHT-OUT ACCESS IMPROVEMENTS TO A LAMP CONCRETE CONTRACTORS, INC., IN THE AMOUNT OF \$499,991

WHEREAS, the Village has determined that it is necessary to modify the existing Randall Road entrance that serves the Menards Commercial Center with a new outbound access lane to alleviate vehicular congestion at the Miller Road entrances and to improve overall traffic flow and driveway operations throughout the Center; and

WHEREAS, At the December 16, 2025 Village Board Meeting, the Village waived the advertising and bidding requirements for this project in accordance with Title 3, Section 3.04.010.B, and all other applicable law; and to authorize Village Staff to directly negotiate with an identified contractor who is experienced with these types of roadway projects, have worked with the Village on other capital improvement projects, are specialized in concrete work, have the resources to complete the project in winter conditions, and have an apprenticeship/training program acceptable to the Village; and

WHEREAS, the Village requested three quote proposals to complete these improvements received on December 19, 2025 and further negotiated terms and pricing of the project to attain the lowest available price of \$499,991; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with A Lamp Concrete Contractors, Inc., of Schaumburg, Illinois, will serve and be in the best interest of the Village; and

WHEREAS, the Village of Carpentersville will require the contractor and sub-contractors to meet the requirements of the Village Code and state law, including, without limitation, the Illinois Prevailing Wage Act;

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Carpentersville, Kane County, Illinois, as follows:

SECTION 1: RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: APPROVAL OF CONTRACT. The Contract by and between the Village and A Lamp is hereby approved in the not to exceed amount of \$499,991 in substantially the form attached to this Resolution as **Exhibit A**, based on the cost provided in the proposal provided by A Lamp on January 6, 2026, and the other terms communicated between the Village and A Lamp in correspondences regarding this project beginning December 16, 2025 through the date of this Board Report.

SECTION 3: EXECUTION OF CONTRACT. The Village President and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the

A RESOLUTION TO AWARD THE CONTRACT FOR THE MENARDS COMMERCIAL CENTER RIGHT-IN / RIGHT-OUT ACCESS IMPROVEMENTS TO A LAMP CONCRETE CONTRACTORS, INC. IN THE AMOUNT OF \$499,991

Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by A Lamp, provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provide by law.

Motion made by Trustee _____, seconded by Trustee _____, that the Resolution be adopted.

ADOPTED BY THE PRESIDENT AND BOARD OF TRUSTEES, of the Village of Carpentersville, Illinois at a regular meeting thereof held on the ____ day of _____, 2026 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED by me this ____ day of _____, 2026.

Village President, John Skillman

(SEAL)

ATTEST: _____
Village Clerk, Caryn Minor

**A RESOLUTION TO AWARD THE CONTRACT FOR THE MENARDS COMMERCIAL CENTER
RIGHT-IN / RIGHT-OUT ACCESS IMPROVEMENTS TO A LAMP CONCRETE CONTRACTORS, INC.
IN THE AMOUNT OF \$499,991**



Local Public Agency Formal Contract

E-mail Reset Form

Contractor's Name

A Lamp Concrete Contractors, Inc.

Contractor's Address

1900 Wright Blvd.

City

Schaumburg

State

IL

Zip Code

60193

STATE OF ILLINOIS

Local Public Agency

Village of Carpentersville

County

Kane

Section Number

Street Name/Road Name

Randall Road Right-in / Right-out Access

Type of Funds

CONTRACT BOND (when required)

For a County and Road District Project

Submitted/Approved

Highway Commissioner Signature & Date

Submitted/Approved

County Engineer/Superintendent of Highways Signature & Date

For a Municipal Project

Submitted/Approved/Passed

Signature & Date

Official Title

Village President

Department of Transportation

Concurrence in approval of award

Regional Engineer Signature & Date

Instructions for BLR 12320 - Page 1 of 2
Instructions are not to be submitted with the form.

This form shall be used to execute Local Public Agency (LPA) contracts. The successful bidder must complete this form for formal contract proposals. Refer to Chapter 12 of the Bureau of Local Roads and Streets Manual (BLRS) for more information. For signature requirements, refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will auto-populate.

Contractor's Name	Insert Contractor's name.
Contractor's Address	Insert Contractor's address.
Local Public Agency	Insert the name of the LPA.
County	Insert the name of the County in which the LPA is located.
Section Number	Insert the section number assigned to this project without dashes.
Street Name/Road Name	Insert the name of the street/road on which the project is located. For projects that include several streets or routes insert various.
Type of Funds	Insert the type of funds being used to fund this project.
For a County and Road District Project	
Highway Commissioner Signature	For a Road District Project the Highway Commissioner shall sign and date here.
County Engineer/Superintendent of Highways	For a road district project or county project, the County Engineer/Superintendent of Highways shall sign and date here.
For a Municipal Project	
Signature and Date	For a Municipal project the appropriate municipal official shall sign and date here.
Official Title	Insert the title of the official who signed above.
Department of Transportation	
Regional Engineer Signature & Date	Upon a limited review the Regional Engineer shall sign and date here.
#1	
Day	Insert the Day the contract is made between the two parties.
Month, Year	Insert the month and year that corresponds to the date listed to the left.
Local Public Agency Type	From the drop-down, select the LPA type.
Local Public Agency	Insert the name of the LPA.
#3	
Section Number	Insert the section number without dashes that applies to this project.
Local Public Agency	This field is automatically completed based on previous entries.
Date	Insert the date the documents for bidding were approved by IDOT.
#4	
Local Public Agency Type	From the drop-down list, select the LPA type.
Local Public Agency	Insert the name of the local public agency.

Instructions for BLR 12320 - Page 1 of 2

Signatures

Local Public Agency Clerk

LPA Clerk shall sign, seal and date here.

Seal

The Clerk shall seal the document here, if required. If a seal is required, electronic signatures should not be used.

By:

The awarding authority duly designated contracting official must sign and date here.

If a corporation

Corporate Name

If a corporation, insert the name of the corporation, followed by the signature of the corporate president with the date of signature.

Attest

The secretary of the corporation shall sign and date here.

If a partnership

Partner Signature

If a partnership, the first partner must sign and date here. The second partner must sign and date the line below.

Party of the Second Part

If a partnership insert the name of the corporation.

If an Individual

If an individual the successful bidder shall sign and date here.

A minimum of four (4) certified signed originals must be submitted to the Regional Engineer's District office OR email PDF completed form with electronic signatures to your local District LRS office.

Following the Regional Engineer's approval, distribution will be as follows:

Local Public Agency Clerk

Successful Bidder

Engineer (Municipal, Consultant or County)

District File



Contract Bond

Local Public Agency	County	Street Name/Road Name	Section Number
Village of Carpentersville	Kane	Randall Road RI / RO	

Bond information to be returned to Local Public Agency at 1200 LW Besinger Drive, Carpentersville, IL 60110
Complete Address

We, _____
Contractor's Name and Address

a/an _____ organized under the laws of the State of _____ as PRINCIPAL, and
State

Surety Name and Address

as SURETY, are held and firmly bound unto the above Local Public Agency (hereafter referred to as "LPA") in the penal sum of

Dollars (\$499,991.40) lawful money of the United States, to be paid to said LPA, the payment of which we bind ourselves, successors and assigns jointly to pay to the LPA this sum under the conditions of this instrument.

WHEREAS, THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that the said Principal has entered into a written contract with the LPA acting through its awarding authority for the construction of work on the above sections, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company or corporation to whom any money may be due from the Principal, subcontractor or otherwise for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company or corporation for the recovery of any such money.

NOW, THEREFORE, if the said Principal shall perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to it for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the LPA and its awarding authority harmless on account of any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions and requirements of said contract, then this obligation shall be void; otherwise it shall remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective agents this _____ day of _____
Day Month and Year

PRINCIPAL

Company Name

Company Name

By
Signature & Date

By
Signature & Date

Attest
Signature & Date

Attest
Signature & Date

(If PRINCIPAL is a joint venture of two or more contractors, the company names and authorized signature of each contractor must be affixed.)

STATE OF IL
COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that
Notary Name

Insert name of Individuals signing on behalf of PRINCIPAL

who is/are each personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument on behalf of PRINCIPAL, appeared before me this day in person and acknowledged respectively, that he/she/they signed and delivered said instrument freely and voluntarily for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____
Day Month, Year

(SEAL)

Notary Public Signature & Date

[Signature box]

Date commission expires _____

SURETY

Name of Surety
[Name box]

Title
By: [Title box]

STATE OF IL
COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify that
Notary Name

Insert name of Individuals signing on behalf of SURETY

who is/are each personally known to me to be the same person(s) whose name(s) is/are subscribed to the foregoing instrument on behalf of SURETY, appeared before me this day in person and acknowledged respectively, that he/she/they signed and delivered said instrument freely and voluntarily for the uses and purposes therein set forth.

Given under my hand and notarial seal this _____ day of _____
Day Month, Year

(SEAL)

Notary Public Signature & Date

[Signature box]

Date commission expires _____

Approved this _____ day of _____
Day Month, Year

Attest:

Local Public Agency Clerk Signature & Date

[Signature box]

Village _____ Clerk
Local Public Agency Type

Awarding Authority

Village of Carpentersville

Awarding Authority Signature & Date

[Signature box]

Instructions for BLR 12321 - Page 1 of 2

Note: Instructions should not be included when the form is submitted.

This form shall be used to execute Local Public Agency (LPA) contracts submitted. The successful bidder must complete this form when required for contract proposals. Please refer to the Bureau of Local Roads and Streets Manual Chapter 12 for more information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual. When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Local Public Agency	Insert the name of the LPA.
County	Insert the name of the County in which the LPA is located.
Street Name/Road Name	Insert the name of the street/road on which the project is located. For projects that include several streets or roads insert various.
Section Number	Insert the section number assigned to this project without dashes.
Address	Insert the LPA Address.
Contractor's Name and Address	Insert the contractor's name and address.
Contractor Legal Status Type	Insert Individual, Partnership or Corporation organized based on the contractor's legal status.
State	Insert the name of the state in which the contractor's company is organized.
Surety	Insert the name and address of the surety.
Dollar Amount	Insert the dollar amount of the contract in words, followed in numerical format in ().
Day	Insert the day of the month when the bond is signed by the principal and the surety.
Month and Year	Insert the month and year when the bond is signed by the principal and the surety,

PRINCIPAL

Company Name	Insert the successful bidder's company name.
Signature & Title	The authorized company officer must sign here, and insert their title and date.
Attest	The authorized agent attesting the signature of the successful bidder's authorized officer must sign here and insert their title.
State	Insert the name of the state where the signer(s) personally appeared before the notary public.
County	Insert the name of the county where the signer(s) personally appeared before the notary public.
Notary Name	Insert the name of notary public. Insert the names of the individuals signing on behalf of the principal.
Day	Insert the day of the month the notary public signed and sealed this document.
Month and Year	Insert the month and year the notary public signed and sealed this document.
Commission Expires	Insert the date the notary public's commission expires. To be completed by the notary public.
Notary Public	The notary public must sign here and place their seal.

SURETY

Name of Surety	Insert the surety's name.
Signature & Title	The attorney-in-fact for the surety must sign and seal here.
State	Insert the name of the state where the signer(s) personally appeared before the notary public.
County	Insert the name of the county where the signer(s) personally appeared before the notary public.
Notary Name	Insert the name of notary public.
Name of Signatory on behalf of Surety	Insert the names of the individuals signing on behalf of the Surety.

Instructions for BLR 12321 - Page 2 of 2

Day Insert the day of the month the notary public signed and sealed this document.
Month and Year Insert the month and year the notary public signed and sealed this document.
Commission Expires Insert the date the notary public's commission expires. To be completed by the notary public.
Notary Public The notary public must sign here and place their seal.

Approved this

Day Insert the day of the month when the bond was approved by the awarding authority.
Month and Year Insert the month and year when the bond was approved by the awarding authority.

Attest:

Local Public Agency Clerk Signature The awarding authority clerk must sign and date here.
Awarding Authority Insert the name of the awarding authority.
Local Public Agency Type Insert the type of LPA.
Awarding Authority signature The awarding authority officer must sign and date here.

Distribution

Upon completion, this document gets inserted into the Formal Contract Proposal (BLR 12200) or the Material Proposal, or Deliver and Install Proposal (BLR 12240) and **must be** submitted with the contractor's bid.

Upon execution of a formal contract, this form is to be submitted with the formal contract package to the Department. For a Material or Deliver and Install project this form is to be maintained by the LPA. Distribution will be the same as with a Formal Contract Proposal or Material Proposal or Deliver and Install Proposal.